

REGULAR TOWN COUNCIL MEETING
AGENDA
August 11, 2025
7:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

1a. Call to Order

Council Chair; John Trask _____, Vice Chair: Stephen Clay _____.

Councilors; Marscella Ireland _____, Jared McCarthy _____, Daniel Summers _____, Gordon Street _____ and Sheldon Hanington _____.

1b. Pledge of Allegiance

- 2. Approval of Minutes:** From the Council Workshop on July 9, 2025, the regular meeting on July 14, 2025 as well as the Special Council meeting on July 24, 2025. If no objections are registered the Council Chair shall approve the same as written.

3. Approval of the Warrants (0104)

SUGGESTED MOTION: To approve and sign Warrants # _____ through # _____ in the amount of \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

4. Acceptance of Gifts/Donations and Grants (0104)

SUGGESTED MOTION: Move to approve and accept the following Gifts, Donations and Grants in the amount of \$201.05, as detailed below.

Organization	Type of Gift	Amount / Value	Department
Jody and Bradley Dickey	Donation in memory of Barbara Piehler	\$100.00	Library books
Denise Lynn Moore	Donation in Nancy Christensen's name	\$50.00	Library- Equity and tolerance
Gail J. Lockwood	Donation in memory of Barbara Piehler	\$25.00	Library
Can Donations		\$26.05	Library

MOTION: _____ SECOND: _____ VOTE: _____

5. Chairman's/Town Manager's Comments:

6. Planning Board Report:

7. Monthly Reports:

- 8. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

9. Recognition- Former Councilor Jared McCarthy (0100)

10a. Public Hearing- Renewal State Liquor License Application- Charlie's Seafood Market (0101)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on a Renewal State Liquor License Application submitted by Charlie's Seafood Market (Glen Porter).

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

10b. Approve Renewal State Liquor License Application- Charlie's Seafood Market (0101)

SUGGESTED MOTION: Move to approve the new State Liquor License Application submitted by Charlie's Seafood Market (Glen Porter).

MOTION: _____ SECOND: _____ VOTE: _____

11a. Public Hearing- New State Liquor License Application- Charlie's Seafood Market (0101)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on a New State Liquor License Application submitted by Charlie's Seafood Market which is under new ownership.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

11b. Approve New State Liquor License Application- Charlie's Seafood Market (0101)

SUGGESTED MOTION: Move to approve the new State Liquor License Application submitted by Charlie's Seafood Market which is under new ownership.

MOTION: _____ SECOND: _____ VOTE: _____

12. Approve a New Victualer License- Charlie's Seafood Market (0101)

SUGGESTED MOTION: Move to approve a new "conditional" victualer's license for Charlies Seafood Market which is under new ownership.

MOTION: _____ SECOND: _____ VOTE: _____

13. Presentation by Town Attorney Andy Hamilton- Petition Request/Process

14a. Discussion: FY2026 mil rate (0105)

14b. Confirm FY2026 mil rate (0105)

SUGGESTED MOTION: Move to confirm the FY2026 mil rate at \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

15. Approve an After-Hours Author Event (0700)

SUGGESTED MOTION: Move to approve opening the library from 6:00pm to 8:00pm on September 18, 2025 to hold an author event.

MOTION: _____ SECOND: _____ VOTE: _____

16. Approve Closure (0100)

SUGGESTED MOTION: Move to approve closing all town departments on Wednesday September 17, 2025 for the annual employee safety training day.

*Emergency personnel will be responding directly from the training location.

MOTION: _____ SECOND: _____ VOTE: _____

17. Authorize Transfer (0100,0104)

SUGGESTED MOTION: Move to authorize the transfer of funds in the amount of \$130,038.47 from the FY25 budget to reserve accounts at Bangor Savings Bank as listed below:

Account	Description	Description at Bangor Savings	Amount
0406-0108	Public Works Contractual Services	PW Contractual Services	\$175,000.00
0510-0132	Ash Disposal	Ash Disposal	\$8,406.00
0900-0114	Re-Assessment	Re-Assessment	\$50,000.00
0900-0512	TS Trailer	TS Trailer	\$14,000.00
0900-0515	TS Bailer	TS Bailer	\$8,000.00
0900-0612	Rec Equipment	Rec Equipment	\$17,000.00
TOTAL			\$272,406.00

MOTION: _____ SECOND: _____ VOTE: _____

18. Award Bid-Winter Sand (0406)

SUGGESTED MOTION: Move to award the winter sand bid to SAG Realty in the amount of \$4.00 per cubic yard.

19. Award Bid- Tandem Axel Utility Trailer (0406)

SUGGESTED MOTION: Move to award the Tandem Axel Utility Trailer bid to SR1 Trailer Sales in the amount of \$8,600.

MOTION: _____ SECOND: _____ VOTE: _____

20. Award Bid-Roadside Mowing (0406)

SUGGESTED MOTION: Move to award the roadside mowing bid to King's Seasonal Solutions in the amount of \$9,000.

MOTION: _____ SECOND: _____ VOTE: _____

21. Award Bid- Gravel (0406)

SUGGESTED MOTION: Move to award the gravel bid to SAG Realty in the amount of \$7.70 per cubic yard.

MOTION: _____ SECOND: _____ VOTE: _____

22. Approval- Serving alcohol at Septemberfest (events)

SUGGESTED MOTION: Move to approve serving alcohol at Septemberfest on September 6, 2025 provided all necessary permits and insurances are obtained for the event.

MOTION: _____ SECOND: _____ VOTE: _____

23. Authorize Transfer (0103)

SUGGESTED MOTION: Move to authorize the transfer of funds from the FY2025 TIF budget to reserves for the FY2026 Budget as listed below:

\$19,008.79 for wharfs in recreation to wharf reserve
\$15,000.00 in debt payments for the FY2025 fire lease payment
\$4,198.99 in the Communication budget to Events reserve
\$22,860.25 in donations and income for events to Events reserve

MOTION: _____ SECOND: _____ VOTE: _____

24. Future Agenda Items

25. Executive Session (0100)

SUGGESTED MOTION: Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) Personnel.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

26. Adjourn

SUGGESTED MOTION: Move to adjourn the meeting at _____pm.

MOTION: _____ SECOND: _____ VOTE: _____

Upcoming Meetings and other Noteworthy Items:

August 6 th	Finance Committee-Payroll-4:30pm
August 6 th	Planning Board- 6pm
August 7 th	Finance Committee- Warrant- 4:30pm
August 8 th	Farmer's Market-Veteran's Square- 10am to 2pm
August 11 th	Regular Town Council Meeting- 7pm
August 13 th	Finance Committee-Payroll-4:30pm
August 15 th	Farmer's Market- Veteran's Square- 10am to 2pm
August 20 th	Finance Committee- Payroll- 4:30pm
August 21 st	Finance Committee- Warrant- 4:30PM
August 22 nd	Farmer's Market- Veteran's Square- 10am to 2pm
August 27 th	Finance Committee- Payroll- 4:30pm
August 29 th	Farmer's Market-Veteran's Square- 10am to 2pm
September 5 th	Nomination Papers due to the Clerk's office no later than 5:00pm

*Meetings and other noteworthy items are subject to change without notice. *

TOWN COUNCIL WORKSHOP
MINUTES
July 9, 2025
6:00 PM

The Zoom Link to the meeting was provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/7495106748>

1a. Call to Order at 6:00pm.

Present: Council Chair John Trask.

Councilors; Marscella Ireland, Gordon Street, and Sheldon Hanington.

Also, present Town Manager Rick Bronson and Town Clerk Ann Morrison.

Absent; Vice Chair Stephen Clay and Councilors Jared McCarthy and Daniel Summers.

1b. Pledge of Allegiance

- 2. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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No comments.

3. Discussion: Food Sovereignty

Code Enforcement Officer Amanda Woodard spoke regarding the three different food sovereignty ordinances from other towns that she had sent to the Councilors for review. She explained that food sovereignty is for those items that are grown that do not change form before selling to the public. Once you change the form and process it, that is not

covered within food sovereignty. An example would be taking your vegetables and making salsa to sell. Lincoln also has many different zones where certain things can and cannot be done. What happens if they put a permanent structure in a right of way, etc.? Lincoln already addresses these with minimal permitting fees.

After some discussion Amanda suggested bringing this to the Planning Board for review and it was met with positive expression of the councilors that were present. Once the Planning Board can review and make suggestions it will come back to the council later this fall.

Statewide Forestry Service

The council voted in 2021 to have the Maine Forestry Service take over our town and be the overseer of forestry issues, as we do not have the time and/or staff to handle that load. Somewhere along the line the documents we sent were lost, and the Council may have to re-vote this item. Amanda will keep the Council informed.

4. Discussion: Pilots' Building at the Airport

Stu Jacobs the Airport Director provided the council with a list of options he has been working on to address the issue of the Pilots building at the airport. This subject was discussed during the FY2026 budget process and \$10,000 has been set aside for this project. Currently, the pilots building is at the opposite end of the runway away from the fuel pumps, etc. It makes more sense for the pilots building to be in a more central location for them to use. Mr. Jacobs would like to eventually obtain a grant to build a permanent building for the pilots in a more useful location. This building is to be a temporary solution until a permanent one can be funded.

The pilots building houses the equipment necessary for communication with the FAA and acts as a lounge for the pilots while they are visiting the Lincoln area. The current building has a shower facility; the temporary one would not. The pilots understand this and are also willing to help with any skills they have to keep the cost down to get this structure at a more convenient location.

5. Any other items a Councilor would like to discuss

Holidays

Currently the holidays that employees observe each year do not include Martin Luther King Day or Juneteenth. The employees do get a personal day to be used each calendar year on a day they wish to take it. The three union contracts state that if the town ever agrees to adopt these holidays, the union employees would also observe them.

Council chair Trask stated that he thinks the town should observe them, and it seemed to be the consensus of the council.

Manager Bronson stated that with the Town Office being open on these days and the state offices are closed, makes it difficult to get help for a customer if needed.

Council chair Trask would like this to be a voting item on the August agenda.

250th Anniversary of the USA

Councilor Hanington would like to see the town have a parade and fireworks next year on July 4th to celebrate the 250th anniversary of the United States instead of during Loonfest. This would be for this one year only and the following year would go back to the Loonfest weekend.

6. Adjourn

Motion made by Gordon Street and seconded by Marscella Ireland to adjourn the meeting at 6:39pm.

VOTE: 4-0

Respectfully Submitted by:
Town Clerk Ann Morrison, CCM

Upcoming Meetings and other Noteworthy Items:

July 4 th	Happy Independence Day! No Farmer's Market.
July 9 th	Finance Committee-Payroll-4:30pm
July 10 th	Finance Committee- Warrant- 4:30pm
July 11 th	Farmer's Market-Veteran's Square- 10am to 2pm
July 16 th	Finance Committee-Payroll-4:30pm
July 17-20	Loon Festival events- see website and Facebook for details
July 22 nd	Planning Board- 6:00pm
July 23 rd	Finance Committee-Payroll-4:30pm
July 24 th	Finance Committee- Warrant- 4:30PM
July 25 th	Farmer's Market-Veteran's Square- 10am to 2pm
July 25 th	Nominations Papers Become Available for November election
July 30 th	Finance Committee-Payroll-4:30pm

*Meetings and other noteworthy items are subject to change without notice. *

REGULAR TOWN COUNCIL MEETING
MINUTES
July 14, 2025
7:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

1a. Call to Order at 7:00pm.

Present: Council Chair John Trask.

Councilors: Marscella Ireland, Daniel Summers, Gordon Street, and Sheldon Hanington.

Present via Zoom: Vice Chair Stephen Clay.

Also present, Town Manager Rick Bronson and Deputy Clerks Marci Elvers and Sharon Severson, and Treasurer Melissa Quintela.

Absent: Councilor Jared McCarthy.

1b. Pledge of Allegiance and Prayer

- 2. Approval of Minutes:** From the regular meeting on June 16, 2025. No objections were registered and the Council Chair approved the same as written.

3. Approval of the Warrants (0104)

SUGGESTED MOTION:

Motion made by Councilor Street and seconded by Councilor Summers to approve and sign Warrants # 127 through #130 in the amount of \$528,278.45 for fiscal year 2025.

VOTE: 6-0

Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.

Councilors Voting No: None

Passed

Motion made by Councilor Street and seconded by Councilor Summers to approve and sign Warrants #2 through #5 in the amount of \$352,995.57 for the fiscal year 2026.

VOTE: 6-0

Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.

Councilors Voting No: None

Passed

4. Acceptance of Gifts/Donations and Grants (0104)

Motion made by Councilor Street and seconded by Councilor Summers to approve and accept the following Gifts, Donations and Grants in the amount of \$190.30, as detailed below.

Organization	Type of Gift	Amount / Value	Department
Why Not Stop Deli	Donation	\$130.00+/-	6/10/25 election meals for the workers
Denise Lynn Moore	Donation in Nancy Christensen's name	\$50	Library- Equity and tolerance
Can Donations		\$10.30	Library

VOTE: 6-0

Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.

Councilors Voting No: None

Passed

5. Chairman's/Town Manager's Comments:

Town Manager Rick Bronson said that he had received multiple complaints about children left unattended at the beach. Brendan Crocker, the Cemetery Parks and Recreation director, asked the council to increase the age limit to 12 instead of the current age of 8 years old and have a new sign made. Council Chair Trask agreed that this is a safety issue and that it was OK for Brendan to get a new sign made and post it at the beach.

6. Planning Board Report:

Ruth Birtz gave report for Amanda Woodard. The planning board did not meet in June.

7. Monthly Reports:

Council Chair Trask congratulated Ruth Birtz, with Economic Development, for receiving 15 million dollars in grants awarded, and 22 million in pending applications in grants.

Council Chair Trask addressed the revaluations by stating there are properties that are only being taxed on the lot and not the building, therefore The Town of Lincoln is not receiving the fair amount of taxes. Council Chair Trask said the town should not wait until the 2028 revaluations to start collecting and opened the forum to the council for comments. Councilor Ireland agreed. It was discussed that any properties that don't include a building would be supplemental billed as they become known.

8. **Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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Stacy Williams asked if we could hire a temporary part-time contractor to help Ruth Birtz. Manager Bronson said we do have a previous worker from EMDC helping us.

Cathy Moison inquired on status of audit. Treasurer, Melissa Quintela said the 2021 audit is awaiting answers from Manager Bronson and Treasurer Quintela and then the audit will be completed. The 2022 audit has been started.

Matthew Wambolt questioned the Gary Gordon statue placement. Mr. Wambolt wanted to have it moved to Veteran Square. Councilor Hanington stated the Gary Gordon Trust placed the statue. Council Chair Trask said we would need to know the cost of Moving the statue and there would need to be a conversation with the family.

Charlie Dwelley spoke with Stu Jacobs and Keith Strange about moving the Pilot's Lounge building, and Charlie said it would be too costly to move.

9a. **Public Hearing-Fireworks Use Ordinance Change (0101)**

Motion made by Councilor Street and seconded by Councilor Summers to open a public hearing for the purpose of hearing oral and written comments on the proposed ordinance change to the Fireworks Use Ordinance 2012.4.1; as attached.

*Note: This change is to fix the times listed in this section to reflect "midnight" 12:00am vs. 12:00pm as is listed in the ordinance currently.

VOTE: 6-0

Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.

Councilors Voting No: None

Passed

TIME STARTED: 7:27 pm

TIME CLOSED: 7:28 pm

9b. Approve Ordinance Change- Fireworks Use Ordinance Change (0101)

Motion made by Councilor Street and seconded by Councilor Summers to approve the Fireworks Use Ordinance Change; as attached.

VOTE: 6-0

Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.

Councilors Voting No: None

Passed

10. Approve Renewal State Liquor License Application- JATO Highlands Golf Course (0101)

*Note: This business has been in operation for more than 5-years and does not require a public hearing.

Motion made by Councilor Ireland and seconded by Councilor Summers to approve the renewal State Liquor License Application submitted by JATO Highlands Golf Course.

VOTE: 6-0

Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.

Councilors Voting No: None

Passed

11. Discussion: State Forestry Management (0100, 0106)

There was a discussion of the Forest Ranger Program going away. Council Chair Trask is concerned that we will be forced into a program within the next two years.

Council Chair Trask requested that we present all the options for Forestry Management as an agenda item for the August Town Council meeting.

12a. Accept Forfeiture Funds (0302)

Motion made by Councilor Ireland and seconded by Councilor Street to accept \$3,405.00 in U.S. currency that was seized in a criminal investigation (CR-2021-2463) and is to be forfeited to the Town of Lincoln in accordance with 15 M.R.S.A. subsection 5824 (3) and subsection 5826 (6); and remitting 15% (\$510.75) to the District Attorney's Office for their assistance in the case.

VOTE: 6-0

Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.

Councilors Voting No: None
Passed

12b. Accept Forfeiture Funds (0302)

Motion made by Councilor Ireland and seconded by Councilor Summers to accept \$643.00 in U.S. currency that was seized in a criminal investigation (CR-23-30350) and is to be forfeited to the Town of Lincoln in accordance with 15 M.R.S.A. subsection 5824 (3) and subsection 5826 (6); and remitting 15% (\$96.45) to the District Attorney's Office for their assistance in the case.

VOTE: 6-0
Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.
Councilors Voting No: None
Passed

13. Appoint Member (0103)

Motion made by Councilor Ireland and seconded by Councilor Summers to appoint Gordon Street, Town Councilor to the TIF committee.

VOTE: 6-0
Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.
Councilors Voting No: None
Passed

14. Approve and Sign Revaluation Contract (0105)

Motion made by Councilor Summers and seconded by Councilor Ireland to approve and sign the revaluation contract with RCS Assessment Services in the amount of \$375,000 with the work to begin in the spring of 2026. Initial fee to bind the contract is \$37,500 due in August 2025; funds to come from the Revaluation Capital account.

VOTE: 6-0
Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.
Councilors Voting No: None
Passed

15. Approve Closure for Septemberfest (events)

Motion made by Councilor Street and seconded by Councilor Summers to approve closing Prince Thomas Park and Veteran's Memorial Square for Septemberfest on September 6, 2025.

VOTE: 6-0
Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.

Councilors Voting No: None
Passed

16. Approve Vendor Fees for Septemberfest (events)

Motion made by Councilor Street and seconded by Councilor Summers to approve charging \$5 for artisans, and \$100 for non-Lincoln business food vendors for Septemberfest and \$50 for Lincoln business food vendors.

VOTE: 6-0
Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.
Councilors Voting No: None
Passed

17. Future Agenda Items

Maine Forestry Management Standards with options – Council Chair Trask
Fireworks and Parade to move to the 4th of July in 2026 – Councilor Hanington

~~18. Executive Session (0100)~~

~~_____ SUGGESTED MOTION: Move to retire into Executive Session Pursuant to Title 1
_____ MRSA Section 405 (6) (A) Personnel.~~

~~_____ MOTION: _____ SECOND: _____ VOTE: _____~~

~~TIME STARTED: _____ TIME CLOSED: _____~~

19. Adjourn

Motion made by Councilor Street and seconded by Councilor Summers to adjourn the meeting at 7:43 pm.

VOTE: 6-0
Councilors Voting Yes: Trask, Clay, Summers, Ireland, Street, and Hanington.
Councilors Voting No: None
Passed

Respectfully Submitted by:
Deputy Clerks Sharon Severson and Marci Elvers

Upcoming Meetings and other Noteworthy Items:

July 9 th	Finance Committee-Payroll-4:30pm
July 10 th	Finance Committee- Warrant- 4:30pm
July 11 th	Farmer's Market-Veteran's Square- 10am to 2pm
July 16 th	Finance Committee-Payroll-4:30pm
July 17-20	Loon Festival-details coming soon
July 22 nd	Planning Board- 6:00pm
July 23 rd	Finance Committee-Payroll-4:30pm
July 24 th	Finance Committee- Warrant- 4:30PM
July 25 th	Farmer's Market-Veteran's Square- 10am to 2pm
July 25 th	Nominations Papers Become Available for November election
July 30 th	Finance Committee-Payroll-4:30pm

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SPECIAL TOWN COUNCIL MEETING
MINUTES
July 24, 2025
6:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/7495106748>

1a. Call to Order at 6:00pm.

Present, Council Chair John Trask and Vice Chair Stephen Clay.

Councilors, Daniel Summers and Sheldon Hanington.

Also, present Town Manager Rick Bronson and Town Clerk Ann Morrison.

Absent: Councilors Marscella Ireland and Gordon Street.

1b. Pledge of Allegiance

- 2. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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Charlie Dwelley spoke in regards to a meeting at the former mill property held by Biofine last Thursday. He said it was very informative and that only a few people were in attendance. He suggested that in the future the meeting be advertised more to get a better showing of Lincoln Residents.

3. Special Election (0101)

Motion made by Stephen Clay and seconded by Daniel Summers to approve running a special election, to fill a council vacancy, in conjunction with the annual municipal election being held on November 4, 2025.

Council Chair Trask read the resignation letter from Councilor Jared McCarthy as sent to Town Clerk Ann Morrison via email.

Ann,

With regret I will need to resign my council seat effective immediately. I will be joining the football staff at the high school this year, and unfortunately the two position simply can not coexist. I have enjoyed my time serving the tax payers of Lincoln, but my whole purpose for joining was to try to help the youth of our area. I have now found a way to do that more effectively.

Regards,

Jared McCarthy

Town Clerk Ann Morrison explained that with his resignation and being within six months of the next election; the Council can choose to have a special election or fill the seat at the next election. With tonight's vote of this item, the remaining one-year of Mr. McCarthy's term could be placed on the same ballot as the regular expiring members and use the same nomination paper process that begins tomorrow, Friday July 25, 2024. This will save the taxpayers anywhere from \$2000 to \$4000 if a special election had to be run on its own. Combining it with the regular election in November we can save costs and use the same deadlines as the regular nominating process.

VOTE: 4-0

4. Adjourn

Motion made by Stephen Clay and seconded by Daniel Summers to adjourn the meeting at 6:04pm.

VOTE: 4-0

Respectfully Submitted by:
Town Clerk Ann Morrison; CMC, CCM

Upcoming Meetings and other Noteworthy Items:

July 24 th	Finance Committee- Warrant- 4:30PM
July 25 th	Farmer's Market-Veteran's Square- 10am to 2pm
July 25 th	Nominations Papers Become Available for November election
July 30 th	Finance Committee-Payroll-4:30pm

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MEMORANDUM

To: Rick Bronson
Town Manager
Fr: Steve Levesque
Economic Development Advisor
Re: Economic Development Report
Dt: July 31, 2025

Following is an update on our current economic development consulting activities on behalf of the Town of Lincoln thru July 31, 2025.

My focus this past month has been involved with: 1) the various complex issues associated with facilitating the Biofine project; 2) managing several property leases and options; 3) managing several environmental clean-up grant applications and contracts; 3) working through the development of industrial wastewater management solutions associated with Biofine; 4) developing and managing an on-going, large-scale vision and implementation strategy for mill site redevelopment; 5) facilitating several grant and loan applications for environmental remediation infrastructure and new building development; and 6) facilitating several business development clients. Following is a general bullet list of my activities over the past several months:

- Continue to work with Town Manager, Town Attorney, and engineering consultants to fine-tune infrastructure needs and associated costs to support Biofine and overall mill redevelopment efforts;
- Continue to work with environmental consultants and Economic Development Administrator on timing of remediation efforts above;
- Worked with Economic Development Administrator and Designlab on development of Lincoln marketing presentations;
- Continue to work with environmental consultants, EMDC and others on identification of future grant funding programs to support future capital and environmental assessment and remediation needs, including industrial wastewater management.
 - *To date, Lincoln received **\$15,604,649.00** in grants and loans, and have **\$8,260,000.00** in outstanding pending requests, to support the redevelopment of the former mill site, from a variety of federal and state sources. These funds are being utilized and intended to support environmental characterization and remediation; building demolition; replacement of aging infrastructure; and new business development at the Lincoln Technology Park. Our team is actively managing these projects and their related administration functions. We anticipate applying for up to **\$17,000,000.00** in additional environmental clean-up funding this fall.*

- Saw the completion of the environmental remediation and related removal of old Bldgs. 6 & 7;
- The Town was recently awarded a \$5 million grant from EPA Brownfield funds to assist with environmental remediation and building demolition;
- Worked with EMDC to secure \$365,000 in Brownfields RLF funds for permitting and remediation;
- Worked with our environmental consultants to submit \$2,160,000 application to Maine DECD Brownfields program for Asbestos consolidation area preparation. We were awarded \$1 million for initial efforts;
- Continue to work with the EDA, EMDC and our engineering and environmental consultants to finalize a \$3,760,000 application to the US Economic Development Administration to construct the Innovation Center and received preliminary approval from regional office (**still awaiting final approval at federal level**). Also submitted \$500,000 grant application to MTI for match;
- Working with the USDA on a funding for the industrial wastewater treatment facility;
- Successfully worked with Town Manager, Economic Development Administrator, Town attorneys and State officials on Mill Facilities District Legislation, which was signed by the Governor;
- Worked with Town administration and legal counsel, and EMDC to finalize and fund short-term development loans for Biofine;
- Worked with Town Attorney, staff and environmental team and the DEP to develop beneficial use case for use of asbestos containing materials for fill of future solar farm;
- Worked with Town staff and Form Energy and Revisions Energy to draft lease term sheets and received approval for both by LLIC Board and Town Council;
- Worked with Town Attorneys, Town staff and representatives of FORM Energy and Revision Energy to finalize lease and option agreements (**Revision lease option has been completed**);
- Worked with Biofine to facilitate DEP required public session;
- Worked with Town staff, attorneys, and consultants to prepare and distribute rfp for design of the industrial wastewater treatment facility;
- We have researched and reached out to over 170 companies (both domestic and international);
- Congress has approved our request for \$3,500,000.00 in funding for infrastructure improvements to the mill site, as recommended by both Senator Collins and Senator King. I am pleased to announce we have executed the final contract and are working with HUD staff to begin the draw-down process and start the work efforts;
- Because of the energy components of the mill site and our progress made to date on Biofine and Form Energy, the Town has been selected by the State Energy Office for the provision of Technical Assistance by their national consultants (HR&A Advisors, Inc.) to assist the Town staff in refining our vision and operational plan for the remainder mill site;

- Work with Town staff and attorneys to affect LLIC and Lincoln Mill Facilities District (LMFC) regular and organizational meetings;
- We have been notified by both Senator Collins and King that the Senate Appropriations Committee (vote 28-1) has submitted the 2025 CDS budget request to include Lincoln's \$4,500,000 request to support additional infrastructure improvements at the mill site. **(However, all CDS 25 projects, including this project, were canceled by Congress in the recent budget approval)** However, we have been invited to resubmit for FY 26, which we are in the process of;
- We have resubmitted a \$5,400,000 CDS request to replace the canceled 25 CDS funding applications. We've been advised that \$4,000,000 for this project has been moved by the Senate Appropriations Committee as part of the overall HUD package. The full Congress will need to vote to approve, and the President must sign the bill; and
- We worked with environmental and legal team with DEP on submittal of permit to facilitate asbestos management on the mill site, which was approved. The permit work was funded through a Brownfields grant from EMDC.

The primary focus of our efforts in the coming months in accordance with our work plan will be:

- Finalize Form Energy lease option and lease agreements;
- Work with Town engineers and staff to conceptualize workforce housing project and prepare developer rfp.
- Continue to work with the Town team and Biofine to develop a Services Agreement to bring before Council/Facilities District Board;
- Work with HUD Town staff, engineers and EMDC to finalize HUD CDS 24 grant;
- Continue to work with the State, Town Manager, Economic Development Administrator, and others to respond to the requests and needs of several business prospects;
- Continue with business attraction outreach efforts;
- Work with our engineering team to develop an RFP for workforce housing adjacent to the mill site;
- Continue to identify and seek federal and/or state funding to support all activities;
- Continue to work with engineering consultants, Town attorney and staff, DEP staff and Biofine reps to develop long-term industrial wastewater management program which supports the Biofine project and accommodates future mill site development activities and secure funding;
- Continue to work with Town Manager and Economic Development Administrator on development of mill site lease and sale pricing strategy;
- Evaluate with LLIC the feasibility and interest in building a new "flex" industrial facility on the mill site;

- Work with Economic Development Administrator, our engineering team and EMDC on development of grant applications for funding for the Innovation Center project and other potential projects;
- Continue to work with Town team to manage the Mill Facilities District;
- Continue to work with the Town team, environmental consultants, the EPA, and State to further develop a long-range environmental remediation strategy and funding plan, to include a schedule for redevelopment of the mill site;
- Continue to work with environmental team to map-out and coordinate 2025 grant applications;
- Continue to work with Economic Development Administrator to develop short and long-range mill site and Town economic and community development strategy;
- Work with State team and their technical assistance consultants (HR&A Advisors), who will assist us with various aspects of the mill site redevelopment efforts;
- Work with Town staff on enhancement of the Lincoln Technology page on the Town's website and a newsletter; and
- Continue to work with Town staff on mill redevelopment, airport opportunities, community capital needs and other emerging economic development issues.

- M O N T H L Y R E P O R T -

DATE: July 31, 2025
TO: Rick Bronson, Town Manager
FROM: Ann Morrison, Town Clerk
RE: July Monthly Report

ACTIVITIES: With this being the first month of the new fiscal year, it is now time to begin putting the Town's Annual Report together. This takes time waiting for each department head to create a report and get it to me, then it takes me time to put all of the information together into one master document to go to the printer. The goal is to have it all done and to the printer by the middle of September so the report is ready before the November 4th election.

As usual, since we moved to this new building, the Town Office was closed on the Friday of Loonfest. After our first year in this building and being opened to the public for regular business, we noticed many safety issues which led us to the Council to discuss closing the office on Friday of Loonfest. Even though barriers are placed to keep vehicular traffic away from foot traffic, people feel it is their prerogative to move said barriers and drive through anyway. We saw pedestrians almost get hit numerous times, let alone the train runs alongside the Town Office building where passengers are getting on and off. Parking is also very limited on this day. While some of the customers that arrived at our door this year were Lincoln residents some were also non-residents whose towns do not offer all the services we do in Lincoln, such as issuing license plates or their office has limited hours and they come to us for things like ATV's and fishing licenses. My staff enjoys doing what they can to help the Events Coordinator with whatever he/she needs on the Friday of Loonfest.

Nomination Papers for the November

Monthly Transactions	July FY25
Paid Trash Passes	55
Complementary Trash Passes	91
Refrigerator Disposal	0
Tire Disposal	3
Notary / Dedimus / Copy / Fax	34
Library Fees Reconciliation	3
Police Fines & Fees Reconciliation	4
Concealed Weapons Reconciliation	3
Demo / Shingle Permits	4
ATV / Snow sled Registrations	191
Boats	93
Hunting/Fishing	32
Certified Birth	51
Marriage Intentions	5
Certified Marriage	24
Death Certificate	17
Burial Transit / Disposition	1
Cemetery Lot Sales	2
Grave Openings	7
Real Estate Taxes	210
Lien Payment	10
Personal Property Taxes	2
Motor Vehicles	587
Dogs	20
Total	1449
Motor Vehicle Rapid Renewal	28
Boat Rapid Renewal	14

**TOWN CLERK/OFFICE MANAGER
MONTHLY REPORT CONTINUED...**

election became available on July 25th. The deadline for filing completed nomination papers is Friday September 5th at 5pm. Anyone taking out papers needs to obtain at least 25 signatures of registered voters of the Town of Lincoln but no more than 100. We always suggest getting between 30 and 35 just to make sure they have enough signatures if we have to disqualify some because they are not registered to vote here in Lincoln. The following seats are available:

- (3) Three – Three Year Terms for Town Council
- (1) One- One Year Term for Town Council
- (3) Three -Three Year Terms for RSU No. 67 School Board
- (2) Two- Three Year Terms for Lincoln Sanitary District

From the Tax Collector:

“In July, the Taxes Receivable list was prepared for the Clerk’s Annual Report, showing the unpaid 2025 real estate and personal property taxes. This list is required by State law to be included in the town’s annual report. Preparations were also made for the mailing of the 30-Day Notices. State law specifies this method for collection of unpaid real estate taxes. Approximately 410 notices will be going out by certified mail on August 1st.”

TRAINING: After long term Deputy Clerk Diana Hill retired, I promoted both Marci and Sharon to be Deputy Clerks/Deputy Registrars. They are both learning all aspects of this complex role that Diana had years of knowledge in. They each have their specialty area that I have assigned to them, but each of them is also learning the other’s specialty in order to be trained in all tasks of the Clerk/Registrar position. Part of their learning/training is attending Council meetings so they can get experience in that portion of the job requirement. While I try to prepare them for things that may come their way, undoubtedly, there is a time when something I didn’t think of happens unexpectedly like at the last Council meeting. This unexpected snafu of having to do a roll call vote also helps me understand how they work under pressure. They did fantastic and with the help of Melissa that night, succeeded in the taking of the minutes using a roll call vote. When I returned from being away at the New England Municipal Clerk’s Institute, I gave them better direction on how to administer the roll call vote and how to properly reflect said vote in the minutes of the meeting.

Since July of 2023 I have been upholding a commitment of attending the New England Municipal Clerks Institute and Academy to better myself in my role as the Town Clerk here in Lincoln. This Institute is a week-long training event each July at Plymouth State University in Plymouth, NH. My class was made up of 25 other clerks from all over New England who have created our own family during these past three years. We take classes each summer (approximately 40-hours worth each week) that help us with leadership, public speaking, technology, running elections, and parliamentary procedures. This is yet another resource I can go to when I find I need advice or just a sounding board. We all help each other out even though each State has different laws; these are my people, they understand what a clerk is feeling, what we are going through, and can give advice even if our laws are different. This year, I graduated with my fellow classmates at a ceremony on our final night. During this ceremony I won a scholarship to attend an Academy session next summer (worth \$1100). Academy classes

are for graduates of the Institute and provide even further advanced education in our role as Clerk. I hope I can use this scholarship next year. Each of the educational hours provides me with points towards my Certified Municipal Clerk certification. I am happy to say that before this final week began this July, I had obtained my Certified Municipal Clerk certification and can use my final year's points towards my Master Municipal Clerk certification. These certifications are internationally based, and provide advanced training for Municipal Clerks all over the world so we can be better clerks for our communities. Certification is awarded with 60 verified educational hours and 40-50 verified experience points. Experience points are earned with time served in various roles in our municipalities, as well as time serving on various clerk boards, and/or volunteering on boards within our communities and volunteering in general. With Lincoln growing and the complexity of our tasks increasing, these educational opportunities have been extremely beneficial to me with information I can bring back to share and implement. I look forward to many more years of helping the residents of the Town of Lincoln to the best of my abilities.



Class of 2025
New England Municipal Clerks Institute

M O N T H L Y R E P O R T

DATE: August 4,2025
TO: Richard Bronson, Town Manager
FROM: Melissa Quintela, Treasurer
RE: July 2025

PROJECTS:

I have been working on finishing up on Fiscal year end work with the help of Cindy and Ed Barber. Ed has been entering the new budget into TRIO. We are also reviewing employee accrual reports and verifying sick, vacation and personal time accrued for all full-time employees.

It has been a busy month for Payroll as we have updated payrates for all union contracts as well as all of the Summer Recreation employees. We have also updated payrates for all non-union employees as well.

Cindy and Ed have been boxing up all of the files for FY2025 and putting them away. Ed has also started the process of scanning in files we will need to send the auditors for the next audit.

GENERAL ASSISTANCE:

We had 6 Applications this month. I have seen an upturn in "Emergency" applications. Most of these are due to Electric Cutoff notices and we had a request rent. General Assistance is difficult with a routine situation but it's even harder when these emergencies happen.

TRAINING:

Cindy and I have been working on planning for our Safety Training Day on September 17. Cindy has been instrumental in planning of the meal and I have been setting the schedule and assigning of the instructors.

M O N T H L Y R E P O R T

DATE: August 4, 2025
TO: Richard Bronson, Town Manager
FROM: Ruth E. Birtz, Economic Development Administrator and Assessor
RE: Monthly Report for July

Assessing:

The month of July was spent reviewing properties in remote areas. The goal is to pick up any properties that were omitted from the FY2025 Assessments. The properties will be supplemented for taxes for back years they were unassessed.

TIF Budget Report:

Below is the estimated TIF budget for the FY2026. This budget will not be final until commitment in August. These are the proposed numbers and referenced to show current expenses. Expenditures in Events and in Recreation are typically high. Summer activities mostly occur in July-August and Loon Fest is also in July. This is anticipated and typical.

TIF-Rollins	Budget	Expended	Balance	% Budget	%Income received
Events	\$74,945.00	\$37,815.33	\$37,129.67	51%	0%
Economic Development	\$260,000.00	\$37,152.22	\$225,847.78	14%	
Communications Director	\$118,851.72	\$21,385.07	\$97,466.65	18%	
Debt Service	\$67,000.00	\$0	\$67,000.00	25%	
Utilities	\$14,000.00	\$0	\$14,000.00	49%	
Cemetery, Parks and Recreation	\$82,280.00	\$42,623.03	\$39,656.97	52%	
Totals Rollins	\$661,297.55	\$138,975.65	\$522,321.90	21%	
Reserve-dam	\$24,534.47	\$883.60	\$24,534.47	0%	
TIF Bangor Gas	\$79,821.17	\$0	\$79,821.11	0%	
TIF Lakeview Senior Housing	\$50,694.83	\$0	\$50,694.83	0%	

Economic Development:

The current grant-loan-remediation efforts at the mill are listed in the following chart.

Grant	Loan	Source	Status	Project Description
205,000		MDF	Received and closed	Environmental Studies
650,000		EPA	Received/closed	Environmental assessments
\$250,000	\$250,000	MDEP	Received/in process	Remediation Biofine parcel
\$366,250	\$366,250	MDEP	Received/ closed	Remediation of building 6&7
\$750,000		EPA	Received/in process	Remediation of Lagoons and waste water treatment plants
\$194,000 \$50,000	\$140,000	EMDC DECD	Received /in process	Remediation building #22
\$70,000		EMDC	Received/closed out/completed	Permitting of Asbestos containment site
\$15,000	\$15,000	EMDC	Received/in process	Scale Shack remediation
\$1,550,000 (\$500,000)	\$500,000	MDEP	submitted/and awarded a grant loan in a smaller amount	Construction of asbestos containment site
\$3,500,000		CDS	Received /Application has been processed/contract pending.	Utility and road upgrades Depot street entrance
\$5,000,000		EPA	Received/in process	Lot 3 Remediation
\$500,000		EPA	Approved in process	Community Wide Assessment
\$4,000,000		EPA	Submitted/denied Will resubmit	Lot 3 West Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 4 east Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 4 West Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 5 Remediation
\$400,000		EPA	Approved in process	Remainder of lot 2 remediation
4,500,000		CDS 2025	SEE NOTES	Utility and road upgrades Scale Road Entrance
5,400,000		CDS 2026	Submitted and preliminary approval received.	Utility and road upgrades Scale Road Entrance
	15,000,000	RDA	In process/approved	Waste water treatment plant
3,700,000		EDA	Submitted this month, received approval of first phase of grant process, now in second phase of approval	Innovation center
638,000		NBRC	Received/in process	Innovation Center
	\$500,000	MTI	Submitted waiting on determination	Gap funding innovation Center
	\$450,000	MDA	Submitted and approved	Gap funding innovation center
\$100,000		EPA	Received and work performed and administered by EPA	Planning Brownfield Remediation technical assistance

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Economic Development Table notes;

- 1.Total grant awards received as of December 31, 2024 \$17,484,250.00
- 2.Total loan awards with terms starting when the mill site starts to turn a profit, or interest only. \$1,271,250.00
- 3.Loans for gap funding and waste water not yet received, \$15,950,000.00.
- 4.Total pending applications construction \$3,7000,000. The EDA grant for the Innovation Center has received phase one approval, this has been put on hold by the Trump Administration. All applications denied this year will be resubmitted this year for consideration.
5. We are currently working on the RFP's for the reconstruction of Depot Street and the water and sewer lines into the Innovation Center and Biofine.
6. We had submitted a second CDS request for 5.4 million for infrastructure improvements on Scale Road. We received preliminary approval. The Trump administration has said there will be no CDS request funded in 2025. We are working on resubmitting with cost adjusted for inflation for 2026. This will be submitted in April.
- 7.The 638,000 NBRC grant that was requested for construction of the Innovation Center has been on hold for 4 years now. The primary reason was \$638,000 would not be near enough to construct the facility. We are in process of applying to EDA for this. NBRC has approved our request to use this grant for furnishing the facility. We have submitted all the grant amendments to reallocate these funds.
- 8.ACM area is under construction.
- 9.Building 22 and the scale shack remediation efforts have begun.
10. Initial testing and work has begun on the dewatering of the lagoons. Once dewatered the sludge will be removed.

Grants outside the mill site; I received the 70,000 grant filed on behalf of public works for stormwater.. A grant for \$650,000 has been submitted to FEMA for repairs and engineering on the dams.

Passport Activity:

Passport activity is listed below.

MONTH	FY20	FY21	FY22	FY23	FY24	FY25	FY26
July	28	1	10	17	16	13	18
August	27	3	10	15	14	7	
September	7	2	4	5	6	13	
October	23	5	8	22	8	20	
November	18	3	9	9	4	7	
December	26	3	10	20	6	9	
January	22	5	6	33	32	28	
February	22	2	9	24	13	23	
March	5	8	14	12	27	22	
April	0	7	9	7	23	36	
May	0	7	7	17	19	23	
June	0	9	9	15	13	26	
Totals	178	55	105	196	181	227	

MONTHLY REPORT

DATE: July 2, 2025
TO: Richard Bronson, Town Manager
FROM: Amanda R Woodard, Code Enforcement Officer
RE: Monthly Report for June, 2025

Permits	FY 2025	REVENUE YTD	FY2024	REVENUE FY2024
Building	107	\$18,896.00	91	\$14,233.69
Electrical	43	\$3,880.00	54	\$5,060.00
Plumbing	59	\$11,915.00	49	\$10,340.00
Home Occupation	2	\$120.00	1	\$60.00
Sign	8	\$280.00	9	\$440.00
Land Use Permit	19	\$2090.00	15	\$1,650.00
Street Opening	19	\$1,100.00	19	\$950.00
Wood Boiler / Junkyard/Demo	1	\$20.00	3	\$60.00
Subdivision	1	\$1,000.00	1	\$1,000.00
<i>TOTALS</i>	<i>259</i>	<i>\$39,301.00</i>	<i>242</i>	<i>\$33,793.69</i>

The Code department has been business as usual with permits and inspections, it has been a typical June. Two projects also being worked on are two new Ordinances that will be coming before Council I believe August and September. Food Sovereignty and Waterflow. Waterflow will take some work and a full Planning Board review. Food Sovereignty will start at the Council level at the upcoming workshop in July.

Planning Board: Did not have a meeting the month of June due to no applications. Next meeting is scheduled for July 22 at 6:00pm in the Council Chambers.

MONTHLY REPORT

DATE: July 1, 2025
TO: Richard Bronson, Town Manager
FROM: Shawn Rogers, Events and Communications Director
RE: Monthly Report for July

Events:

Overall Loonfest was a **VERY** successful weekend. I decided that I wanted to make Loonfest a two-day event and try to do a Country Night on Friday which featured Maine natives Josiah Dyer and Kayla Wass. Being a first-time event, I did not know what to expect but overall, I was very happy with the turnout. On Saturday, I decided to liven up the downtown area for the parade and had music going before the parade. Once the parade started, I used the speakers to announce the floats as they went by. At night, we featured the winners from Save A Life's Battle of the Bands, then had Aftershock followed by Jacob Smalley. Everything was very well received and I saw nothing but smiles in the crowd! As part of the Platinum and Gold sponsorship packages, sponsors received VIP seats down at Cobb Field.

This year's Loonfest was only so successful because of the team behind me. A HUGE shoutout goes to Amanda, Brendan, and Kellsey as well as volunteers; Anne, Tony, Maggie, Bryan, Cathy, Cathy, and Ashley.

Below are the financials from Loonfest. We managed to come in under budget and actually spend less than last year due to the sponsorships that we were able to acquire.

Total cost (minus Police/Fire/Rec OT wages)	\$52,934.77
Minus sponsors	\$18,500
Net	\$34,434.77

Which equals **\$4540.23** less than last year

0080 LOON FESTIVAL/EVENTS	Last Year	Budget	<u>Spent</u>
Loon Festival			
Sound	\$1,500.00	\$2,500.00	\$2,750.00
Fri/Sat Cobb Field	\$7,500.00	\$13,000.00	\$13,675.00
welcome to Maine - MC for Sat night		\$3,000.00	\$1,500.00
Friday afternoon bands in square		\$1,000.00	\$900.00
fireworks	\$5,750.00	\$7,000.00	\$7,500.00
railroad trolley	\$4,200.00	\$5,000.00	\$4,900.00

tents, setup and tear down	\$4,200.00	\$5,000.00	\$4,597.00
anah shriners	\$4,900.00	\$5,000.00	\$4,750.00
marketing (META and signs)	\$1,500.00	\$2,500.00	\$700.00
Face Painting on Cobb Field	\$900.00	\$600.00	\$300.00
marketing	\$2,000.00	\$2,000.00	\$916.99
		\$	\$
safety consumables /first aid	-	-	-
toilets	\$6,525.00	\$ 7,000.00	\$5,657.50
Staff Shirts			\$2,656.50
misc (trashcans, fuel, chairs for sponsors, prizes, parade supplies)	\$ -	\$1,200.00	\$2,131.78
	\$38,975.00	\$54,800.00	\$52,934.77
sponsorships to offset expenses			\$18,500.00
Total			\$34,434.77

Communications:

A lot of my time as been dedicated to Loonfest but there has been some communications revolving around it. I spent some money on Facebook Advertising which appears to have been fruitful. In the past 7 days from June 25-July 1, our Facebook page has been viewed 131,256 times, 327,573 in the past month, 584,462 in the past 60 days and the Loonfest post has received 63,405 views. Now while not everyone is on Facebook or the internet, it appears to be a effective.

GoDesignLab is putting the finishing touches on our new website. Once Loonfest is behind us, I plan on dedicating time combing through it all. My goal is to have it fully live by 9/1.



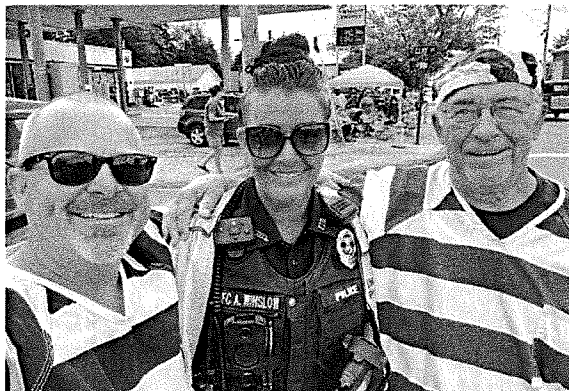
POLICE MONTHLY REPORT

To: Richard Bronson, Town Manager
From: Lee Miller - Police Chief 
Date: August 1st, 2025
RE: Police Department Report for July 2025

Police Department Updates

Message from Chief Miller

Loonfest 2025 was a tremendous success, and I want to thank everyone who made it possible. While this was my first Loonfest, I've participated in many similar events over the years, and I was thoroughly impressed



by the coordination, dedication, and community pride that went into making this one stand out.

From a public safety standpoint, our officers maintained a strong, visible presence throughout the weekend. They were approachable, helpful, and handled each situation with professionalism. Their commitment played a key role in ensuring a safe, welcoming atmosphere for both residents and visitors. Behind the scenes, the level of support and collaboration from town staff was exceptional.

Brenden and the Parks and Recreation team were a constant presence throughout the event—managing logistics, supporting vendors, and ensuring things ran smoothly. I was especially impressed by the energy and professionalism displayed by some of the younger members of his team. Their engagement was a credit to both their department and the community.

Kellsey, also from Parks and Rec, was instrumental throughout the weekend and particularly helpful with the parade. She handled logistics and coordination with confidence and efficiency, contributing directly to the parade's success.

Message from Chief Miller

Speaking of the parade, Amanda took the lead in organizing it and did an outstanding job. I've been involved with dozens of parades, and this one was among the best-run I've seen. It was organized, timely, and well-executed from start to finish. Amanda's leadership—alongside Kellsey's support—was a key factor in its smooth operation.

In the weeks leading up to Loonfest, Shawn dedicated countless hours behind the scenes. From coordinating logistics to spearheading fundraising efforts, his contributions were critical. Much of what made this event possible happened long before the crowds arrived, and Shawn's commitment ensured that all of those moving parts came together successfully. In short, Loonfest 2025 highlighted the strength of our team here in Lincoln.

From officers to organizers, planners to volunteers—everyone played a part in creating a safe, enjoyable event for our community. I'm proud of the role the police department played, and I'm equally proud to work alongside such dedicated individuals throughout the Town of Lincoln.

Policies and Administrative

Last month, we shared that we were actively implementing the PowerReady training system—and we're excited to announce it will officially roll out in August.

PowerReady is designed to better prepare new officers before they begin solo patrol, addressing one of law enforcement's ongoing challenges: providing consistent, high-quality training. The system delivers structured, scenario-based instruction, exposing officers to a wide range of call types and preparing them to handle situations safely and professionally.

The program doesn't stop at field training. It continues throughout the officer's probationary period, giving supervisors a clear way to monitor progress, offer feedback, and address any concerns early on. It also supports our veteran officers by creating a consistent, department-wide approach to performance documentation.

Policies and Administrative Cont.

One of the most significant advantages of PowerReady is its impact on annual evaluations. With accurate, real-time documentation, we're able to build clear, evidence-based assessments—making evaluations more fair, consistent, and meaningful. Just as important, this system promotes consistency in training and expectations, which ultimately helps reduce liability. Better trained officers mean safer outcomes, and PowerReady gives us the documentation to prove it.

We're excited to move forward with the rollout this August and believe this system will be a game-changer for our department's training, accountability, and culture.

The Animal Control position through Penobscot County continues to work well. We recently received the first three-month invoice, and it came in lower than anticipated, which is encouraging—though it's too early to know if that trend will continue. I also haven't received any complaints about the service so far. However, if you are hearing any concerns or issues related to this new process, please don't hesitate to let me know.

I believe our new website will be live in August. We're still in the early stages of development, working closely with Shawn, and I'm very excited about the direction it's heading. A strong online presence is an important reflection of our department's professionalism and a key tool for community engagement. The new site will feature user-friendly tools such as tip submissions, text alert signups, and property check requests—making it easier for residents to connect with us and enhancing transparency and service across the board.

Grants

As part of a \$138,000 regional Health and Wellness Grant, our department—alongside four other towns—will be participating in a comprehensive cardiovascular screening program. This collaborative grant effort was designed to support the health and safety of first responders across our region by funding advanced, preventative medical testing.

These screenings go well beyond a routine physical. They include in-depth blood work and cardiovascular analysis aimed at detecting early warning signs of

Grants Cont.

heart disease and other serious health issues—conditions that are often silent but potentially life-threatening if left undetected.

We'll begin the process in August with initial blood draws for both police and fire personnel. The company providing the testing will return in late September to complete the final stage of the screenings.

We're proud to share that 100% of our police department employees have signed up to participate. This is a significant opportunity, as each screening typically costs about \$850 per employee. By working together regionally, we secured funding that ensures every member of our police and fire teams has access to this potentially life-saving service—without the financial burden.

This is a big win not just for our department, but for the long-term health and wellness of our entire first responder community.

We are pleased to announce that the Lincoln Police Department has been awarded a \$25,000 grant to renovate and upgrade our evidence room. We are one of only six agencies statewide to receive this competitive state grant.

The primary focus of the funding is to improve the secure storage of firearms—a need I highlighted in a monthly report several months ago. This project will address longstanding storage challenges and ensure that all weapons and evidence are stored and handled in compliance with best practices and legal standards.

This upgrade will significantly enhance the integrity, organization, and security of our evidence operations. We're grateful for the support and look forward to implementing these critical improvements.

We're thrilled to announce that we've received a \$2,200 grant from Walmart in support of this year's National Night Out!

This generous grant will allow us to purchase equipment that can be used year after year, helping to make the event sustainable for the long term. It will also help cover supplies and items for this year's celebration.

We're incredibly grateful to Walmart for partnering with us on this opportunity to bring the community together. Their support helps make events like National Night Out possible—and memorable—for everyone.

Grants Cont.

We also received a \$1500.00 grant from the Hero Fund America grant community



grant. I put in this grant for guardian angel devices for each officer. These devices go on the officers and provide a flashing light when they are directing traffic or just need extra visibility.

We requested the first part of the \$5000 grant that we received from Maine Municipal. This grant helps fund the ability for us to become accredited. We got the first \$2500 and we'll get the second half after we become accredited. I have the goal of being accredited by the end of the 2026.

Staffing

Both Officer House and Officer Milner successfully passed their physical fitness tests for entry into the August police academy. Officer Milner has officially secured a spot and will begin the academy on August 18th. Officer House is currently second on the waiting list and is positioned to step in should an opening become available—something that commonly occurs within the first week.

We've seen a slow but steady flow of new applications, and our hiring process remains active as we continue working to fill two additional officer positions.

As we navigate through vacation season, staffing remains tight. Looking ahead, once our new officers are fully trained and on board, having consistent two-officer coverage will be a significant improvement for both safety and service delivery.

Trainings

This month, we held a department-wide meeting that also marked my six-month anniversary here in Lincoln. It was a great opportunity to bring the team together. We grilled up some farm-fresh burgers and shared lunch before sitting down to talk about what we've accomplished recently and what's ahead as we

Trainings Cont.

move into the new budget cycle. We did our first group photo we had an idea to do a picture in uniform and then a picture out of uniform with this idea on Facebook, this post had our 125,000 views.

We are just like you.

We are spouses, parents, children, siblings, and friends.

We have names.

We have hobbies.

We have dreams.

We wear a uniform but we are people too.

We work hard and we want to come back home.

We aren't that different, me and you.

We are just like you.



As part of our ongoing training efforts, we completed our annual rifle qualifications as a group. I'm proud to report that everyone successfully qualified. Thanks to a grant, we were able to purchase five department-issued rifles, which eliminates the need for officers to use their personal firearms and ensures consistency across the board.

Administrative Assistant Britny Worster recently attended training to become a certified child safety seat technician. This is a valuable addition to the services we can offer the community. Having Britny certified means we can assist families during regular business hours with proper car seat installation. Additionally, we now have access to free car seats for families in need, helping to keep our youngest residents safe.

Patrol Highlights

We recently completed our first mental health-focused community ride-along in partnership with CHCS (Community Health and Counseling Services). This initiative is part of our effort to integrate mental health counselors into police operations, allowing them to ride with our officers and respond directly to individuals in need.

I've met with CHCS leadership, and we're actively working together to expand mental health services in our area. One of the ideas we're exploring is having a counselor work out of our station one or more times a month. This would allow them to follow up with individuals we frequently encounter during mental health-related calls—offering consistency, support, and hopefully, better outcomes.

Sgt. Winslow had this to say after our first ride-along:

"Just wanted to touch base and let everyone know that our first day of doing ride-alongs was a huge success! Kate hit the ground running."

This partnership holds real promise. One of the most challenging aspects of law enforcement is repeatedly responding to the same households for ongoing mental health crises. With CHCS on board, we hope to bridge that gap and develop long-term solutions through collaborative care and support.

On July 31, 2025, the Lincoln Police Department, assisted by the East Millinocket Police Department with K9 Derby and Maine Probation and Parole, conducted a probation check at 600 Mohawk Road in Lincoln, leading to multiple arrests and a significant drug seizure. The check targeted Ann Lord, who was on active probation and residing at the address. K9 Derby alerted to the presence of narcotics in the residence and a nearby camper, prompting officers to secure a search warrant. During the operation, Scott Lord Sr. attempted to discard drugs—later identified as suspected fentanyl/heroin and crack cocaine—into nearby woods, resulting in his arrest. A subsequent search revealed additional drugs and a stolen vehicle. Ann Lord was arrested for a probation violation and drug possession; Scott Lord Sr. was charged with multiple offenses, including drug possession and receiving stolen property; James Carlow was arrested on an outstanding warrant; and Jules Michaud was charged with drug possession.

Detective's Office

Detective Jacobs has been diligently working on a complex theft case since February 2025. This investigation culminated in the issuance of a felony arrest warrant several weeks ago, and on July 24, 2025, the suspect was taken into custody.

Detective Brian Verney of the Salisbury (MA) Police Department notified our agency that his department had arrested Donald R. Taylor (DOB: 05/29/1984) at his residence in Salisbury. Taylor was taken into custody on multiple outstanding warrants, including Lincoln PD's Felony Theft (Class B) warrant, which was based on an affidavit submitted by Detective Jacobs. Detective Verney provided critical support throughout the investigation.

The case involves the alleged theft of funds and personal property from the Estate of Pauline Taylor. Through subpoenas and search warrants executed on Massachusetts-based financial institutions, over \$300,000 in estate funds were traced from the estate account into Taylor's personal checking account.

Additionally, some of the personal property reported missing from Lincoln has since been located at Taylor's Salisbury residence.

Taylor is expected to appear before a Massachusetts court prior to extradition to Penobscot County, where he will face prosecution. The investigation remains active and ongoing.

Law Enforcement in Action how we do the Job!

This month, I wanted to take a moment to speak about the First Amendment and how it applies in settings like council meetings or other public spaces. It's not uncommon for citizens to show up to express strong opinions—sometimes passionately—about local issues. The First Amendment guarantees the right to free speech, including the ability to speak at public meetings. But there are also rules and limits in place to ensure meetings can function effectively and safely.

Council meetings are considered "limited public forums." That means people have a right to speak, but the town also has the authority to set reasonable, content-neutral rules—like time limits, requiring speakers to stay on topic, and asking people not to disrupt the proceedings. A person can't be removed just because their opinion is unpopular or critical of government; however, if their behavior becomes disruptive, threatening, or prevents the meeting from continuing, the town—and law enforcement—can take action. Striking this balance is critical. Our job is to protect everyone's rights while helping ensure local government can operate in a respectful, productive environment.

Community Outreach

This month, I had the opportunity to meet with Partners for Peace. We're working together to strengthen our response to domestic violence incidents and protection order violations. Our goal is to build a collaborative approach that ensures victims receive the support and resources they need.

By partnering with this organization, we can immediately connect victims to valuable services during critical times. Their involvement enhances our ability to provide compassionate and effective assistance.

We've also started planning a Domestic Violence Awareness Walk in Lincoln this October, which is recognized as Domestic Violence Awareness Month. This event will help raise awareness, show community support, and highlight the resources available to those in need.

This month, I had the opportunity to meet with representatives from the Shaw House. They offer a wide range of resources for youth up to 21 years old and are willing to work with us here in Lincoln when needed. Their services include emergency shelter, support with employment, and assistance in securing long-term housing. It's a valuable connection that can help us better support young people in crisis.

I attended the Save a Life board meeting this month and had a great opportunity to collaborate with Chief Merrill from the Orono Police Department. He was looking for meaningful ways to allocate funds from the opioid settlement and was open to recommendations. I was able to connect him with Save a Life, and as a result, he was able to contribute \$15,000 to support their mission. It's great to see local partnerships making a real impact.

LD Laws and Case Law

The Legislature is currently on summer break. One notable bill that passed but went unsigned by Governor Mills is the law restricting cooperation between federal and local authorities on immigration matters. Though unsigned, it will still go into effect and could impact how local agencies interact with federal immigration enforcement moving forward.

Monthly Stats: Law Incidents: 320, Traffic Stops: 128, Total Criminal Violations: 17

DATE: August 4, 2025
TO: Richard Bronson, Town Manager
FROM: Les Brown Fire-EMS Chief
RE: July 2025

ACTIVITIES: Loonfest, hose testing, new sign at station.

TRAINING:

We have done our daily, weekly, and monthly training for the month.

BUDGET/OVER TIME

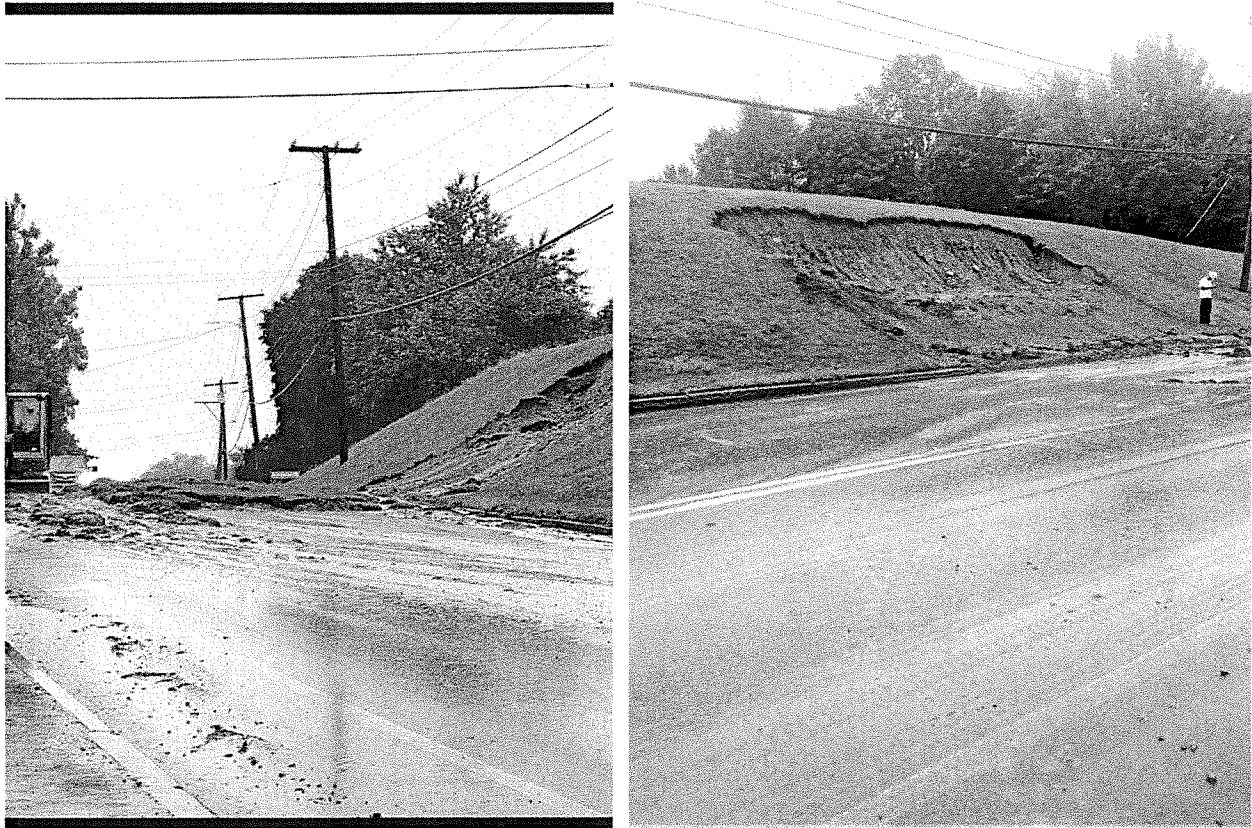
Vacations, floaters, and employees taking classes has been our overtime this month. Grants for training are being used.

[illegible]

MONTHLY REPORT

DATE: August 4, 2025
TO: Rick Bronson, Town Manager
FROM: Dennis Bullen, Public Works Director
RE: July, FY26
ACTIVITIES:

What a difference a year makes. This time last year, the PW crews were fighting massive flood and erosion damages resulting from several monsoon like rain events. It took weeks to repair all the damages. The current FY26 July has seen almost the exact opposite, with very little precipitation for the month. At months end, we are almost wishing for a shower of rain.



Ballard Hill July 11, 2024

The annual street paint project was completed this month. This project is usually performed over the course of several weeks requiring multiple deployments. Crosswalks and stop bars are normally the first to get painted and then the crew will progress onto directional arrows and delineating lane divider markings and finally parking stall lines. Handy-cap insignia located throughout town did not require re-painting this year, nor did the parking stalls located in the Memorial Square and the PTP.

PUBLIC WORKS MONTHLY REPORT
CONTINUED....

The newly acquired Street Sweeper/Vac machine was deployed this month. Thus far in normal scheduled deployments, we have been happy with the machine and the job it does. In preparation for Loon Fest, the sweeper was deployed on all the main drags and several of the side roads that typically experience a large volume of vehicular and pedestrian traffic. The machine is performing as anticipated. Next up will be the cleaning of some of the storm water catch basins. This will be a new activity for the PW crews and some time learning will be required. A team of 2 persons will be assigned to basin cleaning detail and it is expected that by seasons end, an understanding of this aspect of the machine will be in place.



The grader was deployed this month slightly ahead of the generated schedule. The condition of Halftownship road was such that the deployment to this location was fast-tracked by about 3 weeks. This deployment proved to be effective as the road conditions were improved greatly. A roller followed the grader and the road surface should be good for some time. Halftownship will remain in the scheduled upcoming round of grading. Calcium is due on several roads and will be applied as soon as a repair can be affected on the calcium pump.

The typical support tasks for the annual Loon Fest were undertaken this month. A labor crew was deployed trimming the grass that annoyingly grows up from the curbs and gutters of nearly all of our streets. This growth was trimmed to ground level, improving the aesthetics of our Town. The perimeter of Memorial Square was swept into the center to be available for pick up by the sweeper. The jersey barriers used as anchors for the tents were delivered and placed. These were then collected and brought back to storage at the PW Compound. Cones and barricades were placed at required intersections as traffic control for the parade. These were then collected back up and put back in storage. Lastly, assistance with erecting the stage was given, as well as breaking the stage back down.

In addition to the mentioned trimming tasks, the overflow at the Mattanawcook dam was trimmed back. This growth was causing a safety hazard for traffic coming off of Taylor Street and entering High Street. This is no longer the case.

Culvert season has arrived and a crew was organized to begin culvert replacements. The list has exceeded 15 locations for each of the last 6 years and this year is no different. The culvert crew will remain busy for some time yet to come. About half of the offending culverts are actually undersized and, in an effort, to improve drainage flow, many have or will be up-sized.

While on the topic of culverts and drainage, 3 known locations exhibited clogged pipes. With the help of the local fireman and the pump truck they possess, these offenders were cleared out using a high-pressure water hose. This is a job that is performed every year as these blockages are found.

A demolition job was accomplished this month with the help of an outside contractor. Eugene Graham and Sons was hired to provide excavator service while the PW provided hauling. This demolition removed a dilapidated hanger from the Lincoln Regional Airport, opening up land for future use. An entire day and just a small piece of another were required to complete the job.

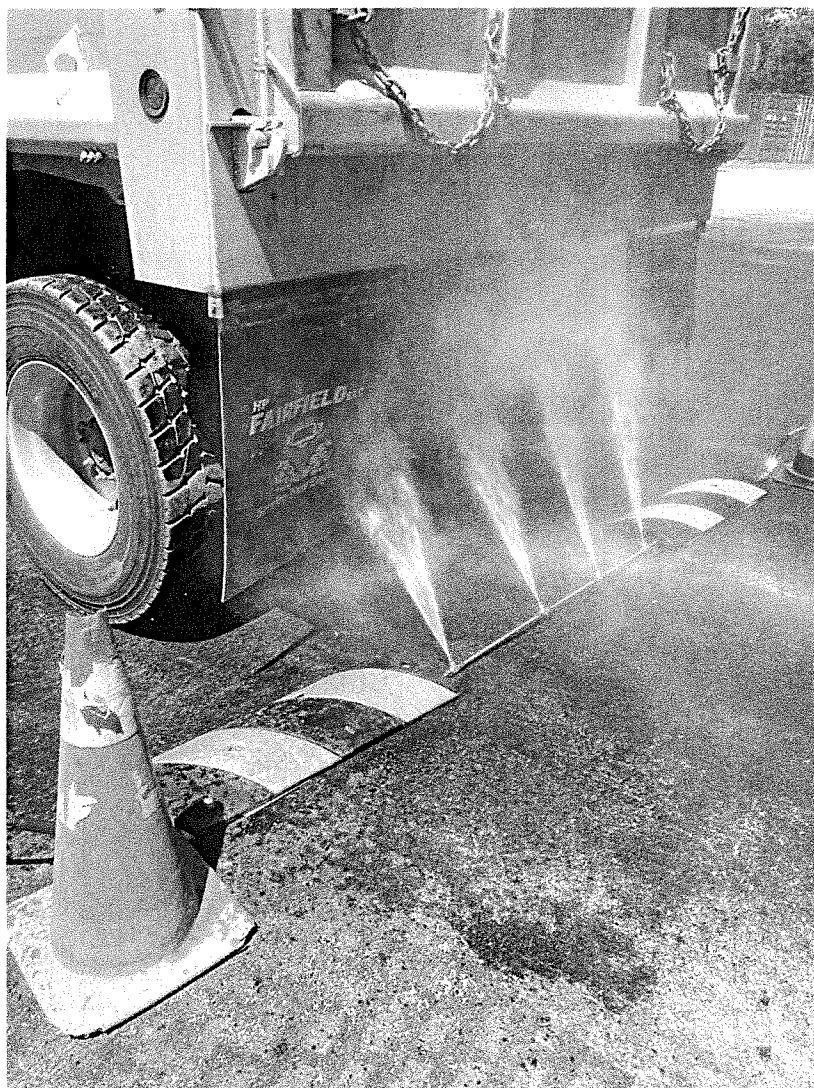
1. Excavator Contractor	\$ 1,300.00
2. Haulers (3)	\$ 3,201.00
3. Disposal	<u>\$ 450.00</u>
Total:	\$ 4,951.00

The excavator was provided by an outside contractor, Graham & Son.

Hauling was done by the Public Works Dept., using 3 Haulers.

Wood, Metal and Inert material was disposed of at the Transfer Station.

A rash of mechanical issues manifested themselves this month. Truck #9 made 2 trips to freightliner this month, once under its own power to rectify a faulty high pressure air valve and a second time on a trailer to address an electrical problem. #9 remains at the Freightliner shop at the time of this report. Truck #7 is currently experiencing an electrical problem as well and awaits its turn to be trailered to Freightliner. The grader has developed a front-end problem that includes a planetary gear system in the front hub assembly. Associated seals are compromised and the machine was rendered inoperable because of this. It too was trailered to a repair facility, this time United Construction (formerly Nortrax) being the destination. When the grader is complete, #7 will be delivered and the grader will be conveyed on the return trip. Truck #2 blew a transmission cooler line and the offending unit has been replaced. An undercarriage power washing device was designed and fabricated in house by the resident mechanic with input from the PW Foreman. This device is intended to scour collected mud, salt and other debris from the under carriage of the vehicles, furthering the life of the vehicles and making repairs easier to make. All departments that possess vehicles will benefit from this device. All normal PM was performed and records of same are kept at the facility.



M O N T H L Y R E P O R T

DATE: August 1, 2025, 2025
TO: Rick Bronson, Town Manager
FROM: Dennis Bullen, Transfer Station Director
RE: JULY, FY2026

ACTIVITIES:

The month of July was typical one for the facility for this time of the year. The majority of the month saw sunny skies and seasonal but at times hot summer temperatures. The traffic that flows thru the facility was moderate and heavy during peak hours. This is expected and the crew was prepared for the ebb and flow.

The total SMW for the month was high, coming in at 330.08 tons, but seemed only moderate when compared to last years total of 404.22 tons conveyed to Juniper Ridge Landfill. Compare the current total to last months total of 342.88 and deduce that this is normal for this part of the season. Thirteen trips were required to convey this SMW to the Landfill. The monthly average per trip was 23.31 tons per trip.

Recycling efforts were good this month as well. 23 bales of cardboard were collected and processed. A shipment of this material is scheduled for August 1. A single bale of newspaper and #2 plastic was collected and processed with inventory for another one of each.

The month saw a moderate number of shipments. Two loads of mixed metal left the facility as dis 1,000 of used motor oil with Treeline being the recipient. One hundred and ten appliances containing Freon were reclaimed. The number of this type of unit has increased exponentially over the last few years, increasing by more than double.

The brush pile continues to grow, and will continue to do so until the Grinding Contractor arrives, scheduled for Aug 13. The fire pit saw an expected level of deposit and burned for 9 days.

Mechanical issues consisted of another broken window in the skid steer. A tire being carried by the machine scuffed the ground and flipped backwards, causing the failure. The backhoe suffered a flat tire. This was fixed by Gills Point (formerly Hogan Tire). Trailer #1 also suffered a flat tire and was repaired by Gills Point. All normal PM was performed and records of same are kept at the facility.

Materials Shipped:

The following table is a running tally of materials that left the facility this year. This table also reflects a running total for the Fiscal Year.

Materials Shipped

Materials	MTD	FYTD	Comments
Cardboard			1000lbs. per bale
Newsprint			1700lbs. per bale
Plastic #2			700lbs. per bale
SOW			780lbs. per bale
Light Iron & Tin	2 Loads	2 Loads	Tons vary per load
Glass			
Ash			12-15 tons per load
Waste Oil	1,000 Gal	1,000 Gal	Gallons shipped
E-Waste *	5,700 LB	5,700 LB	LB. of items shipped
Equipment Tires			Tons of items shipped
Freon Removal	110 Units	110 Units	# Of units
Fluorescent Bulbs Mixed	437 Bulbs	437 Bulbs	# Veolia for recycling
4ft Bulbs	240 Bulbs	240 Bulbs	# Veolia for recycling
8ft Bulbs	25 Bulbs	25 Bulbs	# Veolia for recycling

Juniper Ridge Landfill SMW Delivery Totals Trash Tonnages

Fiscal Year 2025

Fiscal Year 2026

Month	Tons	Tipping	Cost	Month	Tons	Tipping	Cost
July	404.22	\$95.00	\$ 38,400.90	July	330.08	\$95.00	\$31,357.60
Aug	349.32	\$95.00	\$ 33,185.40	Aug		\$95.00	
Sept	332.71	\$95.00	\$ 31,607.45	Sept		\$95.00	
Oct	334.24	\$95.00	\$ 31,752.80	Oct		\$95.00	
Nov	295.71	\$95.00	\$ 28,092.45	Nov		\$95.00	
Dec	296.45	\$95.00	\$ 28,162.75	Dec		\$95.00	
Jan	281.18	\$95.00	\$ 26,712.10	Jan		\$95.00	
Feb	238.20	\$95.00	\$ 22,629.00	Feb		\$95.00	
Mar	296.07	\$95.00	\$ 28,126.65	Mar		\$95.00	
Apr	288.41	\$95.00	\$ 27,398.95	Apr		\$95.00	
May	388.5	\$95.00	\$ 36,907.50	May		\$95.00	
June	342.88	\$95.00	\$ 32,573.60	June		\$95.00	
Total	3,847.89	\$95.00	\$ 365,549.55			\$95.00	

M O N T H L Y R E P O R T

DATE: August 4, 2025
TO: Richard Bronson, Town Manager
FROM: Brendan Crocker, Cemetery, Parks and Recreation Director
RE: July 2025

ACTIVITIES:

July was a very busy month for the Cemetery, Parks and Recreation department. Loon Fest was the big event during the month; all three departments took part in the festivities in one way or another. The lifeguards held their annual beach games on Friday of Loon Fest. These games are always a huge draw for the beach that bring fun and laughs to the kids, parents and as well as the lifeguards. The rec assistants had tasks that involved monitoring the bounce houses set up at Cobb Field during the festival as well as maintaining tables in the food tent, making sure they were clean at all times for the many people that enjoyed the different food trucks in the square. The cemetery crew was very busy with many aspects of Loon Fest from helping set up for the library book sale, maintaining the trashes around town, setting up barricades for the parade and fireworks and then Sunday clean up. It was a very busy four days but also a very successful four days.

Not only was the cemetery crew busy with Loon Fest but the normal day to day kept them busy during the month of July. They continued maintaining the cemeteries, parks and other areas around town, keeping them mowed and trimmed, doing multiple trash runs every week and also having a stage rental set up in East Millinocket and then taking the stage down the following Monday. Cody Norris the new cemetery supervisor also started during the month of July. His first day was July 14th which was also the week of Loon Fest so he started on a very busy and abnormal week and has spent the following weeks learning the crew, the town properties that we maintain and starting to shape things on how they need to run under his supervision. During the month we had a total of six cremations and zero burials.

The waterfront staff was in full swing with swimming lessons starting on the 7th. The lessons take place in the morning from 9:15 am to 12:15 pm and continue through August 14th. This year saw 90+ kids sign up for lessons. The free lunch program has been a hit again this

summer with the help of the local school cafeterias. The beach has seen on avg 50-60 kids for the lunch program and another 30-40 for the afternoon snack per day. Staff has said this has been a very successful program every year.

Summer recreation programs were in full swing at the beginning of the month with many also wrapping up as we head into August. Tball and Farm league moved from having team only practices to playing games against other teams, tennis, coed soccer and the softball clinic continued with good participation. July also saw three clinics get started. The lynx soccer clinic was in action from July 7th-10th, Football skills and drills was every Tuesday and Thursday starting on July 8th and ending July 24th. Finally, the cheering clinic had a very good turnout during their three-day camp running from July 15th-17th. While the summer programs are winding down, fall programs are right around the corner. The football program held a coaches meeting on July 28th with eight coaches and volunteers participating. Fall registration has also been open since the middle of July.

BUDGET:

One month into FY 26 budget is checking out good. No concerns at this time.

M O N T H L Y R E P O R T

DATE: 7/24/25

TO: Rick Bronson, Town Manager

FROM: Lauren A. Hakala- Library Director

RE: Monthly Report for July 2025 (August 1st Deadline).

Library Activities and Children's Programing: The "Community Created Rock Snake" is getting longer! The Summer Reading Program: **Level up at your Library**; continues to be: **Game On!** Come enjoy the Mario Game bulletin board of young patron's reading achievements. As our young patrons are reading, their gaming avatars are climbing the ladder (aka-leveling up) and winning prizes. The Friend's **Annual Book Sale and Art Walk was a great success.**

Our Loons Contest: We had a young winner who counted # 76 loons found in our library.

Save the date: Our end of our Summer Reading Party will be August 14th 2:30-4:30pm Young Patrons and all who want to celebrate their reading achievements are welcome. Young readers will enjoy the bounce house, blow bubbles, and celebrate with ice cream, dripping from cone to elbow, the way summer should be.

Programs for Adults Highlights: Friends of the Lincoln Memorial Book Sale and Art Walk, BookOpoly, Summer Reading Book Club book has been a non-fiction read; If I Tell You by Gregg Olsen.

We will pick back up on the **Homestead Forum** Mid-August (August 19th) for our first discussion back together, and catch up on how all our late spring and summer projects have gone.

Yarn society: The giggles have been plenty. The participation of the high school student crocheters has been lighthearted and wonderful. This opportunity has kept the seats full and the skeins flowing.

Personnel Highlights: Lorna and the Summer Reading has been so active and rewarding. One day, this summer during business as usual, well before Loon Festival Weekend, we counted over 100 patrons who came to use the library. During Loon Festival this count nearly doubled. Thanks for the combined efforts of all on staff, the town and the Friends at the Book Sale and Art Walk. Brendan and the Rec Department's summer crew and Dennis at the Transfer station helped us create flow with all these books. We were up at dawn, and all was well managed and routinely done. Shawn and Cathy working with the Events Committee, each working their regular jobs, really went the mile keeping up with advertising and social media for the Loon Festival and all that was happening here at the library.

Technology: We, behind the scenes are working toward helping patrons gain access that was lost due to safety concerns with our public access computers and a limited budget, when tech prices continue to climb. Monthly Tech Help from Patrick Johnson from EMDC is still happening once a month for our patrons to sign up for.

The Friends of Lincoln Memorial Library: Big thanks to the Friends of LML! The Book Shed and the Booksale became a top priority. This year, they sponsored the Art Vending at LML, during their Book Sale and Art Walk. The Friends also sponsored Wes Booth, a Magician that came to perform, the crowd was standing room only. The Friends of the LML are taking a well-deserved break and the month of August Off.

The Advisory Committee: The Advisory Committee will resume in September 26th, 2025.

The Beautiful and Quaint Library Building: We have been receiving a lot of visitors with feedback that is worth sharing with you all. The Geocache Administrators have reported that participants have left lovely comments on the Geocache web page about our Library and all of us. We also have been well received by seasonal visitors and patrons who continue to marvel at all our collections and quality of our books. Today's couple that came in from Canada was simply overjoyed to let us know how impressed they were with our Library and we can stay tuned because her inspiration is to write about libraries and dumps that are as unique as the towns supporting them.

Projects: This past month we helped support the Friends in organizing their book shed. During the big sale, Brendan Crocker's Rec Summer Employees and Teddy Martin anchored, put together shelving, and moved so many boxes of books. The Transfer Station also handled an especially large volume of recycled material post book sale. We are also being future minded about Volunteers, Interns and Teen Advisory Members. We continue to offer various opportunities and value our volunteers who are ages 14 and up here at the library.

Statistics and Finances: In particular with our Annual Report; We tally patron foot traffic, patron participation in events, and programming while working events and programming ourselves. We keep track of circulation of material, as well as active and new patrons with their membership accounts. We tally the computer use, printing/copying activities, and wireless usage, while waiting on patrons for library services. We manage a budget, ordering and maintaining books, inventory and supplies. We report monthly as well as annually; Monthly to the Town Manager and Council, the Advisors, and the Friends of the Memorial Library. We report Annually to the Town Manager, the Council and the Maine State Library. We manage daily operations, and work towards special projects while keeping our library clean and organized. Policy and Benchmarks for Libraries are maintained as well as Town Policy. Having feet in two worlds is the work of municipal departments. We are a small staff that wears many hats. We continue to thank our towns people for their continued support in our endeavors to provide services for all who frequent the library. Patrons make our work possible.

Book Sales and Library Services: We took a few months off from our monthly book sales; June was scheduled as the Google Docs Tech Class, that was canceled. Our priority was to build up the Friend's shed with books that are still in good shape for sale by donations; in fact, a month ago, we stopped accepting donations until the sale due to

the sheer volume of books. As of July 18th, we begin the process again. One day we will write about how a book is catalogued, ends up on our shelves, and where it goes once it's weeded and how it ends up finally in the Big Book Sale that the Friends work towards annually. Daily Operations also includes social media and the Lincoln News: What's Happening at the Lincoln Memorial Library, the upkeep that Cathy Mushero does regularly. She helps us to align in our activities, programs and events.

Just Today: Dennis Bullen and the Public Works Crew worked paving the larger holes and dips in our Parking Lot. We are so grateful for them.

Respectfully Submitted, Lauren A Hakala- Library Director.

TOWN COUNCIL

YR: 25 MO: 8 ITEM # 9

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025

Today's Date: August 5, 2025

Department: Town Manager

Department #: 0100

Request:

Recognition of former Councilor Jared McCarthy

Action Needed From Council: Recognize former Councilor Jared McCarthy for his years of service

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

TOWN COUNCIL

YR: 25 MO: 8 ITEM # 10012

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025

Today's Date: August 5, 2025

Department: Town Clerk

Department #: 0101

Request:**Public Hearing-** Renewal State Liquor License Application- Charlie's Seafood Market (0101)

Open a public hearing for the purpose of hearing oral and written comments on a Renewal State Liquor License Application submitted by Charlie's Seafood Market (Glen Porter).

Approve Renewal State Liquor License Application- Charlie's Seafood Market (0101)

Approve the new State Liquor License Application submitted by Charlie's Seafood Market (Glen Porter).

Action Needed From Council: Hold a public hearing and approve renewal application

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:



Application Copy

File Number: 92229

Job Type: Renewal Application

LICENSE #

CAR-22-106124

APPLICATION DATE RECEIVED

2025-08-01

LICENSE TYPE

On-Premises: Beer, Wine & Spirits

LICENSEE

GLEN PORTER

AGENT NAME

EFFECTIVE DATE

2024-08-03

EXPIRES

2025-08-02

STATUS

Active

PREMISES NAME

CHARLIES SEAFOOD

NEW SECONDARY LICENSE(S)

None selected

PREMISES TYPE

Class A Restaurant

PREMISES NAME

CHARLIES SEAFOOD

OPERATOR

GLEN PORTER

PHYSICAL ADDRESS

20 SCHOOL ST LINCOLN ME 04457

MAILING ADDRESS

20 SCHOOL ST LINCOLN ME 04457

CONTACT NAME

GLEN A PORTER

PREFERRED CONTACT METHOD

Email

CONTACT PHONE
(207) 794-3100

ALTERNATE PHONE

FAX

EMAIL

gporter441@gmail.com

QUESTIONS

On-Premises: Beer, Wine & Spirit

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

No

2. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

No

3. Is the applicant/licensee an individual, partnership, or association?

No

4. Are all licensees/applicants residents of the State of Maine?

Yes

5. Is your license for a club with a membership?

No

6. Is your license application for Vessel Corporation?

No

7. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?

Yes

(document uploaded)

8. Do you allow dancing or entertainment on the licensed premises?
If so, You need to have a a license from the Maine State Fire Marshal.
See <https://www.maine.gov/dps/fmo/plans-review/applications> for
more information.

No

9. Will any law enforcement officer directly benefit financially from this
license, if issued?

No

10 Is the licensee or applicant for a license receiving, directly or indirectly,
any money, credit, thing of value, endorsement of commercial paper,
guarantee of credit or financial assistance of any sort from any person
or entity within or without the State, if the person or entity is engaged,
directly or indirectly, in the manufacture, distribution, wholesale sale,
storage or transportation of liquor.

No

11 Is the licensee/applicant(s) directly or indirectly giving aid or assistance
in the form of money, property, credit, or financial assistance of any
sort, to any person or business entity holding a liquor license granted
by the State of Maine?

No

12 Do you have a manager employed?

Yes

Everly Harriman 02/14/1971

13 Has any of the listed applicants, an immediate family member of an
applicant, or an employed manager been denied a liquor license or
had a liquor license revoked within the last 5 years?

No

14 Is any of the listed applicants the spouse, father, mother, child or other
immediate family member of a person whose liquor license has been
revoked or denied in the last 6 months?

No

15 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

16 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

17 Does the licensee/applicant(s) own the premises?

Yes

18 At which address are your business records located?

436 transalpine road Lincoln

19 What will be your business hours? Please indicate each day's open and close times.

11-8

20 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

Downtown business district

21 Is your application for a Hotel or Bed & Breakfast?

No

22 What is the gross food income for the licensure period that will end on the expiration date?

330026

23 What is the gross income from beer, wine, and spirits for the licensing period ending on the expiration date?

70,605

24 Do you have a food menu?

Yes

(document uploaded)

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Food Menu	IMG_20250801_105705.jpg	Menu
Premises Floor Plan	17540610792645956510506436706213.jpg	Floor plan 1 bathroom
Corporate Supplemental Form	102 Supplemental Ownership Form and Affidavit-2 (1) (2).pdf	.
Maine Health or Agriculture License	17540661562622533268142132739839.jpg	

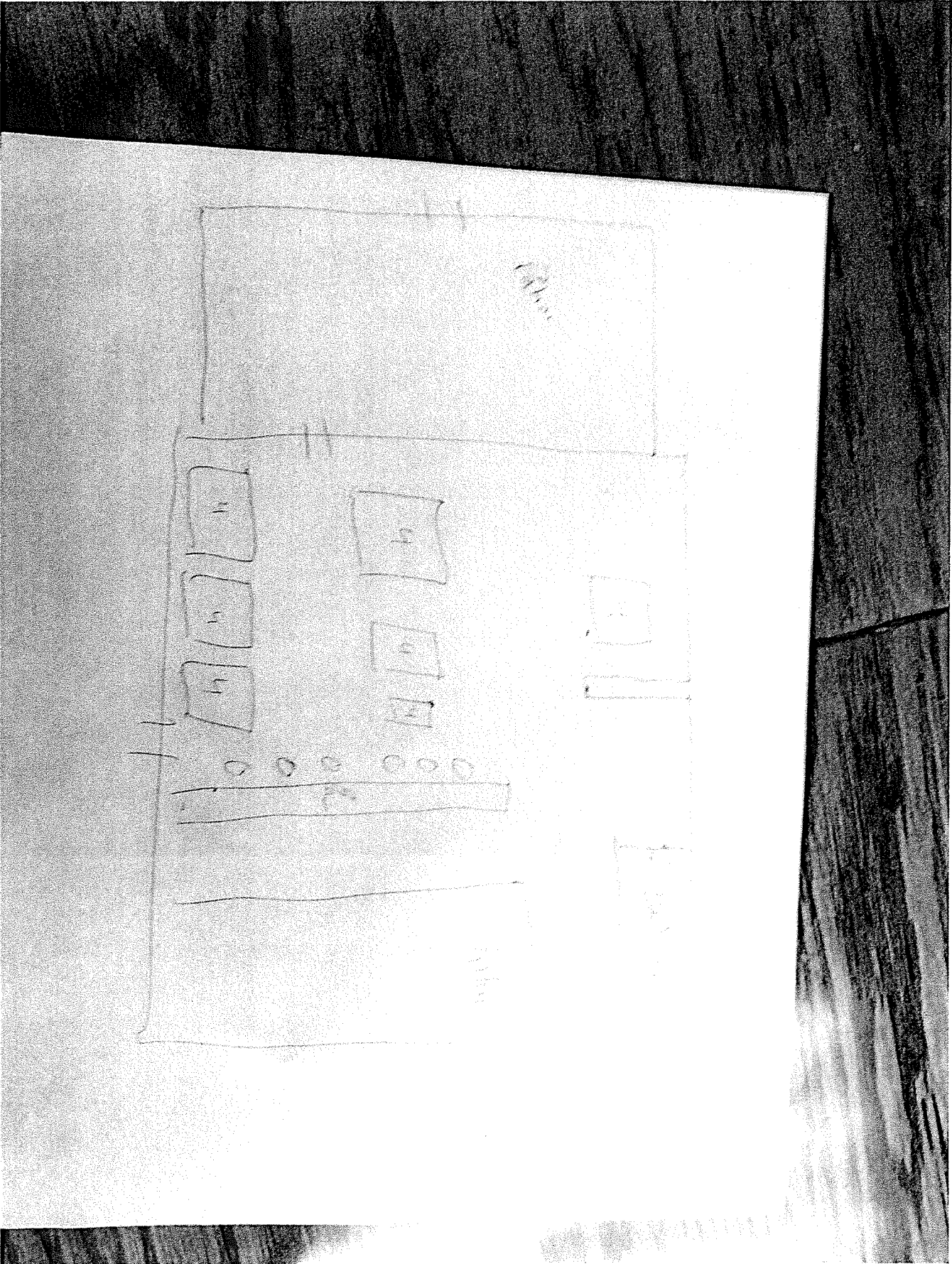
APPLICANT

GLEN PORTER

DECLARATION

☒ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.



APPETIZERS

Fries.....	\$4.99
Sweet potato fries.....	\$5.99
Curly Fries.....	\$5.99
Onion Rings.....	\$7.99
Mozzarella Sticks.....	\$8.99
Fried Pickles.....	\$8.99
Fried Mushrooms.....	\$6.99
Buffalo Or Cajun Shrimp.....	\$10.99
Shrimp Cocktail.....	\$8.99
Oyster.....	\$2.00
Rockefeller Or Scampi Oyster.....	\$2.50 each
Stuffed Clam.....	\$3.50
Side Salad.....	\$3.99

LAND LOVERS

Hot Dog.....	\$3.25
Grilled Cheese.....	\$3.99
Hamburger.....	\$10.99
Cheeseburger.....	\$11.25
Bacon Cheeseburger.....	\$12.25
Chicken or Steak Bomb.....	\$12.99
Chicken Burger.....	\$9.99

SINGLE ORDERS ONLY

Fried Clams.....	\$23.50
Fried Shrimp.....	\$10.99
Baked Salmon.....	\$14.99
Fried Or Sautéed Scallops.....	\$21.25
Haddock Nuggets.....	\$13.25
Haddock Filet.....	\$15.25
Shrimp Or Shrimp Caesar Salad.....	\$12.50

Clam Roll.....	\$16.25
Clam Roll Basket.....	\$22.25
Clam Roll Basket with onion rings.....	\$23.25
Crab Roll.....	\$15.99
Crab Roll Basket.....	\$21.99
Crab Roll Basket with Onion Rings.....	\$22.99
Scallop Roll.....	\$14.25
Scallop Roll Basket.....	\$20.25
Scallop Roll Basket With Onion Rings.....	\$21.25
Lobster Roll.....	\$22.99
Lobster Roll Basket.....	\$28.99
Lobster Roll Basket With Onion Rings.....	\$29.99
Haddock Burger.....	\$13.25
Haddock Burger Basket.....	\$18.25
Haddock Burger Basket with Onion Rings.....	\$20.25

DINNERS

ALL DINNERS COME WITH FF SLAW
\$1.00 UPCHARGE FOR SW POTATO FF
\$1.00 UPCHARGE FOR CURLY FF
\$2.00 UPCHARGE FOR ONION RINGS

Crab Cake Dinner.....	\$12.99
Clam Dinner.....	\$25.50
Scallop Dinner.....	\$23.25
Shrimp Dinner.....	\$15.99
Haddock Nugget Dinner.....	\$16.25
Haddock Filet Dinner.....	\$17.25
Chicken Tender Meal.....	\$13.99
Combo Dinner.....	\$28.50

(choice of 1 clam, scallop, shrimp, or haddock)

Triple Plate.....	\$36.50
-------------------	---------

(choice of 3 clams, scallop, shrimp, haddock)

Fisherman Platter.....	\$39.50
------------------------	---------

(clams, scallops, shrimp, haddock)

SINGLE LOBSTER DINNER

1 LOBSTER, BUTTER, FRIES, SLAW
MARKET PRICE

TWIN LOBSTER DINNER

2 LOBSTERS, BUTTER, FRIES, SLAW
MARKET PRICE

NO LOBSTERS COOKED AFTER 7PM

ICE COLD SODA \$2.75

Soft Drink, Pepsi, Dt Pepsi,
Orange, Rt Beer, Ginger
Unsweetened Ice Tea,
Iced Tea, Lemonade,
Coke, Cherry, Dr Pepper

OPEN 7 DAYS A WEEK - SATURDAY

FRIDAY 11:00 AM - 8 PM

201 271-1157

1000 MAIN ST

107-1-43100

[illegible]

TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 8 ITEM # 11a+b

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025	Today's Date: July 23, 2025
Department: Town Clerk	
Department #: 0101	

Request:

Public Hearing- New State Liquor License Application- Charlie's Seafood Market (0101)

Open a public hearing for the purpose of hearing oral and written comments on a New State Liquor License Application submitted by Charlie's Seafood Market which is under new ownership.

Approve New State Liquor License Application- Charlie's Seafood Market (0101)

Approve the new State Liquor License Application submitted by Charlie's Seafood Market which is under new ownership.

Action Needed From Council: Hold a public hearing and approve a new state liquor license application

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: Yes	
If So What Dates:	August 11, 2025



Application Copy

File Number: 89774

Job Type: Amendment Application

AMENDMENT TYPE

Transfer of Ownership

APPLICATION DATE RECEIVED

2025-07-25

NEW SECONDARY LICENSE(S)

None selected

LICENSEE

Carriage Lane Ventures, LLC

LICENSEE TYPE

Limited Liability Company

PREMISES TYPE

Class A Restaurant/Lounge

PREMISES NAME

Charlie's Seafood Market

OPERATOR

Carriage Lane Ventures LLC

PHYSICAL ADDRESS

20 School St Lincoln ME 04457

MAILING ADDRESS

13 Carriage Ln Hampden ME 04444

CONTACT NAME

Zackary Haynes

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(207) 852-9221

ALTERNATE PHONE

FAX

EMAIL

carriagelaneventuresllc@gmail.com

QUESTIONS

On-Premises: Beer, Wine & Spirit

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

Yes

202515450DC

2. What is your expected start date?

08/15/2025

3. Has/have applicant(s) formerly held a Maine liquor license?

No

4. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

No

5. Are all licensees/applicants residents of the State of Maine?

Yes

6. Is the applicant/licensee an individual, partnership, or association?

No

7. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?"

No

8. Do you allow dancing or entertainment on the licensed premises?
If so, You need to have a a license from the Maine State Fire Marshal.
See <https://www.maine.gov/dps/fmo/plans-review/applications> for more information.

No

9. Will any law enforcement officer directly benefit financially from this license, if issued?

No

10 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

No

11 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?

No

12 Do you have a manager employed?

No

13 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?

No

14 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?

No

15 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

16 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

17 Does the licensee/applicant(s) own the premises?

Yes

18 At which address are your business records located?

13 Carriage Ln, Hampden, ME 04444

19 What will be your business hours? Please indicate each day's open and close times.

Wednesday 11am-8pm

Thursday 11am-8pm

Friday 11am-8pm

Saturday 11am-8pm

20 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

Mattanawcook Jr High School 0.3mi

Lincoln Congregational Church 250 ft

21 Do you have a food menu?

Yes

(document uploaded)

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Corporate Supplemental Form	_102 Supplemental Ownership Form and Affidavit-2.pdf	
Food Menu	Menu.jpg	

APPLICANT

Zackary Haynes

DECLARATION

- ☒ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

TOWN COUNCIL

YR: 25 MO: 8 ITEM # 12

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025

Today's Date: July 29, 2025

Department: Town Clerk

Department #: 0101

Request:

Approve a New "Conditional" Victualer's License for Charlie's Seafood which will be under new ownership.

Action Needed From Council: Approve a new conditional victualer license

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required: Yes

If So What Dates: August 11, 2025

Victualer License Application

Date: 7/29/25 Type of Business: Restaurant
Name of Business: Carriage Lane Ventures LLC DBA Charlie's Seafood Market
Recorded Owner: Ledy Haynes & William Haynes
If Incorporated, Registered Agent: Dean Beaupain
Registered Agent's Address: 96 Central St, Millinocket, ME 04462
Location of Business: 20 School St, Lincoln, ME 04457
Mailing Address: 13 Carriage Ln, Hampden, ME 04444
Contact Person: William Haynes Telephone # 207-852-9221
Seating Capacity: 30

Has applicant(s) /or manager ever been convicted of a violation of the law, *other than a minor traffic violation /or misdemeanor*, of any state within the United States, during the past five years?

☐

Yes

☒

No

If the answer to the above question is Yes, then complete the following:

Name _____ Offense _____
Disposition _____
Date of Conviction _____ Location _____

Prior to Council approval of this application, the State of Maine must have inspected your premises for the preparation and sale of food. Applicants shall completely fill out all information in order to be considered. Leaving information blank *will* result in a denial and there will be no refunds.

****Please include a copy of your latest State Inspection****

First Time Application Fees \$35.00

This covers Application and Ad Fees

Renewal Fee \$25.00


Authorized Applicant Signature

TOWN COUNCIL

YR: 25 MO: 8 ITEM # 13

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025

Today's Date: August 5, 2025

Department: Town Clerk

Department #: 0101

Request:**Presentation by Town Attorney Andy Hamilton- Petition Request/Process**

Action Needed From Council: Allow presentation

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

07 July 2025

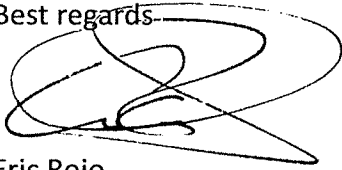
Ann Morrison
Town Clerk, Registrar of Voters, Office Manager
MTCCA Executive Board Member, Scholarship Chair
Town of Lincoln
29 Main Street
Lincoln, ME 04457

Dear Ann,

Please find attached out request for a citizen petition in accordance of section 803, of Article VIII of the Town Charter.

This is the original with one copy. All signatories and the Lincoln News have a copy.

Best regards,

A handwritten signature in black ink, appearing to be 'Eric Rojo', written over the text 'Best regards,'.

Eric Rojo
Lincoln, Maine 04457

LINCOLN, MAINE, JUNE, 2025

To: THE TOWN CLERK, LINCOLN, MAINE

REQUEST THAT A CITIZEN PETITION BE INITIATED IN ACCORDANCE OF SECTION 803, OF
ARTICLE VIII OF THE TOWN CHARTER, TO WIT,

Lincoln's town budget has grown from some 7 million to 11 million since the current town manager was hired. this goes along with his over inflated salary that represents about 4 times the income of the average Lincoln citizen. There is no culture of savings, simply we live under a Tax and Spend regime full of many ~~samples~~ of abuse and waste of our tax moneys. One such example is the debacle of the Bath House, which we had to pay for, among many other mismanagements of our tax money.

THEREFORE WE:

examples

1.- Demand that the City Manager be fired immediately with no further compensation.

2.-And, Under Article IV of the Town Charter

SEC. 401. Be changed from: "He need not be a resident of the Town or State at the time of his appointment, but may reside outside the Town while in office only with the approval of the Council."

To: *He/She must be a resident of the Town at the time of his/her appointment..*

Under Article III

SEC. 301. Second paragraph, change from: "The Town Manager shall appoint the Town Clerk, Treasurer, Tax Collector, Town Assessor and department heads..."

To: *The Town Manager shall appoint the Town Clerk, Treasurer, Tax Collector, Town Assessor and department heads who must be residents of the Town or State at the time of their appointment; or commit to become a full time year round resident within 60 days of confirmation of their contract; with no exceptions.*

Respectfully signed

Eric Rojo

Sheldon Hanington

Scott McNish

Brian Hamor

Jean French

Gene French

Dave Edwards

ROBERT F. DeLancy

TOWN COUNCIL

YR: 25 MO: 8 ITEM # 14a+b

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: 08/11/2025	Today's Date: 07/16/2025
Department: Assessing	
Department #: 0105	

Request:

Discussion on the Mil Rate or To approve the FY2026 mil rate of _____.

Action Needed From Council: To set mil rate

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

TOWN COUNCIL

YR: 25 MO: 8 ITEM # 15

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11 th 2025	Today's Date: 7/23/25
Department: Library	
Department #: 0700	

Request:

We are requesting a later opening for an Author Event. Thursday September 18th 6:00-8:00.

Action Needed From Council: Vote to re-open that Eve.

Is This Item Budgeted: Yes	
Was This A Bid Process: No	Lowest Bid: N/A
Is Public Hearing Required: No	
If So What Dates: N/A	

TOWN COUNCIL

YR: 25 MO: 8 ITEM # 116

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025	Today's Date: July 24, 2025
Department: Town Manager	
Department #: 0100	

Request:

Approve closing all town offices on Wednesday September 17, 2025 for the annual town employees safety training day.

*All emergency personnel will be responding directly from the meeting location.

Action Needed From Council: Approve closure

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: No	
If So What Dates:	

AGENDA REQUEST

* Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025	Today's Date: July 25, 2025
Department: Town Manager/Treasurer	
Department #: 0100/0104	

Request:			
Authorize transfer of funds in the amount of \$130,038.47 from the FY25 Budget to reserve accounts at Bangor Savings Bank as listed below.			
Account	Description	Description at Bangor Savings	Amount
0406-0108	Public Works Contractual Services	PW Contractual Services	\$175,000.00
0510-0132	Ash Disposal	Ash Disposal	\$8,406.00
0900-0114	Re-Assessment	Re-Assessment	\$50,000.00
0900-0512	TS Trailer	TS Trailer	\$14,000.00
0900-0515	TS Bailer	TS Bailer	\$8,000.00
0900-0612	Rec Equipment	Rec Equipment	\$17,000.00
TOTAL			\$272,406.00
NOTE: These funds will be used for projects that were not completed in FY2025 or towards a large purchase in a future Fiscal Year. The overall Budget for FY2025 had a remaining balance of \$398,371.80 overall.			
Action Needed from Council: Authorize Transfer			

Is This Item Budgeted:
Was This A Bid Process: Lowest Bid:
Is Public Hearing Required: No
If So What Dates:

TOWN COUNCIL

YR: 25 MO: 8 ITEM # 18

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025

Today's Date: July 31, 2025

Department: Public Works

Department #: 0406

Request:

Award Winter Sand bid.

Action Needed from Council: Accept bid price of \$4.00 per cubic yard for winter sand from SAG Realty.

Is This Item Budgeted: Yes

Was This a Bid Process: Yes,

Lowest Bid: Yes

Is Public Hearing Required: No

If So What Dates: N/A

[illegible]

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025	Today's Date: July 31, 2025
Department: Public Works	
Department #: 0406	

Request:

Award Utility Trailer purchase.

Action Needed from Council: Accept bid price of \$8,600 from SR1 Trailer Sales.

Is This Item Budgeted: Yes	
Was This a Bid Process: Yes,	Lowest Bid: No
Is Public Hearing Required: No	
If So What Dates: N/A	

Present: Public Works Director Dennis Bullen and Town Clerk Ann Morrison.

[illegible]

TOWN COUNCIL

YR: 25 MO: 8 ITEM # 20

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025

Today's Date: July 31, 2025

Department: Public Works

Department #: 0406

Request:

Award Roadside Mowing Contract

Action Needed from Council: Accept bid price of \$9,000 to Kings Seasonal Solutions to provide roadside mowing services.

Is This Item Budgeted: Yes

Was This a Bid Process: Yes,

Lowest Bid: Yes

Is Public Hearing Required: No

If So What Dates: N/A

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: August 11, 2025

Today's Date: July 31, 2025

Department: Public Works

Department #: 0406

Request:

Award Gravel Bid

Action Needed from Council: Award unit price bid of 7.70 per cubic yard for processed gravel to SAG Realty.

Is This Item Budgeted: Yes

Was This a Bid Process: Yes,

Lowest Bid: Yes

Is Public Hearing Required: No

If So What Dates: N/A

BID OPENING
Public Works
Gravel Bid
July 10, 2025 3:00pm

Present: Public Works Director Dennis Bullen and Town Clerk Ann Morrison.

Bids Received:

Bidder	Amount Bid
SAG Realty, LLC	\$7.70 per yard FOB
	\$15.00 per yard delivered
The Gardner Companies	\$8.00 per yard FOB
	\$14.00 per yard delivered

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: 8/11/2025	Today's Date: 07/24/2025
Department: Events	
Department #:	

Request: To allow alcohol to be served at Septemberfest on 9/6/2025. Will work with Police Chief to determine exact location and time.

Action Needed From Council:

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: 08/11/2025	Today's Date: 08/04/2025
Department: Economic Development	
Department #: 0103	

Request:

Approve the following balances of the FY2025 TIF budgets to reserves for FY2026 Budget;

\$19,008.79 for warfs in recreation to warf reserve. The bill was not received before year end.
\$15,000.00 in debt payments for the FY2025 fire lease payment. This was not paid before year end.
\$4,198.99 in Communication budget to Events reserve.
\$22,860.25 in donations and income for events to Events reserve.

Action Needed From Council:

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

Month of July 2025									
--------------------	--	--	--	--	--	--	--	--	--

Tax Year	FY Total Abatements	FY Total Supplemental Bills	Total Commitment	Monthly Revenue	Balance	Percent Collected	Percent Collected Last Year
FY21/OLDER				\$ -	\$ 11,537.05		
FY22			\$ 7,794,464.06	\$ -	\$ 16,342.19		
FY23			\$ 9,211,729.23	\$ 457.60	\$ 37,408.46		
FY24			\$ 10,704,302.46	\$ 49,469.85	\$ 158,643.59	98.52%	98.18
FY25			\$ 11,614,025.40	\$ 58,910.53	\$ 641,321.02	94.48%	95.38
FY26				\$ 26,932.48	\$ (55,214.65)		
Total	\$ -	\$ -					
TOTAL MONTHLY REVENUE				\$ 135,770.46			

COMMENTS:

This month there were 222 tax receipts processed in our office. Preparations were also made for the 30-Day Notices of Lien. These will be sent out by certified mail, for unpaid 2025 real estate taxes.

There will also be reminder letters sent by regular mail for all unpaid personal property accounts.

Respectfully Submitted,

Tracie L. York, Tax Collector

Excise Collection			% Collected	Last Year	% Col Last Year
	Motor Vehicle	\$ 111,657.65	Est FY 26 \$ 1,000,000	\$ 111,734.72	Est FY 25 \$ 1,000,000
	Boat	\$ 1,676.00		\$ 1,216.60	
	Aircraft	\$ -		\$ -	
Total this month		\$ 113,333.65	11.33%	\$ 112,951.32	11.29%
FY 2026 Excise Total		\$ 113,333.65			