

**REGULAR TOWN COUNCIL MEETING**  
**AGENDA**  
**March 9, 2026**  
**7:00 PM**

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The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

This meeting is being held at Northern Penobscot Tech Region III at 35 West Broadway

**1a. Call to Order**

Council Chair; Stephen Clay \_\_\_\_\_, Vice Chair: David Ireland \_\_\_\_\_.

Councilors; Cathy Moison \_\_\_\_\_, Gordon Street \_\_\_\_\_, Sheldon Hanington \_\_\_\_\_, Eric Rojo \_\_\_\_\_, and Lee Rand \_\_\_\_\_.

**1b. Pledge of Allegiance**

**2. Approval of Minutes:** From the February 9, 2026 regular meeting. If no objections are registered the Council Chair shall approve the same as written.

**3. Approval of the Warrants (0104)**

**SUGGESTED MOTION:** To approve and sign Warrants # \_\_\_\_\_ through # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**4. Acceptance of Gifts/Donations (0104 & 0700)**

**SUGGESTED MOTION:** Move to accept the following Gifts, Donations, and grants in the amount of \$104.60; as detailed below:

<b>Organization</b>	<b>Type of Gift</b>	<b>Amount / Value</b>	<b>Department</b>
Denise Lynn Moore & Nancy Christensen	Monetary	\$50.00	Library
Can Donations	Monetary	\$54.60	Library

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**5. Chairman's/Town Manager's Comments:**

**6. Monthly Reports:**

7. **Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

8a. **Public Hearing-** State Farmer’s Market Authorization Application- Town of Lincoln (0101)

**SUGGESTED MOTION:** Move to open a public hearing for the purpose of hearing oral and written comments on the proposed State Farmer’s Market Authorization Application for the Town of Lincoln; to allow the sale or taste testing of wine, spirits, or malt liquor at the Lincoln Farmer’s and Artisans Market in Veteran’s Square.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

TIME STARTED: \_\_\_\_\_ TIME CLOSED: \_\_\_\_\_

8b. **Approve State Farmer’s Market Authorization Application-** Town of Lincoln (0101)

**SUGGESTED MOTION:** Move to approve the State Farmer’s Market Authorization Application submitted by Shawn Rogers on behalf of the Town of Lincoln, to allow the sale or taste testing of wine, spirits, or malt liquor at the annual Farmer’s and Artisans Market in Veteran’s Square.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

9a. **Public Hearing-** Food Sovereignty Ordinance (Councilor Ireland)

**SUGGESTED MOTION:** Move to open a public hearing for the purpose of hearing oral and written comments on the proposed Food Sovereignty Ordinance; as attached.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

TIME STARTED: \_\_\_\_\_ TIME CLOSED: \_\_\_\_\_

**9b. Approve Adoption of Ordinance- Food Sovereignty Ordinance (Councilor Ireland)**

\*Note: This ordinance was not approved in the most recent meeting of the planning board.

**Proposed Motion:** Adoption of the Town of Lincoln Local Food Sovereignty Ordinance (2026)

Move that the Town Council adopt the “Town of Lincoln Local Food Sovereignty Ordinance,” as presented, enacted pursuant to 7 M.R.S. §§ 281–286 and 30-A M.R.S. § 3001, consistent with the Maine Municipal Association’s 2025 model ordinance, and will become effective upon adoption.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**10. Approve Closure- Loon Triathlon /Marathon – (7000)**

Note: Marathons are planned and operated by Maine Endurance Sports Alliance. The town is just the host for the races.

**SUGGESTED MOTION:** Move to approve closing part of Prince Thomas Park on August 9, 2026 and September 20, 2026 for the Loon Triathlon and the Loon Marathon.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**11. Approve Installment Agreements (0104)**

**SUGGESTED MOTION:** Move to authorize the Treasurer on behalf of the Town Council to dispose of real estate acquired by the Town for non-payment of taxes in the following manner. (Title 36 MRSA Section 943)

1. Letters will be mailed to the previous owner(s) of record for tax acquired property offering the opportunity to redeem their property for a cash payment of at least equal to back taxes owed. All interest, legal fees and lien charges for conveyance of said transaction to be completed within 30 days of the mailing of the letter and to include the issuance of a release deed.

2. At the discretion of the Town Council when case warrants, there shall be an opportunity for the Town Council to enter into a land purchase installment contract with a prior owner that meets the criteria as determined by the Town Council.

3. If A and B are not met the Treasurer is to initiate the bid process in accordance with MRSA Section 943-C. (Note: The Town will list the property for sale at the highest reasonable price at which the property is anticipated to sell with a real estate broker or agent licensed under Title 32, chapter 114 who does not hold an elected or appointed office in the municipality and is not employed by the municipality.)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**12. Proposed Motion: Fire & EMS Operational and Financial Transparency Report (Councilor Ireland)**

Move that the Town Manager be directed to obtain and publish a comprehensive Fire and EMS full-cost accounting analysis, separating Fire and EMS into distinct cost centers.

The analysis shall include, but not be limited to:

1. Call volume and service demand, separated by municipality and service type;
2. Staffing levels, wages, benefits, overtime, on-call compensation, and related labor costs;
3. Insurance, training, certifications, and compliance costs;
4. Billing practices, collections, write-offs, and net EMS revenue;
5. Mutual aid responses provided and received, including associated costs;
6. Interlocal service reimbursements, payments, or subsidies;
7. Fully burdened per-call cost for Fire services and for EMS services, calculated separately and by municipality;
8. Identify which expenses are fixed and which vary based on call volume, and shall show what financial changes would occur if service demand decreases, including the potential withdrawal of a contracting municipality;
9. Identify the minimum number of personnel required to safely operate Fire and EMS services and explain whether, and under what conditions, staffing levels could be reduced if service demand decreases; and
10. Show the financial impact on Lincoln taxpayers under each of the following scenarios: full per-capita reimbursement, 80% reimbursement, a combined-population rate, and the withdrawal of one or more contracting municipalities.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**13. Rewrite Fire/EMA Master Agreements (Councilor Rojo)**

**SUGGESTED MOTION:** To rewrite the Master agreements between Lincoln and other towns for fire services and EMA services, ensuring that the updated terms shall apply to all agreements starting in 2026; as outlined below.

**RECOMMENDATION:** Make the following corrections to the master agreement:

- The **title** should be changed to “AGREEMENT for FIRE SERVICES or EMA SERVICES or BOTH” from “Fire Services Agreement”.
- **Provision V.A.** should be rewritten along the following lines:
  - Each town shall compensate Lincoln for the service(s) rendered at a per capita rate equal to the per capita cost to provide the same service(s) to Lincoln residents. The per capita cost shall be based on the full cost.

1. **Full cost** shall be the sum of the Fire & EMA Department's (0304) total budget + employee benefit costs omitted from same + the Fire Station's (0308) total budget.
  - a. Each year, Lincoln's fire chief shall calculate the above, the full cost for just fire services and the full cost for just EMA services. The full cost for just fire services plus the full cost for just EMA services shall sum to the full cost of the Fire & EMA Department as described in paragraph 1.
2. The **per capita cost** for each service shall be each service's full cost divided by Lincoln's population.
3. **Chester and Winn** shall each pay for each service their respective population multiplied by the Lincoln resident's cost per capita for the same service .
4. In the case of **Macwahoc, Reed, Reed Plantation, Drew & towns similarly distant** from Lincoln, the formula for each service shall be the town's population multiplied by 1.5 multiplied by the Lincoln resident's cost per capita for the same service. The 1.5 multiplier compensates Lincoln for the additional time crews & equipment use making a round trip between Lincoln and the contracting town.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**14. Approve Town Of Lincoln Non-discrimination Policy (0103)**

**SUGGESTED MOTION:** Move to approve Town of Lincoln non-discrimination policy; as attached, and to become part of the Town of Lincoln Personnel Rules and Regulations.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**15. Approve Demolition- 38 Perry Street (0106)**

**SUGGESTED MOTION:** Move to approve the demolition of property located at 38 Perry Street (Map 131 Lot 016) during the summer season of 2026.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**16. Direction to Prepare a Reduced FY2027 Municipal Budget (Councilor Rand)**

Move that the Town Council direct the Town Manager to prepare and present to the Council a proposed FY2027 municipal operating budget that reflects a minimum reduction of ten percent (10%) from the total FY2026 adopted municipal operating expenditure level.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**17. Executive Session (0100)**

**SUGGESTED MOTION:** Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405(6) (F) for the purpose of discussing poverty/infirmity abatement

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

TIME STARTED: \_\_\_\_\_ TIME CLOSED: \_\_\_\_\_

**18. Executive Session (0100)**

**SUGGESTED MOTION:** Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405(6) (A) Personnel- Town Manager Position.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

TIME STARTED: \_\_\_\_\_ TIME CLOSED: \_\_\_\_\_

**19. Future Agenda Items**

**20. Adjourn**

**SUGGESTED MOTION:** Move to adjourn the meeting at \_\_\_\_\_ pm

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**Upcoming Meetings and other Noteworthy Items:**

- Mar. 4<sup>th</sup> Finance Committee Meeting-Payroll-4:30pm
- Mar. 5<sup>th</sup> Finance Committee Meeting-Warrant-4:30pm
- Mar. 5<sup>th</sup> Emergency Council Meeting- 6pm in Council Chambers
- Mar. 9<sup>th</sup> Regular Council Meeting- 7:00pm at Region III
- Mar. 10<sup>th</sup> Events & Tourism Committee Meeting-5:30pm
- Mar. 11<sup>th</sup> Finance Committee Meeting-Payroll-4:30pm
- Mar. 17<sup>th</sup> Planning Board-6:00pm
- Mar. 18<sup>th</sup> Finance Committee Meeting-Payroll-4:30pm
- Mar. 18<sup>th</sup> Council Work Session 6pm to 8pm (open time for residents to come speak with the Council; questions and/or concerns in an informal setting).
- Mar. 19<sup>th</sup> Finance Committee Meeting- Warrant-4:30pm
- Mar. 25<sup>th</sup> Finance Committee Meeting-Payroll-4:30pm

\*Meetings and other noteworthy items are subject to change without notice.\*

**REGULAR TOWN COUNCIL MEETING  
MINUTES  
February 9, 2026  
7:00 PM**

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The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

This meeting is being held at Northern Penobscot Tech Region III at 35 West Broadway

**1a. Call to Order at 7:00pm.**

Present; Council Chair Stephen Clay and Vice Chair David Ireland.

Councilors; Cathy Moison, Gordon Street, Sheldon Hanington, Eric Rojo, and Lee Rand.

Also, present Interim Town Manager Dennis Bullen and Town Clerk Ann Morrison.

**1b. Pledge of Allegiance**

**2. Approval of Minutes:** From the January 12, 2026 regular meeting and the January 28, 2026 and the January 29, 2026 special meetings. No objections were registered; therefore, the Council Chair approved the same as written.

**3. Approval of the Warrants (0104)**

Motion made by Cathy Moison and seconded by Gordon Street to approve and sign Warrants #71 through #80 in the amount of \$774,171.70.

VOTE: 7-0

**4. Acceptance of Gifts/Donations (0104, 0601, 0700)**

Motion made by Cathy Moison and seconded by Eric Rojo to accept the following Gifts, Donations, and grants in the amount of \$826.90; as detailed below:

Organization	Type of Gift	Amount / Value	Department
Denise Lynn Moore & Nancy Christensen	Monetary	\$50.00	Library
Can Donations	Monetary	\$26.90	Library
Northern Penobscot Activities Council	Grant	\$750.00	Recreation Equipment

VOTE: 7-0

**5. Chairman's/Town Manager's Comments:**

Interim Manager Bullen recognized the Fire Department for their efforts fighting two major house fires within a few days of each other; one in Winn and then one in Lincoln.

After some confusion with the lack of a response from the Town of Lee to the Winn fire when requested by dispatch, Mr. Bullen went out to Lee to have a talk with their leadership in hopes to make things right. He left with a handshake agreement to have a better relationship going forward.

**6. Monthly Reports:**

No comments.

**7. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

David Moison spoke about mutual aid and urged all parties involved to think about mutual aid and how we help one another.

With the re-negotiation of fire and EMS contracts around mid-year, he wanted to suggest to the council that we charge the towns the same fee that a Lincoln resident would pay for the service; not a percentage of.

Steve Perry, speaking via Zoom, and Chair of the Lincoln Lakes Innovation Corporation; he spoke to the council about supporting the motion to extend services with the Economic Development Advisor Steve Levesque. He has known Mr. Levesque for years running in the same circles. He praised his work to help redevelop in Brunswick and Loring and can't think of a better person to work with that supports development in Maine cities and towns.

Karen Richards, a Lincoln resident, spoke about her current living situation and the struggle she will have once April rolls around. Currently, she can take on clients because she has a place to stay and has a sewing machine to use to make alterations. Come April, she may not have an indoor place to stay which will be a struggle to take on clients and use a sewing machine. She thanked Bobbi Stormann for buying her the sewing machine so she is able to bring in some money. She stated that she has a business plan but was not clear what she needed from the council.

**8a. Public Hearing- Renewal State Liquor License Application- Gillmor's Restaurant (0101)**

Motion made by Gordon Street and seconded by Eric Rojo to open a public hearing for the purpose of hearing oral and written comments on the proposed renewal state liquor license application for Gillmor's Restaurant.

VOTE: 7-0

No comments.

TIME STARTED: 7:15pm

TIME CLOSED: 7:16pm

**8b. Approve Renewal State Liquor License Application- Gillmor's Restaurant (0101)**

Motion made by Cathy Moison and seconded by Eric Rojo to approve the renewal state liquor license application submitted by Gillmor's Restaurant.

VOTE: 7-0

**9a. Public Hearing- New Special Amusement Permit Application- 49 Maine (0101)**

Motion made by Gordon Street and seconded by Cathy Moison to open a public hearing for the purpose of hearing oral and written comments on the proposed new Special Amusement permit application for 49 Maine.

VOTE: 7-0

No comments.

TIME STARTED: 7:17pm

TIME CLOSED: 7:17pm

**9b. New Special Amusement Permit- 49 Maine (0101)**

Motion made by Cathy Moison and seconded by Eric Rojo to approve the new special amusement permit application submitted by 49 Maine.

VOTE: 7-0

**10. Authorization to Open Process & Authorize Town Manager**

Motion made by Eric Rojo and seconded by Cathy Moison to authorize the Maine Bureau of Alcoholic Beverages to open up the process to issue the last Agency Liquor Store license available for the Town of Lincoln and authorize the Town Manager to sign a letter, on behalf of the Council, to the state agency with approval to open the process.

Councilor Hanington stated that he had called the state alcohol bureau regarding this process. He stated that agency stores are based on population. He was surprised that the name of the business requesting this was not stated in the back up material. He mentioned that this item is a moot point until this business is up and running; insinuating a new business that is being built. He stated that this would sit in the state office for two to three months.

Town Clerk Ann Morrison explained how she was asked by a business manager how the process would work to obtain the final agency store license for Lincoln. She stated that she had been in contact with the same bureau and while she agreed with Mr. Hanington that it is based on population, the business wasn't named because she was told not to name them. If the motion passes and the letter is sent to the state to open the process, the bureau has a set of procedures, including public hearings and notification to other businesses in town that may also wish to apply for the license. This way, the process is open to all qualifying businesses within Lincoln and is a fair process.

VOTE: 7-0

**11. Approve Loonfest Food Vending Fees (Events)**

Motion made by Cathy Moison and seconded by Gordon Street to approve the following food vending fees for Loonfest this July:

**Thurs/Fri/Sat  
Veterans Memorial Square**

Lincoln Residents/Businesses  
\$100 10x10  
\$200 10x20  
\$250 10x25

Non-Lincoln Residents/Businesses  
\$150 10x10  
\$250 10x20  
\$300 10x25

**Fri/Sat only**

Cobb Field - \$50/resident    \$75/non-resident

Registered nonprofits will continue to receive a 50% discount

Councilor Rojo asked why we charge a non-profit unless they are selling something. Many of the non-profits are just promoting their organizations.

Events Director Shawn Rogers stated that if he didn't charge, he would have all non-profits and not have any room for vendors in his limited space parking lot.

VOTE: 7-0

**12. Approve Loonfest Non-food Vending Fees (Events)**

Motion made by Cathy Moison and seconded by Gordon Street to approve the following non-food vending fees for Loonfest this July:

**Loonfest Vending Fees  
Thurs/Fri/Sat  
Veterans Memorial Square**

Lincoln Residents/Businesses  
\$80 10x10  
\$160 10x20

Non-Lincoln Residents/Businesses  
\$120 10x10  
\$220 10x20

**Fri/Sat only**

Cobb Field - \$30 for Lincoln Residents or businesses/\$50 for non-resident

Registered nonprofits will continue to receive a 50% discount

Electric hookup will be offered only at Veterans Memorial Square only for \$15

VOTE: 7-0

**13. Appointment-FY2027 Budget Committee Members (Council)**

**Note: All budget committee members will need to take the FOAA training per the amended FOAA training law (1 M.R.S. sub section 412) and fill out a completion sheet to be filed with the Town Clerk.**

Motion made by Cathy Moison and seconded by Gordon Street to confirm the following appointments on the FY2027 Budget Committee:

Cathy Moison:	Stacey Williams and Steve Perry;
Eric Rojo:	David Moison and Elizabeth Inzerma;
Stephen Clay:	Matthew Stormann and _____;
Gordon Street	George Edwards and Charlie Dwelley;
David Ireland:	Gilberte Mayo and Ralph Lichtenberg;
Sheldon Hanington:	Nancy Erickson and Mary Lomonaco;
Lee Rand:	John Connelly and Ted Ocana.

VOTE: 7-0

**14. Discussion: Airport Road- New Recreation Lot (0100)**

Interim Manager Bullen set up the discussion by informing all those in attendance of an agreement made under former Cemetery, Parks, and Recreation Director Ron Weatherbee and former Councilor McCarthy to allow a few concerned citizens to build an athletic field on the Airport Road. This agreement was made with the understanding that the town was to have no financial responsibility to build said field.

The issue now, is that these citizens have found out that when the town contracted Hoyle & Tanner to do a survey for an airport runway grant, the survey had some bad information which led to the cutting of wood on land still owned by John Edwards, in order to build the athletic field. When these citizens spoke with Mr. Edwards, he agreed to sell them that property for \$130,000 and they did go ahead with the purchase.

These citizens; Brad Libby, Tyler Gardner, and Ty Brehaut would like the town to sue Hoyle & Tanner due to the bad survey they provided to the town, and list these citizens as co-plaintiffs.

Much discussion was had between these citizens and multiple councilors to try to find a solution that everyone would be happy with. Ultimately, it was suggested that the Town Manager should contact Hoyle & Tanner to see what sort of resolution they can come up with.

It was also brought up that if this survey is in fact incorrect, the town needs to have a corrected one for future needs regardless of what the town does or does not do for these three generous citizens who have built this field.

**15. Discussion- Update on Mowing Bid Plan Going Forward with Equipment (0601)**

In a previous council meeting Councilor Hanington had asked for the Cemetery, Parks, and Recreation Director to find out how much it would cost to contract out the mowing in place of the summer crew hired by the town each year. Director Crocker direct solicited a bid request to various landscaping companies in the area and only one company provided a bid. This bid was for \$145,210.

A long back and forth discussion was had between Councilor Hanington and Director Crocker as Councilor Hanington doubted that this bid was comparing apples to apples.

Councilor Ireland stated that as he reached out to a few people he knew that have landscaping businesses, he found out that landscape companies don't like mowing cemeteries.

After much discussion, Council Chair Clay suggested to Director Crocker to let the budget committee dig into this.

**16. Renew Contract- SHL Enterprise Solutions (0100)**

Motion made by Cathy Moison and seconded by Eric Rojo to continue contracting with SHL Enterprise Solutions to provide the Town of Lincoln with Economic Development Services at the rates provided. Should the Town of Lincoln wish to sever ties with SHL Enterprise Solutions, the town will provide a 30-day written notice of termination.

VOTE: 7-0

**17. Fuel Use Reporting (Councilor Ireland)**

**Proposed Motion: Fuel Use Reporting and FY2026 Disclosure Requirements**

Move that the Town Council direct the Town Manager to require monthly fuel-use reporting for all Town-owned vehicles and motorized equipment for FY2026 and all subsequent fiscal years, for the purpose of fiscal oversight and budget accountability. Such reports shall include, at a minimum, vehicle or equipment identification, department assignment, fuel type, gallons consumed, miles driven and/or engine hours, total fuel cost, and average cost per gallon for the reporting period.

Be it further moved that, for FY2026, the Town Manager shall provide to the Council a consolidated annual fuel-use summary by department identifying total gallons consumed, total miles driven and engine hours, average fuel-efficiency metrics, total fuel expenditures, and comparison to the FY2026 budgeted fuel appropriations.

Be it further moved that departments shall maintain mileage and engine-hour data sufficient to calculate fuel-efficiency metrics, which shall be included in the monthly reports to the Council.

Be it further moved that the Town Manager is authorized to determine the reporting format, internal controls, data-collection methods, and submission process necessary to implement this requirement, provided the minimum data elements established by the Council are met.

Be it further moved that a summary of annual FY2026 fuel-use data by department shall be made available to the public as part of the Town's budget transparency materials.

Motion made by David Ireland and seconded by Eric Rojo to accept the motion as written.

Councilor Street stated that he has numerous problems with this motion, the first being, asking a new town manager to do something without first finding out from this person how they will be proceeding as they come into a new position to manage this.

Secondly, Councilor Street suggested that there is a conflict with the Town Charter based on what this motion is asking to have happen. He could support a request but not a requirement.

This discussion led to a lengthy debate between Councilor Street and Councilor Ireland on this topic.

VOTE: 4-3

Councilors Clay, Moison, and Street opposed.

**18. Fiscal and Tax Disclosure Statement (Councilor Ireland)**

**Proposed Motion:** Fiscal and Tax Impact Disclosure for Council Expenditure Motions  
Move that the Lincoln Town Council direct the Town Manager to update and utilize the existing Town Council Agenda Request form to include a written Fiscal Impact and Tax Impact disclosure for any Town Council motion that requests or authorizes an expenditure or financial obligation of ten thousand dollars (\$10,000) or more. This requirement shall apply only to Town Council agenda motions requesting approval of expenditures.

A motion to accept the above proposed motion was made by Sheldon Hanington and seconded by Gordon Street.

VOTE: 7-0

**19. Status update on FY2021 Audit Remedial Accounting and Reporting Deficiencies (Councilor Ireland)**

**Proposed Motion:** Status Update on FY2021 Audit Remedial Accounting and Reporting Deficiencies

Move that the Lincoln Town Council request that the Town Manager provide the Town Council with a written status update on the implementation of the agreed-upon corrective action plans addressing the accounting and reporting deficiencies identified in the Town of Lincoln's FY2021 Annual Audit, completed in 2025.

\*See attached detail\*

A motion to accept the above proposed motion was made by David Ireland and seconded by Sheldon Hanington.

A conversation about a time line for when this update should be provided, also considering, a new town manager would be starting soon and would need to get into the position a bit to understand the audit process and this agenda item a bit better.

Councilor Moison asked what the status of the 2022 audit is.

Treasurer Quintela stated that the auditors are in possession of this year and she is waiting for them to request things they may need such as invoices, payroll, etc. She stated she believes it may be approximately 80% done.

Councilor Ireland amended his motion which was seconded by Gordon Street, to give 60-days before this status update is due.

VOTE: 7-0

**20. Discussion: PERC vs EPEC lawsuit (0100)**

Interim Manager Bullen stated that PERC has gone bankrupt but they believe they still own the contracts with the towns they had at that point under contract. EPEC feels otherwise. The town has been served court paperwork listing the Town of Lincoln as a "Party-In-Interest" to the litigation paperwork.

Councilor Rojo asked what happens if we sign with PERC.

Interim Manager Bullen stated that if we sign with PERC we are bound to the court's verdict. If we stay neutral, like we are, we are not bound to anyone.

**Suspend the Rules**

Motion made by David Ireland and seconded by Cathy Moison to suspend the rules.

VOTE: 7-0

Motion made by David Ireland and seconded by Lee Rand to authorize the Town Council Chair to approve a letter dated February 9, 2026 to Andrew Frodahl a conditional offer of employment for Lincoln's next Town Manager.

VOTE: 7-0

**21. Future Agenda Items**

Councilor Hanington would like an executive session. He will discuss with Chair and Vice Chair before the next meeting.

**22. Adjourn**

Motion made by Gordon Street and seconded by Cathy Moison to adjourn the meeting at 8:43pm.

VOTE: 7-0

A detailed audio recording of this meeting can be found using the following link:

<https://www.lincolnmaine.org/town-council-archives/>

Respectfully Submitted by:  
Town Clerk Ann Morrison CCM, CMC

**Upcoming Meetings and other Noteworthy Items:**

Feb. 4 <sup>th</sup>	Finance Committee Meeting- Payroll-4:30pm
Feb. 5 <sup>th</sup>	Finance Committee Meeting-Warrant-4:30pm
Feb. 9 <sup>th</sup>	Regular Council Meeting-7:00pm
Feb. 10 <sup>th</sup>	Events & Tourism Committee Meeting- 5:30pm
Feb. 11 <sup>th</sup>	Finance Committee Meeting- Payroll-4:30pm
Feb. 14 <sup>th</sup>	Ice Oval races on Mattanawcook Pond
Feb. 16 <sup>th</sup>	All Town Departments CLOSED- President's Day
Feb. 17 <sup>th</sup>	Planning Board-6:00pm
Feb. 18 <sup>th</sup>	Finance Committee Meeting-Payroll-4:30pm
Feb. 18 <sup>th</sup>	Council Work Session 6pm to 8pm (open time for residents to come speak with the Council; questions and/or concerns in an informal setting).
Feb. 19 <sup>th</sup>	Finance Committee Meeting-Warrant-4:30pm
Feb. 21 <sup>st</sup>	Brady Nickerson Fishing Derby at Prince Thomas Park 7am to 3pm
Feb. 21 <sup>st</sup>	Chili & Chowder Cook Off 12pm to 2pm at 51 Main St.
Feb. 25 <sup>th</sup>	Finance Committee Meeting-Payroll-4:30pm

\*Meetings and other noteworthy items are subject to change without notice.\*

## MEMORANDUM

**To:** Town of Lincoln  
**Fr:** Steve Levesque  
Economic Development Advisor  
**Re:** Economic Development Report  
**Dt:** February 28, 2026

Following is an update on our current economic development consulting activities on behalf of the Town of Lincoln thru February 2026.

Our focus this past month has been involved with: 1) the various complex issues associated with facilitating the Biofine project; 2) managing several property leases and options; 3) Selecting workforce housing development partners; 4) managing several environmental clean-up projects, grant applications and contracts; 5) working through the development of industrial wastewater management solutions associated with Biofine; 6) developing and managing an on-going, large-scale vision and implementation strategy for mill site redevelopment; 7) facilitating several grant and loan applications for environmental remediation infrastructure and new building development; and 8) facilitating several business development clients.

Following is an update of the mill site redevelopment effort to date.

### ***Mill Site Redevelopment Overview***

Redeveloping former mill properties is a complex and time-consuming endeavor. But when conducted in earnest, effective redevelopment of the former Lincoln Pulp & Tissue (LP&T) mill site, now referred to as the Lincoln Technology Park (LTP) will offer substantial benefits to the community in the following ways:

- Increase tax revenues to the community;
- Reduce tax burden on current residents;
- Increase Town and school budgets;
- Strengthen Penobscot Valley Hospital and other essential businesses; and
- Attract new services and business opportunities to the community.

For example, when the two current active projects at the LTP (Biofine and Form Energy) are realized, they collectively would create hundreds of good paying jobs and generate over \$ 600,000 in annual lease revenue and over \$ 2 million in new annual real estate and personal property taxes for the Town.

Successful revitalization of these mill site properties requires a long-term commitment of personnel resources, patience, and perseverance for success to be fully realized. Like

most other former mill properties in the state, the LTP site has a number of issues that all need to be addressed, as part of the redevelopment process such as legacy environmental contamination issues, many aged and dilapidated buildings (not suitable for adaptive reuse), and aging (non-functional) infrastructure,

In light of the above, we have identified three key over-arching strategic goals for the LTP redevelopment effort: 1) identify and seek funding to address the environmental issues by removing them as development barriers; 2) identify and secure funding for needed infrastructure improvements; and 3) attract and secure new business investment to the property. (see attached Vision Statement).

We estimate the ultimate goal related to environmental remediation and infrastructure upgrades is \$50-70 million, over time. And we are making great progress in meeting that goal. To date, we have attracted over \$ 21 million in federal, state, and regional funds to support these activities and have \$ 17 million in outstanding pending applications, to support environmental remediation of the site, replace aged and obsolete infrastructure, and support business investment. Clearly, being successful in attracting new “revenue generating” business investment to the site, is highly dependent on our success in removing these environmental barriers and making needed infrastructure upgrades.

Following is a summary of how we are addressing each one of our strategic goals and their current status:

### **1. Environmental Remediation**

To date, the Town of Lincoln and its subsidiaries have received over \$13 million in environmental assessment and remediation funding to support redevelopment of the former Lincoln Pulp and Tissue Mill, now referred to as the Lincoln Technology Park. A number of projects have already been completed, including the partial remediation of the Biofine parcel, removal of former Mill buildings 6 & 7 and the preparation of the asbestos containing materials (ACM) management area. Following is an update of current active projects. Campbell Environmental and Sevee & Maher Engineers (SME) are currently under contract to manage for the following Brownfields environmental remediation projects

#### **Biofine Parcel remediation**

***Funded by State DECD/DEP (\$738,000) – managed by Campbell Environmental:***

- Capping petroleum saturated soils and incorporation of Woodex material has been completed.
- Eastern Maine Environmental (EME) to finish the ACM abatement of the Wastewater Treatment building roof.

### **Lincoln Parcel 2 Lagoon remediation**

***Funded by EPA (\$750,000) – managed by Campbell Environmental:***

- Researched and sent sludge samples for determining best technique to dewater sludge.
- In process of cost analysis for various options for dewatering and disposal of sludge.
- SME's request for utilizing the sludge as Consolidation Area cover was declined; however, Rich spoke with Chris Redmond and Chris was going to see if he could get this re-evaluated and approved.
- Schedule Allstate and pumping of WWT building sump so final AST contents can be removed as part of the waste inventory & removal.
- ACM in Universal Waste building is still pending.

### **Lincoln P3 East Powerhouse demo and remediation**

***Funded by EPA (\$5,000,000) – managed by Campbell Environmental:***

- ACM removal from building is on-going. EME is working to coordinate the disposal of a 30 cubic yards (CY), and a 40 CY roll off to the Consolidation Area.

### **Building #22/Scale shack demo and remediation**

***Funded by DECD/DEP/EMDC (\$425,000) - managed by Sevee & Maher:***

- Cleanup & Demolition of the Eastern Portion of the Paper Mill (Building #22) and the Scale Shack.

### **Ongoing operation of the Asbestos Consolidation Area**

***Funded by DECD/DEP (\$1,000,000) – managed by Sevee & Mahar***

- Overseeing operation and management of Asbestos consolidation area to accept asbestos containing materials on former mill site. SAG contracted to perform operations accepting and containing ACM.

## **2. Infrastructure Upgrades and Improvements**

### **Road and Utility Improvements:**

- The Town of Lincoln is the recipient of a \$3.5 million dollar grant from Congress to upgrade the aging infrastructure Depot Street into the mill site, to support its redevelopment. HUD is the administering agency.
- The Town has retained Haley Ward to assist with this effort, including design and construction specifications. We hope to start bidding this work out this winter, with construction starting in late spring.
- Another \$4 million for Scale St. infrastructure upgrades and improvements is has been approved by Congress. We are awaiting the contact documents from HUD. This work could be planned for the summer of 27.

### **Industrial Wastewater Facility:**

- The Town is seeking to construct and operate an industrial wastewater treatment facility to support the Biofine project and other new development activity on the site.
- Last spring, the Maine Legislature passed a bill authorizing the creation of the Lincoln Mill Facilities District, to facilitate the financing, construction, and operation of the facility.
- The Economic development team is working with USDA, our legal team, and others to facilitate the best financing instruments.
- The Town has retained Haley Ward and Woodward & Curran to facilitate facility design and cost estimates.

### **Rail Improvements:**

- The Town is seeking funding from Maine DOT to upgrade the rail sidings at the mill site to accommodate the future development needs of the facility. Accordingly, we plan to submit a grant request for \$500,000 for essential upgrades to support redevelopment efforts.

### **3. Securing New Business Investment**

As a key cornerstone to the redevelopment effort, the Town's economic development team is working to encourage and realize new business investment on parcels that can be made available. Following are brief descriptions of current activities:

#### **Lincoln Innovation Center:**

- The Town, in partnership with the Lincoln Lakes Innovation Corporation (LLIC), is proposing to construct and operate the Lincoln Innovation Center; a combination small business incubator and workforce training facility at the LTP.
- We have a pending \$3.86 million grant application with the federal Economic Development Administration (approved at the regional level, awaiting national approval). As an update, we had a very good meeting with EDA staff this month and we appear to be moving forward to funding, but under a different program, which will require a bit more work for us, which is achievable.
- This 80% grant will be matched by other funding from the Maine Rural Development Authority and the Northern Border Regional Commission, for a total project cost of about \$4.6 million.

#### **Biofine Developments Northeast:**

- The Town has been working with Biofine Developments Northeast (BDNE) for several years to effect the construction of a state-of-the-art biorefinery, utilizing wood waste and related materials, for conversion to heating fuels and other residual chemicals.
- When realized, this project will result in over \$140 million in private sector investment to the LTP.
- The Town and BDNE have signed a twenty - year lease for approximately seven acres of land at the LTP, with expansion options. We are working on an amendment to that lease, which will expand their lease area.
- The Town has agreed to support this investment with financial assistance for site and area infrastructure upgrades.
- This project, when realized, will result in the creation of several hundred good paying jobs and provide significant new lease and tax revenues to the Town.

#### **FORM Energy**

- The Town and Form Energy have agreed to lease options for the company to construct the largest "grid-scale" battery storage facility in the world on approximately 50 acres on the former mill site.

- FORM is awaiting a final funding decision by the federal DOE to move forward with this \$300 million project.

#### **4. Communications and Community Outreach:**

In order to improve communications to the general public, we will be working with the Town's Communications Director to enhance our communications and community outreach efforts in 2026. This will include, but not be limited to the following activities:

- Enhancing the current Town website to discuss past and current activities and include regular updates on the mill site redevelopment effort.
- Developing and distributing a quarterly newsletter about the mill site and other economic and community development news; and
- Conduct an ongoing series of public outreach sessions to business, community and civic organizations.

# - M O N T H L Y   R E P O R T -

**DATE:** February 27, 2026  
**TO:** Dennis Bullen, Interim Town Manager  
**FROM:** Ann Morrison, Town Clerk  
**RE:** February Monthly Report

**ACTIVITIES:** February is known to be a fairly quiet month; therefore, we use this time to do things we don't often have the time to do. We deep clean our front office area, do some dusting and washing of the vault, and catch up on projects that can get behind at times. We also begin preparing for projects that come due in the spring such as business licensing.

I have been working on my upcoming budget figures for fiscal year 2027. As I prepare my budget, I look ahead to what is needed for me and my staff. I look at what memberships will need renewing, what certifications or credentials need renewing, class fees, election needs, office needs outside of what the Treasurer budgets for the whole office, public notices, advertisements, annual town reports, etc. I also have a couple of capital lines used for election equipment and records restoration. I like to budget a small amount each year for elections in case something comes up and there is a need. I also budget to restore older records that are held in our vault so they are accessible for future years to come. These records include birth, marriage, and death records that are needed for things such as getting a driver's license, applying for social security, etc. Eventually, once I have all of this research for these items figured out such as approximate costs for this upcoming year, I submit my requests to the Town Manager for review and then it is forwarded onto the Budget Committee.

Tracie, our Tax Collector, has been working on creating the new tax club booklets with estimated amounts for the 2027 taxes as well as preparing for the second half tax bill

Monthly Transactions	Feb. FY26
Paid Trash Passes	94
Complementary Trash Passes	244
Refrigerator Disposal	5
Tire Disposal	9
Notary / Dedimus / Copy / Fax	22
Library Fees Reconciliation	1
Police Fines & Fees Reconciliation	2
Concealed Weapons Reconciliation	2
Demo / Shingle Permits	55
ATV / Snow sled Registrations	94
Boats	5
Hunting/Fishing	17
Certified Birth	52
Marriage Intentions	1
Certified Marriage	13
Death Certificate	17
Burial Transit / Disposition	0
Cemetery Lot Sales	0
Grave Openings	1
Real Estate Taxes	188
Lien Payment	54
Personal Property Taxes	2
Motor Vehicles	357
Dogs	32
<b>Total</b>	<b>1267</b>
Motor Vehicle Rapid Renewal	11
Boat Rapid Renewal	4

mailing in March.

**TRAINING:** Alex attended the motor vehicle truck class, the final class in a series showing that he is now fully trained in motor vehicle transactions. Not to say there isn't more to learn, as there are many things we don't see often and practice makes perfect.

**EMPLOYEES:** On Friday February 13<sup>th</sup> we celebrated Tracie's 20-year anniversary with the town! A balloon bouquet greeted her as she opened the motor vehicle closet for the day, a name tag for her to wear, and a re-purposed trophy awaited her arrival to her counter station. We brought in some snacks and a cake to celebrate this milestone. Thank you to Tracie for all she has done for the Town of Lincoln throughout these two decades!

I have been selected for Jury Duty this whole month of February and have been at their mercy for when I need to appear or am able to come to work. I was picked for a case to be held February 17-19, but after sitting for hours at the court house on the 17<sup>th</sup>, they struck some sort of agreement and we were released until Friday when another selection day took place. I was picked for another trial, this one a murder trial, the final week of February. I have done my best to get things accomplished at the office while also being committed to my assigned civic service this month. Sharon and Marci have done a great job in my absence.

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# M O N T H L Y   R E P O R T

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**DATE:** March 2, 2026  
**TO:** Dennis Bullen, Interim Town Manager  
**FROM:** Melissa Quintela, Treasurer  
**RE:** February 2026

## PROJECTS:

Last month I sent out Tax Lien Foreclosure notices. The **FY 2024 tax liens will automatically foreclose** on March 9, 2025. I have spoken to several of these taxpayers in hopes that we can avoid foreclosing on these properties. I have had over half of the tax accounts paid and currently have 5 contracts pending so the Tax Payer can redeem their property by making monthly payments. My hopes are that we do not have to foreclose on any properties. I will contact all parties again after the 9<sup>th</sup> with the opportunity to avoid foreclosure and pay all back taxes. If there is no contract signed and taxes are not paid, we will send out Request for Proposals to local realtors. The new State law now requires us to contact at least 3 local agents and see if they will agree to list the properties for the town. They will list them at Fair Market value and attempt to sell them, if they do not sell the agent can reduce the asking price and attempt to sell them over the course of 12 months. If the property does not sell after 12 months or we cannot find an agent, the Town can then put them out to bid. In both instances any excess proceeds are to be returned to the former owner.

We have been working on getting the FY2026 budget document ready for the Department Managers. A lot of time is put into the budget process; I have been busy updating spread sheets and formulas and I have had Cindy review the sheets also. This is the time that we hope to fix any errors so the rest of the process runs as smoothly as possible.

## GENERAL ASSISTANCE:

This was a quiet month for General Assistance. While we did have 2 appointments scheduled this month both were approved. We will be preparing for a busy period due to the Utility companies being able to start disconnections in April. We also had 1 Heating Assistance appointment.

## TRAINING:

None

## MONTHLY REPORT

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**DATE:** March 1, 2026

**TO:** Dennis Bullen, Interim Town Manager

**FROM:** Ruth E. Birtz, Economic Development Administrator and Assessor

**RE:** Monthly Report for February

**Passport Activity:**

Passport activity is listed below.

MONTH	FY20	FY21	FY22	FY23	FY24	FY25	FY26
July	28	1	10	17	16	13	18
August	27	3	10	15	14	7	19
September	7	2	4	5	6	13	21
October	23	5	8	22	8	20	26
November	18	3	9	9	4	7	17
December	26	3	10	20	6	9	26
January	22	5	6	33	32	28	13
February	22	2	9	24	13	23	21
March	5	8	14	12	27	22	
April	0	7	9	7	23	36	
May	0	7	7	17	19	23	
June	0	9	9	15	13	26	
<b>Totals</b>	<b>178</b>	<b>55</b>	<b>105</b>	<b>196</b>	<b>181</b>	<b>227</b>	<b>161</b>

**Assessing:**

This month I continued working through assessing corrections, and billing inquiries. Real Estate inquiries have picked up, which is surprising for this time of year. The revaluation company has been in contact with me, and they have started their data collection for Lincoln. Notices will be going out in March with inspections estimated to start in April. This month I am trying to clean up corrections and next month I will move to creating the property cards and assessments for what Byron picked up in November. It is still challenging to balance Assessing and Economic Development. Revenue Services has also contacted me to begin the annual audit of the Assessing records.

**Economic Development:**

The current grant-loan-remediation efforts at the mill are listed in the following chart.

Grant	Loan	Source	Status	Project Description
205,000		MDF	Received and closed	Environmental Studies
650,000		EPA	Received/closed	Environmental assessments
\$250,000	\$250,000	MDEP	Received/in process	Remediation Biofine parcel

\$366,250	\$366,250	MDEP	Received/ closed	Remediation of building 6&7
\$750,000		EPA	Received/in process	Remediation of Lagoons and waste water treatment plants
\$194,000 \$50,000	\$140,000	EMDC DECD	Received /in process	Remediation building #22
\$70,000		EMDC	Received/closed out/completed	Permitting of Asbestos containment site
\$15,000	\$15,000	EMDC	Received/in process	Scale Shack remediation
\$1,550,000 (\$500,000)	\$500,000	MDEP	submitted/and awarded a grant loan in a smaller amount	Construction of asbestos containment site
\$3,500,000		CDS	Received /Application has been processed/contract pending.	Utility and road upgrades Depot street entrance
\$5,000,000		EPA	Received/in process	Lot 3 Remediation
\$500,000		EPA	Approved in process	Community Wide Assessment
\$4,000,000		EPA	Submitted	Lot 3 West Remediation
\$4,000,000		EPA	Submitted	Lot 4 east Remediation
\$4,000,000		EPA	Submitted	Lot 4 West Remediation
\$400,000		EPA	Approved in process	Remainder of lot 2 remediation
4,500,000		CDS 2025	SEE NOTES	Utility and road upgrades Scale Road Entrance
4,000,000		CDS 2026	Approved	Utility and road upgrades Scale Road Entrance
	15,000,000	RDA	In process/approved	Waste water treatment plant
3,700,000		EDA	Drafting bids for infrastructure work	Innovation center
638,000		NBRC	Received/in process	Innovation Center
	\$500,000	MTI	This application was denied.	Gap funding innovation Center
	\$450,000	MDA	Submitted and approved	Gap funding innovation center
\$100,000		EPA	Received and work performed and administered by EPA	Planning Brownfield Remediation technical assistance
250,000	200,000	DECD	Application was for 1,000,000. Received half for remediation of another portion of building 22	More cleanup of building 22

Economic Development Table notes;

1. We are currently working on the RFPs for the reconstruction of Depot Street and the water and sewer lines into the Innovation Center and Biofine.
2. We had submitted a second CDS request for 5.4 million for infrastructure improvements on Scale Road. We received approval for 4.5 million. We will be starting on the HUD grant application to receive these funds.
3. The 638,000 NBRC grant that was requested for construction of the Innovation Center has been on hold for 4 years now. The primary reason was \$638,000 would not be near enough to construct the facility. We are in process of applying to EDA for this. NBRC has approved our request to use this grant for furnishing the facility. We have been approved and given the go ahead to move forward with this.
4. Building 22 and the scale shack remediation efforts have begun.
5. The lagoons have been de-watered. The next step in this project is sludge removal.
6. We received a grant/loan for \$450,000 for continuing remediation of building 22.
- 7.3 EPA grants were submitted for \$4,000,000 each for different parcels on the mill site.
8. We have submitted another grant to NBRC for \$1,000,000.
9. Bids were sent out for the EPA community wide grant this month. This contract will be awarded at the April Town Council Meeting.
10. There is an item on the Town Council agenda for a Nondiscrimination policy. This is a requirement for all EPA grants to have this adopted and posted on the recipients' web site.

**TIF Budget Report:**

The numbers below reflect the actual amounts committed. Expenditures in Events and in Recreation are typically high. Summer activities mostly occur in July-August and Loon Fest is also in July. This is anticipated and typical. The actual TIF budget for this year is \$580,832.01. The amount listed reflects donations to offset the Loon Festival, reserves from FY2025 that were moved into budget for items budgeted for FY2025 that the invoices came in FY2026, and grant reimbursements anticipated. Economic Development appears to be nearly expended. The TIF will be reimbursed \$60,000 for an airport purchase that will cover expenditures for the remainder of the year.

TIF-Rollins	Budget	Expended	Balance	% Budget	%Income received
Events	\$86,243.99	\$70,178.44	\$16,065.55	81%	<b>50%</b>
Economic Development	\$348,079.00	\$332,845.55	\$15,233.45	96%	
Communications Director	\$118,851.72	\$60,328.08	\$58,523.64	51%	
Debt Service	\$87,000.00	\$71,784.60	\$15,215.40	82%	
Utilities	\$14,000.00	\$8,754.90	\$5,245.10	63%	
Cemetery, Parks and Recreation	\$86,288.79	\$53,193.24	\$33,595.55	60%	
<b>Totals Rollins</b>	<b>\$740,618.79</b>	<b>\$597,084.81</b>	<b>143,533.98</b>	<b>81%</b>	
Reserve-dam	\$24,534.47	\$2,283.60	\$22,950.87	7%	
TIF Bangor Gas	\$64,644.08	\$32,322.04	\$32,322.04	50%	
TIF Lakeview Senior Housing	\$41,812.44	\$20,906.22	\$20,906.22	50%	

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# MONTHLY REPORT

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**DATE:** February 28,2026  
**TO:** Dennis Bullen, Town Manager  
**FROM:** Amanda R Woodard, Code Enforcement Officer #2187  
**RE:** Monthly Report for February, 2026

February is typically a slower month for Code Enforcement, with permit activity at its lowest point of the year. This month followed that trend, though an unexpected website issue temporarily impacted permit visibility and required additional follow-up work.

During the transition to the updated Town website, the link to the online permit submissions was unintentionally lost on the backend. As a result, more than 60 permit submissions were not visible to the Code Enforcement Office.

The issue has now been corrected, and all missing permits have been recovered. These permits will be reviewed in the coming weeks, and communication will be made with applicants as needed to address delays and ensure proper processing. Additional outreach and apologies will be provided where appropriate to maintain transparency and trust with residents and contractors.

Department safety walk-throughs with Chief Lee Miller have resumed. These inspections support workplace safety, identify potential hazards, and ensure compliance with municipal and state standards.

The Town is also working toward re-entering the Maine Municipal Association's SHAPE Program through our insurance provider. Participation in this program offers several benefits, including:

- Insurance discounts
- Training opportunities
- Access to grant funding for safety improvements

This work is ongoing and will continue into the spring.

In addition to Code Enforcement responsibilities, preparations have begun for the Loon Festival Parade, for which the Code Enforcement Officer serves as Parade Coordinator. The application process is underway, with registration expected to open in mid-March.

This year's parade is anticipated to be larger than usual due to the Semiquincentennial (250th anniversary) celebrations, and early planning is focused on logistics, safety, and participant coordination.

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# MONTHLY REPORT

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**DATE:** Feb 28,2026  
**TO:** Dennis Bullen, Town Manager  
**FROM:** Amanda R Woodard, Code Enforcement Officer #2187  
**RE:** Planning Board February, 2026

## **Food Sovereignty Ordinance**

The Board discussed whether a Food Sovereignty Ordinance is necessary for the Town of Lincoln. After reviewing current practices and historical activity, the Board does not believe that Lincoln has restricted or denied any food-related operations that would fall under such an ordinance.

Key points considered:

- No permits have ever been requested for activities related to food sovereignty.
- No appeals have been filed on this subject.
- Lincoln continues to have a successful annual farmers market.
- Seasonal vending permits are issued through the Clerk's Office without issue.
- There have been zero complaints, zero permit applications, and zero demonstrated interest in activities that would require additional regulation.

Based on these findings, the Board feels that adopting a Food Sovereignty Ordinance would create regulation where no current need or concern exists.

The Board also reviewed a proposed ordinance that would establish a Roadway Committee as part of the subdivision review process. This ordinance would apply specifically to non-Town-owned roads.

At this time, the Board is not in favor of the ordinance as drafted. Although the proposal focuses on non-Town-owned roads, it was recommended that the draft be reviewed by the existing Roadway Committee, as that committee already oversees road construction, ditching, and other road-related matters. Their expertise may help refine the ordinance and provide practical guidance on its structure and purpose.

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# MONTHLY REPORT

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**DATE:** March 2, 2026  
**TO:** Dennis Bullen, Interim Town Manager  
**FROM:** Shawn Rogers, Events and Communications Director  
**RE:** Monthly Report for February

***Events:***

In February, there was the Brady Nickerson Fishing Derby. This was the 7<sup>th</sup> year they've held it on the last Saturday of February Break. The Lincoln Lakes Region Chamber of Commerce also held its Annual Chili and Chowder Cookoff which had great attendance!

Loonfest planning continues. I recently met with GoDesignLab and the Town will own the domain [lincolnloonfest.com](http://lincolnloonfest.com). Last year, I ran out of room on my poster and if I wanted to expand Loonfest, I needed to pivot. With this website, I will be able to showcase every community event and will not need to decide who gets on the official schedule or not. This will allow me to really showcase the larger events that the town sponsored but still allow the community to be added to a schedule.

I also have started planning our annual comedy fest. The date will be on April 2 and will showcase Ian Stuart and friends. It will be back at the Taphouse. This is an annual event that is a sellout every time.

***Communications:***

In case you haven't heard, our Mattanawcook Academy Lady Lynx Basketball Team is State Champs! This is the first time in school history that we have a State Championship for Basketball. The only other time a team has won a State Championship was in 1999 and it was the boys football team so this is a *VERY* exciting time for the community.





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# P O L I C E M O N T H L Y R E P O R T

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To: Dennis Bullen, Interim Town Manager  
From: Lee Miller - Police Chief   
Date: March 2<sup>nd</sup>, 2026  
RE: Police Department Report for February 2026

## Police Department Updates

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### *Message from Chief Miller*

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This month has been an especially busy one for the Police Department — from handling calls for service and follow-up investigations to preparing for and participating in a significant trial. I appreciate the continued hard work and professionalism everyone has demonstrated.

In addition to daily operations, I have taken over the Safety Committee, and we have resumed holding regular monthly meetings. Amanda and I have completed two on-site building inspections to evaluate our compliance with the Maine Bureau of Labor Standards (BLS) minimum standards. At this point, both buildings will require some improvements to meet those standards fully. I have completed detailed reports outlining our findings, and I welcome the opportunity to review them with anyone interested so we can discuss what steps are needed to ensure compliance moving forward.

I have also been working through our accreditation process and have completed a review of all 164 applicable standards. As expected, this has identified several areas where we needed to implement new policies, update existing ones, or ensure required training is completed. Officers are currently working on required training assignments, policy acknowledgments, policy quizzes, and online coursework. Our goal is to have all required components completed by the end of March, with an on-site accreditation assessment scheduled for late summer.

We are making strong progress, and I appreciate everyone's effort and commitment to improving our department.

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### *Policies and Administrative*

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We've started using **TextMyGov** to share important information directly from the Police Department with our community. This platform works similarly to the Town's text alert system but is specific to Police Department updates.

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### *Policies and Administrative Cont.*

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We'll use it to notify residents about road closures, major incidents, public safety concerns, and other important police-related information.

To sign up, simply text **LINCOLNPD** to **91896**.  
Stay informed and stay connected.



I recently met with Kristin Coburn, the Public Health Nurse for the Lincoln area. She works for the State of Maine Center for Disease Control and Prevention and will be a valuable resource for our department and the community.

Kristin can assist in a variety of situations, including repeated calls for falls, concerns regarding infant nutrition or new parents needing guidance, general health and wellness concerns, and helping elderly residents remain safely in their homes. She is also able to meet directly with individuals and families, assess their needs, connect them with appropriate services, and help facilitate conversations about transitioning to assisted living or other supportive housing when appropriate.

I have shared her contact information with several departments in town so we can utilize her as a resource across multiple areas. If you encounter a situation where she may be able to assist, I strongly encourage you to consider making a referral.

**Contact Information:**

Kristin Coburn

Email: [Kristin.Coburn@maine.gov](mailto:Kristin.Coburn@maine.gov)

I want to share information about a statewide, anonymous Humanitarian Assistance Group that provides emergency financial support to individuals and families experiencing hardship through no fault of their own.

This program is designed to help during sudden and traumatic situations that create immediate financial strain, such as:

- A family displaced by a fire
- A parent who needs to stay in a hotel while their child undergoes emergency surgery
- Other unexpected emergencies that place a temporary financial burden on a household

The process is simple and respectful. Basic information about the situation is submitted, and three board members review the request. If approved, a \$500 check is issued — no further questions asked.

If you encounter a situation that may qualify, please bring it to my attention. We can review the circumstances and, if appropriate, move quickly to support the individual or family in need.

We've also added another option through our website to strengthen accountability and transparency within the department. Community members can now submit either a complaint or a compliment regarding one of our officers directly online.

I believe it's important that citizens have multiple, accessible ways to share feedback — whether it's positive or raises a concern. Open communication builds trust and helps us continue improving our service to the community.

This system integrates with our Use of Force and Pursuit tracking programs to ensure proper documentation, review, and oversight.



You can check it out by scanning the QR code.  
<https://www.frontlinepss.com/ia/portal/LincolnME>

***Patrol and Detective Highlights***

Earlier this month, Officer A. Winslow testified in Superior Court during a three-day trial involving gross sexual assault charges. This case was the result of a multi-year investigation and prosecution. The defendant was found guilty and sentenced to 26 years in prison. Outstanding work by Officer Winslow and the District Attorney's Office for their dedication and persistence in seeing this case through to conviction.

Officer Peters recently concluded a financial exploitation investigation involving a vulnerable victim who relied entirely on the suspect to manage their finances. Through a thorough and well-organized investigation—supported by documented evidence and direct statements—the elements of the crime were clearly established. The case resulted in multiple felony charges, and the suspect was taken into custody.

Detective Jacob continues to manage several active investigations, including a drug overdose death. Earlier this month, he collaborated with the Maine State Police on a serious incident and also assisted the Office of State Fire Marshal with a fire investigation. His ongoing work reflects strong interagency cooperation and commitment to thorough investigative efforts.

***Community Outreach***

Our Stuff the Cruiser event on the 27th was a great success! Thanks to the generosity of our community, we collected over \$800 in food and donations — all of which will directly support the school food pantry.

A huge thank you to SRO Peters for organizing the event and leading the effort to collect donations. He did an outstanding job bringing everything together.

We also want to recognize the staff and students who volunteered their time to help make this event possible. Your hard work truly made a difference.

And thank you to Walmart for allowing us to set up at your location and supporting this important cause.

We are grateful for the continued support from our community!



## Grants

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We've received an update on the evidence room shelving project funded through our recent grant. Installation is expected to take place in March.

This will be a significant undertaking for the department. We will need to establish a temporary evidence room, carefully remove and secure all current evidence items, allow for the installation of the new shelving units, conduct a full audit of the evidence room, and then reorganize and return all property to the newly updated space.

The project is being completed through a \$25,000 grant award and represents an important investment in our infrastructure. The upgraded shelving and organization system will strengthen our evidence management practices and support our ongoing accreditation efforts.

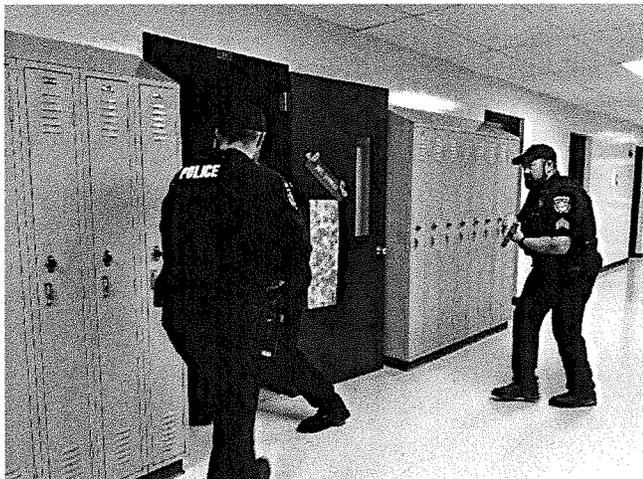
## Trainings

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During the recent school break, we spent time at the school conducting Active Shooter Response training. This type of training is critical to ensuring we are prepared to respond quickly, effectively, and safely in the event of an emergency.

This was the first of several planned trainings focused on school safety. These ongoing efforts are extremely important—not only for the safety of our students and staff, but also to ensure our officers are equipped with the most up-to-date tactics and skills to protect our community.

We remain committed to continued training and preparedness to keep our schools and community safe.



## Training Cont.

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Officer Morales recently attended Drug Recognition Expert (DRE) School. This nationally recognized program is coordinated through the academy and funded through Highway Safety grants. Thanks to a grant we received, the full cost of the training is covered, including required travel out of state to complete the hands-on, practical portion of the program.

A Drug Recognition Expert (DRE) is a specially trained law enforcement officer who is certified to identify when a person is impaired by drugs other than, or in addition to, alcohol. Through an intensive training process, DREs learn to recognize the signs and symptoms of impairment across several drug categories, including central nervous system depressants and stimulants, narcotic analgesics, hallucinogens, dissociative anesthetics, inhalants, and cannabis. The training includes classroom instruction, written testing, and extensive practical evaluations.



The practical portion of the training is conducted out of state, allowing candidates to observe and evaluate individuals under the influence of a wide range of substances. This exposure ensures they gain experience identifying impairment across multiple drug categories, which strengthens their ability to accurately assess drug-impaired drivers in the field.

Officer Morales will now move into the certification phase, which includes completing a series of documented evaluations under the supervision of certified instructors. If all requirements are met, she is expected to earn full DRE certification in the coming months.

We are proud of her commitment to advanced training and the positive impact this specialized skill will have on traffic safety in our community.

## LD Bills, New Laws, and Case Law

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With the new "Red Flag" law now in effect, we want the community to know that our officers have received the updated policy and guidance on how it will be implemented. In addition, all officers are completing training through our PowerDMS platform to ensure we are handling these cases consistently, lawfully, and with the appropriate level of care.

While the Red Flag law provides another legal tool, we will continue to actively use Maine's existing **Yellow Flag** process when appropriate. The Yellow Flag law has been an important resource that allows law enforcement to work with mental health professionals to assess situations and determine whether temporary firearm restrictions are necessary to protect individuals and the community. It remains a critical part of our approach to these calls.

Our priority is safety — both for the individual involved and for the public — while respecting due process and individual rights.

If you believe someone may be in crisis or showing behavior that raises concerns about their safety or the safety of others, we strongly encourage you to contact us. Early intervention matters. We would much rather respond, assess the situation, and provide assistance before a crisis escalates.

As always, if this is an emergency, call 911. For non-emergency concerns or to discuss whether the Yellow Flag or Red Flag process is appropriate, please contact our department directly.

### ***Staffing***

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Officer N. Milner and Officer House are both progressing through the Field Training Program and are approximately halfway through. They have recently transitioned to new Field Training Officers. This rotation is required by our accreditation standards and is also considered best practice. It allows trainees to observe and learn different approaches to policing, helping them develop adaptability, confidence, and well-rounded skills as they begin their careers.

Officer Manna and Officer Denlinger are in Week Four at the academy and continue to progress in their training. Both are doing well and working through the structured academy curriculum.

We have also extended a conditional offer to a part-time officer candidate who is nearing completion of the hiring process. If all continues to go well, we anticipate bringing them on board sometime in March.

### ***Month Vehicle Information***

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This information is up to date information, and the link is always public-facing, so you can access it anytime. This is the easiest way to keep everyone informed.



*Scan the QR code or use the link below.*

<https://public.powerdms.com/LincolnMEPD/documents/2698415>

**Monthly Stats: Law Incidents: 312, Traffic Stops: 92, Total Criminal Violations: 8**



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# M O N T H L Y   R E P O R T

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**DATE:** February 27, 2026  
**TO:** Dennis Bullen, Town Manager  
**FROM:** Dennis Bullen, Public Works Director  
**RE:** February, FY26

**ACTIVITIES:**

The month of February mirrored January as far as weather is concerned, cold and snowy. A series of what we call “nuisance storms” steadily made their way across the area, depositing small amounts of snow. Deployments are none the less required, and the crews dutifully cleared the roads of sometimes only an inch of snow.

Several of the events this month were slow movers, meaning the duration was long or drawn out. Of the 5 deployments made this month, two required 32-hour efforts. This is a long shift to work, but the men made it to the finish in good, if not exhausted, condition. The positive in all of this is the days are getting longer and the sun is getting higher in the sky. Spring time is on the way.

The 5 deployments occurring this month used the typical and expected amount of road maintenance materials. 138 tons of salt were spread. The salt route is the main arteries around town and also the municipal parking lots and common areas. Salt/salt mixture is applied on the secondary roads and also the unimproved roads. This month, 519 yards of this material were spread. As the final step in road clearing operations, 1860 yards of snow were hauled off. As one would recognize, snow clearing and hauling operations consumed nearly the entire month.

The crews were able to fit in a number of small jobs in between snow events. Several defects in the roadways were patched. An asphalt material designed to be used in cold weather was used for these repairs. We maintain a small supply at the garage for using on these repairs. The frequency of pothole repairs will increase as spring approaches and the freeze/thaw cycle runs its course. As noted, cold patch is used in the cold season. Normal asphalt is used when making repairs in the warmer weather season.

A crew was dispatched to replace lost or stolen road signs. This is a somewhat typical occurrence. Signs also get compromised in snow clearing operations and thru the season, sometimes multiple deployments are made to make repairs.

Mechanical breakdowns were moderate in number this month. Truck #8 experienced an electrical failure in the snow plow controls. This electrical problem kept itself hidden and the mechanic in essence had to slowly chase it down by process of elimination. Eventually the problem was found and repaired. Number 8 is back in service. In addition to the continual scrutiny of the plow trucks, the mechanic performed 2 oil changes for the Police Department, a fuel filter replacement for the Fire Department and did a king-pin replacement on the John Deere backhoe assigned to the Transfer Station. Lastly, a number of cutting edges were replaced. Two members of the crew assisted with this procedure. All P.M. were performed and records of same are kept at the facility.

February FY26			
Equipment	Miles	Gallons	Miles Per Gallon
Truck #2	482	99.81	4.83
Truck #6	193	81.27	2.37
Truck #7	465	141.36	3.29
Truck #8	423	74.33	5.69
Truck #9	924	274.22	3.37
Truck #12	39	36.33	1.07
Truck #13	752	252.68	2.98
Truck #14	0	0	0
Case Backhoe	26	58.4	0.45
Hitachi Loader	47	210.4	0.22
JD Dozer	35	27.2	1.29
Totals	3386	1256	2.70

This is the February fuel usage information. Moving forward, it may be in a different display as we adjust the format and design in which the information will be presented.

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# M O N T H L Y R E P O R T

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**DATE:** February 27, 2026  
**TO:** Town Manager  
**FROM:** Ivan Cox, Transfer Station Supervisor  
**RE:** FEBRUARY, FY2026

## ACTIVITIES:

The month of February, brought 19 work days excluding Presidents Day. Those days were consumed with typical recycling work, separating plastics, baling newspaper, cardboard and Shredded paper. We had a reprieve from winter snow except a few minor storms.

Recycling totals for the month. Of the 19 days worked, we collected 16 bales cardboard, a bale of newsprint, and also one of shredded paper. We fell just short of a second bale of newsprint

We ignited the burn pit on 4 occasions as the weather is more conducive to building and contractors are appearing more frequent. We received loads from S.W. Collins and Region 3 as well. The designated area for brush is more accessible with less snow and compost is collecting once again

. There were no shipments of materials for the month, we are currently storing materials in the trailers to complete required quantities. Most times shipments are planned around the winter weather

. This month we had transported 11 trips in total to Juniper Ridge with a tonnage of 230.53. Once again reflecting a short month of February.

All equipment is up and running at this time. The additional daylight and warming temperatures are welcomed for our exterior operations We will continue to fill and smooth over potholes as our sand pile unthaws. Snow piles will continue to be gathered and move to wood lines away from all building.

All normal PM were performed and records are kept at the Facility

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**Materials Shipped:**

The following table is a running tally of materials that left the facility this month. This table also reflects a running total for the Fiscal Year.

**Materials Shipped**

<b>Materials</b>	<b>MTD</b>	<b>FYTD</b>	<b>Comments</b>
Cardboard	46 Bales	128 Bales	1000lbs. per bale
Newsprint			1700lbs. per bale
Plastic #2			700lbs. per bale
SOW			780lbs. per bale
Light Iron & Tin	2 Loads	10 Loads	Tons vary per load
Glass			
Ash		8 Tons	12-15 tons per load
Waste Oil		1,400 Gal	Gallons shipped
E-Waste *	3600 LB	12,700 LB	LB. of items shipped
Equipment Tires			Tons of items shipped
Freon Removal	32 Units	235 Units	# Of units
Fluorescent Bulbs Mixed		437 Bulbs	# Veolia for recycling
4ft Bulbs		240 Bulbs	# Veolia for recycling
8ft Bulbs		25 Bulbs	# Veolia for recycling

**Juniper Ridge Landfill SMW Delivery Totals  
Trash Tonnages**

**Fiscal Year 2025**

**Fiscal Year 2026**

<b>Month</b>	<b>Tons</b>	<b>Tipping</b>	<b>Cost</b>	<b>Month</b>	<b>Tons</b>	<b>Tipping</b>	<b>Cost</b>
July	404.22	\$95.00	\$ 38,400.90	July	330.08	\$95.00	\$31,357.60
Aug	349.32	\$95.00	\$ 33,185.40	Aug	285.02	\$95.00	\$27,076.90
Sept	332.71	\$95.00	\$ 31,607.45	Sept	355.22	\$95.00	\$33,745.90
Oct	334.24	\$95.00	\$ 31,752.80	Oct	341.86	\$95.00	\$32,476.70
Nov	295.71	\$95.00	\$ 28,092.45	Nov	280.70	\$95.00	\$26,666.50
Dec	296.45	\$95.00	\$ 28,162.75	Dec	287.31	\$95.00	\$27,294.45
Jan	281.18	\$95.00	\$ 26,712.10	Jan	265.38	\$95.00	\$27,559.83
Feb	238.20	\$95.00	\$ 22,629.00	Feb	230.53	\$95.00	\$27,790.36
Mar	296.07	\$95.00	\$ 28,126.65	Mar		\$95.00	
Apr	288.41	\$95.00	\$ 27,398.95	Apr		\$95.00	
May	388.5	\$95.00	\$ 36,907.50	May		\$95.00	
June	342.88	\$95.00	\$ 32,573.60	June		\$95.00	
<b>Total</b>	<b>3,847.89</b>	<b>\$95.00</b>	<b>\$ 365,549.55</b>		<b>1880.19</b>	<b>\$95.00</b>	<b>\$178,617.91</b>

Date	Mileage	Gallons	Total \$	DEF
7/3/2018	78242	44.898	146.3	
7/9/2018	78464	46.639	152	
7/14/2018	78761	58.902	214.96	7.721
7/20/2018	78927	38.041	123.98	
7/23/2018	79149	47.03	153.27	
7/28/2018	79371	46.4	151.25	
8/3/2018	79658	63.167	205.86	5.994
8/7/2018	79820	34.64	112.89	
8/13/2018	80106	56.241	183.29	
8/18/2018	80278	35.727	116.43	
8/21/2018	80564	58.406	207.94	5.903
8/31/2018	81063	46.706	152.21	
8/27/2018	80841	56.872	185.35	
9/4/2018	81,393	68.525	223.32	
9/8/2018		35.928	117.09	
9/8/2018			21.81	6.692
9/15/2018		63.066	205.53	
9/20/2018		59.527	207.02	4.371
9/25/2018	82388	62.003	202.07	
9/25/2018	82605	45	146.66	
10/3/2018	82824	48.793	159.02	6.95
10/9/2018	82998	42.608	140.99	
10/10/2018	83265	55.869	184.87	
10/15/2018	83593	72.753	240.74	
10/22/2018	83816	52.032	172.17	
10/26/2018	84093	53.98	178.65	8.69
10/29/2018	84362	63.325	209.54	
11/3/2018	84593	56.51	187.01	
11/10/2018	84884	62.188	205.78	6.98
11/17/2018	85050	47.445	157	
11/20/2018	85275	51.073	169	
11/26/2018	85492	48.656	161	
11/30/2018	85711	52.588	174.01	
12/3/2018	85885	40.799	160.77	8.65
12/7/2018	86047	38.754	126.3	
12/10/2018	86271	53.083	173	
12/14/2018	86489	40.573	132.23	

12/18/2018	86707	55.313	180.27	
12/24/2018	86931	53.455	171	
12/31/2018	87153	56.269	180	
1/7/2019	87439	62.276	222.28	
1/11/2019	87611	52.515	168	
1/17/2019	87830	63.77	204	
1/22/2019	88056	62.521	200	
1/28/2019	88340	65.89	235.27	8.22
2/4/2019	88608	83.464	267	
2/11/2019	88825	55.016	176	
2/16/2019	89043	57.205	183	
2/25/2019	89218	44.805	168.33	8.393
3/2/2019	89490	70.022	224	
3/9/2019	89716	59.081	189	
3/16/2019	89936	54.704	175	
3/25/2019	90222	69.655	249.37	8.91
3/29/2019	90495	70.022	217	
4/5/2019	90718	54.856	170	
4/8/2019	90944	55.502	172	
4/19/2019	91273	64.989	228.98	9.257
4/23/2019	91510	78.735	244	
4/29/2019	91848	81.317	252	
5/7/2019	92183	76.152	236	
5/13/2019	92485	69.352	246.96	10.756
5/17/2019	92758	70.345	218	
5/22/2019	92986	54.21	168	
5/28/2019	93278	60.858	209.98	7.177
6/1/2019	93551	68.087	211	
6/7/2019	93882	74.217	230	
6/11/2019	94171	63.205	214.82	8.483
6/17/2019	94447	70.107	210.25	
6/21/2019	94676	58.289	174.81	
6/28/2019	94966	62.749	213.87	

END FY19  
START FY20

7/1/2019	95243	74.071	222.14		
7/6/2019	95465	54.793	164.32		
7/13/2019	95769	69.777	209.26	9.813	
7/19/2019	96046	70.357	211		
7/26/2019	96335	58.189	174.51	6.8	
7/30/2019	96607	73.358	220		
		400.545			
8/6/2019	96893	64.058	212.26	6.765	
8/10/2019	97168	66.688	200		
8/19/2019	97466	61.452	202.77	6.204	
8/19/2019	97616	31.314	93.91		
8/23/2019		46.858	140.53		
8/30/2019	98057	56.687	170		
		327.057			
9/6/2019	98345	59.28	177.79		
9/6/2019			27.54	9.244	
9/7/2019	98618	74.024	222		
9/13/2019	98842	54.748	162		
9/20/2019	99131	64.853	219.34	9.21	
9/23/2019	99402	64.21	190		
9/28/2019	99626	50.693	150		
		367.808			
10/5/2019	99913	66.231	221.96	8.722	
10/11/2019	100193	70.97	210		
10/18/2019	100705	60.833	180	8.631	
10/15/2019	100417	56.099	166		
10/21/2019	100975	65.224	193		
10/28/2019	101309	78.069	231.01		
		397.426			
11/4/2019	101598	64.33	217.75	9.196	
11/8/2019	101873	70.29	208		
11/12/2019	102097	54.07	160		
11/22/2019	102387	61.775	210.26	8.392	
11/25/2019	102660	78.694	236		
		329.159			
12/3/2019	102997	78.026	234		
12/13/2019	103285	63.894	191.62	9.483	
12/20/2019	103564	76.692	230		
12/23/2019	103785	58.353	160.01		
12/28/2019	104012	53.459	162.51		

12/31/2019	104194	41.328	126.01	9.372
		371.752		
1/6/2020	104479	76.093	232.01	
1/13/2020	104707	57.067	174	
1/24/2020	105000	69.862	213.01	8.199
1/27/2020	105280	76.089	232	
		279.111		
2/4/2020	105624	87.242	266	
2/15/2020	105918	73.307	223.51	9.34
2/23/2020	106195	72.81	222	
2/28/2020	106534	82.026	246	
		315.385		
3/9/2020	106831	69.789	209.3	9.443
3/13/2020	107000	45.877	133	
3/17/2020	107232	57.877	162	
3/23/2020	107459	56.092	157	
3/28/2020	107753	68.837	192.67	9.3
4/3/2020	108041	78.548	212	
4/10/2020	108332	72.563	196.04	6.43
4/17/2020	108621	74.101	200	
4/21/2020	108851	61.134	165	
4/27/2020	109149	72.682	188.9	8.719
5/1/2020	109432	74.643	194	
5/8/2020	109770	81.232	203	
5/15/2020	110062	65.636	164.02	9.755
5/19/2020	110341	73.23	183	
5/26/2020	110636	63.212	175.63	5.929
5/29/2020	110799	41.615	104	
6/5/2020	111134	80.473	201.1	
6/12/2020	111419	59.8584	146.58	7.812
6/16/2020	111691	68.6	168	
6/23/2020	112024	75.133	184	
6/30/2020	112314	58.097	166.73	8.209
7/7/2020	112590	70.231	172	
7/11/2020	112817	54.306	133	
7/18/2020	113114	66.245	162.23	6.914

7/24/2020	113389	67.376	165	
8/1/2020	113734	81.665	200	
8/7/2020	114033	64.06	156.88	7.955
8/10/2020	114310	66.965	164	
8/17/2020	114644	73.906	181	
8/24/2020	114932	63.06	154.43	7.787
8/28/2020	115207	68.192	167	
9/4/2020	115550	82.48	202	
9/11/2020	115484	65.425	183.43	7.789
9/14/2020	116125	66.15	162	
9/19/2020	116358	57.983	142	
9/21/2020	116434	12.368	47.62	5.818
9/22/2020	116585	32.486	79.56	
9/26/2020	116808	22.461	55.01	
9/23/2020	116697	21.237	52.01	
9/28/2020	116920	21.643	53	
9/30/2020	117032	22.469	55.03	
10/3/2020	117143	23.294	57.05	
10/10/2020	117431	71.73	175.67	8.545
10/16/2020	117707	66.15	162	
10/17/2020	117932	58.393	143	
10/23/2020	118221	65.005	159.2	7.337
10/26/2020	118502	70.234	172	
10/30/2020	118730	58.357	140	
11/6/2020	119024	68.778	165	7.979
11/9/2020	119308	70.862	170	
11/14/2020	119542	56.277	135.01	
11/17/2020	119835	68.025	163.19	7.75
11/23/2020	120118	69.196	166	
11/28/2020	120237	24.177	58	
12/4/2020	120530	71.457	175	6.712
12/5/2020	120699	41.979	102.81	
12/11/2020	120916	47.284	115	
12/14/2020	121144	60.424	151	
12/19/2020	121326	44.738	114.04	7.363

12/26/2020	121603	72.168	189.01	
1/2/2021	121893	66.218	170.78	5.703
1/8/2021	122169	76.923	203	
1/11/2021	122392	53.052	140	
1/18/2021	122682	66.691	180	7.613
1/22/2021	122958	59.374	165	
1/29/2021	123182	57.311	160.41	
2/1/2021	123403	57.877	162	
2/9/2021	123693	67.593	195.95	8.45
2/16/2021	123949	65.452	1936.02	
2/22/2021	124226	73.358	220	
3/1/2021	124516	68.891	210.05	7.905
3/8/2021	124794	73.574	228.01	
3/12/2021	125125	66.582	213	
3/19/2021	125414	68.636	223	7.585
3/22/2021	125689	70.791	230	
3/29/2021	126024	80.026	260	
4/3/2021	126313	65.6	206.57	8.245
4/9/2021	126589	70.182	221	
4/13/2021	126923	78.119	246	
4/20/2021	127211	62.495	196.8	8.293
4/24/2021	127487	69.547	219	
5/1/2021	127821	84.154	265	
5/7/2021	128118	66.679	209.97	8.724
5/10/2021	128396	65.1	205	
5/15/2021	128734	77.212	247	
5/21/2021	129023	58.735	187.89	8.113
5/25/2021	129296	65.644	210	
6/1/2021	129631	75.336	241	
6/11/2021	129953	67.906	224.02	8.407
6/18/2021	130248	70.324	232	
6/25/2021	130530	63.656	210	
6/29/2021	130688	30.757	120.47	6.424

8/13/2021	130987	64.284	214	
8/14/2021	131319	57.983	193.03	
8/20/2021	131595	21.03	70.01	
8/20/2021	131623	62.249	207.23	7.416
8/24/2021	131899	69.09	230	
8/28/2021	132123	51.969	173	
9/3/2021	132422	63.433	211.17	6.961
9/10/2021	132732	81.705	272	
9/13/2021	133069	76.3	254	
9/18/2021	133366	58.429	194.51	8.056
9/20/2021	133538	48.362	161	
9/27/2021	133873	75.999	253	
10/2/2021	134167	62.898	210.65	6.825
10/4/2021	134338	47.776	160	
10/8/2021	134567	55.018	187.01	
10/15/2021	134864	66.911	231.45	6.367
10/18/2021	135146	71.93	256	
10/23/2021	135463	83.078	299	
10/29/2021	135697	52.652	192.13	7.88
11/1/2021	135915	58.326	207	
11/5/2021	136161	60.29	220	
11/13/2021	136582	37.311	136.15	8.376
11/10/2021	136407	47.41	173	
11/16/2021	136865	77.283	282.01	
11/22/2021	137094	60.286	223	
11/27/2021	137279	39.826	147.32	6.477
11/30/2021	137560	79.482	294	
12/8/2021	137845	59.629	220.57	
12/10/2021	138006	37.864	140.06	
12/13/2021	138114	24.12	89.22	
12/14/2021	138224	24.892	92.08	
12/17/2021	138336	24.33	90.01	
12/24/2021	138521	49.868	184.46	6.056
12/27/2021	138687	46.228	171	
12/31/2021	138914	54.88	203	
1/7/2022	139209	69.67	259.8	6.968

1/10/2022	139488	79.11	295	
1/15/2022	139712	54.702	210	
1/21/2022	139892	43.31	166.27	6.354
1/25/2022	140172	80.229	308	
1/31/2022	140398	58.673	227.01	
2/8/2022	140699	70.079	277.44	7.698
2/14/2022	140978	80.521	322	
2/15/2022	141092	48.513	194	
2/19/2022	141387	60.005	245.96	6.265
2/26/2022	141624	59.477	249.18	
2/28/2022	141791	50.594	217	
3/4/2022	142024	58.862	276	
3/11/2022	142316	65.657	340.69	8.702
3/18/2022	142595	72.075	374	
3/21/2022	142829	59.163	307	
3/25/2022	143014	37.192	200.8	6.715
3/26/2022	143184	52.231	282	
3/29/2022	143409	55.565	300	
4/4/2022	143633	51.861	280	
4/8/2022	143930	69.158	366.47	8.134
4/11/2022	144211	72.089	382	
4/16/2022	144505	64.46	341.57	4.844
4/22/2022	144782	71.145	377	
4/25/2022	145015	56.614	300	
4/29/2022	145206	40.405	230.27	6.605
5/2/2022	145445	61.251	376.63	
5/3/2022	145615	47.487	292	
5/7/2022	145843	56.107	345	
5/13/2022	146025	40.475	256.98	8.114
5/16/2022	146309	73.24	465	
5/20/2022	146533	51.189	325	
5/23/2022	146751	51.675	310	
5/28/2022	147059	62.469	374.75	9.07
6/3/2022	147343	74.846	449	
6/6/2022	147575	54.342	326	

6/13/2022	147839	57.528	345.11	6.971
6/18/2022	148062	57.177	343	
2/21/2022	148290	53.343	320	
6/25/2022	148519	52.099	312	
7/1/2022	148748	52.551	310	
7/5/2022	148973	55.264	326	
7/8/2022	149197	50.354	292	
7/11/2022	149418	50.008	290	
7/15/2022	149643	51.061	291	
7/18/2022	149868	50.185	286	
7/25/2022	150105	54.533	294.42	7.615
7/30/2022	150326	58.344	315	
8/5/2022	150510	40.967	217.08	
8/6/2022	150683	34.847	184.65	
8/7/2022		10.015	53.07	Skidsteer
8/8/2022		9.629	51.02	Skidsteer
8/9/2022	150921	60.781	316	
8/13/2022	151103	29.692	154.37	8.629
8/16/2022	151385	76.745	399	
8/22/2022	151616	52.318	272	
8/26/2022	151912	62.544	325.17	7.596
8/29/2022	152192	67.321	350	
9/2/2022	152391	51.936	270.02	
9/9/2022	152622	51.466	267.57	6.771
9/12/2022	152840	55.01	286	
9/26/2022	153438	19.412	98.98	
9/27/2022	153552	27.41	137.02	
9/30/2022	153730	38.237	191.15	7.199
10/3/2022	153949	61.619	308	
10/11/2022	154202	64.822	337.01	
10/15/2022	154432	52.16	292.04	7.487
10/18/2022	154708	67.808	400	
10/22/2022	154933	58.569	316	
10/28/2022	155226	68.193	409.09	70172
10/31/2022	155397	40.175	241.01	

11/2/2022	155509	27.96	167.73			
11/4/2022	155617	14.938	89.61			
11/5/2022	155729	28.057	168.31			
11/7/2022	155837	20.386	122.3			
11/9/2022	155956	18.677	133.91			
11/12/2022	156068	30.746	187.52			
11/14/2022	165297	60.174	367			
11/15/2022		2.898	8.11	Equip		
11/18/2022	156484	42.283	257.88	8.382		
11/21/2022	156723	61.952	377.85			
11/26/2022	157008	77.882	475			
12/2/2022	157308	68.652	418.71	8.1		
12/5/2022	157527	58.206	355			
12/10/2022	157776	64.344	386			
12/17/2022	158051	63.705	369.43	8.64		
12/23/2022	158306	71.737	416			
12/30/2022	158558	66.046	383			
1/3/2023	158829	63.726	363.17	8.939		
1/6/2017	159004	46.972	263			
1/9/2023	159236	62.334	349.01			
1/17/2023	159526	69.268	387.83	7.651		
1/21/2023	159758	65.209	358.58			
1/27/2023	159989	61.954	340.69	5.421		
1/28/2023	128	90.926	500	New	Truck	
1/28/2023	128	22.914	126	New	Truck	
2/7/2023	546	97.877	538.23	5.526	New	Truck
2/18/2023	947	92.61	500	New	Truck	
2/18/2023	947	11.113	60	New	Truck	

**Date Mileage Gallons Total \$ DEF GAL DEF \$\$\$ Grand Total**

3/6/2023	1469	47.252	\$ 248.03			
3/17/2023	1874	107.635	\$ 539.57	9.898		

3/27/2023	2350	100.02	\$ 500.00				
3/27/2023	2350	14.603	\$ 73.00				
4/4/2023	2690						
4/8/2023	2755	93.484	\$ 448.63	8.678			
4/18/2023	3238	106.406	\$ 500.00				
4/18/2023	3238	12.758	\$ 60.00				
4/25/2023	3562	13.532	\$ 63.59			\$16.99	
5/6/2023	4032	105.755	\$ 475.79	5.8			
5/15/2023	4520	111.136	\$ 500.00				
5/15/2023	4520	8.002	\$ 36.00			\$17.92	
5/26/2023	4895						
5/26/2023	4942	92.54	\$397.83	8.12 gal			
6/5/2023	5304	89.16	\$ 422.00				
6/20/2023		92.94	\$ 399.57	7.24gal		\$ 28.98	\$ 428.55
6/26/2023	6158	95.26	\$ 400.00				
7/8/2023	6557	90.3	\$ 379.25	7.10 gal		\$ 28.41	\$ 407.66
7/15/2023	6984	95.2	\$ 400.00				
7/28/2023	7371	91.3	\$ 383.38	9.5 gal		\$ 38.31	\$ 421.69
8/4/2023	7793	84.33	\$ 354.12				
8/14/2023	8215	85.94	\$ 373.76	9.7 gal		\$ 38.95	\$ 412.71
8/22/2023	8612	103.013	\$ 448.00				
9/5/2023	9110	101.963	\$ 453.63	10.205		\$40.81	\$494.44
9/12/2023	9508	92.15	\$ 410.00				
9/25/2023	9942	82.11	\$ 369.45	at shop			
10/3/2023	10374	111.13	\$ 500.00				
10/14/2023	10716	76.24	\$ 343.02				
10/17/2023	10952	27.26	\$ 122.66				
10/27/2023	11216	80.859	\$363.78				
11/3/2023	11546	70.64	\$ 317.84	7.1		28.61	\$ 346.45

Date	Mileage	Gallons	Total \$	DEF GAL	DEF \$\$\$	Grand Total
11/11/2023	12006	111.13	\$ 500.00			
11/20/2023	12399	94.56	\$ 425.47	9.5	38.13	\$ 463.60
11/28/2023	12824	100.24	\$ 451.00			\$ 451.00
12/11/2023	13219	88.18		10.03	3.99	\$ 436.75
12/18/2023	13625	98.2	\$ 432.00			\$ 432.00
12/30/2023	14116	106.34	\$ 467.80	9.8	3.99	\$ 507.26
1/9/2023	14538	102.2	\$ 450.00			\$ 450.00
1/22/2024	14933	97.55	\$ 429.00	9.8	3.99	\$ 468.43
2/5/2024	15447	113.66	\$ 500.00			\$ 500.00
2/16/2024	15780	79.09	\$ 347.92	9.9	3.99	\$ 387.57
2/23/2024	16097	98.93	\$ 400.00			\$ 400.00
3/5/2024	16538	107.5	\$ 472.89	9.4	37.76	\$ 510.65
3/16/2024	16937	100.93	\$ 444.00			\$ 444.00
3/30/2024	17351	91.74	\$ 436.38			\$ 436.38
4/12/2024	17753	100.48	\$ 432.00			\$ 432.00
4/19/2024	18080	78.16	\$ 336.01	9.1	36.64	\$ 372.65
4/29/2024	18490	97.23	\$ 418.00			\$ 418.00
5/10/2024	18909	92.4	\$ 397.29	9.8	39.51	\$ 436.80
5/20/2024	19400	118.25	\$ 474.00			\$ 474.00
5/31/2024	19843	184.78	\$ 448.00			\$ 448.00
6/10/2024	20282	95.02	\$ 380.00			\$ 380.00
6/21/2024	20620	59.7	\$ 238.85	10.04	40.19	\$ 279.04
7/1/2024	21111	113	\$ 453.00			\$ 453.00
7/12/2024	21448	78	\$ 315.34	9.5	38.38	\$ 353.72
7/20/2024	21848	89.27	\$ 357.00			\$ 357.00
7/30/2024	22268	99	\$ 395.94	9.5	38.33	\$ 434.27
8/12/2024	22755	107	\$ 430.00			\$ 430.00
8/19/2024	23085	71.6	\$ 286.33	9.5	38	\$ 324.33
8/30/2024	23579	112.52	\$ 450.00			\$ 450.00
9/9/2024	23973	66.12	\$ 251.19			\$ 251.19
9/20/2024	24358	100.02	\$ 380.00			\$ 380.00

9/28/2024	24710	25.5	\$ 97.02	\$ 97.02
10/1/2024	24884	94.76	\$ 360.00	\$ 360.00
10/15/2024	25350	105.55	\$ 401.00	\$ 401.00
10/26/2024	25870	115.8	\$ 440.00	\$ 440.00
11/5/2024	26312	105.29	\$ 400.00	\$ 400.00
11/18/2024	26748	97.39	\$ 370.00	\$ 370.00
11/22/2024		16.28	\$ 61.56	\$ 61.56
11/25/2024	26998	28.79	\$ 189.48	\$ 189.48
11/26/2024	27079	17.2	\$ 65.66	\$ 65.66
12/9/2024	27517	105.2	\$ 400.00	\$ 400.00
12/23/2024	27956	107.92	\$ 410.00	\$ 410.00
1/3/2025	28392	105.29	\$ 400.00	\$ 400.00
1/13/2025	28827	105.2	\$ 400.00	\$ 400.00
1/23/2025	29095	65.79	263.12	\$ 263.12
1/31/2025	29471	94.62	\$ 376.00	\$ 376.00
2/11/2025	29821	78.85	\$ 315.34	\$ 315.34
2/19/2025	30073	58.37	\$ 233.42	\$ 233.42
3/3/2025	30505	101.7	\$ 407.00	\$ 407.00
3/17/2025	30940	110.02	\$ 440.00	\$ 440.00
3/28/2025	31378	103.02	\$ 412.00	\$ 412.00
4/8/2025	31813	102.5	\$ 410.00	\$ 410.00
4/25/2025	32335	120.5	\$ 470.00	\$ 470.00
5/5/2025	32776	100.28	\$ 391.00	\$ 391.00
5/17/2025	33297	115.81	\$ 440.00	\$ 440.00
5/30/2025	33823	118.45	\$ 450.00	\$ 450.00
6/7/2025	34960	32.37	\$ 123.81	\$ 123.81
6/14/2025	34425	185.29	\$ 400.00	\$ 400.00
6/24/2025	34860	89	\$ 340.00	\$ 340.00
7/5/2025	35288	93	\$ 354.00	\$ 354.00
7/14/2025	35550	54	\$ 200.00	\$ 200.00

7/28/2025	35635	16	\$ 62.00	\$ 62.00
	36158	115.8	\$ 440.00	\$ 440.00
8/11/2025	36679	116.34	\$ 442.00	\$ 442.00
8/23/2025	37106	92.13	\$ 350.00	\$ 350.00
9/2/2025	37455	77.65	\$ 295.88	\$ 295.88
9/12/2025	37890	94.23	\$ 358.00	\$ 358.00
9/19/2025	38069	37.48	\$ 142.41	\$ 142.41
9/23/2025	38330	49.8	\$ 189.29	\$ 189.29
9/26/2025		21.8	\$ 83.10	\$ 83.10
10/7/2025	38852	105.817	\$ 402.00	\$ 402.00
10/18/2025	39296	105.8	\$ 402.00	\$ 402.00
10/28/2025	39733	100	\$ 380.00	\$ 380.00
11/14/2025	40231	46.165	\$ 180.00	\$ 180.00
11/14/2025	40231	76.942	\$ 300.00	\$ 300.00
11/24/2025	40707	111.27	\$ 445.00	\$ 445.00
12/1/2025	cans	10.8	\$ 48.89	\$ 48.89
12/1/2025	loader	26.7	\$ 187.00	\$ 187.00
12/6/2025	41144	185	\$ 420.00	\$ 420.00
1212-12-25	cans	9.6	\$ 38.55	\$ 38.55
12/12/2025	loader	25	\$ 100.00	\$ 100.00
12/19/2025	41580	105	\$ 428.00	\$ 428.00
12/22/2025	41758	40	\$ 163.00	\$ 163.00
12/29/2025	CANS	9.9	\$ 39.78	\$ 39.78
12/29/2025	LOADER	26.28	\$ 104.81	\$ 104.81
1/2/2026	42111	92.522	\$ 370.00	\$ 370.00
1/13/2026	42548	107	\$ 438.00	\$ 438.00
1/27/2026	42985	108	\$ 444.00	\$ 444.00
2/9/2026	43423	111	\$ 470.00	\$ 470.00
2/23/2026	43859	109	\$ 404.00	\$ 404.00

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# M O N T H L Y   R E P O R T

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**DATE:** March 2, 2026  
**TO:** Dennis Bullen, Interim Town Manager  
**FROM:** Brendan Crocker, Cemetery, Parks and Recreation Director  
**RE:** February 2026

## **ACTIVITIES:**

The month of February was unexpectedly busy. The continued planning of the basketball tournament continued, in house basketball was in the final stretches of the season and the last few weeks were spent getting the department situated for my departure in the middle of March.

February was the main month of planning for the basketball tournament that we will be hosting the weekend of March 7<sup>th</sup> & 8<sup>th</sup>. Time was spent gathering team rosters and payment from teams that stated their intent to participate. We have teams coming from surrounding towns like Lee, East Millinocket, Millinocket, Orrington and Indian Township. We also have teams coming from as far away as Auburn, Presque Isle, Houlton, Calais, MDI and Oakfield. Tournament sponsors were also coming in from various local businesses. We appreciate all the support from our local businesses. The last few weeks were spent focusing on smaller details of the tournament like putting together the program, the game schedule, putting together flyers for concessions and getting the grocery list put together, and getting/scheduling volunteers for various roles like concessions, admissions, scorekeeping and game clock.

In-house basketball finished up during the month of February, so a lot of time was spent scheduling their practice times along with the times of the travel teams that continued play all through the month, there wasn't much room for schedules due to the school cheer teams and wrestling teams continuing their season with added practices as their gear up for competitions and meets. We were able to find time in the schedule but it took a lot of time and communication through several different people. Time was also spent starting the process to getting the department situated for my departure in the middle of March. I was able to get the job posting for the paper and other locations typed up and ready for when it would get posted, along with having conversations with Taylor about the things that will be coming over the next couple months. This process will continue over the next couple weeks as we near my last day.

**BUDGET:**

The FY26 budget is still in good shape as we move into the slow part of the budget season. Nothing has changed all that much if at all since January right now, we have three lines that are overspent and that is the advertising/recruitment, safety line & equipment maintenance, everything else is in good standing at this time.

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# M O N T H L Y   R E P O R T

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**DATE:** JANUARY 28<sup>TH</sup>, 2026

**TO:** Dennis Bullen Interim Town Manager

**FROM:** Lauren A. Hakala- Library Director

**RE:** Monthly Report January for February 2026.

## **Library Activities:**

**The Children's Area:** Toward the end of the month Region III Early Childhood Students filled the children's room with a variety of movement and tactile items to involve many children at once. It always warms our hearts to draw such a crowd to offer such a practice place for our neighboring EC Students, our young patrons and families too. They read Mouse Paint by Ellen Stoll Walsh and Little Blue and Little Yellow by Leo Lionni and these two books were enjoyed by all. The next Region III Day is March 24<sup>th</sup>. The painting is nearly finished and the calm colors are fresh and new. Love your Library Month was uplifting. Patrons were very vocal about what services they enjoy and were commenting daily. We appreciated all the rejuvenating feedback. We will be reading all our heart messages March 19<sup>th</sup> during our All-Staff meeting.

**March 11<sup>th</sup> 2026 Our Library is 102 yrs old in its current location; Happy Birthday Lincoln Memorial Library.**

**July 11-17 1976; It has been 50 years since our Library Time Capsule has been Created.**

**Our Special Programs and Library Activities:** Planning Spring and Summer Programming has been a joy. One step at a time, we are moving toward being able to open our doors and let the fresh air in. Dark evenings by the fire with a good book, staves off the cold!!! We reluctantly and joyfully, have come out of cabin fever to meet the world. We continue to give back to the community, and are looking toward nice weather projects. Our ***Love your Library Tea*** was a special community event; Members of the Friends Group, Patrons and Staff all enjoyed a hot cup-a-tea, treats and a relaxed atmosphere, together in conversation. Terri decorated *and* "set us up" for a nice time. Next up is the ***Hot Chocolate Bar and a Stuffy Sleep Over*** for the young ones and their families. We are also looking forward to a green up, the ***Summer Reading Program: "Un-Earth a Story"*** and the ***Friend's Book Sale*** that will be here before we know it.

**Much Gratitude for all the *Love Your Library* comments, it really lifted our spirits to know we are making a difference in someone's day. Lorna had a special tea with the afternoon patrons that could not make the tea on Thursday. Lorna said, "*We want everyone to be able to enjoy tea at the library.*"**

**On-Going Programs and Events:**

For **Paton Choice Program**: The Friends are looking for Garden Committee Members to start planning the Library Gardens, two patrons have brought us seeds to use and share here at the library. Bonnie Dickinson has brought us her arts and crafts; teaching us the Afghan stich, next class is March 5<sup>th</sup> @ 2:30-4.

**Book Club**: Lorna's Book Club for February is God of the Woods, by Liz Moore has been extended to March 5<sup>th</sup> due to the Hot Chocolate Bar event for the young ones.

**Homestead Forum News**: Garden Planning is upon us and our Webinar Bundle Events have been so informative. Anyone can pick up photocopies of resources and seeds as long as they last, next time you are in. The March 3:4 of The Seed Bundle Series is March 10<sup>th</sup> at 3pm. Thanks again for all of you who have brought in seeds to share. We are rich in seed sharing, and in-between the Webinars we are enjoying discussions, planning and sharing our homestead experiences.

**Yarn Society News**: A place for experienced Knitters and any needle crafters to teach a new skill to help someone who would like to take up knitting or crochet. Welcome all levels of crafters to comfy place to sit and create Fridays at 3pm.

**Technology**: Tech Support with Mary Saturday is March 14<sup>th</sup> 8:30-11:45 because we are open 8-12. Please come sign up at the front desk for a half hour or more of necessary and we have open spaces.

**Friends of the Lincoln Memorial Library**: Our *Love Your Library Tea* was Feb 19<sup>th</sup> at 3pm. Big Thanks for the Friends who contributed yummy treats, fancy tea cups, tea pots and attended. We are grateful that the Members of the Friends keep the Book Shed active and the books moving. Books move from our stacks and donation piles to the monthly book sales and then onto the Big Book Sale in the Summer.

**The Advisory Committee**: A big shout out for the hard work that went into consolidating and finishing Policies, the final committee approval will be in March, before moving on to the Town Manager. Before long we will be reviewing the Mission/Vision Statements but the next agenda item is a budget review of FY26, that is fast leading us into FY 27.

**Personnel**: Congratulations to Cathy and Terri for their cook off recognitions, I'm honored to be among such good cooks. As a follow up to our Safety Day Trainings in September, we are also working on MMA's requirements and Code considerations. Any items that are safety concerns need addressing ASAP and can inform what is put in our FY 27 Budget and Capital Plan. Here is where we honor the safety committee's thorough work and meet the MMA compliance directives. After a scheduled walk through, a representative on staff attending the Safety Committee meetings, will report back to us during our monthly staff meetings; We all are thinking Safety First!

**Equipment and Décor: *Love Your Library* was the Décor of the Month in February. March is a real transitional month. We are simply catching up with all that is coming our way with finishing up our FY 26 and making recommendations for FY 27. We are spring cleaning and that feels good!**

The estimates on our library doors have come in: Our doors are safety concerns. 2:3 doors, and the second part of the wireless antenna are all part of our security system that is top priority in the later part of FY 26. Our Fire Door opening into the Furnace/Old Broiler Room will be scheduled to be replaced in FY27. Not far in our future, the stained sections of our rugs will be removed and replaced with a floor covering that works with our high traffic areas.

FY 27 I was told to put in our capital plan a sprinkler system that is appropriate for a Library; A great deal of research is needed to accomplish this big-ticket item.

**Training:** When Maine State Library reinstates the credentialing; we too can resume. In May we will be sending Cathy and Lorna to their Annual Maine Library Association Conference.

**Statistics and Finances:** FY 26 Budget Review will be with the Advisory Committee in March, then we will be quickly making recommendations for FY27. We are finalizing our annual statistics for our MSL (2025) report due April 1, 2026. Our Annual Statistics for FY 26 will be here before we know it. All informs our decision making in FY 27. We will be reporting on our Annual Statistics: # of Library Circulations, # of Active Patrons, # of Computer uses, and our estimated Wi-Fi sessions, # of ILL Borrowed and Sent, # of New Resident Cards and Non-Resident Cards and renewals, as well as overall Fees collected, Donations, and Book Sales.

**As a direct result of our data collection, we can report that our programs for children and their families, as well as adult programs and events are well attended, because they are offered consistently and regularly. We are proud to report each month what the library has to offer and advertise our activities in many ways. Free and accessible programming and events, is our goal for all who live in Lincoln, and surrounding towns. For those who live outside of Lincoln, a way to support the library and all that we do, is to continue to become a member and renew your Library card each year. For \$20 a year or \$30 for a family all that is available in our collection, regular programs and monthly events are all free, for the cost of a new book or DVD at today's prices.**

Respectfully Submitted, Lauren A Hakala- Library Director.

# TOWN COUNCIL AGENDA REQUEST

\* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.

Council Meeting Date: March 9, 2026	Today's Date: February 18, 2026
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Department: Events

Department #:

**Request:**

**Public Hearing- State Farmer's Market Authorization Application- Town of Lincoln (0101)**

Open a public hearing for the purpose of hearing oral and written comments on the proposed State Farmer's Market Authorization Application for the Town of Lincoln; to allow the sale or taste testing of wine, spirits, or malt liquor at the Lincoln Farmer's and Artisans Market in Veteran's Square.

**Approve State Farmer's Market Authorization Application- Town of Lincoln (0101)**

Approve the State Farmer's Market Authorization Application submitted by Shawn Rogers on behalf of the Town of Lincoln, to allow the sale or taste testing of wine, spirits, or malt liquor at the annual Farmer's and Artisans Market in Veteran's Square.

Action Needed From Council: Hold a public hearing and approve the State Authorization Application

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required: Yes

If So What Dates: March 9, 2026

# Farmers' Market Sales and Taste Testing Guidelines

For Small Breweries, Small Wineries, and Small Distilleries (Maine Title 28-A §1368)

## Who Can Participate:

- Licensed small breweries, small wineries, and small distilleries under 1355-A or employee of the licensee who is at least 21 years of age.

## Conditions to Participate:

- Apply with the Bureau 30 days in advance of the farmers market (\$75 annual fee).
- Submit list of dates, times, and locations of each farmers market the licensee intends to conduct retail sales or taste testings for approval.
- Keep records of all tastings and sales.
- Booth/stall is part of licensed premises.
- No service to minors or intoxicated persons.
- Must follow retail hours and may not be conducted in a municipality where on/off premise sales are not allowed.

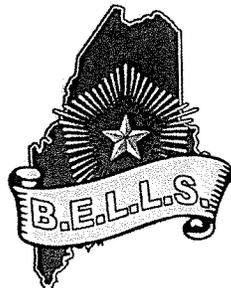
## Farmers' Market Requirements:

- Municipal approval required 30 days prior.
- Private property requires written permission from owner.
- Farmers' market must have at least 6 food/farm product vendors and have bureau authorization for retail sale and tasting of liquor.

## What's Allowed:

- Retail Sales: Prepackaged bottles/cases of wine, spirits, and malt liquor.
- Taste Testing: Free samples (4 oz beer, 1.5 oz wine, 0.5 oz spirits).
- Max 6 samples per person per day.

You can view a list of active farmers market authorizations by logging into your BELLS account and searching farmers market in the search bar



Questions? Please reach out to Ashley Gooden or Teresa Chen- Industry Inspectors

Ashley.Gooden@maine.gov or Teresa.Chen@maine.gov



## Application Copy

File Number: 133711

Job Type: New Application

LICENSE TYPE

Farmers Market Authorization

APPLICATION DATE RECEIVED

2026-02-18

LICENSEE LEGAL NAME

Town of Lincoln, Maine

LICENSEE TYPE

Non-Profit Organization

DOING BUSINESS AS

CORPORATE NUMBER

INCORPORATION DATE

1829

CORRESPONDENCE ADDRESS

29 Main St Lincoln ME 04457

MAILING ADDRESS

PHYSICAL ADDRESS

CONTACT NAME

Shawn Rogers

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(207) 794-3372

ALTERNATE PHONE

FAX

EMAIL

communications.director@lincolnm  
aine.org

CORPORATE STRUCTURE

NAME

Town of Lincoln,

POSITION/TITLE

Events and

PARENT COMPANY

% INTEREST

100

Maine

Communications  
Director

ADDITIONAL INFORMATION

MANAGED BY AGENT

No

PREMISES TYPE

Farmers Market

PREMISES NAME

Lincoln's Farmers and Artisans  
Market

OPERATOR

Town of Lincoln, Maine

PHYSICAL ADDRESS

29 Main St Lincoln ME 04457

MAILING ADDRESS

29 Main St Lincoln ME 04457

CONTACT NAME

Shawn Rogers

PREFERRED CONTACT METHOD

Email

CONTACT PHONE

(207) 794-3372

ALTERNATE PHONE

FAX

EMAIL

communications.director@lincolnma  
ine.org

QUESTIONS

**Farmers Market Authorization**

1. What is your expected start date?

May 1

2. What days of the week will you be operating?

Fridays

3. Is the market held on private property?

No

4. How many individual stalls or booths selling farm or food products does this farmers' market have?

Around 15-20

#### DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Premises Description and Diagram	Screenshot 2026-02-18 101428.png	

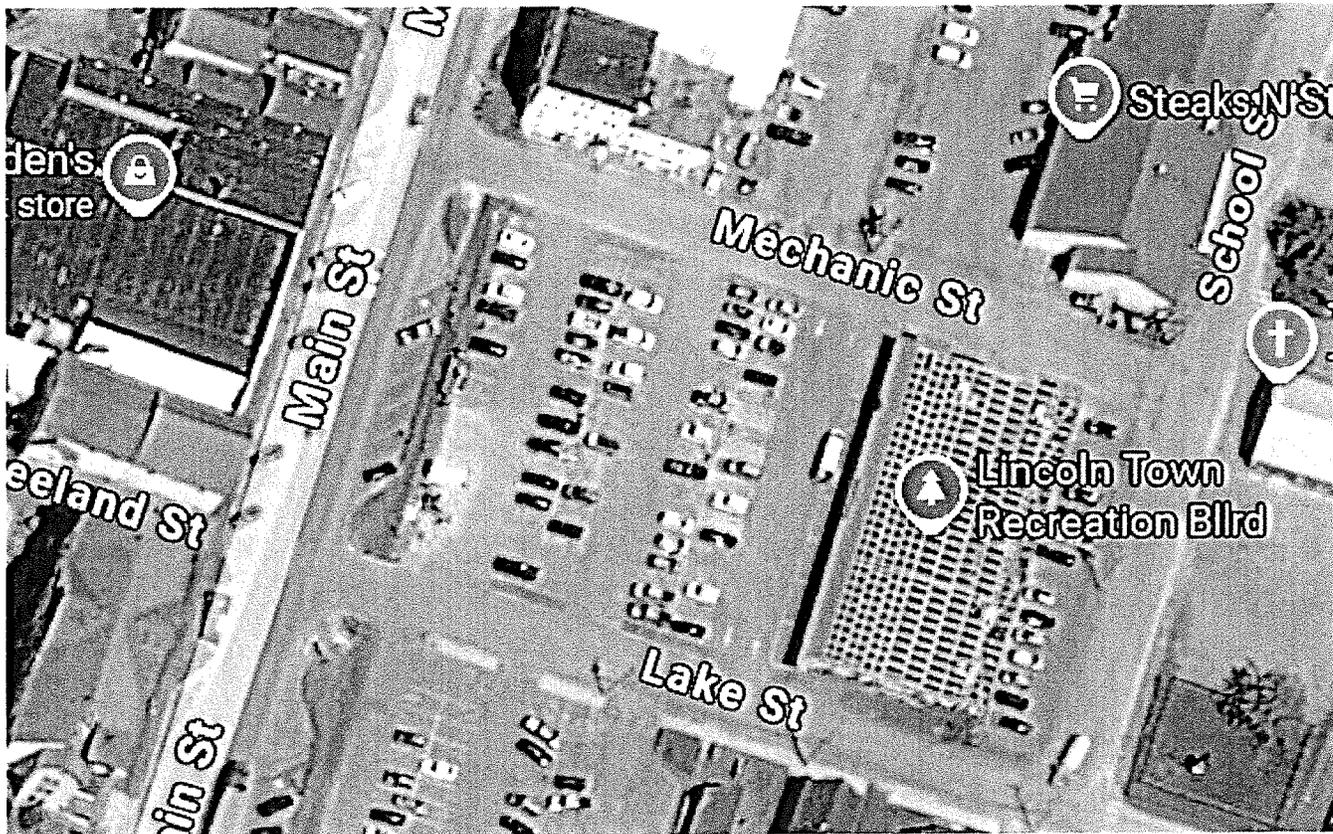
#### APPLICANT

Shawn Rogers

#### DECLARATION

- I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.





TOWN COUNCIL  
AGENDA REQUEST

\* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.

Council Meeting Date: March 09, 2026	Today's Date: February 24, 2026
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Department: Code Enforcement
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Department #: 0106
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**Request:**

To approve Ordinance change, Food Sovereignty.

This was reviewed by Planning Board and the Board has voted to not move this forward. The Board feels this is not a problem/concern in Lincoln. We have a very open zoning and the Town Clerk already has a permit and fee for vending seasonally.

Action Needed From Council: Direction Planning Board no in favor.
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Is This Item Budgeted: NA	
Was This A Bid Process: NA	Lowest Bid: NA
Is Public Hearing Required: Yes	
If So What Dates: 03/09/2026	

## Ann Morrison

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**From:** Town Manager  
**Sent:** Tuesday, March 3, 2026 1:03 PM  
**To:** Ann Morrison  
**Subject:** FW: Proposed Motion: Adoption of the Town of Lincoln Local Food Sovereignty Ordinance (2026)  
**Attachments:** Town\_of\_Lincoln\_Local\_Food\_Sovereignty\_Ordinance\_2025.docx; 2025 MMA Sample Food Sov Ord - eff 9-24-25.pdf

**From:** David Ireland <David.Ireland@lincolmaine.org>  
**Sent:** Thursday, February 26, 2026 11:22 AM  
**To:** Town Manager <Town.Manager@lincolmaine.org>; Stephen Clay <Stephen.Clay@lincolmaine.org>  
**Cc:** Sheldon Hanington <Sheldon.Hanington@lincolmaine.org>; Gordon Street <Gordon.Street@lincolmaine.org>; Cathy Moison <Cathy.Moison@lincolmaine.org>; Lee Rand <Lee.Rand@lincolmaine.org>; Eric Rojo <Eric.Rojo@lincolmaine.org>  
**Subject:** Proposed Motion: Adoption of the Town of Lincoln Local Food Sovereignty Ordinance (2026)

In accordance with the Charter of the Town of Lincoln, Maine and Rule 12 of Town Council Rules and Procedures, I respectfully request that the following proposed motion be placed on the March 9, 2026, Lincoln Town Council meeting.

### **Proposed Motion: Adoption of the Town of Lincoln Local Food Sovereignty Ordinance (2026)**

Move that the Town Council adopt the “Town of Lincoln Local Food Sovereignty Ordinance,” as presented, enacted pursuant to 7 M.R.S. §§ 281–286 and 30-A M.R.S. § 3001, consistent with the Maine Municipal Association’s 2025 model ordinance, and will become effective upon adoption.

## **Agenda Item Background**

### **Adoption of the Town of Lincoln Local Food Sovereignty Ordinance (2025)**

This item is presented for Council consideration of adopting a Local Food Sovereignty Ordinance pursuant to 7 M.R.S. §§ 281–286 and 30-A M.R.S. § 3001 (municipal home rule authority). The proposed ordinance is based directly on the Maine Municipal Association’s 2025 model ordinance, updated to reflect statutory amendments effective September 24, 2025 (PL 2025, c. 309).

The Maine Food Sovereignty Act authorizes municipalities to adopt ordinances governing traditional foodways and direct producer-to-consumer transactions. Adoption of a local ordinance allows the State to refrain from

enforcing certain state licensing and inspection requirements for qualifying direct transactions occurring within municipal boundaries.

The proposed ordinance:

- Mirrors current statutory definitions in 7 M.R.S. §282;
- Applies only to direct producer-to-consumer transactions;
- Includes the mandatory livestock and poultry carve-out required under 7 M.R.S. §285;
- Does not alter state or federal meat and poultry inspection requirements;
- Maintains compliance with Title 22, Chapter 562-A; and
- Includes a standard severability clause.

The ordinance is intended to provide clarity to local producers and consumers while ensuring the Town remains within the authority granted by state law and does not conflict with mandatory inspection requirements.

If adopted, the ordinance will become effective upon adoption.

Thanks.

David

## TOWN OF LINCOLN, MAINE

### LOCAL FOOD SOVEREIGNTY ORDINANCE

#### Sec. 1. Short Title

This ordinance shall be known and may be cited as the "Town of Lincoln Local Food Sovereignty Ordinance."

#### Sec. 2. Authority and Purpose

This Ordinance is intended to provide residents of the Town of Lincoln with increased access to local food, to support the ability of residents to produce, sell, purchase and consume locally produced foods, and to reduce governmental regulation of local foods to the extent permitted by and pursuant to 7 M.R.S. §§ 281–286.

This Ordinance is enacted pursuant to 7 M.R.S. § 284 and the home rule authority granted to municipalities by 30-A M.R.S. § 3001.

#### Sec. 3. Definitions

##### *Consumer*

"Consumer" means an individual who acquires food or food products directly from a food producer of the individual's choosing solely for consumption by the individual or the individual's family.

##### *Direct Producer-to-Consumer Transaction*

"Direct producer-to-consumer transaction" means an exchange of food or food products directly between a food producer and a consumer by barter, trade or purchase on the property or premises owned, leased or rented by the food producer; at roadside stands, fundraisers, farmers' markets and community social events; or through buying clubs, deliveries or community-supported agriculture programs, herd-share agreements and other private arrangements.

##### *Food or Food Products*

"Food or food products" means food or food products that are grown, produced, processed or prepared for human consumption, including, but not limited to, vegetables, fruit, eggs, grain or grain products, herbs, seasonings or spices, milk or milk products, meat or meat products, poultry or poultry products, fish or fish products, seafood or seafood products, fresh produce, cider or juice, acidified foods, canned fruits or vegetables, honey, nuts, maple products or condiments or any combination of those items, such as baked goods, sandwiches or other meals, and that are provided in a direct producer-to-consumer transaction.

*Food Producer*

“Food producer” means a person that provides directly to a consumer food or food products that the person: (1) grows, raises or produces; or (2) grows, raises, produces or acquires from another source and processes or prepares in a kitchen.

*Kitchen*

“Kitchen” means a room, area, site or location where food or food products are produced, processed or prepared for a direct producer-to-consumer transaction.

*State Food Law*

“State food law” means any provision of Title 7 or Title 22 of the Maine Revised Statutes that regulates direct producer-to-consumer transactions.

Sec. 4. License and Inspection Exemptions

*A. General Exemption*

Notwithstanding any other provision of the Ordinances of the Town of Lincoln to the contrary, producers, growers and processors of food or food products in the Town are exempt from licensure and inspection requirements contained in State food law (as defined above) with respect to their direct producer-to-consumer transactions as defined herein.

*B. Livestock and Poultry Exception*

Pursuant to 7 M.R.S. § 285, the exemption provided in Section 4(A) above does not apply to any transactions involving meat, meat products, poultry or poultry products, as those terms are defined in 22 M.R.S. § 2511.

All such transactions remain subject to state inspection and licensing pursuant to Chapter 562-A of Title 22 of the Maine Revised Statutes and the rules adopted thereunder.

Sec. 5. Severability

If any section or provision of this Ordinance is declared to be invalid by a court of competent jurisdiction, such decision shall not invalidate any other section or provision of this Ordinance.

Sec. 6. Effective Date

This Ordinance shall become effective upon its adoption.

PUBLIC NOTICE  
TOWN OF LINCOLN

Notice is hereby given that the Lincoln Town Council will hold a public hearing on March 9, 2026 at 7:00pm in Council Chambers for the purpose of Ordinance change Food Sovereignty. Questions and or comments can be directed to the Code Enforcements Officer Amanda R. Woodard at 207-794-3372 or [code.enforcement@lincolnmaine.org](mailto:code.enforcement@lincolnmaine.org)

**TOWN COUNCIL  
AGENDA REQUEST**

**\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.**

Council Meeting Date: March 09, 2026	Today's Date: February 27, 2026
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Department: Events

Department #:

**Request:**

**To close part of Prince Thomas Park on Aug 9 and September 20 for the Loon Triathlon and the Loon Marathon. Marathons are planned and operated by Maine Endurance Sports Alliance. The town is just the host for the races.**

Action Needed From Council: To allow part of PTP to be closed for a triathlon/marathon

Is This Item Budgeted: NA

Was This A Bid Process: NA Lowest Bid: NA

Is Public Hearing Required: NA

If So What Dates:

**TOWN COUNCIL**  
**AGENDA REQUEST**

**\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.**

Council Meeting Date: March 9, 2026	Today's Date: February 18, 2026
Department: Treasurer	
Department #: 0104	

**Request:**

**Approve Installment Agreements (0104)**

Authorize the Treasurer on behalf of the Town Council to dispose of real estate acquired by the Town for non-payment of taxes in the following manner. (Title 36 MRSA Section 943)

1. Letters will be mailed to the previous owner(s) of record for tax acquired property offering the opportunity to redeem their property for a cash payment of at least equal to back taxes owed. All interest, legal fees and lien charges for conveyance of said transaction to be completed within 30 days of the mailing of the letter and to include the issuance of a release deed.
  2. At the discretion of the Town Council when case warrants, there shall be an opportunity for the Town Council to enter into a land purchase installment contract with a prior owner that meets the criteria as determined by the Town Council.
  3. If A and B are not met the Treasurer is to initiate the bid process in accordance with MRSA Section 943-C.
- (Note: The Town will list the property for sale at the highest reasonable price at which the property is anticipated to sell with a real estate broker or agent licensed under Title 32, chapter 114 who does not hold an elected or appointed office in the municipality and is not employed by the municipality.)

Action Needed From Council: Approve setting agreements and or listing properties

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

TOWN COUNCIL

YR 2026 MO: 3 ITEM # 12

AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: March 9, 2026	Today's Date: February 24, 2026
Department: Councilor Ireland	
Department #:	

**Request:**  
**Proposed Motion: Fire & EMS Operational and Financial Transparency Report**

Move that the Town Manager be directed to obtain and publish a comprehensive Fire and EMS full-cost accounting analysis, separating Fire and EMS into distinct cost centers.

The analysis shall include, but not be limited to:

1. Call volume and service demand, separated by municipality and service type;
2. Staffing levels, wages, benefits, overtime, on-call compensation, and related labor costs;
3. Insurance, training, certifications, and compliance costs;
4. Billing practices, collections, write-offs, and net EMS revenue;
5. Mutual aid responses provided and received, including associated costs;
6. Interlocal service reimbursements, payments, or subsidies;
7. Fully burdened per-call cost for Fire services and for EMS services, calculated separately and by municipality;
8. Identify which expenses are fixed and which vary based on call volume, and shall show what financial changes would occur if service demand decreases, including the potential withdrawal of a contracting municipality;
9. Identify the minimum number of personnel required to safely operate Fire and EMS services and explain whether, and under what conditions, staffing levels could be reduced if service demand decreases; and
10. Show the financial impact on Lincoln taxpayers under each of the following scenarios: full per-capita reimbursement, 80% reimbursement, a combined-population rate, and the withdrawal of one or more contracting municipalities.

Action Needed From Council: Approve motion

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: No	
If So What Dates:	

## Ann Morrison

---

**From:** Town Manager  
**Sent:** Tuesday, March 3, 2026 12:35 PM  
**To:** Ann Morrison  
**Subject:** FW: Fire/EMS Financial Reporting – Preliminary Questions

Second one

**From:** David Ireland <David.Ireland@lincolnmaine.org>  
**Sent:** Thursday, February 26, 2026 10:35 AM  
**To:** Les Brown <Les.Brown@lincolnmaine.org>; Town Manager <Town.Manager@lincolnmaine.org>; Stephen Clay <Stephen.Clay@lincolnmaine.org>  
**Cc:** Sheldon Hanington <Sheldon.Hanington@lincolnmaine.org>; Gordon Street <Gordon.Street@lincolnmaine.org>; Cathy Moison <Cathy.Moison@lincolnmaine.org>; Eric Rojo <Eric.Rojo@lincolnmaine.org>; Lee Rand <Lee.Rand@lincolnmaine.org>  
**Subject:** Re: Fire/EMS Financial Reporting – Preliminary Questions

Thank you, Chief.

David

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**From:** Les Brown  
**Sent:** Thursday, February 26, 2026 7:49:28 AM  
**To:** David Ireland; Town Manager; Stephen Clay  
**Cc:** Sheldon Hanington; Gordon Street; Cathy Moison; Eric Rojo; Lee Rand  
**Subject:** RE: Fire/EMS Financial Reporting – Preliminary Questions

Counselors, I am working on your request Les

**From:** David Ireland <David.Ireland@lincolnmaine.org>  
**Sent:** Tuesday, February 24, 2026 11:20 AM  
**To:** Les Brown <Les.Brown@lincolnmaine.org>; Town Manager <Town.Manager@lincolnmaine.org>; Stephen Clay <Stephen.Clay@lincolnmaine.org>  
**Cc:** Sheldon Hanington <Sheldon.Hanington@lincolnmaine.org>; Gordon Street <Gordon.Street@lincolnmaine.org>; Cathy Moison <Cathy.Moison@lincolnmaine.org>; Eric Rojo <Eric.Rojo@lincolnmaine.org>; Lee Rand <Lee.Rand@lincolnmaine.org>  
**Subject:** Fire/EMS Financial Reporting – Preliminary Questions

Good morning, Chief.

The following is a draft of a motion that has been sitting on my computer since the first of January. Having received Joe Nesein's emails yesterday along with the new budget process getting ready to gear up soon, it is probably time for my submission of this. Before I do, however, I have a couple of questions.

1) Is this data requested below already available so a motion of this nature is not necessary?

2) If not, what would be an adequate timeframe in your estimation to gather this data? 30, 45, 60 days?

My objective is to ensure that I and my fellow Council members have clear, accurate information as we evaluate municipal service partnership agreements and how they may affect FY2027. I want to approach this in a way that is both thorough and workable from your department's perspective.

I appreciate your guidance.

Thank you,

David

\*\*\*\*This message is for informational purposes only. No discussion or deliberation from fellow Town Councilors is requested outside of a public meeting.\*\*\*\*

### **Proposed Motion: Fire & EMS Operational and Financial Transparency Report**

**Move that the Town Manager be directed to obtain and publish a comprehensive Fire and EMS full-cost accounting analysis, separating Fire and EMS into distinct cost centers.**

**The analysis shall include, but not be limited to:**

- 1. Call volume and service demand, separated by municipality and service type;**
- 2. Staffing levels, wages, benefits, overtime, on-call compensation, and related labor costs;**
- 3. Insurance, training, certifications, and compliance costs;**
- 4. Billing practices, collections, write-offs, and net EMS revenue;**

5. Mutual aid responses provided and received, including associated costs;
6. Interlocal service reimbursements, payments, or subsidies;
7. Fully burdened per-call cost for Fire services and for EMS services, calculated separately and by municipality;
8. Identify which expenses are fixed and which vary based on call volume, and shall show what financial changes would occur if service demand decreases, including the potential withdrawal of a contracting municipality;
9. Identify the minimum number of personnel required to safely operate Fire and EMS services and explain whether, and under what conditions, staffing levels could be reduced if service demand decreases; and
10. Show the financial impact on Lincoln taxpayers under each of the following scenarios: full per-capita reimbursement, 80% reimbursement, a combined-population rate, and the withdrawal of one or more contracting municipalities.

## TOWN COUNCIL AGENDA REQUEST

**\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.**

Council Meeting Date: March 9, 2026	Today's Date: February 18, 2026
Department: Councilor Rojo	

Department #:
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**Request:**

**SUGGESTED MOTION:** To rewrite the Master agreements between Lincoln and other towns for fire services and EMA services, ensuring that the updated terms shall apply to all agreements starting in 2026.

**BACKGROUND:** Problems exist with the interpretation and application of the existing master agreement, noted as follows: The town manager and fire chief ignored paragraph V.A. Paragraph V.A. says towns "... shall compensate Lincoln for fire and emergency services on a per capita basis equal ... to the per capita cost to provide the same service to Lincoln residents." This excerpt reflects a prior Town Council's decision that other towns should by now pay the same per capita cost as Lincoln residents. Because the town manager and fire chief ignored this instruction, Chester and Winn pay just \$1 per year for EMA services. For fire services, Winn pays just 80% of Lincoln's per capita costs. Macwahoc, Reed & Drew pay per run, rather than an annual fee, for EMA services. Ignoring this instruction added \$350,000+ to Lincoln property taxes from 2022 to 2025.

**RECOMMENDATION:** Make the following corrections to the master agreement:

- The **title** should be changed to "AGREEMENT for FIRE SERVICES or EMA SERVICES or BOTH" from "Fire Services Agreement".
- **Provision V.A.** should be rewritten along the following lines:
  - Each town shall compensate Lincoln for the service(s) rendered at a per capita rate equal to the per capita cost to provide the same service(s) to Lincoln residents. The per capita cost shall be based on the full cost.
    1. **Full cost** shall be the sum of the Fire & EMA Department's (0304) total budget + employee benefit costs omitted from same + the Fire Station's (0308) total budget.
      - a. Each year, Lincoln's fire chief shall calculate the above, the full cost for just fire services and the full cost for just EMA services. The full cost for just fire services plus the full cost for just EMA services shall sum to the full cost of the Fire & EMA Department as described in paragraph 1.
    2. The **per capita cost** for each service shall be each service's full cost divided by Lincoln's population.
    3. **Chester and Winn** shall each pay for each service their respective population multiplied by the Lincoln resident's cost per capita for the same service .
    4. In the case of **Macwahoc, Reed, Reed Plantation, Drew & towns similarly distant** from Lincoln, the formula for each service shall be the town's population multiplied by 1.5 multiplied by the Lincoln resident's cost per capita for the same service. The 1.5 multiplier compensates Lincoln for the additional time crews & equipment use making a round trip between Lincoln and the contracting town.

**CONCLUSION:** This motion and proposed alterations comply with the spirit of the 2020 master agreement for fire and emergency services and a subsequent Town Council directive that the 0.67 factor in the 2020 agreement be gradually eliminated over a few years. The proposed improvements will shift off the backs of Lincoln taxpayers costs of services Lincoln provides to other towns.

**Action Needed From Council:** Approve re-writing the Fire/EMS Master Agreements

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: No	
If So What Dates:	

## **Ann Morrison**

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**From:** Eric Rojo  
**Sent:** Monday, February 2, 2026 2:20 PM  
**To:** Town Manager; Ann Morrison  
**Cc:** Stephen Clay; Cathy Moison; Sheldon Hanington; Gordon Street; Lee Rand; David Ireland  
**Subject:** Re: Status Update on FY2021 Audit Remedial Accounting and Reporting Deficiencies Motion  
**Attachments:** Motion\_Fire\_EMS\_Contracts\_1.docx

good afternoon, please find attached a proposed motion to be discussed at our next meeting

thanks

Eric Rojo  
Councilor

---

**SUGGESTED MOTION:** To rewrite the Master agreements between Lincoln and other towns for fire services and EMA services, ensuring that the updated terms shall apply to all agreements starting in 2026.

**BACKGROUND:** Problems exist with the interpretation and application of the existing master agreement, noted as follows: The town manager and fire chief ignored paragraph V.A. Paragraph V.A. says towns "... shall compensate Lincoln for fire and emergency services on a per capita basis equal ... to the per capita cost to provide the same service to Lincoln residents." This excerpt reflects a prior Town Council's decision that other towns should by now pay the same per capita cost as Lincoln residents. Because the town manager and fire chief ignored this instruction, Chester and Winn pay just \$1 per year for EMA services. For fire services, Winn pays just 80% of Lincoln's per capita costs. Macwahoc, Reed & Drew pay per run, rather than an annual fee, for EMA services. Ignoring this instruction added \$350,000+ to Lincoln property taxes from 2022 to 2025.

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      - a. Each year, Lincoln's fire chief shall calculate the above, the full cost for just fire services and the full cost for just EMA services. The full cost for just fire services plus the full cost for just EMA services shall sum to the full cost of the Fire & EMA Department as described in paragraph 1.
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**TOWN COUNCIL**  
**AGENDA REQUEST**

**\* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.**

Council Meeting Date: March 9, 2026	Today's Date: February 25, 2026
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Department: Economic Development

Department #: 0103

**Request:**

For the Town Council to approve Town of Lincoln Non discrimination policy as attached. Policy to become part of the personal rules and regulations.

As part of the requirements for receiving federal funds, a community is required to have a Non-Discrimination policy. The Town already has a policy but it was not in a format acceptable to the EPA for their grant purposes. The attached policy does meet their guidelines and does not change any complaint process that currently exists for employees. We are asking the Town Council to approve this rewritten policy to be in compliance with EPA grant recipient standards. Policy is attached.

Shawn is on hand to answer any questions as I am out on vacation.

Action Needed From Council: To approve the policy.

Is This Item Budgeted: no-no cost	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

## **Town of Lincoln — Nondiscrimination Policy and Procedures**

### **1. Policy Statement**

The **Town of Lincoln** is committed to ensuring equitable access to all Town programs, services, activities, and facilities. The Town will **not discriminate** against any individual in the delivery of services or administration of programs on the basis of:

- Race
- Color
- National origin
- Sex (including pregnancy, childbirth, or related medical conditions)
- Age
- Disability
- Religion
- Genetic information
- Sexual orientation
- Gender identity or expression
- Marital status
- Veteran status
- Any other status protected by applicable federal, state, or local law.

The Town does not intimidate, retaliate, or otherwise take adverse action against any individual for exercising their rights under this policy or for opposing practices prohibited hereunder.

### **2. Scope**

This policy applies to all Town of Lincoln departments, boards, commissions, committees, volunteers, contractors, and recipients of Town services or programs.

### **3. Legal Basis**

This policy is intended to comply with all applicable nondiscrimination laws and regulations, including but not limited to:

- Title VI of the Civil Rights Act of 1964

- Section 504 of the Rehabilitation Act of 1973
- Age Discrimination Act of 1975
- Title IX of the Education Amendments
- Americans with Disabilities Act (ADA)
- State and local nondiscrimination statutes.

#### **4. Nondiscrimination Coordinator**

The Town Manager serves as the **Nondiscrimination Coordinator** and is responsible for overseeing compliance with this policy, including receiving and handling complaints:

##### **Town of Lincoln**

Office of the Town Manager

29 Main St

Lincoln, ME 04457

Email: [TownManager@lincoln.gov](mailto:TownManager@lincoln.gov)

Phone: 207-794-3372

#### **5. Procedures for Filing a Complaint**

A person who believes they have been subjected to discrimination in the Town's programs, services, or activities may file a complaint as follows:

##### **a. Filing Procedure**

- Complaints must be filed **within 30 calendar days** of the alleged discriminatory act.
- Complaints may be submitted in writing via email, mail, or in person to the Town Manager (Nondiscrimination Coordinator).

##### **b. Initial Review**

- The Town Manager will acknowledge receipt of the complaint promptly and determine the nature and scope of the allegation.

##### **c. Investigation**

- Investigations will be prompt, thorough, and impartial.
- Confidentiality will be maintained to the extent possible.

##### **d. Resolution**

- If discrimination is found, appropriate corrective actions will be taken.
- The complainant will be informed of the outcome in writing within 60 days of filing.

## **6. Appeals Process**

If the complainant is dissatisfied with the outcome, they may appeal in writing to the Town Council within **30 calendar days** of receiving the decision. The Town Council will review the case and issue a final decision.

## **7. Documentation and Recordkeeping**

All discrimination complaints and investigative records will be maintained confidentially, securely, and in accordance with applicable record retention rules.

## **8. Training and Awareness**

The Town of Lincoln will provide training on nondiscrimination policies to employees and stakeholders and will make information on how to file discrimination complaints readily available.

## **9. Language Access and Disability Accommodation**

The Town will provide reasonable language assistance and disability accommodations to ensure meaningful access to services, programs, and activities. Accommodations may include interpreters, accessible formats, or other reasonable measures upon request.

## **10. Continuous Improvement**

The Town will periodically review this policy and update it to reflect best practices, legal developments, and stakeholder feedback.

# TOWN COUNCIL AGENDA REQUEST

\* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.

Council Meeting Date: March 09,2026	Today's Date: February 24, 2026
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Department: Code Enforcement

Department #: 0106

**Request:**

To move the property located at 38 Perry Street to the demolition list for the summer season 2026

Map: 131 Lot: 016  
Owner Paul Springer, Deceased  
Book: 14287 Page: 182

This property has been vacant for over 5 years, taxes are paid. This property is now becoming a safety issues, the structure its self is compromised and is mold ridden, It should not be entered. There is also a cat issue in that area and this is one of the spots.

Action Needed From Council: Approve Demo

Is This Item Budgeted: Yes, in Public Works	
Was This A Bid Process: NA	Lowest Bid: NA
Is Public Hearing Required: No	
If So What Dates: N/A	



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**OFFICIAL USE**

Certified Mail Fee	\$	
Extra Services & Fees (check box, add)		05.30
<input checked="" type="checkbox"/> Return Receipt (hardcopy)	\$	04.40
<input type="checkbox"/> Return Receipt (electronic)	\$	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$	
<input type="checkbox"/> Adult Signature Required	\$	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$	
Postage	\$	
Total Postage and Fees	\$	00.74
	\$	10.44

Postmark Here  
DEC 17 2025

Sent To: Paul Springer  
Street and Apt. No., or PO Box No.: 32 Perry St  
City, State, ZIP+4®: LINCOLN, NE 68507

PS Form 3800, April 2016 PSN 7530-02-000-9047 See Reverse for Instructions

December 17, 2025

**Subject:** Request for Inspection and Possible Condemnat

Dear Paul Springer

I am writing to formally request an inspection of the property located at **38 Perry Street Map:131-016**. I believe this house may be unsafe and unfit for occupancy due to serious structural and/or health concerns.

The issues include, but are not limited to:

- structural damage, mold, exposed wiring, lack of utilities, water damage, pests, etc.

Due to these conditions, I am concerned about the health and safety of anyone living in or near the property. I respectfully request that our office conduct an inspection and determine whether the property should be condemned or require immediate corrective action. Please contact me within 30 days of this letter to set up a day and time for inspection. If there is no contact within 30 days I will seek council action of Condemnation.

Please let me know if additional information is needed. I appreciate your time and attention to this matter.

Sincerely,

Code Enforcement Officer  
Amanda R Woodard #1287

7022 2410 0001 8925 3738



7022 2410 0001 8925 3738

7022 2410 0001 8925 3738

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Certified Mail Fee	\$	05.30
Extra Services & Fees (check box, add \$)		
<input type="checkbox"/> Return Receipt (hardcopy)	\$	04.40
<input type="checkbox"/> Return Receipt (electronic)	\$	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$	
<input type="checkbox"/> Adult Signature Required	\$	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$	
Postage	\$	00.74
Total Postage and Fees	\$	10.44

Postmark  
Here

Sent To Paul Springer  
Street and Apt. No., or PO Box No. 30 Perry St  
City, State, ZIP+4® Lincoln, Me 04457

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Paul Springer  
30 Perry St  
Lincoln, Me 04457*

2. Article Number (Transfer from service label)



9590 9402 9399 5002 8846 74

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

Agent  
 Addressee

B. Received by (Printed Name)

C. Date of Delivery

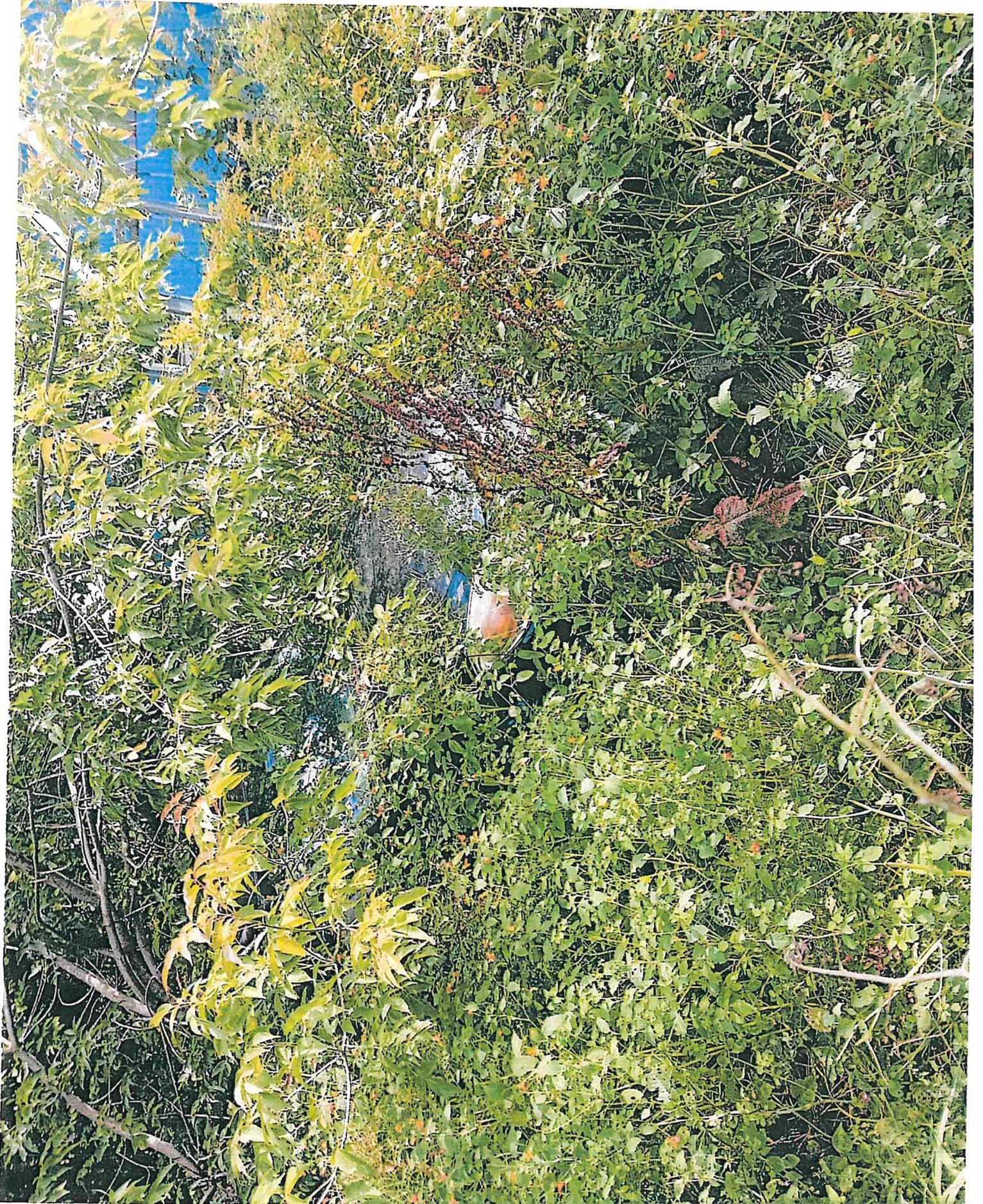
D. Is delivery address different from item 17  
If YES, enter delivery address below:  Yes  No

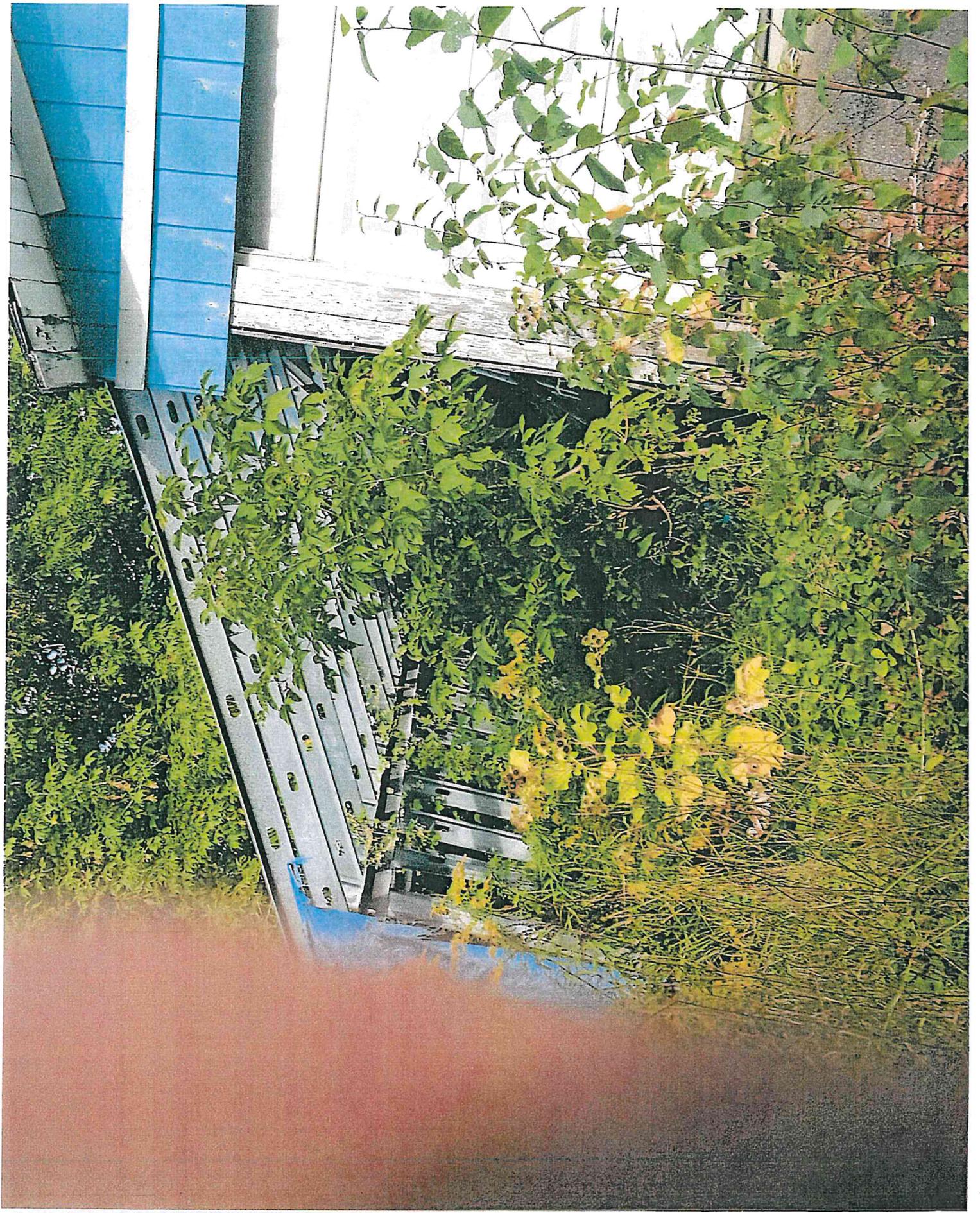
3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery











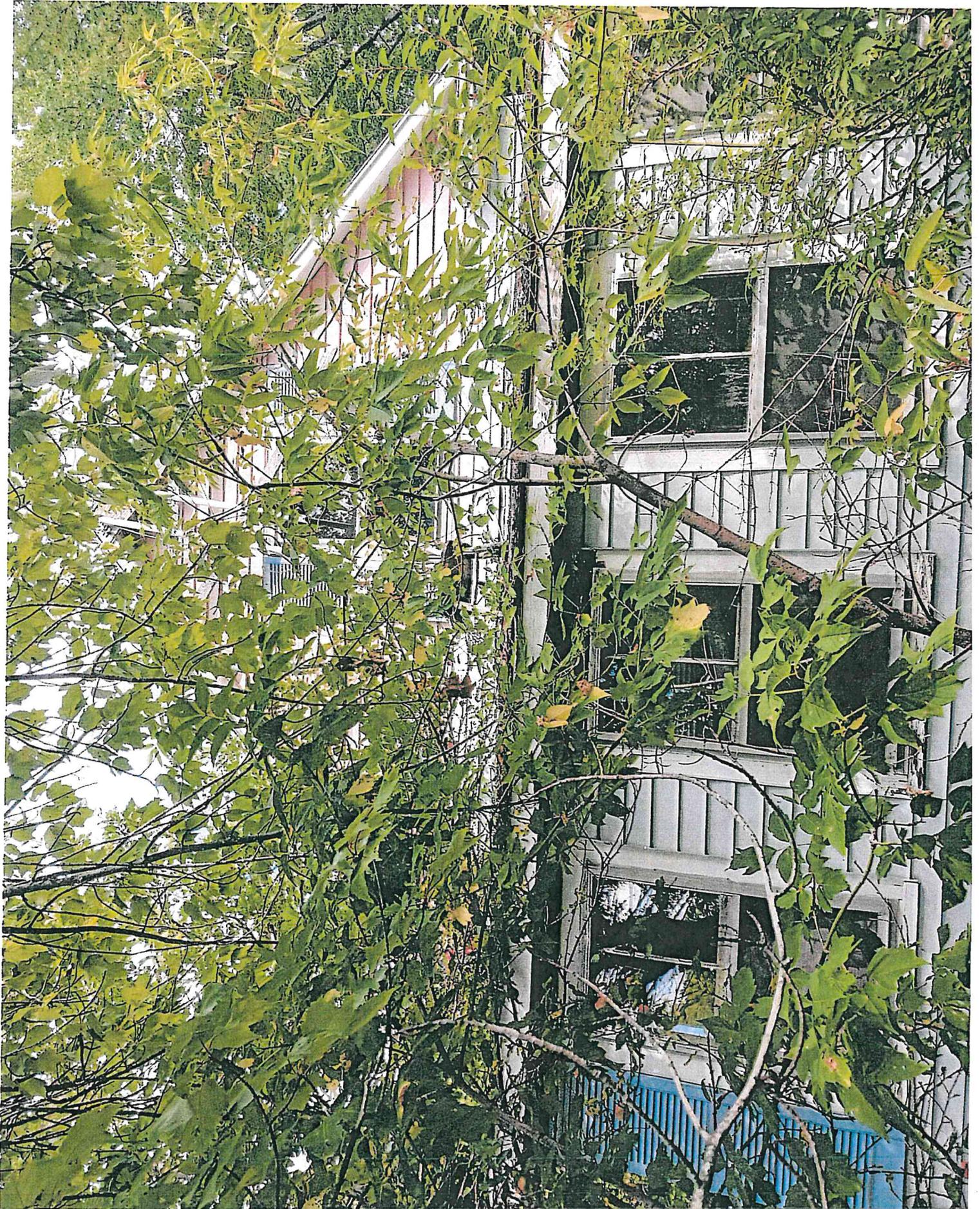


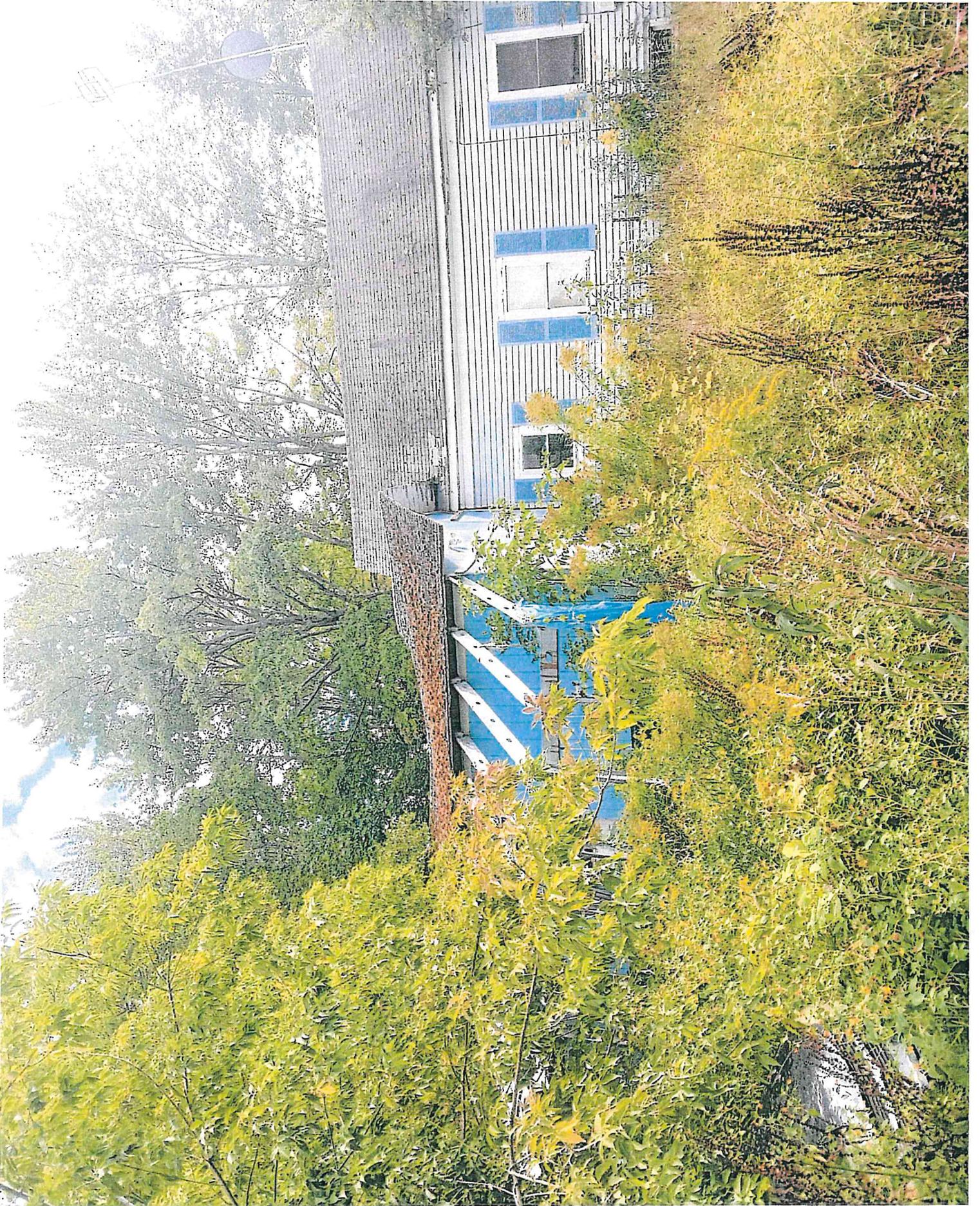




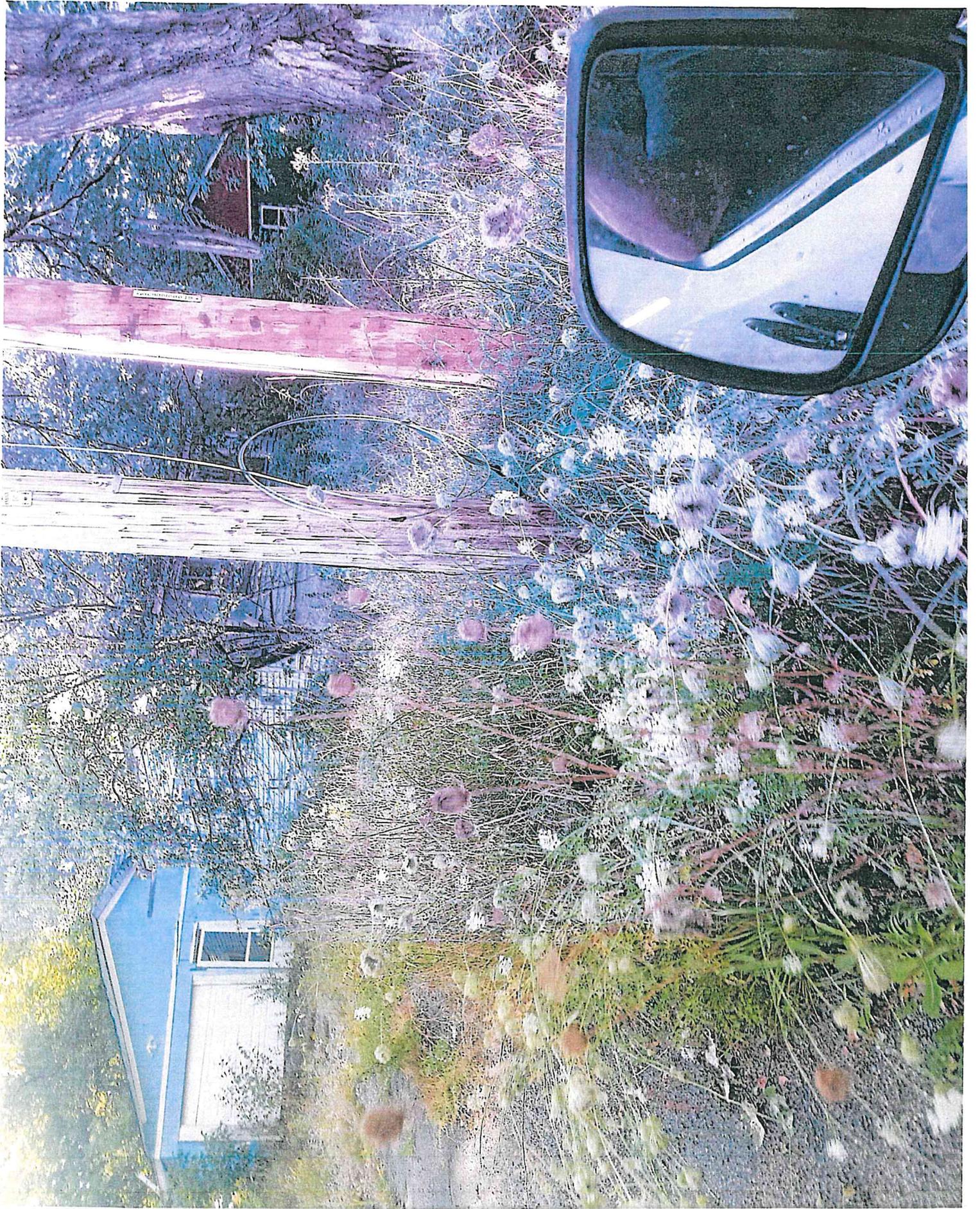


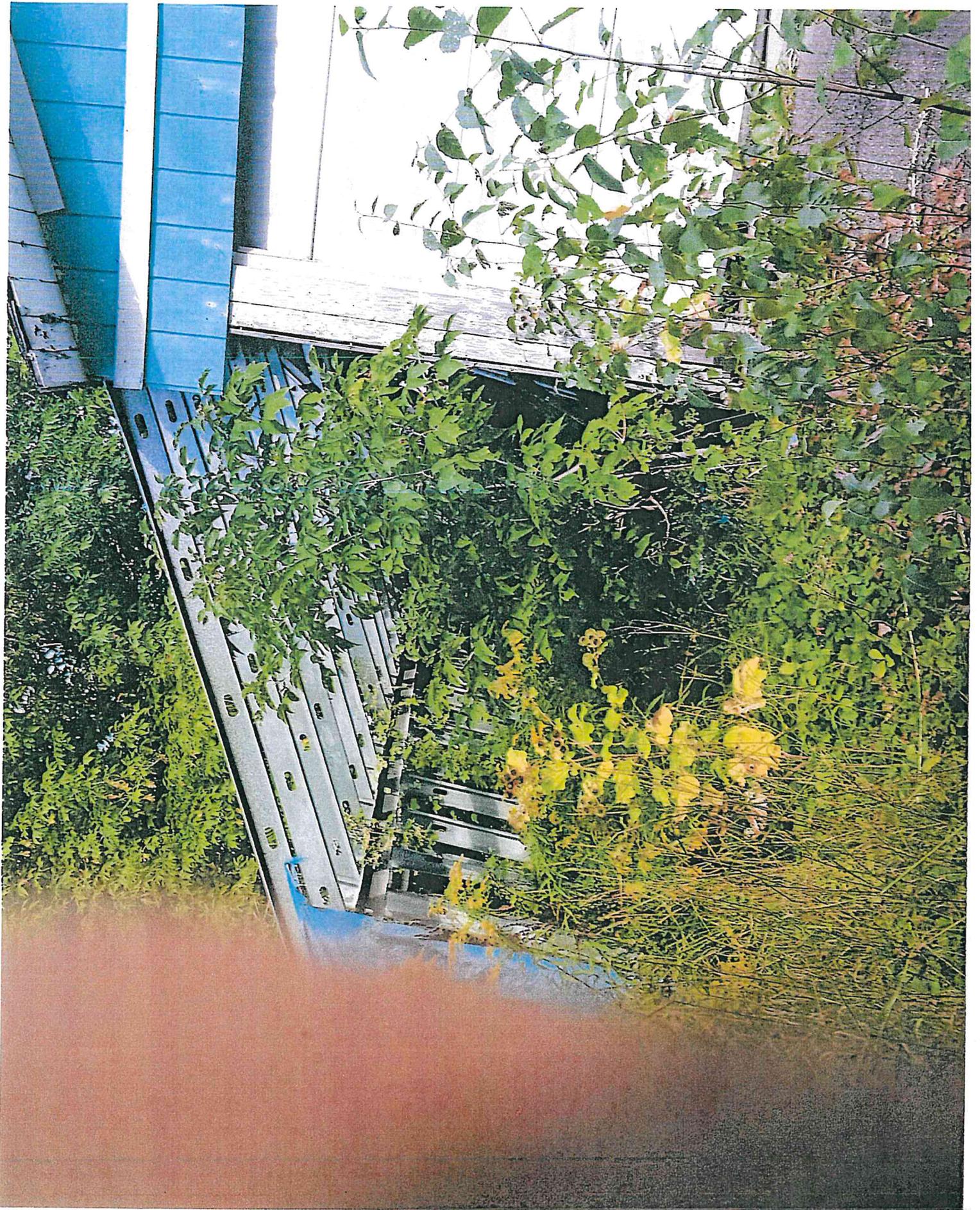


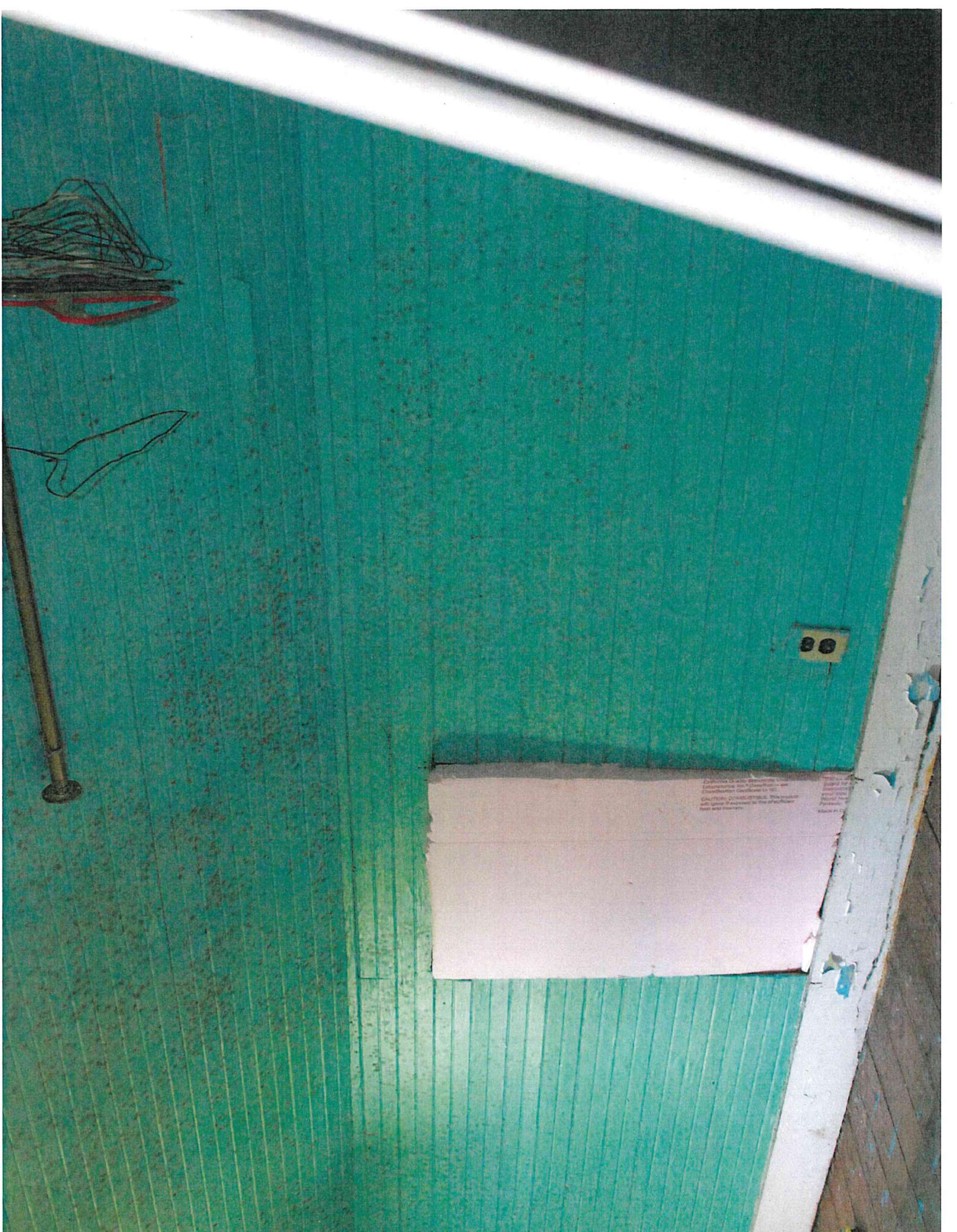












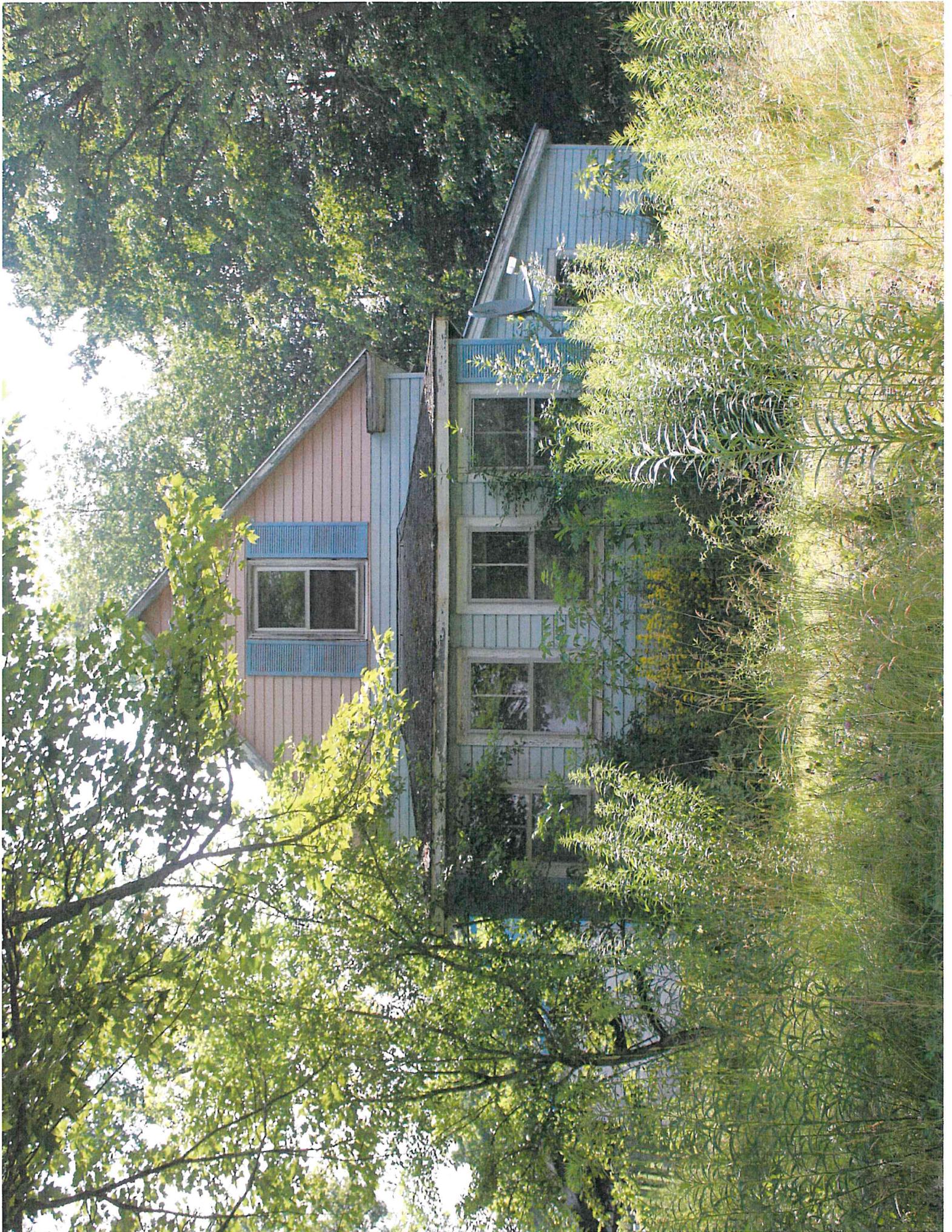
38

Caution: This product is not for use in areas where it will be exposed to fire or high temperatures. For more information, see the product literature. This product is not for use in areas where it will be exposed to fire or high temperatures. For more information, see the product literature.















TOWN COUNCIL

YR: 20 MO: 3 ITEM# 110

AGENDA REQUEST

\* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.

Council Meeting Date: March 9, 2026	Today's Date: February 2, 2026
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Department: Councilor Rojo

Department #:

**Request:**

**Direction to Prepare a Reduced FY2027 Municipal Budget (Councilor Rand)**

Move that the Town Council direct the Town Manager to prepare and present to the Council a proposed FY2027 municipal operating budget that reflects a minimum reduction of ten percent (10%) from the total FY2026 adopted municipal operating expenditure level.

Action Needed From Council: Approve motion

Is This Item Budgeted:

Was This A Bid Process:	Lowest Bid:
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Is Public Hearing Required:

If So What Dates:

**SUGGESTED MOTION:** To rewrite the Master agreements between Lincoln and other towns for fire services and EMA services, ensuring that the updated terms shall apply to all agreements starting in 2026.

**BACKGROUND:** Problems exist with the interpretation and application of the existing master agreement, noted as follows: The town manager and fire chief ignored paragraph V.A. Paragraph V.A. says towns "... shall compensate Lincoln for fire and emergency services on a per capita basis equal ... to the per capita cost to provide the same service to Lincoln residents." This excerpt reflects a prior Town Council's decision that other towns should by now pay the same per capita cost as Lincoln residents. Because the town manager and fire chief ignored this instruction, Chester and Winn pay just \$1 per year for EMA services. For fire services, Winn pays just 80% of Lincoln's per capita costs. Macwahoc, Reed & Drew pay per run, rather than an annual fee, for EMA services. Ignoring this instruction added \$350,000+ to Lincoln property taxes from 2022 to 2025.

**RECOMMENDATION:** Make the following corrections to the master agreement:

- The **title** should be changed to "AGREEMENT for FIRE SERVICES or EMA SERVICES or BOTH" from "Fire Services Agreement".
- **Provision V.A.** should be rewritten along the following lines:
  - Each town shall compensate Lincoln for the service(s) rendered at a per capita rate equal to the per capita cost to provide the same service(s) to Lincoln residents. The per capita cost shall be based on the full cost.
    1. **Full cost** shall be the sum of the Fire & EMA Department's (0304) total budget + employee benefit costs omitted from same + the Fire Station's (0308) total budget.
      - a. Each year, Lincoln's fire chief shall calculate the above, the full cost for just fire services and the full cost for just EMA services. The full cost for just fire services plus the full cost for just EMA services shall sum to the full cost of the Fire & EMA Department as described in paragraph 1.
    2. The **per capita cost** for each service shall be each service's full cost divided by Lincoln's population.
    3. **Chester and Winn** shall each pay for each service their respective population multiplied by the Lincoln resident's cost per capita for the same service .
    4. In the case of **Macwahoc, Reed, Reed Plantation, Drew & towns similarly distant** from Lincoln, the formula for each service shall be the town's population multiplied by 1.5 multiplied by the Lincoln resident's cost per capita for the same service. The 1.5 multiplier compensates Lincoln for the additional time crews & equipment use making a round trip between Lincoln and the contracting town.

**CONCLUSION:** This motion and proposed alterations comply with the spirit of the 2020 master agreement for fire and emergency services and a subsequent Town Council directive that the 0.67 factor in the 2020 agreement be gradually eliminated over a few years. The proposed improvements will shift off the backs of Lincoln taxpayers costs of services Lincoln provides to other towns.

## Ann Morrison

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**From:** Eric Rojo  
**Sent:** Monday, February 2, 2026 2:37 PM  
**To:** David Ireland; Town Manager; Ann Morrison  
**Cc:** Stephen Clay; Cathy Moison; Sheldon Hanington; Gordon Street; Lee Rand  
**Subject:** Re: Status Update on FY2021 Audit Remedial Accounting and Reporting Deficiencies Motion

Somehow the deadline escaped me. If possible would like to add for this month as it addresses items that affect the budget.

If not, m  
March it is

Eric

[Get Outlook for iOS](#)

---

**From:** David Ireland <David.Ireland@lincolmaine.org>  
**Sent:** Monday, February 2, 2026 2:33:28 PM  
**To:** Eric Rojo <Eric.Rojo@lincolmaine.org>; Town Manager <Town.Manager@lincolmaine.org>; Ann Morrison <Ann.Morrison@lincolmaine.org>  
**Cc:** Stephen Clay <Stephen.Clay@lincolmaine.org>; Cathy Moison <Cathy.Moison@lincolmaine.org>; Sheldon Hanington <Sheldon.Hanington@lincolmaine.org>; Gordon Street <Gordon.Street@lincolmaine.org>; Lee Rand <Lee.Rand@lincolmaine.org>  
**Subject:** Re: Status Update on FY2021 Audit Remedial Accounting and Reporting Deficiencies Motion

Eric,

We had our Agenda meeting this morning as 5:00pm Friday was the deadline for getting motions in for next week's agenda. Would you be agreeable that this motion goes onto the March agenda?

Thanks

David

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**From:** Eric Rojo  
**Sent:** Monday, February 2, 2026 2:19:44 PM  
**To:** Town Manager; Ann Morrison  
**Cc:** Stephen Clay; Cathy Moison; Sheldon Hanington; Gordon Street; Lee Rand; David Ireland  
**Subject:** Re: Status Update on FY2021 Audit Remedial Accounting and Reporting Deficiencies Motion

good afternoon, please find attached a proposed motion to be discussed at our next meeting

thanks

Eric Rojo

TOWN COUNCIL  
AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: March 9, 2026	Today's Date: February 25, 2026
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Department: Finance
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Department #: 0104
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<b>Request:</b>  Poverty Abatement Request, Executive Session
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Action Needed from Council:
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Is This Item Budgeted:
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Was This A Bid Process:	Lowest Bid:
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Is Public Hearing Required:
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If So What Dates:
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TOWN COUNCIL

YR: 26 MO: 3 ITEM # 18

AGENDA REQUEST

\* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.

Council Meeting Date: March 9, 2026	Today's Date: March 3, 2026
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Department: Councilor Clay

Department #:

**Request:**

**Executive Session (0100)**

Retire into Executive Session Pursuant to Title 1 MRSA Section 405(6) (A) Personnel- Town Manager Position.

Action Needed From Council: Retire into executive session

Is This Item Budgeted:

Was This A Bid Process: Lowest Bid:

Is Public Hearing Required:

If So What Dates:

**Month of February 2026**

Tax Year	FY Total Abatements	FY Total Supplemental Bills	Total Commitment	Monthly Revenue	Balance	Percent Collected	Percent Collected Last Year
FY22/OLDER	\$ 184.33			\$ 59.13	\$ 25,353.72		
FY23	\$ 101.20		\$ 9,211,729.23	\$ 616.02	\$ 29,881.47		
FY24			\$ 10,704,302.46	\$ 12,107.09	\$ 87,712.32		
FY25			\$ 11,614,025.40	\$ 8,173.25	\$ 225,575.25	98.06%	97.72
FY26		\$ 6,178.20	\$ 12,628,010.24	\$ 146,964.00	\$ 6,104,138.78	51.67%	52.01
FY27				\$ 436.02	\$ (3,858.15)		
<b>Total</b>	<b>\$ 285.53</b>	<b>\$ 6,178.20</b>					
<b>TOTAL MONTHLY REVENUE</b>				<b>\$ 168,355.51</b>			

**COMMENTS:**

This month there were 253 tax receipts processed in our office. Our Treasurer sent out Notices of Impending Foreclosure, and that was accompanied by 42 tax payments involving accounts at lien, or 16.6% of our tax receipts processed this month.

Respectfully Submitted,  
Tracie L. York, Tax Collector

Excise Collection		% Collected	Last Year	% Col Last Year
Motor Vehicle	\$ 75,597.66		\$ 74,212.21	
Boat	\$ 247.60		\$ 85.20	
Aircraft	\$ -		\$ -	
<b>Total this month</b>	<b>\$ 75,845.26</b>	<b>7.58%</b>	<b>\$ 74,297.41</b>	<b>7.42%</b>
<b>FY 2026 Excise Total</b>	<b>\$ 765,337.67</b>			
		<b>Est FY 26 \$ 1,000,000</b>		<b>Est FY 25 \$ 1,000,000</b>