

REGULAR TOWN COUNCIL MEETING
AGENDA
April 14, 2025
7:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

1a. Call to Order

Council Chair; John Trask _____, Vice Chair: Stephen Clay _____.

Councilors; Marscella Ireland _____, Jared McCarthy _____, Daniel Summers _____, Gordon Street _____, and Sheldon Hanington _____.

1b. Pledge of Allegiance

- 2. Approval of Minutes:** From the March 10, 2025 regular meeting. If no objections are registered the Council Chair shall approve the same as written.

3. Approval of the Warrants (0104)

SUGGESTED MOTION: To approve and sign Warrants # _____ through # _____ in the amount of \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

4. Acceptance of Gifts/Donations and Grants (0104)

SUGGESTED MOTION: Move to approve and accept the following Gifts, Donations and Grants in the amount of \$200.00, as detailed below.

Organization	Type of Gift	Amount / Value	Department
Florence & Carl Alessi		\$200.00	Heating Fund

MOTION: _____ SECOND: _____ VOTE: _____

5. Chairman's/Town Manager's Comments:

6. Planning Board Report:

7. Monthly Reports:

- 8. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at

Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

9a. Public Hearing- New State Liquor License Application- Why Not Stop Deli (0101)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on a New State Liquor License Application submitted by Why Not Stop Deli.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

9b. Approve New State Liquor License Application- Why Not Stop Deli (0101)

SUGGESTED MOTION: Move to approve the New State Liquor License Application submitted for Why Not Stop Deli.

MOTION: _____ SECOND: _____ VOTE: _____

10a. Public Hearing-Operating an ATV on a Public Way Ordinance 1414.1 – 1414.14 (0101,0302)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed changes/updates to the Operating an ATV on a Public Way Ordinance 1414.1 – 1414.14; as attached.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

10b. Approve Changes- Operating an ATV on a Public Way Ordinance 1414.1 – 1414.14 (0101,0302)

SUGGESTED MOTION: Move to approve the changes/updates to the Operating an ATV on a Public Way Ordinance 1414.1 – 1414.14; as attached.

MOTION: _____ SECOND: _____ VOTE: _____

11a. Public Hearing- Schedule of Fees (0601)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed changes/updates to the Schedule of Fees; as attached.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

11b. Approve Changes- Schedule of Fees (0601)

SUGGESTED MOTION: Move to approve the changes/updates to the Schedule of Fees; as attached.

MOTION: _____ SECOND: _____ VOTE: _____

12. Presentation: Biofine Development Northeast Update

13. Audit Report Update (0104)

14a. Budget Committee Discussion; if needed (0100)

14b. Appointment-FY2026 Budget Committee Members (0100)

Note: All budget committee members will need to take the FOAA training per the amended FOAA training law (1 M.R.S. sub section 412) and fill out a completion sheet to be filed with the Town Clerk.

SUGGESTED MOTION: Move to confirm the following appointments on the FY2026 Budget Committee:

John Trask:

Charles Dwelley and Allen Brown;

Vote: _____

Vote: _____

Stephen Clay:

_____ and _____;

Vote: _____

Vote: _____

Marscella Ireland:

_____ and _____;

Vote: _____ Vote: _____
Jared McCarthy _____ and _____;
Vote: _____ Vote: _____
Daniel Summers: _____ and _____;
Vote: _____ Vote: _____
Gordon Street: George Edwards and Cathy Moison;
Sheldon Hanington: Steve Perry and Stacey Williams.
Vote: _____ Vote: _____

15. Re-Appoint Member- Water District Board of Trustees (0101)

SUGGESTED MOTION: Move to re-appoint Lee Haskell to the Water District Board of Trustees for a three-year term expiring April 30, 2028.

MOTION: _____ SECOND: _____ VOTE: _____

16. Appoint Election Workers (0101)

SUGGESTED MOTION: Move to appoint Elizabeth Inzerma and Diane Freelove as election workers until May 2026.

MOTION: _____ SECOND: _____ VOTE: _____

17. Approve Closure- Farmer's Market (0601)

SUGGESTED MOTION: Move to approve closing part of Veteran's Memorial Square beginning at 8am for the purpose of the Farmer's & Artisan's Market to run on Fridays from June 13th through October 3rd 2025 from 10am to 2pm.

MOTION: _____ SECOND: _____ VOTE: _____

18. Professional Municipal Clerks Week (0101)

SUGGESTED MOTION: Move to proclaim May 4 – May 10, 2025 as Professional Municipal Clerks Week, and further extend appreciation to our professional clerk and her staff for the vital services they perform and their exemplary dedication to the community they represent.

MOTION: _____ SECOND: _____ VOTE: _____

19. Award Bid (0406)

SUGGESTED MOTION: Move to award the Cross-Pipe Replacement bid to Eastwood Contractors in the amount of \$74,444; funding to come from FY25 Capital Paving expense (E0900-0400).

MOTION: _____ SECOND: _____ VOTE: _____

20. Discussion: Tailgate Spreader (0406)

21. Discussion: Trade in of two trucks for a One-Ton dump truck (0406)

22. Discussion: Re-appropriate funds in order to replace dump body on Truck #7 (0406)

23. Approve Town Manager Contract (0101)

SUGGESTED MOTION: Move to approve extending the Town Managers contract for one-year.

MOTION: _____ SECOND: _____ VOTE: _____

24. Executive Session (0100)

SUGGESTED MOTION: Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) Personnel.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

25. Future Agenda Items

26. Adjourn

SUGGESTED MOTION: Move to adjourn the meeting at _____ pm

MOTION: _____ SECOND: _____ VOTE: _____

Upcoming Meetings and other Noteworthy Items:

April 9 th	Finance Committee- Payroll- 4:30pm
April 9 th	Events & Tourism Committee- 5:30pm
April 10 th	Finance Committee- Warrant- 4:30pm

April 14 th	Council Meeting 7:00pm
April 15 th	Planning Board- 6pm
April 16 th	Finance Committee- Payroll- 4:30pm
April 21 st	Town Office, Library, and Transfer Station CLOSED- Patriots Day
April 22 nd	First FY26 Budget Committee Meeting-6pm
April 23 rd	Finance Committee- Payroll- 4:30pm
April 24 th	Finance Committee- Warrant- 4:30pm
April 24 th	Second FY26 Budget Committee Meeting- 6pm
April 29 th	Third FY26 Budget Committee Meeting- 6pm
April 29 th	Events & Tourism Committee- 5:30pm at Library
April 30 th	Finance Committee- Payroll- 4:30pm
May 1 st	Fourth FY26 Budget Committee Meeting- 6pm
May 6 th	Fifth FY26 Budget Committee Meeting- 6pm
May 8 th	Six FY26 Budget Committee Meeting- 6pm
May 19 th	Town Council Workshop FY26 Municipal Budget
May 27 th	First Public Hearing for FY26 Municipal Budget
May 31 st	Bike Rodeo at Mattanawcook Academy
May 31 st	Comedy Festival at Lincoln Tap House- Two shows PG-13 show 5pm to 7pm Adults only 21+ 8pm to 11pm
June 2 nd	Second Public Hearing for FY26 Municipal Budget
June 10 th	RSU 67 Budget Referendum Vote at Mattanawcook Academy Gym 8am to 8pm
June 16 th	Special Council Meeting- Municipal Budget Vote 6pm

*Meetings and other noteworthy items are subject to change without notice. *

REGULAR TOWN COUNCIL MEETING
MINUTES
March 10, 2025
7:00 PM

The Zoom Link to the meeting was provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

1a. Call to Order at 7:00pm.

Present: Council Chair; John Trask, Vice Chair: Stephen Clay.

Councilors; Marscella Ireland, Jared McCarthy, Daniel Summers, Gordon Street, and Sheldon Hanington.

Also, present Town Manager Rick Bronson and Town Clerk Ann Morrison.

1b. Pledge of Allegiance

2. Approval of Minutes: From the February 10, 2025 regular meeting. No objections were registered, therefore; the Council Chair approved the same as written.

3. Approval of the Warrants (0104)

Motion made by Gordon Street and seconded by Marscella Ireland to approve and sign Warrants #81 through #89 in the amount of \$695,214.34.

VOTE: 7-0

4. Acceptance of Gifts/Donations and Grants (0104)

Motion made by Marscella Ireland and seconded by Gordon Street to approve and accept the following Gifts, Donations and Grants in the amount of \$50.00, as detailed below.

Organization	Type of Gift	Amount / Value	Department
Penobscot Valley Hospital in Memory of Bonita Gray		\$50.00	Library

VOTE: 7-0

5. Chairman's/Town Manager's Comments:

The Council Chair congratulated the Lynx male and female teams on a great season. He also thanked the band and cheerleaders for their support of the teams all season long. He would like to publicly recognize them at the next meeting.

Manager Bronson stated that they have finished the application/interview process for the Cemetery, Parks, and Recreation Director position and have made an offer to the top candidate. As of meeting time, he had not heard back from the candidate.

6. Planning Board Report:

Wade was out sick today- no report this evening.

7. Monthly Reports:

Cathy Moison questioned Town Clerk Ann Morrison about some wording in her report. She wanted to make sure that customers didn't have access to TRIO.

Town Clerk, Ann Morrison, confirmed that was correct. It is a program used by staff and we were going live for the first time to process customer transactions at the counter on the 12th. It is not something designed for the general public to use.

8. Open Forum: The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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Darcy Reardon was given three minutes to speak to the Council. This was regarding a constant complaint about multiple things near his home on Mattanawcook Street. Tonight, he was asking about bringing forth a new ordinance to address his specific concerns near his home. He stated that he has asked for a meeting with the Town Manager and he was refused. He also stated that he had spoken with David Lloyd, the Town Manager, in Howland stating that they are using the same ordinance that we have.

Mr. Reardon ran out of time to speak and ultimately sat back down.

Cathy Moison was disappointed that there was not an item on the agenda for an audit report/update. She also stated that she believes there is confusion going on around town about the revaluations and taxes going up. She wanted to clarify publicly that a

reevaluation levels the playing field for all tax payers. The taxes someone pays is driven by the budget and the tax bills include the school budget as well; and that is a big part of the tax rate.

9. Approve Issuance of NEW Conditional Victualer License- Ninja Japanese Express (0101)

Motion made by Stephen Clay and seconded by Marscella Ireland to approve the issuance of a NEW Conditional Victualer's license to Ninja Japanese Express.

Councilor Hanington asked if they had been running without this license.

Town Clerk, Ann Morrison, stated that they have been as she didn't realize there had been a change of ownership.

VOTE: 7-0

10a. Rescind Member (0101)

Motion made by Jared McCarthy and seconded by Daniel Summers to rescind Steve Landry from the Budget Committee; the wrong person's name was brought forward at the last meeting.

Councilor Hanington did not feel this was the correct way to remove his nomination and would like to do it a different way.

Seeing that Councilor Hanington would like to remove his nominee in a different fashion, Councilor McCarthy withdrew his motion.

Suspend the Rules

Motion made by Sheldon Hanington and seconded by Marscella Ireland to suspend the rules.

VOTE: 7-0

After a few tries by Councilor Hanington to nominate others in the same motion, one of which who was voted down at the last meeting, the following motion was made:

Motion made by Sheldon Hanington and seconded by Gordon Street to remove Steve Landry from the Budget Committee.

VOTE: 7-0

TIME STARTED: 7:23pm

Chief Miller informed the Council that the purpose of this ordinance change was to update some language, footage requirements, and addressing licensed daycare facilities.

Councilor Street as if there was a limit through the state regarding the fees. He was questioning how something was calculated.

Upon Chief Miller looking at it he noticed a typo. The fee should be \$50 a day with a maximum of \$500.

TIME CLOSED: 7:26pm

11b. Approve Changes- Sex Offender Residency Restriction Ordinance 2006.1 - 2006.12 (0302)

Motion made by Gordon Street and seconded by Daniel Summers to approve the changes/updates to the Sex Offender Residency Restriction Ordinance 2006.1 – 2006.12; as attached.

VOTE: 7-0

12a. Public Hearing- Parking Ordinance 1407.3.10 – 1407.3.16 (0302, 0406)

Motion made by Jared McCarthy and seconded by Daniel Summers to open a public hearing for the purpose of hearing oral and written comments on the proposed changes/updates to the Parking Ordinance 1407.3.10 – 1407.3.16; as attached.

VOTE: 7-0

TIME STARTED: 7:27pm

Chief Miller stated that he had worked with Public Works Director, Dennis Bullen, to update this ordinance in order to improve enforcement.

Councilor McCarthy questioned something in 1407.3.11 regarding the parking directly in front of the Junior High School being a place where parking is prohibited at all times. The section does state that this is when signs are erected giving notice thereof. Councilor McCarthy wanted to know if such signs would be erected as this space is needed for parking during after-school activities.

Chief Miller stated that they do not plan to change any signage.

TIME CLOSED: 7:32pm

12b. Approve Changes- Parking Ordinance 1407.3.10 – 1407.3.16 (0302, 0406)

Motion made by Jared McCarthy and seconded by Gordon Street to approve the changes/updates to the Parking Ordinance 1407.3.10 – 1407.3.16; as attached and approve updating the Schedule of Fees to match the changes made.

VOTE:7-0

13. Accept Forfeiture Funds (0302)

Motion made by Marscella Ireland and seconded by Jared McCarthy to accept \$1,177.00 in U.S. currency that was seized in a criminal investigation (CR-15-522) and is to be forfeited to the Town of Lincoln per a court order.

VOTE: 7-0

14. Discussion: Body Cameras (0302)

Chief Miller stated that body cameras came to light a few weeks ago when the incident happened involving deadly force here in Lincoln. He has used them in other towns and he says they help tell the story of what happened.

Councilor Summers asked Chief to explain what is needed with these systems.

Chief explained that these need to store data and it has to be done securely and safely. With the Axon system the cameras are updated regularly and included in the pricing.

An in-car system would need to be purchased separately.

The cost of the Axon system is \$95,000 total payable yearly in an amount of roughly \$19,000 for five years.

This is a leasing option they provide to make it cost effective for municipalities.

The Getac system costs more, includes an in-car system, but does not include upgrading cameras regularly.

Councilor Summers asked if the cameras are always on.

Chief Miller explained that the Axon system works when the weapon is drawn. Some are activated when the emergency lights are turned on.

Councilor Street asked if the Getac system has both in-car and a body system.

Chief Miller stated that they do offer both systems but the pricing doesn't include the camera refresh when needed.

Councilor Summers asked how many towns in our area have the Axon system.

Chief Miller stated that Old Town, Orono, and some southern states that he knows of has the Axon system.

Councilor Trask asked where the money would be coming from to purchase these cameras.

Sharlene Black blurted out that the family of Derek is here tonight; find the money.

Councilor Trask asked if there are still some positions that remain vacant.

Chief stated that there are still vacancies.

Councilor Trask mentioned that with these vacancies there could be money to use to fund the cameras.

Manager Bronson cautioned doing that and then its not approved in the budget.

Councilor Hanington stated that we could tighten the budget if we have to fund it.

Councilor Street asked if it was a difficulty having the two officers out after the deadly force incident and would having cameras shorten their time out.

Chief Miller stated that it depends on how each officer handles the situation and how they are cleared to come back after a psychological exam. Having cameras doesn't necessarily change the amount of time an officer is out after an incident.

Suspend the Rules

Motion made by Gordon Street and seconded by Stephen Clay to suspend the rules.

VOTE: 7-0

Motion made by Gordon Street and seconded by Daniel Summers to accept the contract with Axon and to fund the first year's payment from the current budget as well as using the approved \$1177.00 in forfeiture funds (CR-15-522) towards this purchase.

Councilor Clay asked if this would be prorated.

Chief Miller stated that it would be. We would basically get 1 ½ years for the first payment amount.

Treasurer Quintela would like to have the lease drawn up to make the payments due in March as we have better cash flow than at the beginning of a fiscal year.

VOTE: 7-0

15. Re-affirm Tandem Axle Dump Truck Purchase and Financing & Authorize Treasurer and/or Town Manager (0104, 0406)

Note: This purchase was originally approved by the Council on December 12, 2022

Motion made by Jared McCarthy and seconded by Daniel Summers to re-affirm entering into a lease agreement with Machias Savings Bank at 5.57% for the purpose of leasing a 2024 Western Star Model 4700 tandem axle dump truck to be provided by Freightliner of Maine, Inc. Initial lease payment to come from Reserve Funds accumulated over a three-year period, account number G2-0219-00, in the amount of \$44,696.94. Subsequent payments to come from the yearly operating budget. The Council also authorizes the Treasurer and/or Town Manager to sign any necessary leasing documents on behalf of the Town Council.

Councilor Hanington informed the Council that he will not be voting for this item. He believes we need to use our equipment further down the road and that he believes we are not using our equipment long enough. He stated that this vehicle got an extra twenty-five months of life since this was approved back in 2022.

Public Works Director Bullen stated that the truck this item is to be replacing has been only used in an auxiliary role. It is used very little and is not in the regular fleet of vehicles.

VOTE: 6-1

Councilor Hanington opposed.

16. Approve Financing (0103)

Motion made by Stephen Clay and seconded by Daniel Summers to approve the Town entering into financing with Maine DECD in the amount of \$500,000 for remediation on tax map 64, Lot 20-7 (Parcel 7 at the former Lincoln Pulp & Tissue Mill property) owned by Lincoln Mill Environmental Recovery Corporation and to approve the Town pledging such of its assets to Lender as Lender shall require in order to secure the loan, in addition to LMERC granting a mortgage on the property.

Ruth Birtz explained that this financing will fund remediation and the loan will be paid back as businesses start turning a profit.

VOTE: 6-1

Councilor Hanington opposed.

17. Award Bid- Remediation for Containments on Parcel 3 East (0103)

Motion made by Jared McCarthy and seconded by Daniel Summers to award the bid for remediation for containments on parcel 3 east at the mill site to Campbell Environmental Group. This project will be funded through a \$5,000,000 EPA Grant.

VOTE: 7-0

18. Approve Street Closures- Memorial Day Parade (Events)

Motion made by Stephen Clay and seconded by Marscella Ireland to approve closing West Broadway from Fleming Street to Goding Avenue on Monday May 26, 2025 beginning at 3:00pm for a Memorial Day Parade.

VOTE: 7-0

19. Executive Session (0100)

Motion made by Jared McCarthy and seconded by Gordon Street to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) Personnel.

VOTE: 7-0

TIME STARTED: 8:04pm
TIME CLOSED: 8:20pm

20. Future Agenda Items

Budget Committee Discussion
Audit Report
Executive Session for Town Manager

21. Adjourn

Motion made by Stephen Clay and seconded by Jared McCarthy to adjourn the meeting at 8:22pm.

VOTE: 7-0

Respectfully Submitted by:
Town Clerk Ann Morrison, CCM

Upcoming Meetings and other Noteworthy Items:

March 6 th	Finance Committee- Payroll- 4:30pm
March 7 th -9 th	Lincoln Rec Invitational Basketball Tournament @ MA and MJHS
March 10 th	Council Meeting 7:00pm
March 11 th	Events & Tourism Committee Mtg. 5:30pm
March 12 th	Finance Committee- Payroll- 4:30pm
March 16 th	Dodgeball Tournament at MA beginning at 9am

****Continued on next page****

March 18 th	Planning Board 7:00pm
March 19 th	Finance Committee- Payroll- 4:30pm
March 20 th	Finance Committee- Warrant- 4:30pm
March 25 th	Events & Tourism Committee Mtg. 5:30pm
March 26 th	Finance Committee- Payroll- 4:30pm
April 2 nd	Finance Committee- Payroll- 4:30pm
April 9 th	Finance Committee- Payroll- 4:30pm
April 14 th	Council Meeting 7:00pm
April 16 th	Finance Committee- Payroll- 4:30pm
April 21 st	Town Office, Library, and Transfer Station CLOSED- Patriots Day
April 23 rd	Finance Committee- Payroll- 4:30pm
April 30 th	Finance Committee- Payroll- 4:30pm

*Meetings and other noteworthy items are subject to change without notice. *

MEMORANDUM

To: Rick Bronson
Town Manager
Fr: Steve Levesque
Economic Development Advisor
Re: Economic Development Report
Dt: March 31, 2025

Following, is an update on our current economic development consulting activities on behalf of the Town of Lincoln thru March, 2025.

My focus this past month has been involved with: 1) the various complex issues associated with facilitating the Biofine project; 2) managing several property leases and options; 3) managing several environmental clean-up grant applications and contracts; 3) working through the development of industrial wastewater management solutions associated with Biofine; 4) developing and managing an on-going, large-scale vision and implementation strategy for mill site redevelopment; 5) facilitating several grant and loan applications for environmental remediation infrastructure and new building development; and 6) facilitating several business development clients. Following is a general bullet list of my activities over the past several months:

- Continue to work with Town Manager, Town Attorney, and engineering consultants to fine-tune infrastructure needs and associated costs to support Biofine and overall mill redevelopment efforts;
- Continue to work with environmental consultants and Economic Development Administrator on timing of remediation efforts above;
- Worked with Economic Development Administrator and Designlab on development of Lincoln marketing presentations;
- Continue to work with environmental consultants, EMDC and others on identification of future grant funding programs to support future capital and environmental assessment and remediation needs, including industrial wastewater management.
 - *To date, the Town has been awarded over \$15 million in grants and deferred loans in support of the mill site redevelopment effort, with \$9.5 million in pending applications;*
- Saw the completion of the environmental remediation and related removal of old Bldgs 6 & 7;
- The Town was recently awarded a \$5 million grant from EPA Brownfield funds to assist with environmental remediation and building demolition;
- Worked with EMDC to secure \$365,000 in Brownfields RLF funds for permitting and remediation;

- Worked with our environmental consultants to submit \$2,160,000 application to Maine DECD Brownfields program for Asbestos consolidation area preparation. We were awarded \$1 million for initial efforts;
- Worked with EMDC and our engineering and environmental consultants to submit a \$3,786,000 application to the US Economic Development Administration to construct the Innovation Center, and received preliminary approval from regional office (**still awaiting approval at federal level**);
- Working with the USDA on a funding for the industrial wastewater treatment facility;
- Successfully worked with Town Manager, Economic Development Administrator, Town attorneys and State officials on Mill Facilities District Legislation, which was signed by the Governor;
- Worked with Town administration and legal counsel, and EMDC to finalize and fund short-term development loans for Biofine;
- Worked with Town Attorney, staff and environmental team and the DEP to develop beneficial use case for use of asbestos containing materials for fill of future solar farm;
- Worked with Town staff and Form Energy and Revisions Energy to draft lease term sheets and received approval for both by LLIC Board and Town Council;
- Worked with Town Attorneys, Town staff and representatives of FORM Energy and Revision Energy to finalize lease and option agreements (**Revision lease option has been completed**);
- Worked with Biofine to facilitate DEP required public session;
- Worked with Town staff, attorney, and consultants to prepare and distribute rfp for design of the industrial wastewater treatment facility;
- We have researched and reached-out to over 170 companies (both domestic and international);
- Congress has approved our request for \$3,500,000.00 in funding for infrastructure improvements to the mill site, as recommended by both Senator Collins and Senator King. We are working with HUD staff to begin the draw-down process and expect a contract in immediate future;
- Because of the energy components of the mill site and our progress made to date on Biofine and Form Energy, the Town has been selected by the State Energy Office for the provision of Technical Assistance by their national consultants (HR&A Advisors, Inc.) to assist the Town staff in refining our vision and operational plan for the remainder mill site;
- Work with Town staff and attorney to effect LLIC and Lincoln Mill Facilities District (LMFC) regular and organizational meetings;
- We have been notified by both Senator Collins and King that the Senate Appropriations Committee (vote 28-1) has submitted the 2025 CDS budget request to include Lincoln's \$4,500,000 request to support additional infrastructure improvements at the mill site. (**However, all CDS 25 projects, including this project was canceled by Congress in the recent budget approval**) However, we have been invited to resubmit for FY 26, which we are in the process of; and

- We worked with environmental and legal team with DEP on submittal of permit to facilitate asbestos management on the mill site, which was approved. The permit work was funded through a Brownfields grant from EMDC.

The primary focus of our efforts in the coming months in accordance with our work plan, will be:

- Finalize Form Energy lease option and lease agreements;
- Continue to work with the Town team and Biofine to develop a Services Agreement to bring before Council/Facilities District Board;
- Work with HUD Town staff, engineers and EMDC to finalize HUD CDS 24 grant;
- Work to re-apply for FY 26 CDS application for phase 2 infrastructure project at Technology Park;
- Continue to work with the State, Town Manager, Economic Development Administrator, and others to respond to the requests and needs of several business prospects;
- Continue with business attraction outreach efforts;
- Continue to identify and seek federal and/or state funding to support all activities;
- Continue to work with engineering consultants, Town attorney and staff, DEP staff and Biofine reps to develop long-term industrial wastewater management program which supports the Biofine project and accommodates future mill site development activities and secure funding;
- Continue to work with Town Manager and Economic Development Administrator on development of mill site lease and sale pricing strategy;
- Evaluate with LLIC the feasibility and interest in building a new “flex” industrial facility on the mill site;
- Work with Economic Development Administrator, our engineering team and EMDC on development of grant applications for funding for the Innovation Center project and other potential projects;
- Continue to work with Town team and State Legislature to manage the Mill Facilities District;
- Continue to work with the Town team, environmental consultants, the EPA, and State to further develop a long-range environmental remediation strategy and funding plan, to include a schedule for redevelopment of the mill site;
- Continue to work with environmental team to map-out and coordinate 2025 grant applications;
- Continue to work with Economic Development Administrator to develop short and long-range mill site and Town economic and community development strategy;
- Work with State team and their technical assistance consultants (HR&A Advisors), who will assist us with various aspects of the mill site redevelopment efforts;
- Work with Town staff on enhancement of the Lincoln Technology page on the Town’s website and a newsletter; and

- Continue to work with Town staff on mill redevelopment, airport opportunities, community capital needs and other emerging economic development issues.

- M O N T H L Y R E P O R T

DATE: March 31, 2025
TO: Rick Bronson, Town Manager
FROM: Ann Morrison, Town Clerk
RE: March Monthly Report

ACTIVITIES: On March 12th at 8:00am we began using the upgraded TRIO Web program at the front counter. As anticipated, some issues that are standard with upgrades, have caused some issues. Slowly, things that come up are being addressed and hopefully soon we won't have any more issues. The biggest problem is connecting all of the counter computers to one community printer for use printing forms for motor vehicle transactions; sales tax and certificate of title forms. Since our counter computers are not replaced all at the same time, they all vary in age and compatibility. Therefore, connecting with newer technology isn't a given. We have had to go back to typing some of these forms, until a solution is found, which is very time consuming.

Letters were sent out reminding businesses to renew their annual licensing such as victualer's, special amusement, innkeeper, pawnbroker, beano/bingo, etc. Payments for these licenses are beginning to come in and will be going to the Council in May for approvals.

This month we continued to get ready for the new motor vehicle plate switch-out that will begin May 1st. We've received a small shipment of the new Tree Plate in various types, and have organized our secure storage area to accommodate the larger shipments coming soon. Along with the info we've put out on our social media and the digital sign, we ran an article in the Lincoln News, all with the goal of helping our community with this upcoming process.

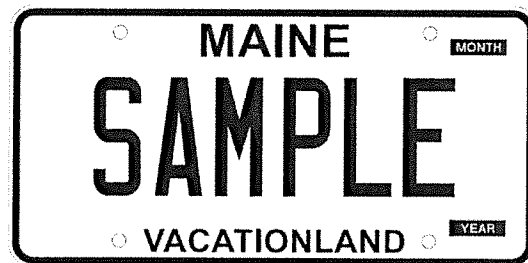
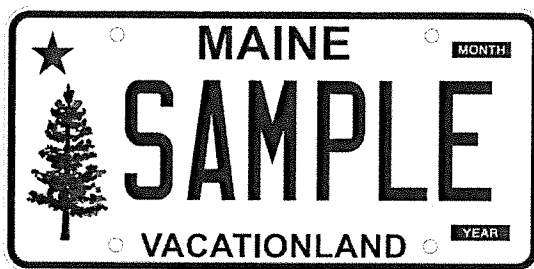
TRAINING: As part of my ongoing goal to increase my education in the Municipal Clerk

Monthly Transactions	March FY25
Paid Trash Passes	68
Complementary Trash Passes	150
Refrigerator Disposal	5
Tire Disposal	6
Notary / Dedimus / Copy / Fax	11
Library Fees Reconciliation	0
Police Fines & Fees Reconciliation	2
Concealed Weapons Reconciliation	0
Demo / Shingle Permits	20
ATV / Snow sled Registrations	9
Boats	17
Hunting/Fishing	10
Certified Birth	49
Marriage Intentions	0
Certified Marriage	6
Death Certificate	40
Burial Transit / Disposition	0
Cemetery Lot Sales	2
Grave Openings	0
Real Estate Taxes	410
Lien Payment	28
Personal Property Taxes	7
Motor Vehicles	497
Dogs	32
Total	1369
Motor Vehicle Rapid Renewal	38
Boat Rapid Renewal	9

**TOWN CLERK/OFFICE MANAGER
MONTHLY REPORT CONTINUED...**

role, I am working towards my Certified Municipal Clerk certification (CMC) through IIMC (International Institute of Municipal Clerks). There are various ways to get points needed in education and experience, one of which is attending NEMCI&A each summer for three years. I am excited for this summer; my final year! I am very close to having all of my points needed to apply to get my CMC and recently took a zoom class on leadership and attended the IIMC Region 1 Conference in Nashua, New Hampshire. The theme of the conference was "Are you prepared?"; as in, are you prepared for the unexpected. I attended classes on Municipal Law, Media Relations, Crisis Communication, took part in a Clerk's Connection session (networking), and participated in a session regarding the Lewiston shooting almost two years ago. I learned a lot and look forward to attending another conference in the future.

Alex went to Augusta on the 19th for vital records training; a must for issuing vital records at the counter. He brought back valuable information to share with the rest of us. There have been some changes and clarifications that we didn't necessarily know had come into effect. On the 20th there was an optional zoom class as a part 2 to this class. Alex logged into the session and got to see some real examples on how to actually use the DAVE system. The DAVE system is the statewide system where a lot of vital records for birth, marriage, and death are issued. Alex has been exposed to that system daily, but has not done a marriage license issuance. He got to experience the session showing how that is done in DAVE and now has a better understanding of what is required and we will be training him in-house as people come in to get a license to get married.



Examples of the "tree plate" or the "no tree plate" that will be replacing all chickadee plates currently on the road beginning May 1st. As your registration expires you will be issued a new set of these plates (your choice of tree or no tree) at that time. If you do not wish to have one of these plates, you can choose a specialty plate (sportsman, breast cancer, black bear, support troops, etc.) at an additional cost.

MONTHLY REPORT

DATE: April 7, 2025
TO: Rick Bronson, Town Manager
FROM: Melissa Quintela, Treasurer
RE: March 2025

PROJECTS:

Tax bills were sent out this month and the increase in the cash flow was almost immediate. We sent out 62 letters on Tax Liens that were headed to automatic Foreclosure this month. We are now down to 40 accounts in the foreclosure status. I am still working with the owners attempting to setup payment arrangements so they can stay in their property. The State of Maine has changed the statute on how municipalities handle foreclosed properties. We must now attempt to contact area real estate broker or agent and list properties for sale at the highest reasonable price at which the property is anticipated to sell. The broker or agent cannot hold any elected or appointed office or be employed by the municipality.

I have had one realtor approach me and would like to take on this task for the Town. Any excess funds after all cost, liens and broker fees are paid will be returned to the former owner. If any properties are not sold within 12 months of listing or the agent chooses not to list a property, we will put the property out to bid.

Budget books are almost ready to print. This is always a long process ensuring that the booklet has the proper information to present to the Budget Committee and Town Council.

I have been having meetings with Berry Dunn auditing consultants and our auditors at Rodefer Moss. The audit is almost complete and is in the final review at Rodefer Moss.

GENERAL ASSISTANCE:

We have had multiple General Assistance appointments this month. Each appointment takes about 30 minutes to conduct the interview and then another 30 to 45 minutes of work after the client leaves the office.

We had our last Heating Assistance request of the year this month. We had 13 appointments and this included 27 individuals. We gave 100 gallons of fuel to each household. This is later than we normally get these requests but we run the program from November 15 – April 1.

With April on the horizon so are electricity cut off notices. During the winter months, Versant is prohibited from cutting off electrical service. April 15th marks the start of the cut off period and residents who neglected to pay their electric bills over the winter will receive cut off notices.

TRAINING: None

M O N T H L Y R E P O R T

DATE: April 3, 2025
TO: Richard Bronson, Town Manager
FROM: Ruth E. Birtz, Economic Development Administrator and Assessor
RE: Monthly Report for March

Assessing:

I have received the final assessment from Maine Revenue Services. They certified we are currently assessing a 59%. A study of current sales has resulted in the recommendation of a 30% adjustment in value for all of Lincoln. Revaluation figures and a recommendation for a revaluation firm will be included in the Town Council Budget hearings the end of May.

Exemption request letters have been sent out to all non-profit agencies in Lincoln. As you recall Revenue Services now requires all non-profits to request exempt status, if they don't they become taxable. I have received fairly good cooperation from non-profits, I will need to follow-up on a few that have failed to comply.

This month it was discovered by the Fire Department that all new E911 roads were on our emergency system. I made up a master list of all roads in Lincoln, State, Town and Private with maps showing the locations. With the assistance of Lincoln firefighters, it was discovered that some of the roads I had added were missing. Several months ago, it was discovered that the States addressing system was not compatible with the Town of Lincoln's internet. It would only function properly with fiber run through the building. All recent changes were discarded at the Office of information Services for the State of Maine. I thought this was just new address numbers, but it was new roads as well. Good news is we now have fiber and all the missing roads have been added.

Passport Activity:

Passport activity is listed below.

MONTH	FY19	FY20	FY21	FY22	FY23	FY24	FY25
July	14	28	1	10	17	16	13
August	37	27	3	10	15	14	7
September	12	7	2	4	5	6	13
October	20	23	5	8	22	8	20
November	7	18	3	9	9	4	7
December	13	26	3	10	20	6	9
January	20	22	5	6	33	32	28
February	22	22	2	9	24	13	23
March	20	5	8	14	12	27	22
April	19	0	7	9	7	23	
May	9	0	7	7	17	19	
June	18	0	9	9	15	13	
Totals	211	178	55	105	196	181	142

Economic Development:

The current grant-loan-remediation efforts at the mill are listed in the following chart.

Grant	Loan	Source	Status	Project Description
205,000		MDF	Received and closed	Environmental Studies
650,000		EPA	Received/closed	Environmental assessments
\$250,000	\$250,000	MDEP	Received/in process	Remediation Biofine parcel
\$366,250	\$366,250	MDEP	Received/ closed	Remediation of building 6&7
\$750,000		EPA	Received/in process	Remediation of Lagoons and waste water treatment plants
\$140,000	\$140,000	EMDC	Received /in process	Remediation building #22
\$70,000		EMDC	Received/closed out/completed	Permitting of Asbestos containment site
\$15,000	\$15,000	EMDC	Received/in process	Scale Shack remediation
\$1,550,000 (\$500,000)	\$500,000	MDEP	submitted/and awarded a grant loan in a smaller amount	Construction of asbestos containment site
\$3,500,000		CDS	Received /Application has been processed/contract pending.	Utility and road upgrades Depot Street entrance
\$5,000,000		EPA	Received/in process	Lot 3 Remediation
\$500,000		EPA	Submitted Community wide brownfields grant	
\$4,000,000		EPA	Submitted/denied Will resubmit	Lot 3 West Remediation
\$4,000,000		EPA	Submitted/ waiting on decision	Lot 4 east Remediation
\$4,000,000		EPA	Submitted/ waiting on decision	Lot 4 West Remediation
\$4,000,000		EPA	Submitted/ waiting on decision	Lot 5 Remediation
\$400,000		EPA	Submitted/waiting on decision	Remainder of lot 2 remediation
4,500,000		CDS 2025	SEE NOTES	Utility and road upgrades Scale Road Entrance
5,7000,000		CDS 2026	In process submitting in April	Utility and road upgrades Scale Road Entrance
	15,000,000	RDA	In process/approved	Waste water treatment plant
3,700,000		EDA	Submitted this month, received approval of first phase of grant process, now in second phase of approval	Innovation center
638,000		NBRC	Received/in process	Innovation Center
	\$500,000	MTI	Submitted waiting on determination	Gap funding innovation Center
	\$450,000	MDA	Submitted and approved	Gap funding innovation center
\$100,000		EPA	Received and work performed and administered by EPA	Planning Brownfield Remediation technical assistance

Economic Development Table notes;

- 1.Total grant awards received as of December 31, 2024 \$12,084,250.00
- 2.Total loan awards with terms starting when the mill site starts to turn a profit, or interest only. \$1,271,250.00
- 3.Loans for gap funding and waste water not yet received, \$15,950,000.00.
- 4.Total pending applications for remediation and construction \$17,100,000.00. The EDA grant for \$3,700,000. has received phase one approval, this has been put on hold by the Trump Administration. The application submitted for Lot 3 West was denied. We will resubmit next year.

5. Currently we are working on our request to receive the 3.5 million in CDS funds. We have submitted the grant application to receive these funds and have been informed we will receive the contract and funds in the next month.
6. We had submitted a second CDS request for 4.5 million for infrastructure improvements on Scale Road. We received preliminary approval. The Trump administration has said there will be no CDS request funded in 2025. We are working on resubmitting with cost adjusted for inflation for 2026. This will be submitted in April.
7. The 638,000 NBRC grant that was requested for construction of the Innovation Center has been on hold for 4 years now. The primary reason was \$638,000 would not be near enough to construct the facility. We are in process of applying to EDA for this. NBRC has approved our request to use this grant for furnishing the facility.
8. We have received bids for the ACM containment area, it was awarded to Sevee and Mahar as they were the sole bidder out of 16 requests for bids.
9. The bid for 3 East remediation was awarded to Campbell Environmental.

Grants outside the mill site; We are awaiting determination on a \$70,000. grant filed on behalf of public works for stormwater, we expect this determination in April. A grant for \$650,000 was submitted to FEMA for repairs and engineering on the dams. FEMA had a due date of April 16th. Haley Ward and I were notified on March 11th the due date for FEMA grants had been moved up to that day. Haley Ward and I were able to get it done and submitted.

Summary: Total anticipated needs \$70,000,000 received \$14,305,500. * In process \$36,100,000
Balance needing funding resources \$19,594,500. * This includes the MDF and
MTI gap loan funding that has been approved.

TIF Budget Report:

The estimated TIF budget has been approved for FY2025. These are the final actual numbers for the TIF budget. Unfortunately, some cuts needed to be made as the mil rate went from \$25.72 to \$20.60. These projects are reported costs not subject the Real Estate increases, so the estimated budget was too high. The budget has been adjusted to reflect the actual revenue.

TIF-Rollins	Budget	Expended	Balance	% Budget	%Income received
Events	\$53,000.00	\$46,983.84	\$6,516.16	88%	
Economic Development	\$270,479.00	\$209,207.66	\$61,271.34	77%	
Communications	\$95,155.00	\$54,890.56	\$30,174.44	68%	
Director Assessing	\$0	\$0	\$0	0%	
Debt Service	\$20,000.00	\$5,000.00	\$15,000.00	25%	
Utilities	\$14000.00	\$1,850.00	\$12,150.00	13%	
Cemetery, Parks and Recreation	\$80,300.00	\$40,782.39	\$39,517.61	51%	
Totals Rollins	\$538,880.58	\$358,714.45	\$180,166.13	66%	50%
Reserve-dam	\$35,624.47	\$9,340.00	\$26,284.47	26%	
TIF Bangor Gas	\$74,459.08	\$37,229.54	\$37,229.54	50%	50%
TIF Lakeview Senior Housing	\$42,032.53	\$21,016.27	\$21,016.26	50%	50%

Notes for the TIF reconciliation; The TIF account has reserves to operate its budget until taxes are received.

1. Events line item is always high in the percentage expended, due to Loon Festival at the beginning of the fiscal year.
2. At this moment the budget should be tracking at 75% spent for the fiscal year. We are well within where we should be.

MONTHLY REPORT

DATE: April 3, 2025
TO: Richard Bronson, Town Manager
FROM: Wade Jordan, Code Enforcement Officer
RE: Monthly Report for March, 2025

DESCRIPTION	#	March REVENUE	# YTD	REVENUE YTD	FY2024	REVENUE FY2024
Building	7	\$1,036.00	74	\$13,048	91	\$14,233.69
Electrical	3	\$260.00	32	\$2,860.00	54	\$5,060.00
Plumbing	6	\$1,275.00	54	\$9,920.00	49	\$10,340.00
Home Occupation	0	\$0.00	0	\$0.00	1	\$60.00
Sign	1	\$20.00	6	\$240.00	9	\$440.00
Land Use Permit	1	\$100.00	15	\$1,650.00	15	\$1,650.00
Street Opening	0	\$0.00	19	\$1,100.00	19	\$950.00
Wood Boiler / Junkyard/Demo	1	\$20.00	1	\$20.00	3	\$60.00
Subdivision	0	\$0.00	0	\$0.00	1	\$1,000.00
TOTALS	19	\$2,711.00	201	\$28,838.00	242	\$33,793.69

With warmer weather in site permits are starting to pick back up.

Planning board had (2) agenda items for review.

1. **Site Plan Review;** Golden Tail Grooming; 11 Clay St; Map 139; Lot 099 Zone C1
Approved 6-0
2. **Site Plan Review;** Katahdin Valley Health Center; 5 Lake St; Map 137; Lot 137; Zone SD (Town Water and Sewer)
Approved 6-0

MONTHLY REPORT

DATE: March 26, 2025
TO: Richard Bronson, Town Manager
FROM: Shawn Rogers, Events and Communications Director
RE: Monthly Report for March

Events:

March brought us a new event, a dodgeball tournament. Whenever you do a new event, you don't know what to expect. I'm happy to say that while this event had a lower attendance than others, everyone that came out had a blast! I saw nothing but smiling faces from the fans to the players! A huge shout out to everyone for coming out and believing in this event! We had four teams, *The Ninja Cruzers*, *The Plague Rats*, *The Trail Blazers*, and *The Dodgefathers*. At the end of the day, *The Dodgefathers* were crowned the winner and have their trophy proudly on display at Forester's Pub. *The Trail Blazers* were awarded the *Highest Spirit* award for their never ending cheering. Their certificate is proudly on display at Blazin' Trails. Local ATV club, Cold Stream Cruzers was on hand selling concessions raising money for our bike rodeo. A very big thank you to the volunteers that came out, Ashley, Maggie, Anne, Cathy, and Owen. Without these people, these events **would** not happen.

March and April were/will be spent primarily planning. In May, over the course of three weekends, there will be four events in town. On May 16-18th, Lincoln will host the 3rd annual Thom Thorton Jr. Outboard Regatta & Marathon on Mattanawcook. Prince Thomas Park will closed to vehicular traffic at times during these days to accommodate for the racers pit area.

On May 26, the Town will be assisting with the annual Memorial Day Parade. The parade will be at 3pm. This is still in the development phase but I'd like to extend the invitation to anyone who wishes to pay their respects to the fallen to participate.

May 31st will bring us two events in one day. Kicking things off will be the Bike Rodeo at Mattanawcook Academy. This will be a free event for the kids to learn about bike safety. On top of that, it'll include bike checks, bike raffles, and a helmet giveaway.

The Lincoln Comedy Fest will also be taking place on May 31. It will be at The Lincoln Taphouse and will feature two shows. From 5pm-7pm, we will be graced the by Maine Comedy All Stars, Ian Stuart and Adam Hatch. This will be a PG-13 all ages show. The next show will be from 8pm-11pm and will be a Special Late Night Comedy Show which will feature a different lineup. This will be a 21+ show and will contain adult content. I've tried to put on all marketing that the second show will be containing adult content so there are no surprises.

Communications:

I met with DesignLab to go over the concept of our new website and some of our wishes. They'll be presenting a concept in the next couple of weeks. When they do, I'll be meeting with each dept head going over, how they want their page to look. At this time, I'll be asking for some feedback from council. In April, the next edition of the Lincoln Quarterly which is our newsletter will be going out. This is something that once in place, I think will help with the communications as it'll add another touch point.

As always, if you have any comments, questions, or concerns, please reach out.





P O L I C E M O N T H L Y R E P O R T

To: Richard Bronson, Town Manager
From: Lee Miller - Police Chief 
Date: April 1st, 2025
RE: Police Department Report for March 2025

Police Department Updates

Message from Chief Miller

As we move into spring, we are making great strides as an agency! We are currently working to assess all our assets and properly tag them. This will help us keep track of what we have and how it is assigned, allowing us to better understand the costs associated with outfitting our officers.

Given the range of equipment issued to each officer, the total cost to properly outfit them is between \$5,000 and \$7,000. Speaking of equipment, we have made significant progress in securing body cameras. I have been informed that they will be shipped in April. Once we receive them, we will conduct training, and they will be issued to officers for use. The body camera policy is complete and ready for officer signatures. The implementation of body cameras will also increase the amount of discovery that needs to be sent to the District Attorney's office, which is an important step in our transparency and accountability efforts. Additionally, I'm proud to share that I was recently appointed to the Penobscot Regional Communication Center (dispatch) Board of Directors. This appointment gives a voice to Lincoln at the dispatch center that handles all of our calls.

Policies and Administrative

We have started utilizing E-Stop for issuing warnings and, in the near future, traffic tickets. E-Stop is a digital platform that allows our officers to issue and submit traffic warnings and tickets electronically. This system serves as a centralized database, streamlining our documentation process.

Starting July 1, 2024, due to legislation, we are required to track the perceived race of individuals during all traffic stops and report this data annually to the Attorney General's Office. You can find more details about the bill

(https://legislature.maine.gov/legis/bills/bills_129th/billtexts/HP107701.asp)

This new reporting requirement adds to our officers' workload. However, by transitioning to E-Stop, this data will be automatically reported to the Attorney

Policies and Administrative cont....

General, eliminating the need for manual submissions. Our previous system was significantly more time-consuming, making this change essential for efficiency.

To fully implement this system for ticketing, I have written a grant to obtain portable printers that will allow officers to issue printed tickets in the field. Moving forward, you'll notice our officers primarily using E-Stop to ensure that all traffic stop data is properly recorded in one centralized system. I hope to hear on the grant by next month, I suspect this grant to be successful.

Trainings

This month, we successfully completed Taser training, which is a critical component of our annual training cycle.

Unfortunately, this training had not been conducted since 2023, making it even more important to ensure our officers are up to date.

Currently, our department is using two different models: the Taser 7 and the Taser X2. These models function differently, which can lead to inconsistencies in deployment. To address this, I have included funding in the upcoming budget to transition all officers to the Taser 7.

The Taser 7 offers a significant advantage with its ability to switch cartridge sizes by simply rotating the wrist. This feature is crucial in real-world scenarios, where officers may find themselves in close-quarters situations one moment and needing greater range the next. The ability to adjust the probe spread improves effectiveness—when the probes are too close together, compliance is less likely, making an arrest more challenging.

Standardizing to the Taser 7 will enhance officer safety, improve effectiveness, and ensure consistency across the department. Additionally, maintaining annual training on Taser use is essential to ensure proficiency and proper deployment in high-stress situations.

In addition to in-house training, Officer Peters attended the Methods of Instruction (MOI) course at the Police Academy. This course equips her with the skills to effectively teach law enforcement and other related topics and will enhance her abilities as the School Resource Officer.

Officer Morales attended the Intoxilyzer Coordinator class, filling a previously open position. Each location that houses an Intoxilyzer must be regularly updated and checked on a

Trainings cont...

weekly and monthly basis. She did an outstanding job upon returning from the class, organizing all necessary information to ensure compliance and efficiency.

Officer Milner successfully completed his online course related to drone operations, which is a required step to fly our new drone acquired through a grant. He is very excited to take on this task, and the drone will be a valuable tool for the area. The final steps include completing the necessary policy and having Officer Milner take the certification test to be officially authorized to fly the drone.

Officer A. Winslow recently attended training on crisis negotiation, an important first step toward becoming a crisis negotiator for incidents.

While many people associate crisis negotiation with large-scale, high-risk situations, the reality is that these skills are valuable in everyday policing. A significant portion of our calls involve mental health crises, and having officers trained in effective communication and de-escalation is crucial. Officer Winslow's training will enhance our ability to connect with individuals in crisis, helping to resolve situations safely and effectively.

Patrol Highlights

We recently handled three separate cases involving firearm seizures—one under a Yellow Flag order, where we secured over 20 guns, and another under a protection order, resulting in the seizure of more than 100 guns and the last one around 10 guns. If the temporary order in the second case is converted into a full order, we may be required to store those firearms for up to two years. Currently, we lack the proper space to securely house them while ensuring they remain in good condition. In order to be accredited and best practice is that all firearms have to be secondary secured in the evidence room. Right now, we can't do that.

Grants

We recently secured a grant to enhance speed enforcement efforts in Lincoln. This grant provides funding for additional patrol shifts dedicated to addressing speeding and other traffic-related violations, improving overall road safety.

Grants Cont...

In addition to increased enforcement, the grant also covers the purchase of two high-quality radar units, bringing the total grant value to over \$11,000. These state-of-the-art radars, valued at over \$6,000, are the proper tools for our officers, ensuring accuracy and reliability for years to come. This investment will significantly enhance our ability to monitor and enforce speed limits effectively. If these enforcement efforts prove successful and officers are interested in continuing them, we will apply for additional Highway Safety grants in the fall to further support traffic enforcement initiatives.

Recently, the state announced a grant of over \$2 million to address health and wellness for public safety personnel. Of that, just over \$200,000 has been allocated for Penobscot County—a relatively small amount considering the number of police and fire departments in our region.

To increase our chances of securing funding, we are collaborating with multiple agencies, including both police and fire departments, to submit a joint grant application. By working together, we strengthen our proposal and maximize the impact of the funding.

Our primary goal with this grant is to bring Sigma Tactical Wellness to Penobscot County to conduct early detection screenings for cardiovascular disease. Sudden cardiac death accounts for up to 10% of all line-of-duty police fatalities, and officers are 25% more likely to die from heart disease than from a violent suspect. Most alarmingly, research from the Harvard School of Public Health shows that police officers face a 30 to 70 times higher risk of sudden cardiac death when involved in high-stress situations—an everyday reality in this profession.

Additionally, we have submitted a separate request for funding mandatory annual wellness visits for officers. Law enforcement officers are exposed to traumatic events that most people never experience, and ensuring their mental well-being is just as critical as their physical health. These wellness visits provide officers with a trusted resource to check in on their mental health, ensuring they have the support they need.

I previously implemented mandatory wellness visits in Old Town, and while some officers were hesitant, I told them: *If not for yourself, do it for the person it might help.* By making these visits standard practice, we prioritize the well-being of our officers and ensure they have someone looking out for their health—both physically and mentally.

I am currently working on several grants—at least five or six—to secure various funding opportunities. As with any grant application, success is never guaranteed, but I am committed to the process. If an application is unsuccessful, I will learn from it, refine our approach, and try again until we achieve our goals.

Detective's Office

We have transitioned to using the EV system in Spillman for evidence management, which will provide better tracking of all evidence entering the evidence room. Detective Jacobs has implemented a barcoding system to improve item tracking and is restructuring the storage system. Each officer will have a designated area for their evidence, with separate sections for larger items. Firearms and drugs will also be stored separately, with the ultimate goal of securing them in designated, secure areas. Among our accreditation requirements, this will be one of the most significant changes and will take the longest to fully implement.

Law Enforcement in Action how we do the Job!

Each month, I want to take a moment to discuss an issue we deal with in law enforcement. This month, I'd like to highlight Maine's Yellow Flag Law.

Maine's Yellow Flag Law provides law enforcement with a tool to temporarily restrict an individual's access to firearms if they pose a danger to themselves or others. Unlike Red Flag Laws in other states, Maine's process requires a medical evaluation before a court can issue a temporary weapons restriction order. When officers encounter someone in crisis, they can detain the individual for a mental health assessment. If a medical professional determines they are a threat, law enforcement can then petition the court for a firearms restriction order. This ensures due process through both medical and judicial review while helping to prevent potential violence or suicide. Over the past year or two, the process for handling these cases has improved. Our department has now handled five of these situations. One of the ongoing challenges we face is firearm storage. While we have enough space, we lack the proper infrastructure to store the firearms securely. Addressing this issue would enhance our ability to manage these cases safely and effectively.

LD Laws and Case Law

Robbins v. State of Maine – A recent civil lawsuit in Kennebec County centered on the Sixth Amendment and its implications for law enforcement and public safety. The case addressed the issue of defendants in custody who had not been appointed legal counsel. The court ruled in favor of the defendant, leading to the release of individuals who had not yet gone through the proper process to be assigned counsel.

LD Laws and Case Law Cont...

through the proper process to be assigned counsel. This decision will result in the release of individuals who should not be released, potentially posing a danger to our community. This is a serious issue—one that cannot be effectively resolved without the appropriate legislative action.

Recently, a bill (LD 723) was introduced in the legislature to develop a nonresidential police academy. I strongly oppose this change. A residential academy provides essential structure and discipline while allowing for controlled stress exposure—both critical in preparing officers for the challenges of law enforcement. We need to ensure that officers can handle stress effectively in a controlled environment before they face real-world situations. I certainly understand that those who support this bill are trying to get more police officers on the road, and that is important. However, I don't believe we can take the chance of sacrificing the quality of training for the sake of expediency. At this time, the bill is set to be carried over to the next special or regular session.

Community Outreach

I've had the opportunity to meet with even more members of the community, including a group at Our Hero's Military Museum. It was a great chance to connect, listen, and learn from those who are passionate about honoring our veterans.

I look forward to continuing to meet people in the community, learning about their needs from the police department, and finding ways we can better serve them. I also want to help the community understand our department—who we are, what we do, and why we do it. The more people understand our role, the stronger our relationship will be.

Staffing

The hiring process is ongoing, and we're currently in the background check stage for one officer while actively working to hire more. I'll be honest, this isn't a challenge we're facing alone. I recently spoke with another chief who's been working to fill just one position for nearly a year. Getting qualified candidates is hard for everyone, and the difficulty of disqualifying candidates during background checks is a common hurdle we all face.

It's crucial that we hire the right people—police officers are entrusted with a significant responsibility. That's why we are committed to thoroughly vetting each candidate to ensure they are ready and qualified to serve. We will continue to work diligently and patiently until we find the right fit for our department. Thank you for your support as we continue this important process.

DATE: April 2, 2025
TO: Richard Bronson, Town Manager
FROM: Les Brown Fire-EMS Chief
RE: March Monthly Report

TRAINING:

BUDGET/OVER TIME

[illegible]

MONTHLY REPORT

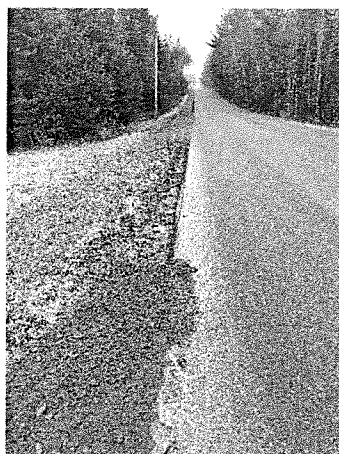
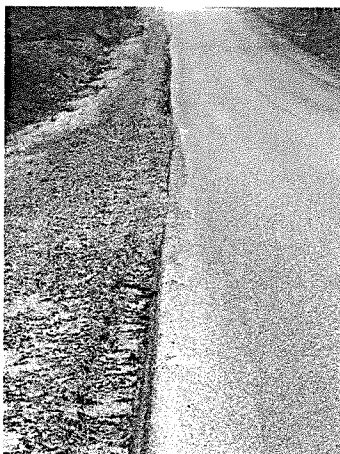
DATE: April 2, 2025
TO: Rick Bronson, Town Manager
FROM: Dennis Bullen, Public Works Director/Charles Briggs, Foreman
RE: March, FY25

ACTIVITIES:

March arrived and brought with it lesser winter weather and at times a touch of spring. This resulted in a reduced number of winter weather deployments, 7 in total, compared to 10 in February. Snow accumulation was a sliver less than half what it had been the previous month as well. The chart below clearly indicates the winter is nearing an end. The long-range forecast suggests this as well.

MONTH	DEPLOYMENTS	SNOW/ICE, IN INCHES	SAND, IN YARDS	SALT, IN TONS	MUNICIPAL LOTS	DAYS HAULING	REMOVED, IN YARDS
DECEMBER	11	26	1743	259	58	5	1432
JANUARY	10	16	1084	192	23	6	1574
FEBRUARY	10	25.5	1305	256	30	9	3278
MARCH	7	12	921	205	20	0	0
APRIL							
SEASON TOTAL	38	79.5	5053	913	131	20	6284

Several precipitation events this month consisted of rain, several of what could be termed copious rains. Heavy rain while snow cover is present creates big problems on the local roads. With no place to drain due to the windrows of snow, the water must drain along the sides and shoulders of our roads, washing out large areas and creating unsafe conditions in many areas. A crew was assigned to "Washout Detail" and spent the better part of a week repairing washouts. Nearly 75 yards of road gravel were used making these repairs.





The month of March also saw the seasonal change in weather pattern, warming from the deep freeze seen in February to a freeze/thaw repetition normal for this time of year. This occurrence also brings different challenges to the Public Works Team, including the seemingly overnight formation of potholes. Road defect repair is an important and frequent assignment this time of year as a steady supply of potholes is easily found.

Another issue created by the heavy rain followed by bitter cold temperatures is freezing drainages, especially culverts. When a culvert freezes, it creates a blockage in the flow of water, creating flooding and overflows. Both of these situations cause damage to the roads, the shoulders, the surrounding yards and fields, the ditches, driveways and often damage or erosion is present in multiple of these examples concurrently. The remedy to a frozen culvert is using the steamer to steam thru the ice, opening up a positive flowage. Many culverts, numbering in excess of a dozen, required steaming this month. A crew was dispatched on culvert duty for nearly 2 weeks, steaming culverts. One particular culvert on Haynes Street took 2 days to steam a course thru. Most however, normally require an hour or 2 to open up.



PUBLIC WORKS MONTHLY REPORT
CONTINUED....

A typical practice for the Public Works Snow Fighters is to be prepared for incoming inclement weather. Time is spent BEFORE the storm plowing up, fueling up and loading up. Here the PW loader loads up one of the plow trucks with winter salt/sand mixture in preparation for plowing operations to commence.



PUBLIC WORKS MONTHLY REPORT
CONTINUED....

Mechanical issues varied this month. The resident mechanic performed the monthly inspections of the plow trucks. This practice is meant to diagnose problems in their infancy, preventing more extensive problems at a later date. Truck #7 developed a leak in the air line extending to the trailer. This prevented #7 from the ability to tow the tag trailer. The failed connector was replaced. The grader was de-winterized and the wing assembly was removed and the rock rake assembly was installed. The grader awaits some warmer and drier weather for an initial grading deployment. Truck #8 received a replacement cutting edge on the plow. This is typical as cutting edges are a wear part and periodically need replacing. The resident backhoe of the Transfer Station required another visit as the front wheel and tire was compromised and required replacement. This was a result of simply wearing out over time. All normal PM was performed and records of same are kept at the facility.

As is normal for this time of the year, the roads were restricted. This is where roads are limited to weight and conditions as the ground thaws and returns to a warm season state. This is known as "Banding the Roads". Currently, our roads are banded. A permit must be granted by the PW Director allowing usage of a particular road during the winter thaw season. Typically, a dozen or so permits are granted each year. Roughly the same amount is denied.

M O N T H L Y R E P O R T

DATE: April 1, 2025
TO: Rick Bronson, Town Manager
FROM: Dennis Bullen, Transfer Station Director
RE: MARCH, FY2025

ACTIVITIES:

The month of March saw the area begin to thaw from the extreme cold temps experienced in February. Increased traffic coupled with more days in the month equated to increased SMW totals as well as marginally increased recycling collection.

Cardboard collection increased to 19 bales this month, surpassing the previous months total by 4. A full load shipment of cardboard is upcoming. A single bale of Newspaper joined the single bale of #2 plastic that was also processed this month.

Significantly increased deposits in the fire pit this month resulted in the fire burning for 14 days. This will become the normal as the season progresses. Surprisingly so, minimal deposits were made this month to the brush pile as well as the compost pile.

12 trips were made this month conveying the collected SMW to the Juniper Ridge Landfill. This totaled out at 296.07 tons, up from the 238.2 tons last month. A much better average was achieved this month, finishing at 24.67 tons per trip.

Some disbursements were made this month. A significant shipment in the form of #2 Plastic went out, with our share of the load being 15 bales. Additionally, 9 pallets of EWASTE left the facility, weighing an estimated 1800 LBS. Lastly, a single load of mixed metal was shipped out.

The resident backhoe continues to struggle. This unit is barely hanging on, this month losing the front tire, which had been filled solid, completely off the rim. This rim had been compromised for any tire other than the existing and consequently, a new rim or a used rim in acceptable condition was needed. After a lengthy search, no used rims were to be found and a new rim was purchased. A small bit of fortune came our way as we did possess an acceptable tire to be mounted on the machine. The machine is currently on severely restricted duty, only being used during trailer swapping operations. The skid steer experienced a front bucket hydraulic cylinder failure and the offending unit was repaired by Ramsay's' Welding and Machine. All normal PM was performed and records of same are kept at the facility.

Product	2025	2024
Cardboard	19,000 LBS	18,000 LBS
Newsprint	1,700 LBS	1,700 LBS
#2 Plastic	700 LBS	
Mixed plastic		
Shredded Office Paper		

Recyclables collected for the month:

The above table represents the recyclable materials collected and processed for the month.

Materials Shipped:

The following table is a running tally of materials that left the facility for this month. It also represents totals for the year.

Materials Shipped

Materials	MTD	FYTD	Comments
Cardboard		172 Bales	1000lbs. per bale
Newsprint			1700lbs. per bale
Plastic #2	15 Bales	15 Bales	700lbs. per bale
SOW			780lbs. per bale
Light Iron & Tin	1 Load	11 Loads	Tons vary per load
Glass			
Ash			12-15 tons per load
Waste Oil		425 Gal	Gallons shipped
E-Waste *	1800 LBS	5275 LBS	LB. of items shipped
Equipment Tires			Tons of items shipped
Freon Removal		153 Units	# Of units
Fluorescent Bulbs Mixed		697 Units	# Veolia for recycling
4ft Bulbs		419 Units	# Veolia for recycling
8ft Bulbs		25 Units	# Veolia for recycling

*E-Waste total weight is estimated

Juniper Ridge Landfill SMW Delivery Totals Trash Tonnages

Fiscal Year 2025

Fiscal Year 2024

Month	Tons	Tipping	Cost	Month	Tons	Tipping	Cost
July	404.22	\$95.00	\$ 38,400.90	July	396.35	\$95.00	\$ 37,653.25
Aug	349.32	\$95.00	\$ 33,185.40	Aug	350.69	\$95.00	\$ 33,315.55
Sept	332.71	\$95.00	\$ 31,607.45	Sept	363.35	\$95.00	\$ 34,518.25
Oct	334.24	\$95.00	\$ 31,752.80	Oct	285.95	\$95.00	\$ 27,165.25
Nov	295.71	\$95.00	\$ 28,092.45	Nov	408.08	\$95.00	\$ 38,767.60
Dec	296.45	\$95.00	\$ 28,162.75	Dec	233.30	\$95.00	\$ 22,163.50
Jan	281.18	\$95.00	\$ 26,712.10	Jan	316.35	\$95.00	\$ 30,053.25
Feb	238.20	\$95.00	\$ 22,629.00	Feb	231.94	\$95.00	\$ 22,034.30
Mar	296.07	\$95.00	\$ 28,126.65	Mar	279.74	\$95.00	\$ 26,575.30
Apr			\$	Apr	311.61	\$95.00	\$ 29,602.95
May			\$	May	323.26	\$95.00	\$ 30,709.70
June			\$	June	270.62	\$95.00	\$ 25,708.90
Total	2,828.10		\$ 268,669.50		3,459.60	\$95.00	\$ 358,267.80

M O N T H L Y R E P O R T

DATE: April 3, 2025

TO: Rick Bronson, Town Manager

FROM: Ronald Weatherbee, Cemetery, Parks and Recreation Director

RE: March 2025

ACTIVITIES:

Seasonal summer job offers will be sent out to our waterfront staff and to our parks & cemetery staff and recreation staff the first week of April to those that have expressed a desire to return for another summer. New job offers will be going out shortly after interviews conclude, by the middle of April. Our waterfront staff has been exceptional over the past several years; this year we have only three returning staff and hopefully five new hires. With the mix of returning veterans and the new staff I am confident they will continue to help make Prince Thomas Park a great place for community members to spend their summer. Sue Theriault, back for her 25th year as our Waterfront Director, ensures that the staff is well trained and maintains a family-friendly atmosphere. The recreation staff will return eight of last year's ten employees but the applicant pool for new hires is strong and they should adjust quickly to fill the needs of the community. The cemetery staff is returning six of the eight employees from last year, so they will undoubtedly hit the ground running to keep our parks, cemeteries and grounds looking beautiful.

This spring is sure to be a busy one for the Parks & Cemetery Crew. Their normal tasks of preparing our parks with picnic tables, trash cans, brush and leaf cleanup, sweeping sand off all the lawns, painting and general maintenance keep them plenty busy. We will also have stone placements, burial plans, lot sales, stone repairs from the frost and winter as well as trees and bushes needing to be removed or worked on from the winter and high winds.

The Walking School Bus will return for the spring edition of getting the kids out and walking to school. They will meet at Ballard Hill and walk as a group to Ella P. Burr starting Thursday, April 10th. The kids love it, and the exercise and fresh air is a great start to the day. We hope to continue this until the end of the school year with the help of school staff, parents, police and fire.

The 2025 Lincoln Invitational Basketball Tournament Sponsored by Motorbrain, Why Not Stop, and Select Designs was held the weekend of March 8th-9th and boasted 16 teams participating from communities from Woodland to Presque Isle to Orrington and everywhere in between. A HUGE thank you to the numerous volunteers, officials, tournament coordinator, coaches, players and parents for making this yet another successful event, especially for the 164 players. Many community businesses graciously bought ads in our tournament program. Motorbrain has been a platinum tournament sponsor for years; Why Not Stop and Select Designs joined them a few years ago. This year we had two more Platinum sponsors join us, The Gardner Companies and GM Plumbing & Heating. Platinum Tournament sponsors donate \$1,000-\$3,000 to be

recognized as such, and their sponsorship is greatly appreciated! Bronze sponsors of the tournament donate \$250, and the bronze sponsors this year were Affordable Plumbing, Machias Savings Bank, Ramsay Welding & Machine, Carl's Auto Parts, and Lincoln Maine Federal Credit Union. This is a great event for our teams and the entire community; thank you to all who help to make it happen! The planning has already started for 2026.

BUDGET:

At this point in time, the Department's budget is within its normal expenditures. A few lines are in question as we close in on the end of the fiscal year but we don't anticipate any major problems by the end of the fiscal year.

M O N T H L Y R E P O R T

DATE: March 25, 2025
TO: Rick Bronson, Town Manager
FROM: Lauren A. Hakala- Library Director
RE: Monthly Report for April 2025

Library Activities and Children's Programing:

On Thursday the 13th of March, Author Connie Scanlon came to the library with her new book; Living the Dreams: Sketches of My Life. She drew in a crowd of over 30 enthusiastic people. She spoke, read some and enjoyed sales and signed copies of her books for Patrons in attendance. Hats off to Cathy for hosting an Author who is so connected to our Library's past; she was very pleased in the outcome and the reunion that took place.

Our Tea Time at the Library was canceled due to snow. We are rescheduling and bring back Tea Time at the Lincoln Memorial Library in April. We are also planning the Grand Egg Hunt at the Library for April 17th at 3pm, earlier in the day for youngest patrons. **Our Easter Egg Hunt is scheduled for April 13th @3pm.**

Programs for Adults:

Step out into reading books you normally would not read to take up the "Bookopoly Reading Challenge". If you have not come to get your Bookopoly game board, we will continue this game on into December 15th. Our Weekly Homestead Forum: March 25th at 3pm is all about "Back Yard Birding" with Associate Professor Colt Knight from the Cooperative Extension.

<https://extension.umaine.edu/livestock/poultry/backyard-chickens/>

<https://extension.umaine.edu/hancock/event/feathered-homestead-a-comprehensive-guide-to-raising-backyard-chickens-in-maine/>

<https://extension.umaine.edu/livestock/poultry/winter-care-of-backyard-poultry/>

Colt W. Knight, Ph.D. Associate Extension Professor - State Livestock Specialist;
University of Maine, Cooperative Extension 5735 Hitchner Hall, Rm 133 Orono, Maine
04469 Tel: 207-581-2953 800# in-state 800-287-0274 Email: colt.knight@maine.edu

"The Yarn Society" patrons are excited to share their WIPs (work in progress) and FOBs (finished object) during their visits. It's become an intergenerational experience each gleaning from one another.

Our current Book Club planning goes out to a group of Patrons who are currently choosing a book and TBA for April. Lorna will work up the May one, contact her or just stay tuned if you are interested in joining in.

Thank you, Councilor Gordon Street for a DVD player!! Monday Matinée at 2pm has begun. Please suggest a title and we will look up what movies are appropriate for

libraries to show with our license. We will start offering choices and draw down the list each Monday.

Personnel: Lorna and Terri have been learning a lot about each other's jobs; supported by Cathy. By designing, "switch up days" are a way to get us ready for vacations that supports one another with a small staff.

Technology: Ben Bussiere is settling for **Tech Thursdays: the 4th Thursday in the month 10-1** for anyone needing tech help. Nina's next class series: is **Google Docs and Drives** then **Google Sheets** will follow. We have one Advisor/Friend, Diane Frelove (Thanks Diane) and Advisor, Anthony Mourkas (Thanks Anthony) alongside Cathy and I, to become a Digital Facilitators here at Lincoln Memorial Library for more available classes to our patrons.

The Friends of Lincoln Memorial Library: Friends had approved supporting 5th graders that are out of town with a card. Our tea was delayed until better weather, we were prepared and will be again. Please come check out our lovely display of Cozy Mysteries in Memorial of Bonnie Grey.

The Advisory Committee: Big Thanks to a dedicated set of Advisors who took a look at the library's fiscal health for FY 25, helped to prioritize the building needs, and made recommendations for FY 26. Next Up: Library Policies.

Old Building: Our Priority List is being well attended too. Thanks to all who helped us take care business when it came to replacing item for item this past year.

Training: "All in Place", doing what we do. Lorna is working on her Basic Level Certification, and cross trained with Cathy about Inter Library Loans. We will send Lorna and Cathy to the Annual Librarian Conference in May of 2025. They will represent Lincoln Memorial Library.

Projects: Our Green Up Days will include a priority list considering our garden's history and conditions here in Zone 4. Our Memorial Garden needs updating. Getting our maturing trees way from our foundation is one of those projects that is future minded and important. We are having our concrete steps sealed by Public Works and bookended in the Spring (TBA: Green Up Days are being planned for May). **Currently we are working on Spring Events, and our Maine State Library Report.**

Statistics and Finances: Finishing up Spending in FY 25 is in process. Getting ready for the summer months is fiscally involved at the library is ready for **"Level Up at your Library"**. We are also looking ahead to FY 26 with a few new line items, and our Annual Maine State Library Report is Due April 1st 2025, we will finalize and ready our statistics for our "Annual Report."

Book Sales and Library Services: Our last book sale by donation continues to be the excuse that we need to move books from our vault, out during these sales, and then to be placed in the large shed for the big Summer Book Sale hosted by the Friend's of the

**YOUR DEPARTMENT MONTHLY REPORT
CONTINUED...**

Lincoln Memorial Library. These sales are well worth the returns for keeping our library stacks full and current. Our Inter Library Loans will pick up pace, we are now deeply subsidized by Maine State Library for one of the two days of delivery. We continue to be grateful for the Penobscot Commissioner's Grant that supports Libraries and fully covers our second day of service for FY 26.

Respectfully Submitted, Lauren A Hakala- Library Director.

TOWN COUNCIL

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: April 14, 2025	Today's Date: March 26, 2025
Department: Town Clerk	
Department #: 0101	

Request:**Public Hearing- New State Liquor License Application- Why Not Stop Deli (0101)**

Open a public hearing for the purpose of hearing oral and written comments on a New State Liquor License Application submitted by Why Not Stop Deli.

Approve New State Liquor License Application- Why Not Stop Deli (0101)

Approve the New State Liquor License Application submitted for Why Not Stop Deli.

Action Needed From Council: Hold a public hearing and approve state license application

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: Yes	
If So What Dates:	April 14, 2025



Application Copy

File Number: 57042

Job Type: New Application

LICENSE TYPE

On-Premises: Beer & Wine

APPLICATION DATE RECEIVED

2025-03-25

SECONDARY LICENSE(S)

None selected

LICENSEE LEGAL NAME

NEHU INC

LICENSEE TYPE

Corporation

DOING BUSINESS AS

why not stop deli

CORPORATE NUMBER

20230560 D

INCORPORATION DATE

2023-03-07

CORRESPONDENCE ADDRESS

7 HIGHLAND AVE LINCOLN ME 04457

MAILING ADDRESS

PHYSICAL ADDRESS

CONTACT NAME

DANI RAVAL

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(857) 499-2021

ALTERNATE PHONE

FAX

EMAIL

LWNSTOP@GMAIL.COM

CORPORATE STRUCTURE

None selected

ADDITIONAL INFORMATION

MANAGED BY AGENT

No

PREMISES TYPE

Restaurant (not Class A)

PREMISES NAME

WHY NOT STOP DELI

OPERATOR

DHARMENDRAKUMAR RAVAL

PHYSICAL ADDRESS

293 W BROADWAY LINCOLN ME 04457

MAILING ADDRESS

293 W BROADWAY LINCOLN ME 04457

CONTACT NAME

DANI RAVAL

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(857) 499-2021

ALTERNATE PHONE

FAX

EMAIL

LWNSTOP@GMAIL.COM

QUESTIONS

On-Premises: Beer & Wine

1. Is your business and "Doing Business As" (DBA) name registered and in good standing with the Maine Secretary of State? If not, please address this with the Secretary of State before proceeding with this application.

Answer "No" if you are a Sole Proprietor.

Yes

Charter Number - 20230560 D

2. What is your expected start date?

04/05/2025

3. Has/have applicant(s) formerly held a Maine liquor license?

Yes

AGN-22-105404 - C&A;A;J VARIETY
AGN-21-105852 - REUBEN MARKET
RET-21-105181 - LJ&A;S EXPRESS
AGN-18-103091 - LINCOLN WHY NOT STOP
RET-24-106616 - HIGH STREET MARKET
AGN-24-106899 - SHERMAN THRIFTWAY

4. Do licensee or applicant(s) have any interest in any other Maine Liquor License?

No

5. Are all licensees/applicants residents of the State of Maine?

No

JAGDISH PATEL & KRUNAL PATEL

6. Are all licensees/applicants citizens of the United States?

No

DHARMENDRAKUMAR RAVAL
KRUNAL PATEL
JAGDISHBHAI PATEL

7. Is your license for a club with a membership?

No

8. Is your license application for Vessel Corporation?

No

9. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?"

Yes

23637

10 Do you allow dancing or entertainment on the licensed premises?
If so, You need to have a a license from the Maine State Fire Marshal.
See <https://www.maine.gov/dps/fmo/plans-review/applications> for more information.

No

11 Will any law enforcement officer directly benefit financially from this license, if issued?

No

12 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

No

13 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?

No

14 Do you have a manager employed?

No

15 Has any of the listed applicants or an employed manager been denied a liquor license within the last 5 years?

No

16 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?

No

17 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

18 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

19 Does the licensee/applicant(s) own the premises?

Yes

20 At which address are your business records located?

293 W BROADWAY LINCOLN MAINE 04457

21 What will be your business hours? Please indicate each day's open and close times.

MONDAY TO SUNDAY 10 AM TO 8 PM

22 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

MJHS SCHOOL 1.7 MILES

23 Is your application for a Hotel or Bed & Breakfast?

No

24 Do you have a food menu?

Yes

(document uploaded)

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Corporate Supplemental Form	102 Supplemental Ownership Form and Affidavit-2.pdf	
Food Menu	Menu_Why Not Stop.pdf	
Premises Floor Plan	Scan_20250325.pdf	

APPLICANT

DANI RAVAL

DECLARATION

- ☒ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.



FRESHLY MADE • PERFECTLY CAJUN

Hand Breaded Chicken 2-pc / 3-pc / 4-pc

Chicken Krunch Box

Includes small side & biscuit

Chicken & biscuit option available

Hand Breaded Tenders 3-pc / 4-pc / 6-pc

1st Sauce free with tenders

Tenders Krunch Box

Includes small side & biscuit

Chicken & biscuit option available

Dipping Sauce

Original, Sweet & Sour, Barbecue, Honey Mustard, Ranch, Buffalo

Wings 5-pc / 10-pc / 20-pc

Krispy, Buffalo or Sweet & Sour

Chicken Sandwich

Honey Butter Shrimp 5-pc / 10-pc

FAMILY MEALS

Chicken & Tenders

12-pc Chicken, 6 Tenders, 6 Biscuits, Family Fries

Chicken

12-pc Chicken, 6 Biscuits, Family Fries

Tenders

12 Tenders, 6 Biscuits, Family Fries

SIDES

Honey Biscuits

Mac-N-Cheese

Mashed Potatoes & Gravy

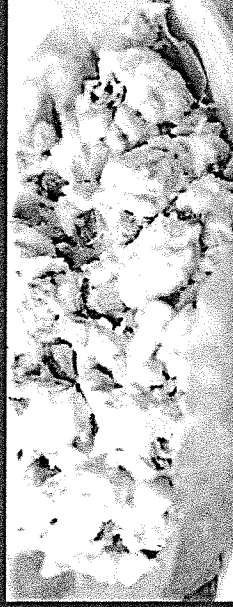
Red Beans & Rice

Fries

Jambalaya

Red Beans & Rice

SALADS



Small Large

Why Not Stop Salad

Lettuce Blend, Tomatoes, Onions, Green Peppers, Ham, Salami, Pepperoni, Provolone, Why Not Stop Mix, & Pickles

7.99 10.99

Garden Salad

4.99 7.99

Chef Salad

6.99 9.49

Tuna Salad

6.99 9.49

Homemade Chicken Salad

6.99 9.99

Grilled Chicken Salad

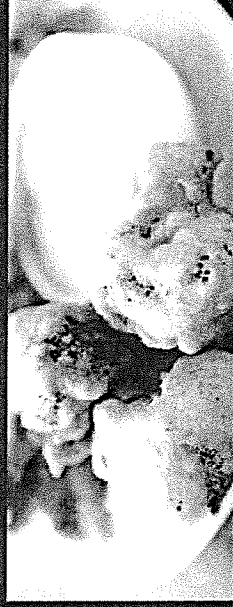
7.99 10.99

Taco Salad

7.99 10.99

Chicken Caesar Salad

7.99 10.99



FRIED FOODS

Onion Rings—5oz

7.49

French Fries—4oz

5.99

Spicy Cheese Curds—5oz

7.99

Broccoli Bites—5 ea.

8.99

Mac & Chz Wedges—6 ea.

8.99

Mozzarella Moons—5 ea.

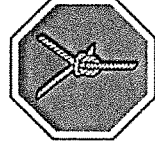
8.49

Crab Rangoon—5 ea.

8.99

Santa Fe Eggroll—2 ea.

8.49



WHY NOT STOP
DELIVER



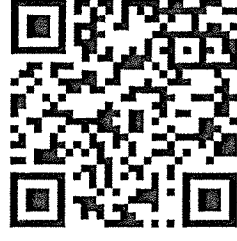
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PERFECTLY CAJUN

293 W. Broadway
Lincoln, ME 04457
(207)-403-9283

Order online for pickup & Delivery
www.whynotstopdeli.org



Look at me through
your smart phone
camera!



You can also visit whynotstopdeli.org

THE HEALTH AND SAFETY OF OUR TEAM AND
GUESTS IS OUR TOP PRIORITY EVERY DAY.

THANK YOU FOR YOUR SUPPORT!

PIZZA

Cheese	Small	Large
1 Topping	9.99	15.99
	11.99	19.99
Add Toppings	2.00	4.00
Pepperoni, Krispy Chicken, Mild Italian Sausage, Chicken Sausage, Ground Beef, Bacon, Green Pepper, Onion, Jalapeno, Banana Peppers, Black Olives, Pickles, and Pineapple		
Sauces: Pizza Sauce, Ranch, BBQ, Salsa		

SPECIALTY PIZZA

Why Not Stop Pizza	Small	Large
Ham, Salami, Pepperoni, Mozzarella Cheese, Green Peppers, Why Not Stop blend, Pickles, and Tomatoes. Topped with finely cut Lettuce.	15.99	24.99
All Meat	15.99	23.99
Pepperoni, Ground Beef, Bacon, Sausage, and Ham		
Combination	15.99	23.99
Ham, Pepperoni, Ground Beef, Onion, Green Pepper, and Mushrooms		
Chicken Bacon Ranch	15.99	23.99
Grilled or Krispy Chicken, Bacon, and Ranch Sauce Base		
Cheeseburger	15.99	23.99
Special Sauce, American Cheese, Ground Beef, Onions, Tomatoes, Pickles, and lettuce		
Taco Pizza	15.99	24.99
Salsa base, Taco Seasoned Beef, Onions, Green Peppers, Mexi Blend Cheese. Topped with Doritos and finely cut Lettuce when done.		
Steak Bomb Pizza	15.99	23.99
Mayo/A1 as the Base, Steak, Onions, Green Peppers, and Mushrooms		
BBQ Chicken Pizza	15.99	23.99
BBQ Sauce Base and Krispy Crunchy Chicken		
Hawaiian Pizza	14.99	22.99
Ham and Pineapple		
Party Bomb 1 Topping Pizza		29.99
Extra topping 6.00		

CLASSIC SANDWICHES

Italian Trio	Small	Large
Ham, Pep, & Salami	7.49	9.99
Cold Cut Trio	7.49	9.99
Ham, Salami, & Bologna		
Club Trio	8.49	10.99
Ham, Turkey, & Roast Beef		
Why Not Stop Special	8.99	11.99
Italian Sandwich dressed with Why Not Stop Blend, provolone cheese, and pickles		
Tuna or Homemade		
Chicken Salad	7.49	9.99
BLT	7.49	9.99
Veggie Sub	6.99	9.99
Lettuce, Tomato, Onion, Pickle, Green Pepper, Banana Pepper, Black Olives, and Cucumbers		

ROUND ROLL SANDWICHES

Choice of Below	
BLT	6.99
Turkey	7.49
Ham	7.49
Veggie	5.99
Salami	7.49
Roast Beef	7.99
Homemade Chicken Salad	7.99
Tuna Salad	6.99

WRAPS

Taco Wrap	9.99
Chicken Caesar Wrap	9.49
Why Not Stop Special Wrap	9.99
Lettuce Blend, Tomatoes, Onions, Green Peppers, Ham, Salami, Pepperoni, Provolone, Why Not Stop blend, & Pickles	

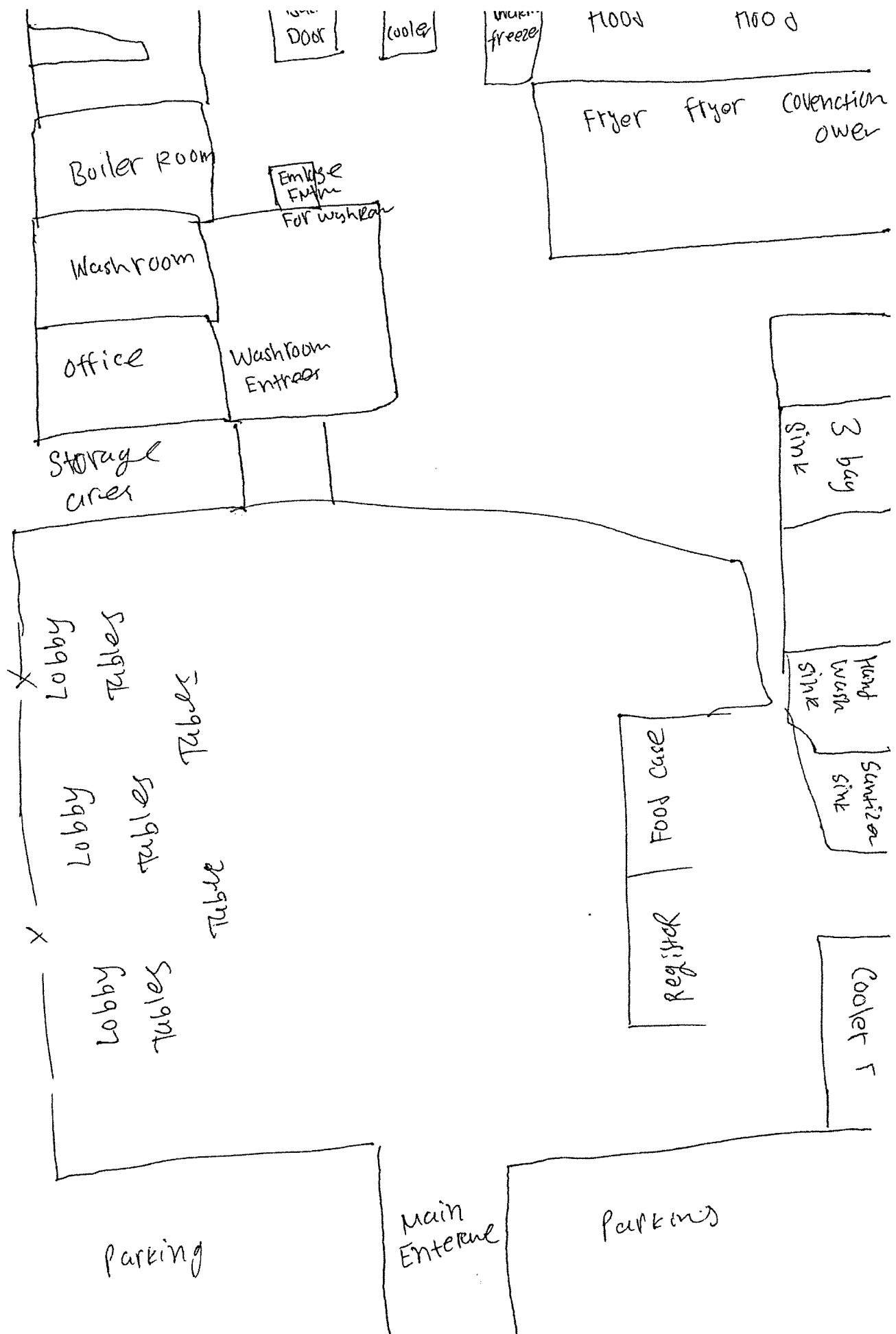


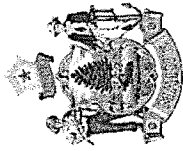
FROM THE GRILL

Cheeseburger	6.99
Pizza Burger	7.99
Bacon Cheeseburger	7.99
Hamburger	6.99
Chicken Parm. Burger	6.00

SPECIALTY TOASTED SUBS

Philly Steak & Cheese (Ribeye)	8.99	10.99
Philly Steak Bomb	9.99	11.99
Chicken, Bacon, Ranch	8.49	10.99
Cheeseburger	8.49	10.99
Grilled Chicken	7.99	9.99
Meatball	7.99	9.99
Italian Sausage	8.99	10.99





STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Supplemental Ownership Form

28-A M.R.S. §651

All Questions Must Be Answered Completely.

1. Company or sole proprietor legal name: NEHU INC	2. Date of incorporation/registration: 03/07/2023	3. State of incorporation: MAINE
--	---	--

List the following information for officers, directors, owners equal to or over 10%, and persons with indirect financial interest in the applicant.

Name	Date of Birth	Phone or E-mail	Address	Title	Ownership Stake (%)
DHARMENDRAKUM AR RAVAL	05/16/1987	857-499-2021	7 HIGHLAND AVE LINCOLN MAINE 04457	PRESIDENT	100

[illegible]

TOWN COUNCIL AGENDA REQUEST

*** Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.**

Council Meeting Date: April 14, 2025	Today's Date: March 26, 2025
Department: Town Clerk	
Department #: 0101, 0302	

Request:**Public Hearing-**Operating an ATV on a Public Way Ordinance 1414.1 – 1414.14 (0101,0302)

Open a public hearing for the purpose of hearing oral and written comments on the proposed changes/updates to the Operating an ATV on a Public Way Ordinance 1414.1 – 1414.14; as attached.

Approve Changes- Operating an ATV on a Public Way Ordinance 1414.1 – 1414.14 (0101,0302)

Approve the changes/updates to the Operating an ATV on a Public Way Ordinance 1414.1 – 1414.14; as attached.

Action Needed From Council: Hold a public hearing and approve ordinance change

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: Yes	
If So What Dates:	April 14, 2025



Lincoln Police Department



Lee Miller
Chief of Police

To: Town Council

From: Chief of Police Lee Miller 

CC: Richard Bronson, Town Manager

Date: March 27th, 2025

Re: Changes to "All-Terrain" Vehicle Ordinance

Council Members,

I was asked to review Ordinance 1412, the "All-Terrain Vehicle Ordinance," due to a request for a change. While reviewing it, I identified several areas that could be updated and clarified to improve enforcement for our officers. These changes will help ensure the ordinance is more effective and easier to apply in the field.

I have made several revisions to enhance clarity, consistency, and enforceability of the ordinance:

- **Revised ATV Definition:** Updated to align with state law.
- **Reformatted Section 1414.3:** Improved layout to clearly define what qualifies as an access route.
- **Added Haley Street:** Included per request.
- **Removed Insurance Requirement:** Since insurance is not required for ATVs on access routes, enforcement would be impractical.
- **Standardized ATV Operation Rules:** Removed Section 1414.14 to ensure consistent regulations throughout the ordinance. The ATV speed limit is now uniform.
- **Updated Enforcement Provision:** Removed language stating the ordinance would be enforced by Lincoln Police and other law enforcement agencies. In reality, outside agencies are unlikely to enforce a local ordinance. The Maine Warden Service has confirmed they will enforce ATV violations outside designated access routes in accordance with state law.

I believe it is essential to limit the number of access routes rather than allowing unrestricted ATV movement throughout town. This ordinance clarifies where ATVs are permitted, ensuring compliance with Maine law. For example, under state law, an individual with a suspended

21 Fleming Street Lincoln, ME 04457

P. 207.794.8455 – F. 207.794.1927

www.lincolmaine.org



Lincoln Police Department



Lee Miller

Chief of Police

driver's license can legally operate an ATV on a designated access route that is a public way without violating state law. However, operating an ATV on a public way that is not an access route would be a violation. By limiting access routes, we help eliminate this issue.

Strengthening the ordinance language will enhance both public understanding and enforcement. Additionally, I would like to improve signage to clearly display the permitted riding season—May 15th to November 1st, from 8 AM to 8 PM—so that everyone is aware of the rules.

21 Fleming Street Lincoln, ME 04457
P. 207.794.8455 – F. 207.794.1927
www.lincolmaine.org

1412. ALL-TERRAIN VEHICLE ORDINANCE

1412.1.1. This Ordinance shall be known and may be cited as the "ATV Ordinance of the Town of Lincoln, Maine."

1413. As used in this subchapter, unless the context otherwise indicates, the following terms have the following meanings:

1. ATV.

"ATV" means ~~all-terrain vehicle~~. "All-terrain vehicle" means a motor driven, off-road, recreational vehicle ~~that was originally designed by the manufacturer for and is capable of cross-country travel, on land, snow, ice, marsh, swampland or other natural terrain.~~ "ATV" ~~It~~ includes, but is not limited to, a multi-track, multi-wheel or low-pressure tire vehicle, ~~a motorcycle or related 2-wheel, or a 3-wheel or belt driven vehicle; an amphibious machine; or other means of transportation deriving motive power from a source other than muscle or wind.~~ For the purpose of this subpart, "ATV" ~~does not include a motor vehicle as defined in Title 29-A, section 101, subsection 42, ordinance a dirt bike is not an ATV.~~

2. Operate.

"To operate" in all its moods and tenses when it refers to an ATV, means to use an ATV in any manner within the public right of way of the Town of Lincoln.

1414. OPERATING AN ATV ON A PUBLIC WAY¹

1414.1. ATV's may be operated on streets and public ways in special events of limited duration conducted according to a prearranged schedule, under a permit from the governmental unit having jurisdiction.

1414.2. ATVs may only operate on Public Ways designated ATV Access Routes. All ATV Access Routes will be designated and signage will indicate the Routes.

1414.3. ATV Access Routes shall include the following streets:

~~—Taylor~~

• Taylor Street and Main Street from Taylor Street to Veterans Memorial Parking—Lot.

• Mechanic Street to School Street to Burton Street, Lincoln House

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¹ Council Approved August 8, 2022

Motel to be the designated Trail End.

- Hale Street up to Enfield Road to the High Street Market

The following roads will be a separate ATV Access Route with this route there is no time restrictions:

- Half Township Road
- Curtis Farm Road
- South Road (from the Curtis Farm Road intersection extending ½ mile to the town line.

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- 1414.4 All ATVs must be operated ~~on the~~ to the extreme right-hand side of the lane which they are travelling in and they must operate in single file in a public way.
- 1414.5 All ATVs must be properly registered, ~~and insured.~~
- 1414.6 ATV operation will be allowed on Public Ways between 8:00 a.m. and 8:00 p.m. and between May 15 and November 1 or as long as snow is not visible on the public way or sidewalk.
- 1414.7 Travel speeds are limited to the conditions of travel and maxed at 15 M.P.H.
- 1414.8 Any operator that is age 10-16 can operate on a public way provided they can show proof of completing a State of Maine sponsored ATV safety program and be placed between their parent's ATVs. No Exceptions.
All operators on public way over the age of 16 must be accompanied by a parent or an adult guardian until the age of 18. All operators must be able to show proof that they are over 18 to ride independently.
- 1414.9 All operators under the age of 18 must wear a helmet when operating in a public way. Operators must be able to show proof of age.
- 1414.10 ATV Operators must obey all posted signs and traffic laws.
- 1414.11 All ATV operators will proceed with caution when approaching/passing all non-motorized trail users including, but not limited to, bicyclists, pedestrians with or without pets, and horses.
- 1414.12 No ATVs are allowed to operate on any way designated for pedestrian traffic.
- 1414.13 ATVs are not allowed to operate on any area that is designated a park or

school.

1414.14

~~Half Township Road, Curtis Farm Road and South Road from Curtis Farm Road intersection and extend 1/2 mile to the town line shall consist of a separate ATV Access Route with the following guidelines:
All ATVs must be registered and insured and ATV operation will be from May 1 to December 1 with no time restriction Speed Limit is 20 M.P.H.~~

Penalty:

Any person who violates any section of this ordinance commits a civil violation for which fine of not more than two hundred dollars (\$200.00) shall be adjudged.

~~This ordinance shall be enforced by the Lincoln Police Department and any other law enforcement agency.~~

Severability:

~~Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason then the remainder of the Ordinance shall not be affected.~~

Ann Morrison

From: Tom Kates <tkates110@gmail.com>
Sent: Friday, March 14, 2025 1:08 PM
To: Ann Morrison
Subject: Possible trail route utilizing town road

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Sent from my iPhone

Good Afternoon Ann,

This is Tom Kates from Penobscot Off Road Riders ATV club.

We would like to get on the April agenda if possible to extend a ATV trail, and utilize Hale St, up to Enfield Rd. (High St) to the High Street Market.

We currently have a woods trail (our Taylor St Trail) that that links almost to the North End of Hale st.

Our Proposal is to provide access to High Street Market, for yet another business that can be accessed by ATVs.

Please let me know what steps I need to facilitate a meeting before town council.

Thank You Very Kindly,

Tom PORR.

*Public hearing
ordinance change
April 14th agenda*

TOWN COUNCIL

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: April 14, 2025	Today's Date: March 25, 2025
Department: Recreation	
Department #: 0601	

Request:

Council approval to update schedule of fees for family price cap of recreation programs to \$80.00 for Lincoln residents and \$100.00 for non-residents. Family price cap of \$80.00 for Lincoln residents and \$100.00 for non-residents has been in effect for the past two summers as it was directed by the previous Recreation Director but was never updated in schedule of fees. It was also directed by the previous Recreation Director that the family price cap only applied to summer recreation programs due to the large number of program offerings compared to our limited fall and winter programs.

Action Needed From Council: Approval to update Schedule of Fees for Family Price Cap of recreation programs.

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: Yes	
If So What Dates: April 3, 2025	

Cemetery Fees

The following schedule of fees and charges is in effect and applicable to all portions of the Lincoln cemeteries. These fees and charges are subject to change at such times as the Town may deem necessary.

Lot Purchase Including Perpetual Care	\$250.00 (\$100 lot/\$150 care)
Transfer of Ownership of Lot	\$125.00

Interments: The following fixed charges will be made by the Town for opening all graves which includes the opening of the grave, removal of excess material, closing and sodding.

Grave Opening- Casket Burial	\$300.00 per grave on weekdays
Grave Opening- Casket Burial	\$450.00 per grave on weekends/holidays
Grave Opening- Cremains	\$100.00 per grave on weekdays
	\$150.00 per grave on weekends/holidays

Recreation Fees

The object of charging fees is to offset some of the expenses associated with the Recreation programs. There will be a Resident ~~\$50.00~~ \$80.00 cap and a Non-resident ~~\$80.00~~ \$100.00 cap ~~per season~~ for summer programs for any family. Family price cap does not apply to fall and winter programs. Program fees will be evaluated and determined by the Director and Recreation Committee annually.

Airport User Fees

Access Agreements (Through the Fence Agreement): Updated and approved by Town Council on 2/8/2010. Fees are based on one calendar year. There is no reduction in rates for partial calendar years or late payments. Fees are to be renewed annually by January 1.

Commercial Business Plane Agreement	\$150.00
Private Owner Plane Fee Agreement	\$100.00
Hangar Rental Fee	\$185.00 per month
Tie Down Fee	\$60.00 per month (prorated for less than a month)

TOWN COUNCIL

YR: 25 MO: 4 ITEM # 12

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: April 14, 2025

Today's Date: March 26, 2025

Department: Town Manager

Department #: 0100

Request:**Presentation:** Biofine Developments Northeast update

Action Needed From Council: Allow Presentation from Biofine Developments Northeast update

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: April 14, 2025

Today's Date: March 28, 2025

Department: Town Manager/Council Chair

Department #: 0104

Request:

Audit report update

Action Needed From Council: Allow for an update

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 4 ITEM # 496

*** Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.**

Council Meeting Date: April 14, 2025	Today's Date: March 12, 2025
Department: Town Clerk	
Department #: 0101	

Request:

Item 1: Budget Committee Discussion; if needed

Item 2: Appointment-FY2026 Budget Committee Members (0100)

Note: All budget committee members will need to take the FOAA training per the amended FOAA training law (1 M.R.S. sub section 412) and fill out a completion sheet to be filed with the Town Clerk.

Confirm the following appointments on the FY2026 Budget Committee:

John Trask:	Charles Dwelley and Allen Brown;
Stephen Clay:	_____ and _____;
Marscella Ireland:	_____ and _____;
Jared McCarthy	_____ and _____;
Daniel Summers:	_____ and _____;
Gordon Street:	George Edwards and Cathy Moison;
Sheldon Hanington:	Steve Perry and Stacey Williams.

Action Needed From Council: Appoint members

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

YR: 25 MO: 4 ITEM # 15

Council Meeting Date: April 14, 2025		Today's Date: March 12, 2025	
Department: Town Clerk			
Department #: 0101			

Action Needed From Council: Appoint member

If So What Dates:

Ann Morrison

From: Lee Haskell <leefhaskell@gmail.com>
Sent: Tuesday, April 1, 2025 8:54 AM
To: Ann Morrison
Subject: Water district trustee

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Ann

This is Lee Haskell I would like to continue to be a trustee of the Lincoln water district

Thanks...Lee

Sent from my iPhone

TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 4 ITEM # 16

*** Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.**

Council Meeting Date: April 14, 2025	Today's Date: March 12, 2025
Department: Town Clerk	
Department #: 0101	

Request:

Appoint Election Workers (0101)

Appoint Elizabeth Inzerma and Diane Freeloove as election workers until May 2026.

Action Needed From Council: Appoint election workers

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: No	
If So What Dates:	

TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 4 ITEM # 17

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: April 14, 2025	Today's Date: April 1, 2025
Department: Recreation	
Department #: 0601	

Request:

Closure of Veteran's Memorial Square (0601)

Requesting approval of the partial closure of Veteran's Memorial Square for the purpose of the Farmer's & Artisan's Market to run on Fridays from June 13th through October 3rd from 8:00am to 2:00 pm.

Note This would exclude the Friday of Loon Festival July 18, 2025.

Action Needed From Council: Approve closure

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: No	
If So What Dates:	

TOWN COUNCIL

YR: 25MO: 4ITEM # 18

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: April 14, 2025

Today's Date: March 27, 2025

Department: Town Clerk

Department #: 0101

Request:**Professional Municipal Clerks Week (0101)**

Proclaim May 4 – May 10, 2025 as Professional Municipal Clerks Week, and further extend appreciation to our professional clerk and her staff for the vital services they perform and their exemplary dedication to the community they represent.

Action Needed From Council: Acknowledge and Sign proclamation

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

Proclamation

56th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 4 - 10, 2025

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, the Lincoln Town Council, does recognize the week of May 4 through 10, 2025, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Ann Morrison and to all Professional Municipal Clerk Staff for the vital services they perform and their exemplary dedication to the community they represent.

Dated this 14th day of April, 2025

Town Council Chair

Attest: _____

TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 4 ITEM # 19

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: April 14, 2025	Today's Date: April 1, 2025
Department: Public Works	
Department #: 0406	

Request:

Accept proposal of \$74,444 from Eastwood Contractors for the Cross-Pipe Replacement Project.

Action Needed from Council: Award Cross-Pipe Replacement Contract to Eastwood Contractors.

Is This Item Budgeted: Yes	
Was This a Bid Process: Yes	Lowest Bid: Yes
Is Public Hearing Required: No	
If So What Dates: N/A	

BID OPENING
Public Works
Cross-Pipe Replacement
March 27, 2025 2:00pm

Present: Public Works Employee/Mechanic Colin Jipson and Town Clerk Ann Morrison.

Bids Received:

Bidder	Amount Bid
Treeline	\$107,700
Elwood Downs	\$100,200
Eastwood Construction	\$74,444
GRD Excavation	\$93,995

February 20, 2025

Dear Bidder

The Town of Lincoln is accepting sealed bids for a Cross-Pipe Replacement Project. The Town of Lincoln, acting through its Town Manager, reserves the right to accept or reject any or all bids in whole or in part, and to waive any informalities the Town may determine necessary. The Town of Lincoln, acting through its Town Manager, also reserves to itself the exclusive right to accept high bids when the Town Manager and the Town Council, at their discretion, believes it would be in the best interest of the Town of Lincoln. In making such a decision, the Town Manager may consider, but not be limited to, any of the following factors: price, product quality, delivery date and service of bidder.

Any deviations from the attached specifications should be set forth in writing, on a separate list, at the time of the bid. The enclosed bid form may be photocopied as needed for companies desiring to submit more than one bid.

Bids will not receive consideration unless submitted in accordance with the following instructions. **Mark Envelopes Plainly- CROSS-PIPE REPLACEMENT**

Please submit bid to the Lincoln Town Office by Thursday March 27, 2025 by 2:00 pm and bids will be opened at that time. Bids must be delivered to the **Town Clerk, Lincoln Town Office, 29 Main Street, Lincoln ME 04457** on or before the date and time appointed. NO bids will be accepted after the time and date listed above.

Any questions regarding this bid should be directed to me at 794-6658 or email at Dennis.bullen@lincolnmaine.org. On behalf of the Town of Lincoln, I would like to thank you in advance for your bid submission.

Sincerely,

Dennis Bullen
Public Works Director

**TOWN OF LINCOLN
PUBLIC WORKS DEPARTMENT
CROSS-PIPE REPLACEMENT PROJECT
BID SHEET & SPECIFICATIONS**

SCOPE OF WORK

1. Provide traffic control as required.
2. Saw cut and remove existing asphalt roadway. Haul off-site.
3. Excavate and remove existing cross-pipe culvert. Dispose of in acceptable manner.
4. Install cross-pipe provided by Town of Lincoln. Note, some or all locations will require multiple sections of pipe. Cut and assemble as required. Note: Piping is being up-sized.
5. Backfill using approved fill material. Importation of fill material may be necessary. The PW Director will approve any resident or imported fill material. Fill will be compacted by mechanical compactor in lifts of no more than 8 inches in thickness. Compaction must reach 95% density in each lift before adding material for next lift.
6. Place 2" rigid insulation at required depth.
7. Install replacement road base/subgrade. Material for road base shall be of typical composition for road building of this type. Road base shall be compacted with mechanical compactor to 95% density before asphalt is laid.
8. Install 12.5 MM asphalt binder and finish course to match existing in height and grade.
9. Install 5"-7" Ledge Rock or Rip-Rap Armor to inlet AND outlet ends of pipe. Armor not to exceed 45 degrees down slope. A minimum 12" application of armor rock will be required.
10. Clean jobsites of any and all debris or spoils generated by the work being done there.
11. Return any disturbed areas to original condition.

**TOWN OF LINCOLN
PUBLIC WORKS DEPARTMENT
CROSS-PIPE REPLACEMENT PROJECT
INSURANCE REQUIREMENTS**

The Bidder certifies that it has the financial ability to procure all necessary services and materials and has or will have sufficient personnel and equipment to perform the work described in "Scope of Work" outlined in this package. Bidder also certifies that it has adequate and up to date liability and automotive insurance along with appropriate workers compensation insurance and that all personnel are properly trained and/or licensed to operate the required equipment.

Insurance requirements:

- General Liability: \$1,000,000 each occurrence
- \$1,000,000 damage to premises rented each occurrence
- \$10,000 medical expense each occurrence
- 1,000,000 personal injury each occurrence
- \$3,000,000 general aggregate

Auto:

- \$400,000 liability

Worker's Compensation:

- \$2,000,000 per occurrence and aggregate.

**TOWN OF LINCOLN
PUBLIC WORKS DEPARTMENT
CROSS-PIPE REPLACEMENT PROJECT
GENERAL NOTES AND EXPECTATIONS**

1. A copy of any and all associated insurance certificates listing the Town of Lincoln as additional insured will be on file in the Lincoln Treasury Department before any work commences.
2. The Bidder will verify that it has in force a "Drug-Free Workplace Policy"
3. The Bidder will attest that all supplies and materials are manufactured in the United States.
4. The selected Contractor agrees to hold the Town of Lincoln harmless from any claim of death, injury, property damage or other loss that may result from the Contractor's performance under the contract, including negligent acts and omissions.
5. Before submitting a bid, a site visit is strongly recommended. One can be arraigned by contacting Dennis Bullen at 207-794-6658 or email Dennis.bullen@lincolnmaine.org.
6. No deviation from these parameters will be allowed unless agreed upon by both the Town and the Contractor in the form of a written Change Work Order.
7. The Public Works Director shall be the sole authority and liaison for the Town and additionally will be considered the resident quality control inspector. The Director reserves the right to inspect at his/her discretion with or without advance notice.
8. It will be expected that industry standard safety practices will be followed at all Times.
9. It is required that each and every roadway to remain one lane open to traffic at all times. A complete closure will be permitted only for short durations and notice of closure will be made to PW Director prior to closing the road.
10. It is expected that the selected contractor to perform any necessary "Dig- Safe" notifications or procedures.
11. It will be understood that the Town of Lincoln will assume responsibility for any and all road opening permits as well as any other permits required for a job of this nature.

**TOWN OF LINCOLN
PUBLIC WORKS DEPARTMENT
CROSS-PIPE REPLACEMENT PROJECT
GENERAL NOTES AND EXPECTATIONS**

Continued,

12. The Town of Lincoln will supply, of industry standard specification, the piping necessary for completion of the job. The selected contractor will supply any and all other required materials.
13. The contractor selected will be expected to complete the work described in this bid package no later than October 31, 2025. In the event of extenuating circumstances, an extension may be given upon receipt of a written request detailing the reason(s) for needing an extension.
14. It will be expected that a written warranty covering materials and craftsmanship, excluding the piping supplied by the Town of Lincoln, of no less than 2 years will accompany the completion of the work described in this bid package.
15. The selected contractor can expect the Town of Lincoln to provide a staging and storage area for materials and equipment for the duration of the job.
16. The selected contractor can expect the Town of Lincoln to provide a location to dispose of earthen spoils as well as disregarded metal or plastic piping.
17. Night time work will be permitted with 10-day prior request and approval.
18. It is expected of the selected contractor to provide, within reason, a 30-day notice of expected start date and estimated date of completion.

TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 4 ITEM # 20

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: April 14, 2025	Today's Date: April 1, 2025
Department: Public Works	
Department #: 0406	

Request: Discussion

Action Needed from Council: Enter into discussion regarding acquisition of Tailgate Spreader/FY26

Is This Item Budgeted: Yes

Was This a Bid Process: N/A

Lowest Bid:

Is Public Hearing Required: N/A

If So What Dates: N/A

Allied Equipment, LLC
 4 Cal's Way - PO Box 455
 Hartland, Maine USA 04943

833-255-4331 ph
 207-512-1434 fax

Quote

Date	Quote #
4/1/2025	3767

Name / Address
Lincoln Maine, Town of 29 Main Street Lincoln Maine 04457



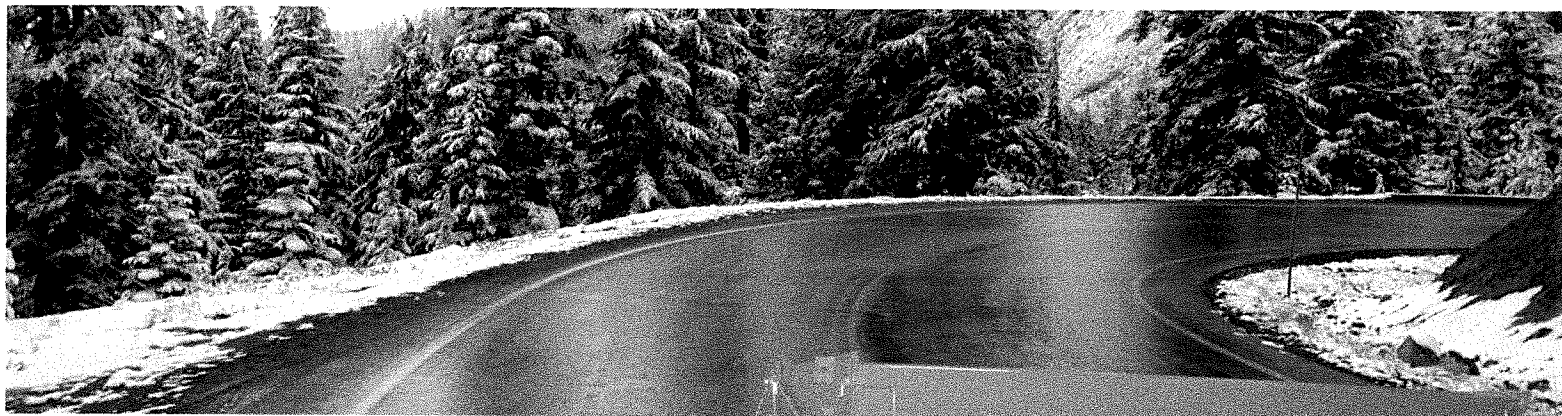
Rep	Project
SS	

Item	Description	Qty	Cost	Total
SWEN-00002-035...	Budgetary information:	1	12,500.00	12,500.00
	Swenson STCC - Rear Mount gravel cross conveyor			
	-rear cross conveyor with heat treated asphalt rubber belting,			
	-dual conveyor drive motors,			
	-reversing valve,			
	-chute extension			
	-body installation brackets			
Service - Repairs	Installation into existing sander lines	1	1,500.00	1,500.00
Equip Misc - Sales	Trade in value for town's used Allianz Sweeper	1	-6,500.00	-6,500.00

Stewart L Sevey

Sales Tax (5.5%) \$0.00

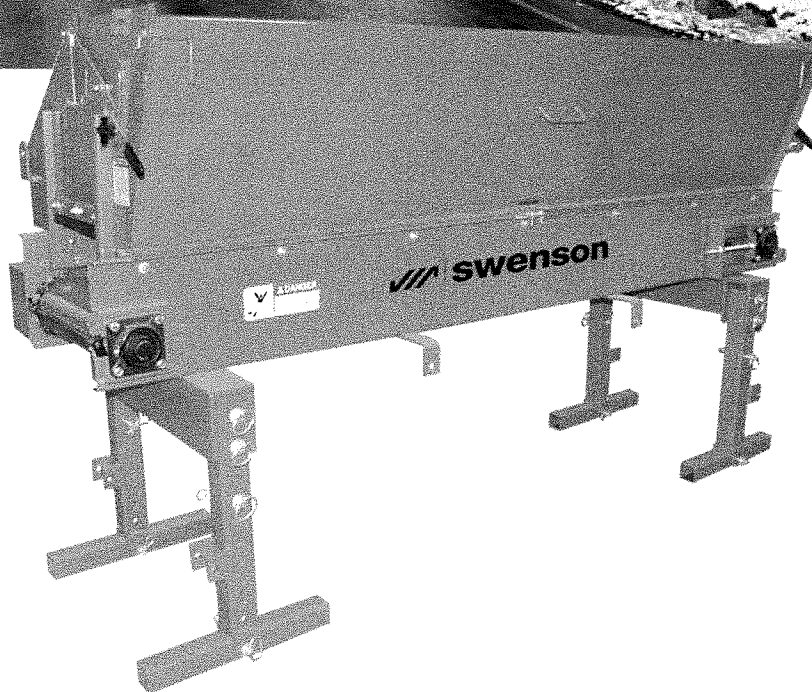
Total \$7,500.00



STCC™ Specialty Cross Conveyor

The most efficient method of distributing granular materials available today.

- ⊕ Designed for for Class 7 + trucks (26,000 GVW)
102 in. trough fits standard width dump bodies
- ⊕ An all-around performer designed for year round use
including trench filling, shouldering, road sander and
asphalt patching
- ⊕ Perfect for asphalt applications*
- ⊕ 14 in. wide high-temp belt-over-chain allows most
materials to be easily conveyed



Highlights

- › Hydraulic control
- › Quick detach 24 in. extension plate can be used on either
side of conveyor
- › 24 in. extension positions material outside of tire path
- › Adjustable feedgate allows precise material output
adjustment, even when loaded
- › Stabilizer kit (optional) keeps spinner (optional)
parallel to the road at all dump angles
- › Hinged top cover makes dump truck functional
while not spreading
- › Stainless steel or carbon steel construction
- › Made in the USA

Specifications

Size	102 in. width
Conveyor	14 in. high temp belt-over-chain
Drive	Hydraulic
Weight Empty	1,100 lbs.
Construction	Carbon steel or Stainless steel
Safety Features	Hinged top cover, optional lightbar, optional legstands
Warranty	1 year
Accessories	Leg stands, reversing valve, spinner system, 4 ft. motorized extension, light bar
Controller	Purchased separately

**Accommodates salt/sand mix with optional spinner assembly. Not recommended for straight salt applications due to high volume output.*

TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 4 ITEM # 21

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: April 14, 2025	Today's Date: April 1, 2025
Department: Public Works	
Department #: 0406	

Request: Discussion

Action Needed from Council: Use as trade, Trucks #3 and #4 for a One-Ton Dump Truck.

Is This Item Budgeted: N/A	
Was This a Bid Process: N/A	Lowest Bid:
Is Public Hearing Required: N/A	
If So What Dates: N/A	

TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 4 ITEM # 22

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: April 14, 2025	Today's Date: April 1, 2025
Department: Public Works	
Department #: 0406	

Request: Discussion

Action Needed from Council: Re-appropriate funds from Contractual Services account for the purpose of replacing dump body on Truck #7.

Is This Item Budgeted: N/A	
Was This a Bid Process: N/A	Lowest Bid:
Is Public Hearing Required: N/A	
If So What Dates: N/A	

TOWN COUNCIL

YR: 25 MO: 4 ITEM # 23

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: April 14, 2025

Today's Date: March 26, 2025

Department: Town Clerk

Department #: 0101

Request:**Approve Town Manager Contract (0101)**

Approve extending the Town Managers contract for one-year.

Action Needed From Council: Approve contract

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

YR: 25 MO: 4 ITEM # 24

Council Meeting Date: April 14, 2025	Today's Date: March 12, 2025
Department: Town Manager/Council Chair	
Department #: 0100	

Action Needed From Council: Enter into executive session

If So What Dates:

Month of March 2025

Tax Year	FY Total Abate-ments	FY Total Supplemental Bills	Total Commitment	Monthly Revenue	Balance	Percent Collected	Percent Collected Last Year
FY21/OLDER				\$ -	\$ 17,571.00		
FY22			\$ 7,794,464.06	\$ -	\$ 17,001.55		
FY23	\$ 3,491.40	\$ 894.60	\$ 9,211,729.23	\$ 21,416.53	\$ 44,244.20		
FY24	\$ 4,081.76	\$ 23,087.42	\$ 10,704,302.46	\$ 7,006.11	\$ 237,312.26	97.84%	97.75
FY25	\$ 52,691.67	\$ 27,863.51	\$ 11,614,025.40	\$ 328,261.06	\$ 5,245,593.00	54.84%	55.62
FY26				\$ 2,101.74	\$ (4,368.34)		
Total	\$ 60,264.83	\$ 51,845.53					
TOTAL MONTHLY REVENUE				\$ 358,785.44			

COMMENTS:

This month the 2nd half tax bill files were sent to the outsource company in Bangor; and the bills were printed and mailed out.
Our office processed 454 tax payments this month as well.

Respectfully Submitted,
Tracie L. York, Tax Collector

Excise Collection		% Collected		Last Year		% Col Last Year	
Motor Vehicle		\$	90,981.04	\$	82,076.07		
Boat		\$	385.80	\$	612.80		
Aircraft		\$	-	\$	-		
Total this month		\$	91,366.84	Est FY 24 \$ 984,000			
FY 2025 Excise Total		\$	840,666.50	9.13%		8.40%	