

**REGULAR TOWN COUNCIL MEETING**  
**AGENDA**  
**December 8, 2025**  
**7:00 PM**

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**The Zoom Link to the meeting is provided below for those wishing to attend virtually:**

<https://us02web.zoom.us/j/85680739243>

**1a. Call to Order**

Council Chair; Cathy Moison \_\_\_\_\_, Vice Chair: Eric Rojo \_\_\_\_\_.

Councilors; Stephen Clay \_\_\_\_\_, Gordon Street \_\_\_\_\_, Sheldon Hanington \_\_\_\_\_, David Ireland \_\_\_\_\_, and Lee Rand \_\_\_\_\_.

**1b. Pledge of Allegiance**

- 2. Approval of Minutes:** From the November 10, 2025 regular and special meetings and from the November 24, 2025 special meeting. If no objections are registered the Council Chair shall approve the same as written.

**3. Approval of the Warrants (0104)**

**SUGGESTED MOTION:** To approve and sign Warrants # \_\_\_\_\_ through # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**4. Acceptance of Gifts/Donations (0104,0700)**

**SUGGESTED MOTION:** Move to accept the following Gifts/Donations in the amount of \$75.00; as detailed below:

Organization	Type of Gift	Amount / Value	Department
Mary Murphy	In Memory of William and Valerie Osborne	\$25.00	Library
Denise Lynn Moore & Nancy Christensen		\$50.00	Library

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

5. **Chairman's/Town Manager's Comments:**

6. **Planning Board Report:**

7. **Monthly Reports:**

8. **Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at [Questions@lincolnmaine.org](mailto:Questions@lincolnmaine.org). Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

9. **Presentation-** Economic Development Update

10. **Approve Loan/Grant (0103)**

**SUGGESTED MOTION:** Move to approve the loan in the amount of \$200,000 with the State Department of Economic and Community Development for a term of 20 years at 1.5% interest for remediation of building #22 at the former mill site.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

11. **Authorize RFQ (0103)**

**SUGGESTED MOTION:** Move to authorize the Economic Development team to move forward with the development of the Work Force housing project by selecting the development team of Dooryard and Maine Land Store/Treeline to partner with the Town.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

12. **Presentation by Ashley Mitchell of Save a Life and Police Chief Lee Miller-** Drugs, Addiction, and Crime in Lincoln (0302)

**13. Discussion- Police Station Remediation Update & Next Steps (0302)**

**14. Appoint Members- RSU67 Board of Directors (0101)**

**SUGGESTED MOTION:** Move to appoint \_\_\_\_\_ and \_\_\_\_\_ to the RSU67 Board of Directors until the next election in November 2026 to fill current vacancies; as recommended by the Appointments Committee.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**15. Appoint Member- Airport Advisory Committee (0101)**

**SUGGESTED MOTION:** Move to appoint \_\_\_\_\_ to the Airport Advisory Committee until May 31, 2028 to fill a vacancy; as recommended by the Appointments Committee.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**16. Approve Renewal State Liquor License Application- The Forester Pub (0101)**

Note: This business has been in operation for more than 5-years in good standing and does not need a public hearing.

**SUGGESTED MOTION:** Move to approve the Renewal State Liquor License Application submitted for The Forester Pub.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**17. Discussion: Veteran's markers at the cemeteries (0100)**

**18. Accept Bid (0601)**

**SUGGESTED MOTION:** Move to approve accepting the bid from Dorr's Equipment in the amount of \$23,624.00 (including a \$2500 trade in allowance) for a 2025 Kubota RTVX1130WL-H utility vehicle (UTV); with funding to come from capital and reserve funds.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**19. Approve Closure- South Shore Outboard Races (events)**

**SUGGESTED MOTION:** Move to approve closing the Prince Thomas Park parking lot to vehicular traffic and the beach area to pedestrian traffic on May 15, 16, and 17, 2025 to accommodate the South Shore Outboard Races on Mattanawcook Lake.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**20. Change Name of Loonfest (0100)**

**SUGGESTED MOTION:** Move to change the name of Loonfest back to its original name; Homecoming.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**21. Electric Vehicle Charging Station Resolve (0100)**

**SUGGESTED MOTION:** Move to approve and sign a resolution to encourage Lincoln businesses to install electric vehicle charging stations; as attached.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**22. 2025-2026 Council Committee Appointments (0100)**

**SUGGESTED MOTION:** Move to confirm the Council Chair's Committee Appointments as follows:

Finance Committee: Gordon Street, Sheldon Hanington, and Lee Rand

Roadway Committee: Stephen Clay, Eric Rojo, and David Ireland

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**23. Appoint Council Representative (0100)**

**SUGGESTED MOTION:** Move to appoint Gordon Street as the Council Representative to the Lincoln Lakes Innovation Corporation.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**24. Ad hoc Tax Committee (0100)**

**SUGGESTED MOTION:** Move to advertise that volunteer forms are available in the town office and online for those wishing to join the Ad hoc Tax Committee that will restart work in January beginning with a public presentation from Mike Tipping on January 15, 2026 at 6:00pm on the Legislative tax force on tax reform.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_



**25. Town Council Work Sessions (0100)**

**SUGGESTED MOTION:** Move to propose that starting in January of 2026, the Town Council chamber be open on Wednesday (or any day more convenient to the majority of the council) the week after the regular council meeting from 6 to 8 pm for the purpose of informally inviting Lincoln voters and taxpayers to chat with one or all seven council members as they may choose to participate in a properly advertised public meeting.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**26. Future Agenda Items**

**27. Adjourn**

**SUGGESTED MOTION:** Move to adjourn the meeting at \_\_\_\_\_ pm

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**Upcoming Meetings and other Noteworthy Items:**

Dec. 4 <sup>th</sup>	Finance Committee Meeting- Warrant- 4:30pm
Dec. 6 <sup>th</sup>	Breakfast with Santa- 8 to 11am at Ella P. Burr School
Dec. 6 <sup>th</sup>	Festival of Lights Parade and Tree Lighting-Downtown 5pm
Dec. 8 <sup>th</sup>	Regular Council Meeting 7:00pm
Dec. 10 <sup>th</sup>	Finance Committee Meeting- Payroll-4:30pm
Dec. 10 <sup>th</sup>	Special Council Meeting- 6:00pm
Dec. 13 <sup>th</sup>	Wreaths Across America-12:00 at Veteran's Memorial at 22 Goding Ave. (Wreath Placement Immediately Following Ceremony)
Dec. 17 <sup>th</sup>	Finance Committee Meeting-Payroll-4:30pm
Dec. 18 <sup>th</sup>	Finance Committee Meeting-Warrant-4:30pm
Dec. 24 <sup>th</sup>	Town Office Closing at Noon
Dec. 25 <sup>th</sup>	All Town Departments CLOSED- Christmas
Dec. 31 <sup>st</sup>	Finance Committee Meeting-Payroll-4:30pm
Jan. 1 <sup>st</sup>	All Town Departments Closed for New Year's

\*Meetings and other noteworthy items are subject to change without notice.\*

**SPECIAL TOWN COUNCIL MEETING  
MINUTES  
November 10, 2025  
6:30 PM**

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**The Zoom Link to the meeting was provided below for those wishing to attend virtually:**

<https://us02web.zoom.us/j/7495106748?pwd=aVJiT3pITnAvejdDNDlyWkhzeXNtdz09>

**1a. Call to Order at 6:30pm.**

Present: Council Vice Chair; Stephen Clay.

Councilors; Gordon Street and Sheldon Hanington.

Councilors Elect; Cathy Moison, David Ireland, and Eric Rojo.

Also, present Town Manager Rick Bronson, Town Clerk Ann Morrison, and Town Attorney Andrew Hamilton.

Absent, Councilor Elect Lee Rand.

**1b. Pledge of Allegiance**

- 2. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at [Questions@lincolnmaine.org](mailto:Questions@lincolnmaine.org). Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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David Moison asked to speak with complimentary comments and was given permission. He thanked Treasurer Melissa Quintela for exceptional service, helpful advice from Town Clerk Ann Morrison, and ongoing service by Communications and Events Director Shawn Rogers.

**3. Town Clerk administers the oath of office to Councilors elect**

Town Clerk Ann Morrison administered the oath of office to Cathy Moison, David Ireland, and Eric Rojo. Lee Rand was absent from the meeting.

**4a. Call for nomination(s) and vote of Council Chair**

Motion made by Cathy Moison and seconded by Sheldon Hanington to accept nominations.

Motion made by Sheldon Hanington and seconded by Gordon Street to nominate Cathy Moison as Council Chair.

Motion made by Eric Rojo and seconded by Gordon Street to cease nominations.

VOTE: 6-0  
Cathy Moison is the new Chair.

**4b. Gavel turned over to newly elected Council Chair**

Gavel was turned over to the newly elected Council Chair, Cathy Moison.

**5. Newly Elected Chair calls for nomination(s) and vote of Council Vice Chair**

Motion made by Gordon Street and seconded by Sheldon Hanington to accept nominations for Vice Chair.

Eric Rojo and Stephen Clay were nominated; Stephen Clay declined the nomination.

Motion made by Eric Rojo and seconded by Stephen Clay to cease nominations.

VOTE: 6-0  
Eric Rojo is the new Vice Chair.

**6. Adoption of Council Rules (0101)**

Note: This is an annual review and adoption.

Motion made by Stephen Clay and seconded by Gordon Street to adopt Council Rules, *as attached*.

Councilor Hanington would like to table this motion until a later date so changes can be made.

Councilor Street suggested that we vote it now so they have rules to work with and revise at a later date. He mentioned that this is what the Council did last year.

Councilor Rojo agreed that it would be a good idea to accept now and revise later.

VOTE: 6-0

**7. 2025-2026 Council Committee Appointment (0100)**

Motion made by Gordon Street and seconded by Eric Rojo to confirm the Council Chair's appointments of three Council members (Stephen Clay, Gordon Street, and David Ireland) to the Appointments Committee until the November 2026 Municipal Election.

VOTE: 6-0

**8. Future Agenda Items**

Solar lights at the recreation lot  
Army Corps of Engineers regarding the dams  
4<sup>th</sup> of July parade in 2026  
Veteran's Markers in Lincoln cemeteries  
Contracting services for Parks and Recreation  
Resolution to encourage a company in the Town of Lincoln to install EV chargers at no cost to the Town.

**9. Adjourn**

Motion made by Stephen Clay and seconded by Gordon Street to adjourn the meeting at 6:46pm.

VOTE: 6-0

Respectfully Submitted by:  
Town Clerk Ann Morrison, CMC, CCM

**REGULAR TOWN COUNCIL MEETING  
MINUTES  
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---

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**1a. Call to Order at 7:00pm.**

Newly elected Council Chair: Cathy Moison

Newly elected Vice Chair: Eric Rojo

Present, Councilors; Stephen Clay, Gordon Street, Sheldon Hanington, Cathy Moison, David Ireland, Eric Rojo.

Also, present Town Manager Rick Bronson, Town Clerk Ann Morrison, and Town Attorney Andrew Hamilton.

Absent, Councilor Elect Lee Rand.

**1b. Pledge of Allegiance**

- 2. Approval of Minutes:** From the October 20, 2025 regular and special meetings. No objections were registered; therefore, the Council Chair approved the same as written.

**3. Approval of the Warrants (0104)**

Motion made by Sheldon Hanington and seconded by Gordon Street to approve and sign Warrants #41 through #47 in the amount of \$1,915,331.62.

VOTE: 6-0

**4. Acceptance of Gifts/Donations (0104,0700)**

Motion made by Stephen Clay and seconded by Eric Rojo to accept the following Gifts/Donations in the amount of \$5050.00; as detailed below:

Organization	Type of Gift	Amount / Value	Department
Blue Triton Brands		\$5,000.00	Heating Assistance Fund
Nancy Christensen and Denise Lynn Moore	In memory of Denise Lynn Moore	\$50.00	Library

Councilor Street stated that he has found out that Denise Lynn Moore is not deceased and the donation is from both Nancy Christensen and Denise Lynn Moore; not in memory of.

VOTE: 6-0

**5. Chairman's/Town Manager's Comments:**

Town Manager Rick Bronson stated that there could be some changes along the way with some of the agenda items this evening.

**6. Planning Board Report:**

The Planning Board did not meet this month.

**7. Monthly Reports:**

No Comments.

**8. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at [Questions@lincolnmaine.org](mailto:Questions@lincolnmaine.org). Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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Stacey Williams stated that she had sent some questions to Councilor Hanington back on September 5<sup>th</sup> and has not received any answers. She also asked about who is handling Assessing and Code; had we hired anyone? She would like her Code and Assessing questions answered as soon as possible.

Manager Bronson stated that he has had some discussions regarding hiring someone for Code, but no one has been hired.

Manager Bronson informed the Council that Bruce Arnold and Ed Barber are helping with some Code and Assessing tasks to get by. Byron Sanderson has looked at forty one

properties. When asked how much these properties have netted the Town of Lincoln, Mr. Bronson stated that the net improvement is roughly zero.

Councilor Hanington would like to have Ms. Williams' questions sent to the Council so they can be addressed and hopefully next month they can have a hard number for improvement.

Tim Wright stated that the Town needs a tax break and needs to reduce the budget. He hopes that the new Council brings new businesses to town soon.

**9. Acknowledgement (0101)**

Motion made by Sheldon Hanington and seconded by Gordon Street to acknowledge the official election results in the Town of Lincoln for both the November 4, 2025 State Referendum Election and the Local Candidate election, as attached.

VOTE: 6-0

**10. Street Closure- Festival of Lights Parade & Tree Lighting (0105)**

Motion made by Gordon Street and seconded by Eric Rojo to approve the closure of Veteran's Square from 4pm to 6pm for the December 6, 2025 Christmas Tree Lighting Ceremony and the closure of Main Street for the Parade of Lights between the hours of 4:00pm and 6:00pm.

VOTE: 6-0

**11a. Public Hearing- New State Liquor License Application- 49 Maine LLC (0101)**

Motion made by Stephen Clay and seconded by David Ireland to open a public hearing for the purpose of hearing oral and written comments on the approval of a new State Liquor License Application for 49 Maine LLC; owned by Brad B. Libby.

VOTE: 6-0

Councilor Hanington stated that he cannot vote for this item as he believes Lincoln already has enough places serving alcohol and "pot shops" in town. With this more upscale restaurant he believes they could get by just serving beer and wine.

TIME STARTED: 7:12pm

TIME CLOSED: 7:13pm

**11b. Issuance of a New State Liquor License Application- 49 Maine LLC (0101)**

Motion made by Stephen Clay and seconded by Eric Rojo to approve the new State Liquor License Application for 49 Maine LLC; owned by Brad B. Libby.

VOTE: 5-1  
Councilor Hanington opposed.

**12. Approve New Victualer's License- 49 Maine LLC**

Motion made by David Ireland and seconded by Eric Rojo to approve a new conditional victualer license for 49 Maine LLC owned by Brad B. Libby.

VOTE: 6-0

**13. Wreaths Across America**

Motion made by Gordon Street and seconded by Sheldon Hanington to approve making a donation of \$7,500.00 to Wreaths Across America to help fund purchasing a wreath for each veteran's grave in the Town of Lincoln this holiday season.

Maggie Rogers stated that so far, they have raised \$7,317.24 out of \$12,461 needed to put a wreath on every veteran's grave in Lincoln.

Councilor Moison asked what the deadline for donations is.

Ms. Rogers stated that their deadline is November 25<sup>th</sup> but the deadline for Wreaths Across America is December 1<sup>st</sup>.

Councilor Street asked what they expect with the fundraising efforts that are coming up.

Ms. Rogers wasn't sure how their fundraising will go; some businesses and people are up in the air on how much they have to give at this point. Everything is tight.

Councilor Ireland asked if the Town normally donates to this effort.

Councilor Moison stated that the Town usually doesn't donate anything; they have not requested a donation in the past.

Ms. Rogers stated that they fell short of the fundraising goal last year; therefore, they started earlier this year seeking donations.

Councilor Rojo would like to see the motion as a "not to exceed" amount.

Councilor Hanington would like to donate \$7500 out of undesignated funds and any money not spent would roll over to next year's funding. He stated that the number of wreaths anticipated is 950 but there are many veterans dying and being buried in our cemeteries each year.

Councilor Street asked why we should spend an extra \$2500 if the ones doing the fundraising only need \$5000.



Councilor Ireland agrees that \$7500 is too much but agrees that four or five thousand would be reasonable so they can meet their goal this year.

Councilor Hanington rescinded his motion to donate \$7500.

Councilor Street recommended a cap of \$5,000.

An amended motion was made by Gordon Street and seconded by Sheldon Hanington to approve making a donation not to exceed \$5,000.00 to Wreaths Across America to help fund purchasing a wreath for each veteran's grave in the Town of Lincoln this holiday season.

VOTE: 6-0

**14. Award Bid- Mini Pumper Truck #537 (0304)**

Motion made by Gordon Street and seconded by Stephen Clay to approve the sale of the mini-pumper truck (#537 VIN# 1FDAF57F51EA32470) to the Sutton, Vermont Fire Department for \$50,000.00 with \$5,000.00 of the price due and payable to Fenton Fire Apparatus for brokerage fees.

*Note: This item began with discussion and another item for a UTV was brought up as it had been removed from the agenda by the Town Manager before publication. The Council moved on to the other agenda items while the Town Clerk obtained the information requested by the Council for the UTV so that they could consider the purchase.*

Chief Brown stated that he was told by the Council to find a way to fund a UTV purchase. We have thirteen lakes and a UTV would be extremely helpful in hard-to-reach locations. He did what he was asked of, by Councilor Hanington, and has succeeded.

Councilor Ireland asked if they would be needing a new mini-pumper in the future.

Chief Brown stated that there is no need for a mini-pumper in the future.

Manager Bronson stated that if this is not approved now, there may not be a buyer at a later date. These sorts of pumpers are not something that many departments have any longer.

Manager Bronson stated that he had taken this off of the agenda for this month in order to get the first half of selling the pumper figured out first.

Councilor Hanington asked why this can't come back to the Council next month saying we are being disingenuous.

Councilor Clay stated that bids go out and come back, then the Council votes on it; that is not being disingenuous.

Chief Brown stated that he is not trying to hide anything.

Councilor Ireland asked him to elaborate on the use of the UTV.

Chief Brown stated that when they need to go to a far side of a lake where roads are very narrow, this would be where the UTV could get there and transport a patient when an ambulance could not travel to the remote location.

VOTE: 6-0

**15. Ratification Vote- Firefighter Union Contract (0304)**

**SUGGESTED MOTION:** Move to approve the Lincoln Firefighters Association Local 3038 contract for dates August 1, 2025 to July 31, 2028 and authorize the Town Manager to sign the contract.

Motion made by Sheldon Hanington and seconded by Eric Rojo to Table this item until after the executive session this evening.

VOTE: 6-0

**16. Approve Purchase- Ford Crew Cab (0406)**

Motion made by Gordon Street and seconded by Sheldon Hanington to approve the purchase of a 2020 Ford Crew Cab, platform body, F-350 Super Duty truck from Whited Ford, using Truck #3 International single axle dump truck as a partial trade. The funding of \$27,980 to come from the FY26 Capital Reserve Account # 0900-0435.

Councilor Hanington stated that this is not what was asked for in the budget.

Director Bullen stated that the vehicle being traded in is a 2003 with 114,000 miles. Originally, he was going to trade in two trucks but Whited Ford doesn't want anything to do with Truck #4 and gave him this deal instead. He intends to sell Truck #4 separately. They gave him \$7000 for Truck #3 and believes he can get about the same if he sells Truck #4 privately.

Councilor Ireland stated that he is not voting for any expenditures until the budget is under control.

Councilor Rojo stated that this is a confusing process and it is about needs vs. wants.

VOTE: 3-3

Councilors voting against Hanington, Rojo, Ireland.

**\*\*Fire UTV item\*\***

Councilor Ireland wanted to confirm that there is no new costs for the taxpayers.

Councilor Moison stated that there is no new costs to the taxpayers if this item is approved.

Councilor Rojo had some questions about the warranties listed and Captain Blake Miller provided him with the answers.

Councilor Hanington stated that he needed this information before the meeting and is tired of getting important information the night of the meeting.

Councilor Clay stated that this was decided by the Council to look into this tonight and requested the information be brought forward if the Town Clerk could get it timely.

Councilor Ireland thanked Chief Brown for landing this bid with a local business and keeping the cost within budget.

Motion made by Gordon Street and seconded by Sheldon Hanington to suspend the rules.

VOTE: 6-0

Motion made by Gordon Street and seconded by David Ireland to approve the purchase of this ATV for \$46,000 with funding to come from what is already in the budget (for this item).

VOTE: 6-0

**17. Executive Session (0100,0700)**

Motion made Sheldon Hanington and seconded by Eric Rojo to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) (E) Personnel and Consultation with Town Attorney.

VOTE: 6-0

TIME STARTED: 7:55pm

TIME CLOSED: 9:24pm

Motion made by Eric Rojo and seconded by David Ireland to defer action on the Lincoln Firefighters Local contract for two weeks so the Council can study the terms of the Fire Contract.

VOTE: 6-0

Motion made by Stephen Clay and seconded by Gordon Street to approve the town setting up payments for the Police Department insurance subsidy, which the employees will pay back over time.

VOTE: 6-0

**18. Future Agenda Items**

No items.

**19. Adjourn**

Motion made by Gordon Street and seconded by Stephen Clay to adjourn the meeting at 9:36pm.

VOTE: 6-0

Respectfully Submitted by:  
Town Clerk Ann Morrison CMC, CCM

**Upcoming Meetings and other Noteworthy Items:**

Nov. 6 <sup>th</sup>	Finance Committee Meeting-Warrant-4:30pm
Nov. 10 <sup>th</sup>	Special Council Meeting- 6:30pm
Nov. 10 <sup>th</sup>	Regular Council Meeting- 7:00pm
Nov. 11 <sup>th</sup>	All Town Departments CLOSED- Veteran's Day
Nov. 12 <sup>th</sup>	Finance Committee Meeting-Payroll- 4:30pm
Nov. 19 <sup>th</sup>	Finance Committee Meeting-Payroll- 4:30pm
Nov. 26 <sup>th</sup>	Finance Committee Meeting-Payroll- 4:30pm
Nov. 27 <sup>th</sup>	All Town Departments CLOSED-Thanksgiving
Nov. 28 <sup>th</sup>	All Town Departments CLOSED-Thanksgiving
Dec. 3 <sup>rd</sup>	Finance Committee Meeting- Payroll-4:30pm
Dec. 8 <sup>th</sup>	Regular Council Meeting 7:00pm
Dec. 10 <sup>th</sup>	Finance Committee Meeting- Payroll-4:30pm
Dec. 17 <sup>th</sup>	Finance Committee Meeting-Payroll-4:30pm
Dec. 24 <sup>th</sup>	Town Office Closing at Noon
Dec. 25 <sup>th</sup>	All Town Departments CLOSED- Christmas
Dec. 31 <sup>st</sup>	Finance Committee Meeting-Payroll-4:30pm

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**MINUTES**  
**November 24, 2025**  
**6:00 PM**

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**1a. Call to Order at 6:00pm.**

Present: Council Chair Cathy Moison, Vice Chair Eric Rojo.

Councilors; Stephen Clay, Gordon Street, Sheldon Hanington, David Ireland, and Lee Rand.

Also, present Town Manager Rick Bronson and Town Clerk Ann Morrison.

**1b. Pledge of Allegiance**

**2. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at [Questions@lincolnmaine.org](mailto:Questions@lincolnmaine.org). Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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Council Chair Moison is limiting comments to three minutes.

Below, is a statement read into the minutes by Council Chair Moison:

Statement by Council Chair Moison During Open forum on Nov. 24, 2025

*“Regarding the various emails and inquiries about property taxes not being properly assessed on certain properties. I met with the assessor and am happy to report all properties in question have been evaluated as well other properties of concern. The*

*information has been collected to bring them up to date with a three -year lookback. This does not replace the revaluation on those properties that will be part of the townwide effort starting in the spring.*

*There are more steps to be completed within Trio and on the property cards before the invoices to those properties can be generated, but this will be done as soon as possible. A full public accounting will be made once all the properties are corrected in the system and the back billings are created. Tasks needing to be completed in advance of the reevaluation take precedence.*

*The contractor also discovered multiple code violations with seasonal trailers being unregistered and on site for more than a year. In some cases, the campers were discharging on to the ground – a further code violation.*

*The contractor is done Dec 1 and may be further engaged in the Spring if needed. The systemic processing issues that created this situation have been corrected and going forward will not recur.*

*In addition the homestead and veteran's exemptions and tree growth assessments have all been audited and double checked. An announcement will be going out to remind eligible homeowners to apply for those exemption if they are entitled to them. The errors pointed out in these exemptions were all caused by deed transfers not being properly recorded and/or reported to the Assessor. The corrections have been made.*

*You will be notified when all the information is publicly available. "*

Steve Levesque, Economic Development Advisor, stated to the Council that at the December 8<sup>th</sup> meeting he will be giving a full update/presentation regarding the former mill site projects. They continue on with strong momentum.

John Trask urged the council to pass the firefighter/EMT union contract. He stated that the 3-3-3 contract keeps those employees where they should be in comparison to the rest of the state.

John Trask also urged the council not to accept the resignation of the town manager, Rick Bronson, and let him work out the rest of his contract. He would rather see him in the chair instead of paying him to sit at home.

Alan Dill opposes the Wreaths Across America donation. He doesn't think we should be using taxpayer dollars to fund an initiative that not everyone would want to fund.

John Nelson would like to see the Town Charter followed and would like to see the town manager go.

John Nelson disagreed with Mr. Dill's opposition to funding the Wreaths Across America donation. As the Director of the Gary Gordon Center, he sees things each day that veterans struggle with, and this is a very small token of appreciation for their service.

Byron Sanderson who has been hired by the town as a “Building Lister” stated that he will be giving a full update at the December 8<sup>th</sup> meeting on his progress thus far.

Mr. Sanderson also made some comments regarding the lack of a current town audit.

John Nelson stated that according to Charter the council is to be provided with a finance report each month by the Town Manager. He asked if they were getting those reports.

**3. Confirm Funding Source from Prior Vote- Wreaths Across America (0104)**

Motion made by David Ireland and seconded by Eric Rojo to approve making a donation not to exceed ~~\$5,000.00~~ \$4,063.00 to Wreaths Across America to help fund purchasing a wreath for each veteran’s grave in the Town of Lincoln this holiday season; with funding to come from Unassigned Funds.

Councilor Ireland asked if there are any more fundraising efforts planned.

Treasurer Quintela stated that there are no more fundraisers planned.

Councilor Hanington stated that he understands what Mr. Dill and Mr. Nelson spoke about during open forum and he will be voting as a resident of the town; not as a veteran.

Councilor Rojo stated that these wreaths are not just for the veterans, they are for the families as well and is a small token of our appreciation.

VOTE: 6-1  
Councilor Street opposed.

**4. Executive Session (0100,0304)**

Motion made by Gordon Street and seconded by Stephen Clay to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (D) Union Contract.

VOTE: 7-0

TIME STARTED: 6:21pm

TIME CLOSED: 6:56pm

Suspend the Rules

Motion made by Stephen Clay and Sheldon Hanington to suspend the rules.

VOTE: 7-0

Motion made by Stephen Clay and seconded by Gordon Street to accept the fire contract as presented.

VOTE: 3-4 fails  
Councilors Rand, Rojo, Ireland, and Hanington opposed.

Councilor Street made a motion to table this item until the December 8<sup>th</sup> to reconsider.

It was too late at this point to make this motion as the previous motion was voted upon.

**5. Executive Session (0100)**

Motion made by Stephen Clay and seconded by Sheldon Hanington to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) Personnel.

VOTE: 7-0

TIME STARTED: 6:58pm

TIME CLOSED: 7:34pm

Suspend the Rules

Motion made by Gordon Street and seconded by Eric Rojo to suspend the rules.

VOTE: 6-1  
Councilor Clay opposed.

Motion made by Eric Rojo and seconded by David Ireland to accept the resignation of the town manager effective November 25, 2025 and authorize the Council Chair to sign the resignation agreement.

VOTE: 5-2  
Councilors Street and Clay opposed.

Councilor Clay stated to the councilors voting for this that they just spent about \$102,000 and with the fire contract it will be even more. He stated that they haven't lived up to their campaign promises.

Councilor Ireland disagrees stating that these numbers are not set in stone, they are speculative and he could make an argument that it is much less.

Councilor Clay invited him to show him how he thinks it is less.

Councilor Rojo took the time to thank Manager Bronson and wished him well.

Suspend the Rules

Motion made by Gordon Street and seconded by David Ireland to suspend the rules.



VOTE: 7-0

Motion made by Gordon Street and Eric Rojo to allow the Council Chair to appoint Dennis Bullen as interim Town Manager at a \$400 per week stipend.

VOTE: 6-1

Councilor Hanington opposed.

Motion made by Gordon Street and seconded by David Ireland to suspend the rules.

VOTE: 7-0

Motion made by Gordon Street and seconded by Stephen Clay to hire Don Gerrish to seek candidates to replace the town manager.

VOTE: 3-4

Councilors Rand, Rojo, Ireland, and Hanington opposed.

## 6. Adjourn

Motion made by Stephen Clay and seconded by Gordon Street to adjourn the meeting at 7:35pm.

VOTE: 7-0

Respectfully Submitted by:  
Town Clerk Ann Morrison, CMC, CCM

### Upcoming Meetings and other Noteworthy Items:

Nov. 19 <sup>th</sup>	Finance Committee Meeting-Payroll- 4:30pm
Nov. 26 <sup>th</sup>	Finance Committee Meeting-Payroll- 4:30pm
Nov. 27 <sup>th</sup>	All Town Departments CLOSED-Thanksgiving
Nov. 28 <sup>th</sup>	All Town Departments CLOSED-Thanksgiving
Dec. 3 <sup>rd</sup>	Finance Committee Meeting- Payroll-4:30pm
Dec. 6 <sup>th</sup>	Breakfast with Santa- 8 to 11am at Ella P. Burr School
Dec. 6 <sup>th</sup>	Festival of Lights Parade and Tree Lighting-Downtown 5pm
Dec. 8 <sup>th</sup>	Regular Council Meeting 7:00pm
Dec. 10 <sup>th</sup>	Finance Committee Meeting- Payroll-4:30pm
Dec. 17 <sup>th</sup>	Finance Committee Meeting-Payroll-4:30pm
Dec. 24 <sup>th</sup>	Town Office Closing at Noon
Dec. 25 <sup>th</sup>	All Town Departments CLOSED- Christmas
Dec. 31 <sup>st</sup>	Finance Committee Meeting-Payroll-4:30pm

\*Meetings and other noteworthy items are subject to change without notice. \*

## MEMORANDUM

**To:** Town of Lincoln  
**Fr:** Steve Levesque  
Economic Development Advisor  
**Re:** Economic Development Report  
**Dt:** November 30, 2025

Following is an update on our current economic development consulting activities on behalf of the Town of Lincoln thru November 2025.

Our focus this past month has been involved with: 1) the various complex issues associated with facilitating the Biofine project; 2) managing several property leases and options; 3) Reviewing the qualifications for workforce housing development partners; 4) managing several environmental clean-up projects, grant applications and contracts; 5) working through the development of industrial wastewater management solutions associated with Biofine; 6) developing and managing an on-going, large-scale vision and implementation strategy for mill site redevelopment; 7) facilitating several grant and loan applications for environmental remediation infrastructure and new building development; and 8) facilitating several business development clients. Following is a general bullet list of our activities over the past several months:

- Continued to work with Town Manager, Town Attorney, and engineering consultants to fine-tune infrastructure needs and associated costs to support Biofine and overall mill redevelopment efforts;
- Continue to work with environmental consultants and Economic Development Administrator on timing of remediation efforts above;
- Worked with Economic Development Administrator and Designlab on development of Lincoln marketing presentations;
- Continue to work with environmental consultants, EMDC and others on identification of future grant funding programs to support future capital and environmental assessment and remediation needs, including industrial wastewater management.
  - *To date, with the recent \$500,000 award from Maine DECD, Lincoln has received a total of **\$16,104,649.00** in grants and loans, and have **\$7,260,000.00** in outstanding pending requests, to support the redevelopment of the former mill site, from a variety of federal and state sources. These funds are being utilized and intended to support environmental characterization and remediation; building demolition; replacement of aging infrastructure; and new business development at the Lincoln Technology Park. Our team is actively managing these projects and their related administration functions. We anticipate applying for up to **\$17,000,000.00** in additional environmental clean-up funding this fall.*

- Saw the completion of the environmental remediation and related removal of old Bldgs. 6 & 7;
- The Town was recently awarded a \$5 million grant from EPA Brownfield funds to assist with environmental remediation and building demolition;
- Worked with EMDC to secure \$365,000 in Brownfields RLF funds for permitting and remediation;
- Worked with our environmental consultants to submit \$2,160,000 application to Maine DECD Brownfields program for Asbestos consolidation area preparation. We were awarded \$1 million for initial efforts;
- Continue to work with the EDA, EMDC and our engineering and environmental consultants to finalize a \$3,760,000 application to the US Economic Development Administration to construct the Innovation Center and received preliminary approval from regional office (**still awaiting final approval at federal level**). Also submitted \$500,000 grant application to MTI for match, which was not awarded;
- Successfully worked with Ruth and Vicki and NMDC staff to convert \$638,000 grant to now support equipment and furnishings for the Innovation Center;
- Working with the USDA on a funding for the industrial wastewater treatment facility;
- Successfully worked with Town Manager, Economic Development Administrator, Town attorneys, and State officials on Mill Facilities District Legislation, which was signed by the Governor;
- Worked with Town administration and legal counsel, and EMDC to finalize and fund short-term development loans for Biofine;
- Worked with Town Attorney, staff and environmental team and the DEP to develop beneficial use case for use of asbestos containing materials for fill of future solar farm;
- Worked with Town staff and Form Energy and Revisions Energy to draft lease term sheets and received approval for both by LLIC Board and Town Council;
- Worked with Town Attorneys, Town staff and representatives of FORM Energy and Revision Energy to finalize lease and option agreements (**Revision lease option has been completed**); Unfortunately, due to changes in federal solar policy, this project has been canceled.
- Worked with Biofine to facilitate DEP required public session;
- Worked with Town staff, attorneys, and consultants to prepare and distribute rfp for design of the industrial wastewater treatment facility;
- We have researched and reached out to over 170 companies (both domestic and international);
- Congress has approved our request for \$3,500,000.00 in funding for infrastructure improvements to the mill site, as recommended by both Senator Collins and Senator King. I am pleased to announce we have executed the final contract and are working with HUD staff to begin the draw-down process and start the work efforts;
- Because of the energy components of the mill site and our progress made to date on Biofine and Form Energy, the Town has been selected by the State Energy Office for the provision of Technical Assistance by their national consultants (HR&A

Advisors, Inc.) to assist the Town staff in refining our vision and operational plan for the remainder mill site;

- Work with Town staff and attorneys to affect LLIC and Lincoln Mill Facilities District (LMFC) regular and organizational meetings;
- We have been notified by both Senator Collins and King that the Senate Appropriations Committee (vote 28-1) has submitted the 2025 CDS budget request to include Lincoln's \$4,500,000 request to support additional infrastructure improvements at the mill site. **(However, all CDS 25 projects, including this project, were canceled by Congress in the recent budget approval)** However, we have been invited to resubmit for FY 26.
- We have resubmitted a \$5,400,000 CDS request to replace the canceled 25 CDS funding applications. We have been advised that \$4,000,000 for this project has been moved by the Senate Appropriations Committee as part of the overall HUD package. The full Congress will need to vote to approve, and the President must sign the bill;
- We worked with environmental and legal team with DEP on submittal of permit to facilitate asbestos management on the mill site, which was approved. The permit work was funded through a Brownfields grant from EMDC;
- Conceptualized a 70–120-unit workforce housing project adjacent to Katahdin Avenue and solicited request for qualifications from interested developers; and
- Vicki Rusbult attended the MassTimber trade show in Boston, promoting the Lincoln Technology Park to this exciting industry.

As illustrated, there is a significant amount of activity occurring at the former mill site. We are actively managing a large number of environmental clean-up and infrastructure grants and loans, with a number still awaiting final approvals, as well as working with a number of business prospects. With such large workload, we are fortunate to have added Dr. Rusbult to the team to assist with grant administration and management. The focus of our efforts in the coming months, in accordance with our work plan will be:

- Finalize Form Energy lease option and lease agreements;
- Select partner developer for workforce housing project;
- Continue to work with the Town team and Biofine to develop a Services Agreement to bring before Council/Facilities District Board;
- Work with HUD Town staff and engineers to start the HUD CDS 24 infrastructure effort;
- Work with Town team to finalize tax increment financing plan for mill site and other key areas of the community;
- Continue to work with the State, Town Manager, Economic Development Administrator, and others to respond to the requests and needs of several business prospects;
- Continue with business attraction outreach efforts;

- Continue to identify and seek additional federal and/or state funding to support all activities;
- Continue to work with engineering consultants, Town attorney and staff, DEP staff, and Biofine reps to develop long-term industrial wastewater management program which supports the Biofine project and accommodates future mill site development activities and secure funding;
- Continue to work with Town Manager and Economic Development Administrator on development of mill site lease and sale pricing strategy;
- Continue to evaluate with LLIC the feasibility and interest in building a new “flex” industrial facility on the mill site;
- Work with Economic Development Administrator, our engineering team, and others on development of grant applications for funding for the Innovation Center project and other potential projects;
- Continue to work with Town team to manage the Mill Facilities District;
- Continue to work with the Town team, environmental consultants, the EPA, and State to further develop a long-range environmental remediation strategy and funding plan, to include a schedule for redevelopment of the mill site;
- Continue to work with environmental team to map-out and coordinate 2025 grant applications;
- Continue to work with Economic Development Administrator to develop short and long-range mill site and Town economic and community development strategy;
- Work with State team and their technical assistance consultants (HR&A Advisors), who will assist us with various aspects of the mill site redevelopment efforts;
- Work with Town staff on enhancement of the Lincoln Technology page on the Town’s website and a newsletter; and
- Continue to work with Town staff on mill redevelopment, airport opportunities, community capital needs, and other emerging economic development issues.

## **Town of Lincoln – Monthly Report**

**November 2025**

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### **Lincoln Regional Airport (KLRG)**

#### **Stewart Jacobs, Airport Director**

Based on the G.A.R.D. recordings, Lincoln Regional Airport has had over 1300 flight operations to date in 2025.

The airport recently qualified for FAA grant monies for developing the Airport's Master Plan. That process has started and will take a couple of years to complete. The Airport Advisory Committee is working with Hoyle-Tanner as part of this process.

The airport's LED Medium Intensity Beacon has been installed and is operational. This capital improvement increases safety for all pilot's utilizing the airport.

The improvements to the Apron, adding tie-downs for transient traffic, are being regularly used by pilots travelling to the Lincoln area.

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## - M O N T H L Y   R E P O R T -

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**DATE:** November 26, 2025  
**TO:** Dennis Bullen, Interim Town Manager  
**FROM:** Ann Morrison, Town Clerk  
**RE:** November Monthly Report

**ACTIVITIES:** Election day was busier than expected for an off-year election, with just shy of half of our active voters casting ballots. The state had sent us 1,200 ballots for the referendum questions and around dinner time we ran out. I contacted the Secretary of State office to get the go ahead to use absentee ballots in order to get us through the remainder of the evening. We are now waiting on all towns to finish entering their registrations from election day so Voter Participation History can be turned on. Once that feature is turned on, we can begin scanning our voters that cast ballots this election into the statewide voter system.

The first half fiscal year 2026 tax payments were due on the 15<sup>th</sup>. We had a steady stream of taxpayers making payments leading up to tax day. Where the 15<sup>th</sup> fell on Saturday this year, all payments received on Monday had the interest bumped back to the 15<sup>th</sup> and were considered paid on time.

From Tax Collector Tracie York: The first half taxes were due on the 15<sup>th</sup> of November, bringing lots of customers to the counter as well as payments through the mail. This month our office processed over 3.4 million dollars of tax payments, representing approximately 2200 receipts, and a cumulative 46% collection for the current fiscal year.

**TRAINING:** I attended the New England Clerk's Association Annual Conference the 18<sup>th</sup> through the 21<sup>st</sup> in Bangor. As a member of the Maine Town and City Clerks Association Board of Directors, I was part of the conference

Monthly Transactions	Nov. FY25
Paid Trash Passes	16
Complementary Trash Passes	17
Refrigerator Disposal	12
Tire Disposal	11
Notary / Dedimus / Copy / Fax	11
Library Fees Reconciliation	0
Police Fines & Fees Reconciliation	6
Concealed Weapons Reconciliation	3
Demo / Shingle Permits	52
ATV / Snow sled Registrations	11
Boats	2
Hunting/Fishing	3
Certified Birth	41
Marriage Intentions	0
Certified Marriage	13
Death Certificate	16
Burial Transit / Disposition	0
Cemetery Lot Sales	0
Grave Openings	0
Real Estate Taxes	2113
Lien Payment	25
Personal Property Taxes	51
Motor Vehicles	314
Dogs	122
<b>Total</b>	<b>2839</b>
Motor Vehicle Rapid Renewal	33
Boat Rapid Renewal	0

committee and helped with some of the set-up and introduced the final speaker of the conference. Many years have gone into fundraising efforts to hold this event; next year it moves on to New Hampshire and should be back in Maine in five to six years. The conference theme was "Harmony in Diversity" with some great sessions to attend around that topic. I learn something new each time I attend one of these functions and it is a wonderful opportunity to network with other clerks. A huge thank you to The Strumdingers for stepping in last minute to provide entertainment during the opening ceremony. They were well received by all those in attendance.



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## M O N T H L Y   R E P O R T

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**DATE:** December 1, 2025  
**TO:** Rick Bronson, Town Manager  
**FROM:** Melissa Quintela, Treasurer  
**RE:** November 2025

### **PROJECTS:**

The Finance Department has been busy with updating Health Insurance rates and open enrollment. We had a 9% increase in our rates this year for the second year in a row. Our dental had a 0% increase. The Town offers Dental Insurance through the Health Trust and the employee is responsible for the cost of this.

I have also been busy with the FY22 and FY23 audits paperwork, The FY22 has been sent to the Auditor RodeferMoss and the FY23 is at the preaudit at Berry Dunn. I meet with Berry Dunn weekly to make sure progress is being made and we are handling all of the request for paperwork that the Audit firm is looking for.

I processed 16 passport applications this month as Ruth was out of the office for a couple of weeks and Kellsey resigned her position with the Town.

### **GENERAL ASSISTANCE:**

The office has been busy with heating assistance requests again this year. We started applications on November 15th and have processed applications for 9 families; we granted assistance to all applicants based on their income being at or below 100% of the National Poverty level and all of these families have fallen below this level. This program is set up to help families that don't qualify for General Assistance, due to their income just over the guidelines. We do require that applicants also apply for LiHeap with Penquis Cap since we are only able to help once per heating season. If the applications continue to come in as fast as they are, we will run out of funds before the beginning of the calendar year.

We have been busy with requests from General Assistance for help with rent and utilities. We had multiple 3 appointments this month requesting housing. We have several Homeless individuals come in or referred to the office. I have referred some to the new Liaison over at the Police Department.

We have Ed helping with the Heating Assistance and GA appointments as each of these appointments takes at least 30 minutes or more and then we have follow-up paper work to do as well. There isn't enough time in our schedules to cover the request.

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# M O N T H L Y   R E P O R T

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**DATE:** December 1, 2025

**TO:** Dennis Bullen, Interim Town Manager

**FROM:** Ruth E. Birtz, Economic Development Administrator and Assessor

**RE:** Monthly Report for October and November

## **Passport Activity:**

Passport activity is listed below.

MONTH	FY20	FY21	FY22	FY23	FY24	FY25	FY26
July	28	1	10	17	16	13	18
August	27	3	10	15	14	7	19
September	7	2	4	5	6	13	21
October	23	5	8	22	8	20	26
November	18	3	9	9	4	7	17
December	26	3	10	20	6	9	
January	22	5	6	33	32	28	
February	22	2	9	24	13	23	
March	5	8	14	12	27	22	
April	0	7	9	7	23	36	
May	0	7	7	17	19	23	
June	0	9	9	15	13	26	
<b>Totals</b>	<b>178</b>	<b>55</b>	<b>105</b>	<b>196</b>	<b>181</b>	<b>227</b>	<b>101</b>

## **Assessing:**

Byron Sanderson was hired as a property lister. Byron has done a great job reviewing areas I have identified with potential property issues. I will have a full report on the inspections and the results by the January meeting. Another issue that keeps arising is the exemptions being not applied properly. A complete audit was done of the Veterans Exemptions. We issued a total of 144 exemptions last year. Of those we found two that were applied that should not have been. The two were qualified veterans who sold their property to someone else who did not qualify. The exemption was not removed in error. That has been corrected. We also found 4 veterans that should have been getting the exemption that were not getting the exemptions. I will have an agenda item on the January council meeting requesting an abatement to cover these errors. With Ed completing these audits we are also taking the opportunity to make sure our records are complete. Exemptions that have been applied for the Homestead that do not have an application on file, we are having the homeowner supply us with one. We have had a transition of individuals handling these applications. Some have been misfiled or misplaced. This will get everything up to date and documented. The Homestead exemptions were previously audited by Revenue Services. The Town of Lincoln has over 1500 Homestead exemptions; 4 exemptions were found that did not qualify. Again, this has been corrected. The next item to be completed is to update the tax maps. With all of my responsibilities this has been difficult to get to.

As I stated in my Code Enforcement report, I was on vacation most of the month of November. Below is my coverage plan in my absence for Assessing and Economic Development.

<b>Assessing Functions</b>	
Homestead Exemptions	File for Ruth's return
Treegrowth	File for Ruth's return file
Mortgages	Ruth
Veterans Exemptions	File for Ruth's return
Property transfers	File for Ruth's return
801 Requests	File for Ruth's return
Real estate and business equipment inquiries	Provide inquiry sheet
Addressing requests	Provide inquiry sheet
Property inspections	Byron
Property Splits	File for Ruth's return
Mapping updates	File for Ruth's return
Valuation updates from ongoing inspections	Report will be in the Dec monthly report
Purchase orders and invoicing	Up to date upon departure/file
Payroll myself and Byron	Ruth's has been provided to Cindy, Byron will file with Melissa
<b>Economic Development reports etc.</b>	
Sams.gov updates	Up to date upon departure
Invoicing	Up to date upon departure
Reporting	Vicki
Grant submissions	Vicki
Mill inspections and project access	Vicki/Bruce
Asap	Cindy/Vicki
MDECD	Vicki

### **TIF Budget Report:**

Below is the estimated TIF budget for the FY2026. The numbers below reflect the actual amounts committed. Expenditures in Events and in Recreation are typically high. Summer activities mostly occur in July-August and Loon Fest is also in July. This is anticipated and typical. The actual TIF budget for this year is \$580,832.01. The amount listed reflects donations to offset the Loon Festival, reserves from FY2025 that were moved into budget for items budgeted for FY2025 that the invoices came in FY2026, and grant reimbursements anticipated.

TIF-Rollins	Budget	Expended	Balance	% Budget	%Income received
Events	\$86,243.99	\$57,328.77	\$28,915.22	66%	50%
Economic Development	\$348,079.00	\$261,217.91	\$86,861.09	75%	
Communications	\$118,851.72	\$45,887.13	\$72,964.59	39%	
Director	\$87,000.00	\$71,784.60	\$15,215.40	82%	
Debt Service	\$14,000.00	\$8,754.90	\$5,245.10	63%	
Utilities					
Cemetery, Parks and Recreation	\$86,288.79	\$52,193.24	\$36,456.14	60%	
<b>Totals Rollins</b>	<b>\$740,618.79</b>	<b>\$497,166.55</b>	<b>\$243,452.24</b>	<b>67%</b>	
Reserve-dam	\$24,534.47	\$1,583.60	\$22,950.87	6%	
TIF Bangor Gas	\$64,644.08	\$32,322.04	\$32,322.04	50%	
TIF Lakeview Senior Housing	\$41,812.44	\$20,906.22	\$20,906.22	50%	

### Economic Development:

The current grant-loan-remediation efforts at the mill are listed in the following chart.

Grant	Loan	Source	Status	Project Description
<b>205,000</b>		MDF	Received and closed	Environmental Studies
650,000		EPA	Received/closed	Environmental assessments
\$250,000	\$250,000	MDEP	Received/in process	Remediation Biofine parcel
\$366,250	\$366,250	MDEP	Received/ closed	Remediation of building 6&7
\$750,000		EPA	Received/in process	Remediation of Lagoons and waste water treatment plants
\$194,000 \$50,000	\$140,000	EMDC DECD	Received /in process	Remediation building #22
\$70,000		EMDC	Received/closed out/completed	Permitting of Asbestos containment site
\$15,000	\$15,000	EMDC	Received/in process	Scale Shack remediation
\$1,550,000 (\$500,000)	\$500,000	MDEP	submitted/and awarded a grant loan in a smaller amount	Construction of asbestos containment site
\$3,500,000		CDS	Received /Application has been processed/contract pending.	Utility and road upgrades Depot street entrance
\$5,000,000		EPA	Received/in process	Lot 3 Remediation
\$500,000		EPA	Approved in process	Community Wide Assessment
\$4,000,000		EPA	Submitted/denied Will resubmit	Lot 3 West Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 4 east Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 4 West Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 5 Remediation
\$400,000		EPA	Approved in process	Remainder of lot 2

				remediation
4,500,000		CDS 2025	SEE NOTES	Utility and road upgrades Scale Road Entrance
4,000,000		CDS 2026	Submitted and preliminary approval received.	Utility and road upgrades Scale Road Entrance
	15,000,000	RDA	In process/approved	Waste water treatment plant
3,700,000		EDA	Submitted this month, received approval of first phase of grant process, now in second phase of approval	Innovation center
638,000		NBRC	Received/in process	Innovation Center
	\$500,000	MTI	This application was denied.	Gap funding innovation Center
	\$450,000	MDA	Submitted and approved	Gap funding innovation center
\$100,000		EPA	Received and work performed and administered by EPA	Planning Brownfield Remediation technical assistance
250,000	200,000	DECD	Application was for 1,000,000. Received half for remediation of another portion of building 22	More cleanup of building 22

Economic Development Table notes;

1. We are currently working on the RFPs for the reconstruction of Depot Street and the water and sewer lines into the Innovation Center and Biofine.
2. We had submitted a second CDS request for 5.4 million for infrastructure improvements on Scale Road. We received preliminary approval for 4 million.
3. The 638,000 NBRC grant that was requested for construction of the Innovation Center has been on hold for 4 years now. The primary reason was \$638,000 would not be near enough to construct the facility. We are in process of applying to EDA for this. NBRC has approved our request to use this grant for furnishing the facility. We have been approved and given the go ahead to move forward with this.
4. Building 22 and the scale shack remediation efforts have begun.
5. The lagoons have been de-watered. The next step in this project is sludge removal.
6. We received a grant/loan for \$450,000 for continuing remediation of building 22.

Grants outside the mill site; I received the \$70,000 grant filed on behalf of public works for stormwater. A grant for \$650,000 has been submitted to FEMA for repairs and engineering on the dams. A grant for the rail spur into the mill was submitted to the Department of Transportation for \$500,000. This is half the cost to construct the spur. The grant was a 50/50 required match/grant. We are currently preparing to submit 3 grants for \$4,000,000 each for clean up at the mill site.

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# MONTHLY REPORT

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**DATE:** December 1, 2025  
**TO:** Dennis Bullen, Interim Town Manager  
**FROM:** Ruth Birtz, Alternate Code Enforcement Officer  
**RE:** Monthly Report for October and November of 2025

Permits	REVENUE YTD	FY2026	FY 2025	REVENUE FY2025
Building	\$5,754.00	51	107	\$18,896.00
Electrical	\$1,500.00	20	43	\$3,880.00
Plumbing	\$3,845.00	26	59	\$11,915.00
Home Occupation	0.00	0	2	\$120.00
Sign	\$100.00	1	8	\$280.00
Land Use Permit	\$100.00	1	19	\$2,090.00
Street Opening	\$50.00	1	19	\$1,100.00
Wood Boiler / Junkyard/Demo	0.00	0	1	\$20.00
Subdivision	\$2,300.00	2	1	\$1,000.00
<b>TOTALS</b>	<b>\$13,649.00</b>	<b>102</b>	<b>259</b>	<b>\$39,301.00</b>

Total of permits issued is listed above. We are now at 52% of anticipated revenues for the FY2026 fiscal year.

In Amanda absence. I have been handling the issuing of permits, all questions regarding building, shoreland zoning, complaints and business questions. Bruce Arnold has been assigned the task of construction inspections, septic, internal plumbing, tree cutting in the shoreland, and electrical inspections.

I was on vacation the better part of November. During my absence a work plan was left that delegated responsibilities. I worked remotely my entire vacation to make sure things ran smoothly and if issues came up staff couldn't answer, I would address them.

Code Enforcement Tasks	
Building permits	Ed/Bruce
Inspections	Bruce
Payments and copies	Kellsey/Shawn/Ed
Inquiries	Kellsey/Ed/Bruce

Planning Board had a meeting on November 25<sup>th</sup>. They approved two subdivisions, Beaver Cove and the Tobin Brook subdivision. They also discussed impact fees as requested by the Egg Pond Road Association. This was tabled due to technical issues with zoom. It is planned to have further discussion in December. One additional item that will be on the next agenda is food sovereignty.

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# MONTHLY REPORT

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**DATE:** December 1, 2025  
**TO:** Dennis Bullen, Interim Town Manager  
**FROM:** Shawn Rogers, Events and Communications Director  
**RE:** Monthly Report for November

## *Events:*

November has been a month spent planning and promoting our Christmas Events. Like last year, we have one weekend that is full of events in December! The list of events around town and the times are below.

### **December 6**

Breakfast with Santa 8am-11am, Ella P Burr. Tickets are \$5  
MA Class of 2026 Festival of Trees, MA, 10am-6pm, \$2 entry  
MJHS Craft Fair to benefit MJHS Food Pantry, MJHS, 9am-2pm \$2  
Festival of Lights Parade and Tree Lighting, 5pm. Downtown Lincoln

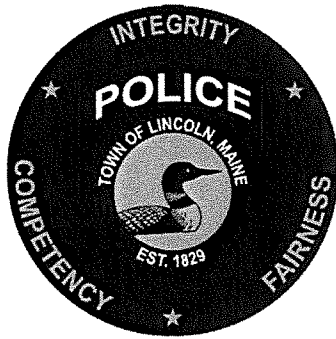
### **December 7**

WWII Veteran, Bob Miller's 102<sup>nd</sup> Birthday Party, 1pm. Our Heroes Military Museum

## *Communications:*

December and January will be spent focusing on Communications. Since I've been here, communications has taken a little bit of a backseat as I usually always have an event happening.






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## P O L I C E   M O N T H L Y   R E P O R T

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To: Dennis Bullen, Interim Town Manager  
From: Lee Miller - Police Chief   
Date: December 1<sup>st</sup>, 2025  
RE: Police Department Report for November 2025

### Police Department Updates

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#### *Message from Chief Miller*

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This past month has largely been spent operating out of the trailer and the lobby. The landlord has completed his remediation work within the police department; however, when two rooms were tested, they still came back positive for mold. While he initially took appropriate steps to contain the affected areas, many of the safety barriers were later removed. Unfortunately, the cleaning did not meet our expectations, and our staff had to re-clean portions of the area to ensure it was safe. The court also raised concerns due to the lack of proper safety barriers.

If our independent test results come back clear, I am hopeful we will be able to move back into the building for the time being. If not, we will be facing a much larger and more serious issue. Moving forward, my plan is to present the council with several relocation options, as I do not believe our current facility is a viable long-term solution.

On another note, I have been recently appointed to the Safe a Life Board of Directors. I have been attending meetings since beginning my role as Police Chief. I believe it is important for us to have a presence in this area and to support a group that is doing meaningful work to expand resources and funding for individuals in recovery.

I also welcome the opportunity to sit down individually with any new councilors who would like to learn more about the police department, our operations, and the reasons behind our practices. I value open communication and would be happy to answer any questions or provide insight at any time. Please don't hesitate to reach out.

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#### *Policies and Administrative*

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As reported in the media, the February officer-involved shooting has been determined to be **justified** by Attorney General Frey. A copy of that report is attached to this month's report. In the

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#### *Policies and Administrative Cont.*

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coming month, I will also share the findings of our **Critical Incident Review Committee**, which focuses not on justification, but on evaluating **policy, training, tactics, and operations**—highlighting both strengths and areas for improvement. I was only one month into this role at the time of the incident, and I am pleased to report that many of the committee's recommendations were already addressed or completed before the report was finalized.

The committee includes Chief Chris Bailey (Hampden PD), Lt. Brian Harris (Maine State Police), Emily Gever (mental health professional), Dennis Bullen (community representative), and Professor Cornel Plebani (law enforcement and mental health professional), ensuring a broad range of professional and community perspectives. The group received a detailed multi-hour briefing from David Caron, the lead investigator, and reviewed departmental policies and training records. This is standard practice in officer-involved shootings and required to complete. One major recommendation—the **implementation of body cameras**—has already been completed. We remain committed to transparency and continuous improvement, and the committee's full findings will be shared once finalized and included in our end-of-year summary.

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#### *Grants*

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I have submitted two grants: one for OUI enforcement and another to support Drug Recognition Expert (DRE) training for Officer Morales, who has been accepted into the program for 2026. Once we receive the OUI grant award, we will be able to finalize details that will allow officers to work overtime details specifically focused on OUI enforcement in Lincoln.

We have also received the funding for our new radios for both officers and vehicles, thanks to the Firehouse Subs grant, which provided over \$30,000 to update our radio system. Most of these radios have already arrived and are being installed. All portable radios have been issued to our officers, and some of the older units will be redistributed to other departments.

## ***Grants cont.***

We also received approval to use our JAG funds. Each year, these funds are awarded based on our NIBRS reporting, which reflects our annual crime statistics. These funds were used to purchase a new LIDAR unit—a laser-based speed detection device that is more precise than traditional radar and can be aimed at a specific vehicle. This equipment will be especially useful on busier roads, such as West Broadway.

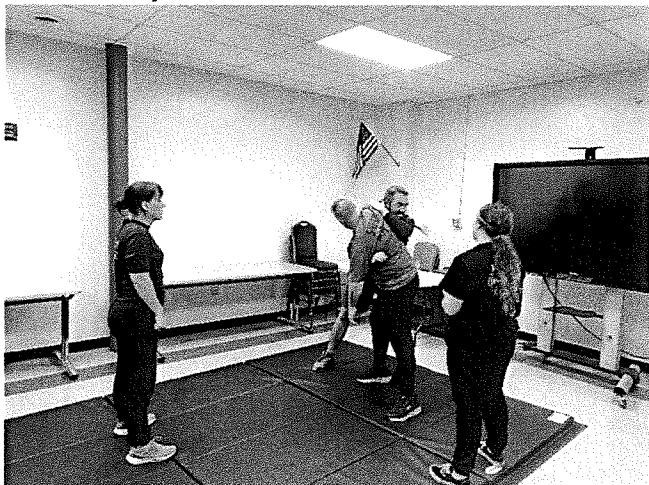


Additionally, our speed enforcement grant was approved, which includes funding for two new radar units. This allows us to standardize the same radar system in every patrol vehicle for consistency and reliability. When I arrived, we had at least three different types of radars, several of which were unreliable and should not have been in service. This grant will also fund overtime details for officers conducting speed enforcement in Lincoln.

Finally, I am currently awaiting decisions on several additional grant applications through the Penobscot County EMA, which are expected to be awarded within the next couple of months.

## ***Trainings***

This month, our training efforts focused on self-defense, which is a critical component of our job and a required annual certification through the Maine Criminal Justice Academy. Each year, officers must complete mandatory training to maintain their certification. One of these required topics is our self-defense program known as **MARC** (Mechanics of Arrest, Restraint, and Control), which was instructed this month by Officer Winslow. In addition to hands-on



## ***Training Cont.***

training, some required topics are completed through our online training platform.

I also attended the Fall Maine Chiefs Conference in Auburn. This conference provided valuable leadership training and the opportunity to meet with other police chiefs and senior law enforcement officials. These networking opportunities are extremely important, as they allow us to share ideas, learn from one another, and build relationships that ultimately benefit our department and our community.

We have continued our distance learning program through Daigle Law Group, which provides monthly supervisory training. Each month, I assign a course to our supervisors that addresses key leadership topics and issues relevant to law enforcement. I strongly believe leadership training must be continuous, as policing and supervision are always evolving. This month's training focused on effective leadership for supervisors, with emphasis on how policy, training, and supervision impact the outcomes of significant use-of-force incidents.

In the coming month, we will be finishing up all remaining annual training requirements to ensure every officer remains fully compliant with Maine Criminal Justice Academy standards.

## ***Patrol Highlights***

During the month of November, patrol handled 12 cleared adult arrests, including cases involving domestic violence and operating under the influence (OUI). One notable incident involved a Class B aggravated domestic assault; the subject remains in custody due to the severity of the offense.

Officer Winslow had an exceptionally busy day, handling back-to-back OUI arrests. OUI cases are often more complex than they appear, as these are frequently contested in court. Officers must ensure every step is done correctly, from documenting probable cause during field testing to administering the Intoxilyzer test at the station according to proper procedures. These cases can occupy an officer for several hours, including the time needed to complete detailed reports. In many situations, officers handle these incidents alone, which further extends the time commitment.

## ***Staffing***

We are excited to announce that we have hired a new officer! Tony Manna will be starting his law enforcement career with us on December 15th. He will begin training with our department immediately and continue preparing for the Basic Law Enforcement Training Program (BLETP) academy in February. While the academy typically begins in mid-January, the start date has been moved back two weeks this

year to allow more cadets to attend. The class can accommodate approximately 86 cadets.

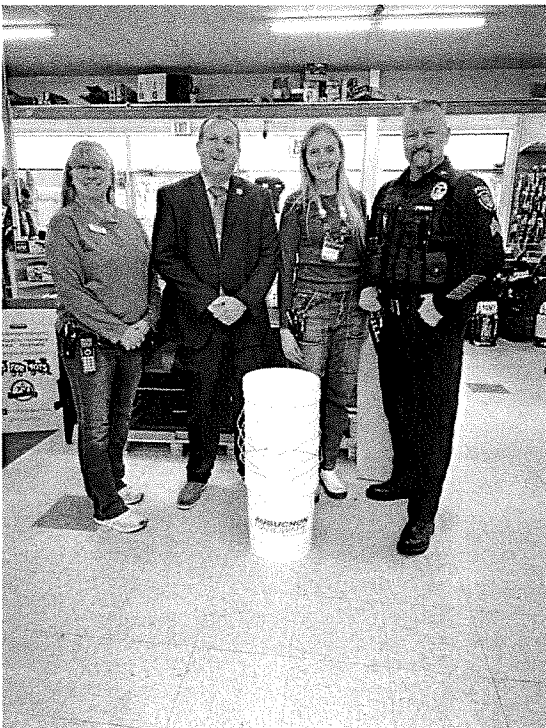
We also had another candidate in the hiring process who did not pass the background check. It is crucial for us to ensure that every officer we bring on board meets the highest standards of integrity and professionalism, which is essential to maintaining the trust and quality of our department.

Additionally, we are proud to recognize Officer N. Milner and Officer House, who will be graduating from the academy on December 19th at 10:00 a.m. Upon returning, they will begin their field training program, which will continue through April. We do not place officers on the road until they have completed this rigorous training, ensuring they are fully prepared. This process aligns with the standards followed by other law enforcement agencies.

Over the next month, we will also be conducting evaluations for our department as we look ahead to 2026 and discuss officers' professional goals. Evaluations are an important tool for growth, providing clarity on expectations and helping identify areas for improvement. Supervisors will work closely with officers to ensure ongoing development and support.

### **Community Outreach**

This month, we launched an exciting new initiative called **Sand for Seniors**. We partnered with **Aubuchon Hardware**, who generously donated the buckets, and so far, we've distributed 8 or 9 to seniors in need.



### **Community Outreach Cont.**

I also visited the **food cupboard** last week and spoke with the staff about strengthening our partnership. Together, especially with Katie from **CHCS**, we're working to ensure that if we encounter residents facing food insecurity, we can provide them with food directly from the station. Additionally, we're collaborating on our **"Parking Tickets for Food"** program. Under this initiative, residents who receive a parking ticket can choose to pay with a food donation instead of a fine, and all contributions will be donated to the food cupboard.

### **Law Enforcement in Action: how we do the job**

A few months ago, I mentioned this topic in my monthly report, and with several new councilors on board, I thought it would be a good time to revisit. I'd like to take a moment to discuss the hiring process and what it takes to become a police officer.

It's no secret that hiring in law enforcement has changed significantly over the years. Back in the late '90s and early 2000s, agencies often received over 100 applications for a single position. Today, we're lucky to get just a handful.

So, what is a *conditional offer*? Simply put, it allows us to take the next steps in evaluating a candidate more thoroughly. Once the offer is made, candidates sign several forms that grant us permission to collect background information. They also complete a detailed 20-page Personal History Statement, a Pre-Polygraph Questionnaire, and a Conditional Offer Letter outlining the rest of the process.

Given how busy Detective Jacobs is, we use a background investigation company to help speed things up. The company is owned by a former law enforcement professional and does excellent, thorough work—often more cost-effectively than if we were doing it in-house.

If the background check is successful, the next step is the polygraph exam. This is a tool to verify truthfulness and identify any disqualifying conduct. We understand that people make mistakes—what we're looking for is honesty and accountability.

Next is the psychological evaluation. It's a two-day process: the first day involves a written assessment to evaluate mental fitness for the job, and the second day includes a face-to-face interview with a licensed psychologist to review the results.

After passing the psychological exam, candidates complete a physical and are eligible to start working. At that point, they can be placed on the list for the police academy, which runs twice a year—once in August and once in January.

### ***Law Enforcement in Action: how we do the job Cont.***

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While waiting for the academy, we try to get new hires through Phase I and Phase II of the part-time law enforcement course. Once those are complete, they can begin working on the road under the supervision of a Field Training Officer (FTO). Our FTO program lasts about three to four months.

The police academy itself is 18 weeks long, Monday through Friday. Upon graduation, officers earn their "blue pin," marking them as full-time certified officers.

From the initial background investigation to being fully on the road, the entire process can take well over a year. And even after that, it often takes about three years for an officer to feel truly confident handling the wide variety of calls we deal with.

Even after 20 years in this profession, I still occasionally come across a call that makes me pause and scratch my head. That's the nature of this job—it keeps us learning every day.

**Monthly Stats: Law Incidents: 354, Traffic Stops: 74, Total Criminal Violations: 12**

AARON M. FREY  
ATTORNEY GENERAL



STATE OF MAINE  
OFFICE OF THE ATTORNEY GENERAL  
6 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0006

TEL: (207) 626-8800  
TTY USERS CALL MAINE RELAY 711

REGIONAL OFFICES  
84 HARLOW ST. 2ND FLOOR  
BANGOR, MAINE 04401  
TEL: (207) 941-3070  
FAX: (207) 941-3075

125 PRESUMPSHOT ST., SUITE 26  
PORTLAND, MAINE 04103  
TEL: (207) 822-0260  
FAX: (207) 822-0259

14 ACCESS HIGHWAY, STE. 1  
CARIBOU, MAINE 04736  
TEL: (207) 496-3792  
FAX: (207) 496-3291

This is a public document

November 7, 2025

Chief Lee Miller  
Lincoln Police Department  
29 Main Street  
Lincoln, Maine 04457

Dear Chief Miller:

This office has completed its investigation and legal review of the incident on February 12, 2025, in Lincoln, involving the use of deadly force by Sergeant Michael Winslow and Officer Kristofer Milner of the Lincoln Police Department, that resulted in the death of 37-year-old Derek Beach of Lincoln.

Factual Summary

On January 14, 2025, Mr. Beach was involved in a domestic incident with his estranged wife. Later that day, Mrs. Beach applied for and was granted a Protection from Abuse Order. The Protection Order prohibited Mr. Beach from having contact with Mrs. Beach and their two minor children. The Protection Order also prohibited Mr. Beach from being at the family residence, located at 7 Whalen Street in the Town of Lincoln. Shortly after being served a copy of the Protection Order, Mr. Beach contacted Mrs. Beach via text message and also called and spoke with one of the minor children, in direct violation of the Protection Order. The violation was reported to the Lincoln Police Department. When Mr. Beach was located, he was taken into Protective Custody and brought to a hospital for a mental health evaluation.

Upon release from the hospital, Mr. Beach was arrested for a violation of the Protection Order based on the contact with Mrs. Beach that occurred on January 14, 2025. Mr. Beach was later released on bail with conditions of no contact with Mrs. Beach or the two minor children and that he was not to return to the family residence, located at 7 Whalen Street in the Town of Lincoln.

At approximately 8:36 pm, on February 12, 2025, Penobscot County Regional Communication Center (PCRCC) received three 911 calls reporting that Derek Beach was at 7 Whalen Street in Lincoln in violation of the Protection Order. Mr. Beach's presence at the home would also have been a violation of his bail conditions. One caller also reported that Mr. Beach

had a knife.<sup>1</sup> Mr. Beach's two minor children and two other adults were at the residence when Mr. Beach forced his way into the residence. While inside the residence, Mr. Beach spoke with Mrs. Beach on the phone. Mrs. Beach was not at the residence when Mr. Beach forced his way into the residence.

At approximately 8:39 pm, Officer Milner was dispatched by PCRCC to 7 Whalen Street. Sgt. Winslow overheard the dispatch and advised PCRCC that he would also respond. Both officers were aware that Mr. Beach was not permitted at the residence because of a protection from abuse order and he was currently in the kitchen of the home with a knife. Officer Milner was familiar with Mr. Beach because of prior employment with the Town of Lincoln.

Sgt. Winslow arrived first and entered the mudroom of the home. Sgt. Winslow observed Mr. Beach in the kitchen with a wet, red/brown stain in the area of his left chest. When Sgt. Winslow first arrived, he did not see the knife but could hear what he perceived was the tapping of the handle of a knife on a counter. When Sgt. Winslow asked Mr. Beach about the injury, Mr. Beach escalated his behavior so Sgt. Winslow did not inquire about the injury again. Officer Milner arrived a short while later. He also observed the injury to Mr. Beach's left chest and radioed for EMS to standby. Officer Milner explained to Mr. Beach that he might recognize him because they both worked for the town. Both Officers implored Mr. Beach to allow them to help him. While the officers were attempting to de-escalate the situation, Mr. Beach became increasingly agitated and said that he wasn't going back to the hospital or to jail.<sup>2</sup>

Mr. Beach asked the officers to allow him to speak with Mrs. Beach, who had arrived at the home. Sgt. Winslow advised that seeing Mrs. Beach under these circumstances could not happen at this time but perhaps in the future. Mr. Beach took the knife and pointed it against his chest in the area where he was already injured. Sgt. Winslow warned Mr. Beach to drop the knife, or he would be tased. When Mr. Beach refused to drop the knife, Sgt. Winslow stepped into the kitchen and tased Mr. Beach, who stiffened and fell to the floor, suggesting to Sgt. Winslow and Officer Milner that it was a successful taser deployment. Sgt. Winslow noted he still had the knife in his hand when he was tased. Sgt. Winslow approached Mr. Beach with the intent of taking him into Protective Custody. Officer Milner had also entered the kitchen. When Sgt. Winslow got close to arm's reach of Mr. Beach, Mr. Beach suddenly stood and charged at Sgt. Winslow. Sgt. Winslow dropped his taser, pulled out his firearm and attempted to retreat backwards, but Mr. Beach continued charging at him. Sgt. Winslow fired his gun while Mr. Beach was charging him. Although he did not see the knife in Mr. Beach's hand at this time he fired, he believed Mr. Beach was coming at him with the knife. Sgt. Winslow described being

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<sup>1</sup> It was later determined that Mr. Beach took the knife from a knife block located in the kitchen of the residence.

<sup>2</sup> While Sgt. Winslow and Mr. Beach were talking, Mr. Beach suggested to Sgt. Winslow several times that Sgt. Winslow's firearm was the only solution to his problems which lead Sgt. Winslow to believe that Mr. Beach wanted Sgt. Winslow to shoot him. Sgt. Winslow told him that was not going to happen.

very close to Mr. Beach at the time he shot. Although Officer Milner could not see the knife in Mr. Beach's hand, he believed it was still in his outreached hand as he was approaching Sgt. Winslow so he fired his gun. Officer Milner later told investigators that he was approximately 2-3 feet from Mr. Beach and Mr. Beach was within arm's reach of Sgt. Winslow when he fired his gun. Officer Milner believed that Mr. Beach was attempting to stab Sgt. Winslow in hopes law enforcement would shoot him.

Mr. Beach was pronounced dead at the scene. A post-mortem examination was conducted by the Medical Examiner's office who concluded that Mr. Beach died as a result of multiple gunshot wounds.

### Discussion and Legal Analysis

The Office of the Attorney General has exclusive responsibility for the direction and control of any criminal investigation of a law enforcement officer who uses deadly force while acting in the performance of the officer's duties.<sup>3</sup> The detectives who conduct these investigations are independent of any other law enforcement agency. The sole purpose of the investigation in this matter was to determine if a criminal prosecution was warranted or if self-defense or the defense of others was reasonably generated by the facts.<sup>4</sup> Any such prosecution would require the State to disprove self-defense or the defense of others beyond a reasonable doubt. The investigation did not include an analysis of whether any personnel action might be warranted, whether the use of deadly force could have been averted, or whether there might be civil liability. Indeed, state law provides that the fact that conduct may be justifiable under the law does not abolish or impair any other available legal remedy.

Whether the use of force by a law enforcement officer is reasonable is based on the totality of the particular circumstances and judged from the perspective of a reasonable officer on the scene, allowing for the fact that police officers are often forced to make split-second decisions about the amount of force necessary in a given situation. The legal analysis requires careful attention to the facts and circumstances of each case, including the severity of the crime threatened or committed and whether the suspect poses an immediate threat to the safety of others.

### Conclusion

It is our determination that when Sgt. Winslow and Officer Milner fired at Mr. Beach, they reasonably believed that Mr. Beach was charging at Sgt. Winslow with a knife in his hand with

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<sup>3</sup> 5 M.R.S. § 200-A

<sup>4</sup> Under Maine law, for a law enforcement officer to lawfully use deadly force in self-defense or the defense of others, two requirements must be met. First, the officer must reasonably believe that unlawful deadly force is imminently threatened against the officer or another person and, second, the officer must reasonably believe that the use of deadly force is necessary to defend the officer or other person. 17-A M.R.S. § 107(2)(A).

the intent to cause death or serious bodily injury to Sgt. Winslow. The Officers tried to reason with Mr. Beach to put the knife down and tried to use less than lethal force to take Mr. Beach into custody. Although neither officer saw the knife in Mr. Beach's hand at the moment of the shooting, Mr. Beach had the knife in his hand when he was tased and neither officer saw him drop the knife after he was tased. Officer Milner saw Mr. Beach's outstretched hand as he was charging Sgt. Winslow and believed he was about to use unlawful deadly force against Sgt. Winslow, so he shot Mr. Beach in defense of Sgt. Winslow. At the time that Mr. Beach charged Sgt. Winslow, he came close to arm's reach of Sgt. Winslow before Sgt. Winslow fired his gun. It was reasonable for Sgt. Winslow to believe it necessary to use deadly force to protect himself. All the facts and circumstances point to the conclusion that Sgt. Winslow and Officer Milner acted in self-defense and defense of another when they shot Mr. Beach.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron M. Frey". The signature is fluid and cursive, with the first name "Aaron" being the most prominent part.

Aaron M. Frey  
Attorney General



**DATE:** December 1, 2025  
**TO:** Town Manager  
**FROM:** Les Brown Fire-EMS Chief  
**RE:** November 2025 Monthly Report

The mini pumper was sold to a department in Vermont. The Council voted to allow the money to be spent from this sale on a UTV and trailer. These items have been ordered. The new ambulance should be here soon.

We have done our daily, weekly, and monthly training for the month. We have two employees in their last few months of Medic school.

Vacations, floaters, and employees taking classes, has been our overtime this month. Grants for training are being used.

[illegible]

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# M O N T H L Y   R E P O R T

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**DATE:** December 1, 2025  
**TO:** Dennis Bullen, Town Manager  
**FROM:** Chuck Briggs, Public Works Foreman  
**RE:** November FY26

**ACTIVITIES:**

Winter weather is slow in coming this year. We have deployed 3 times for mostly sanding with one small scraping event. A nice way to break-in some newly hire snow plow operator. Then in between storms we have a small number of smaller jobs which is referred to as "filler jobs".

As a normal maintenance practice pre-winter season, a ditch clearing effort began this month and will continue into December. This task is essentially clearing out the existing drainages of any logs, brush, trash and any other debris that may be present and inhibit water flow. This is a thankless but very important process and is done every year to some degree. This year is a much larger undertaking than has been the case in recent years.

As is normally the case, the PWD assisted in election equipment set up and break down. This year was an enlarged effort, this due to a larger expected turn-out and an adjusted exterior layout. The process went smoothly as expected.

The patch crew was deployed multiple times this month in an effort to position the streets within the Town in as good and smooth of a condition as possible. This is done thru out the year but a larger and more thorough methodical effort is made as snowfall approaches. Early season and late season are the busiest for the patch crew as the freeze/thaw cycles of the season create the defects in the road commonly known as potholes.

A crew was deployed to re-install the bracketry and the seasonal banners on the street lights along Main Street. These were removed as part of the Main Street Renovation. This became a joint effort between the Rec Department and the PWD.

The Memorial Square will again display a Christmas Tree and the PW provided the felling, the transportation, and the placement of a tree generously donated by the Joe Pacheco Family. A sequential order of images showing the procurement can be seen on the Town Web sites.

We also deployed the newly acquired vac truck clean assist in getting basin free of leaves this fall so our underdrain could take on the fall rains. I was very pleased in the reports I heard from the crew on how well this worked.

**PUBLIC WORKS MONTHLY REPORT**  
**CONTINUED....**

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The resident mechanic had a busy stretch this month. Winter transition was completed meaning all the plow trucks and snow clearing and removal equipment was put into winter readiness. This is an extensive operation, with some of the equipment taking a day or more to transition. The Police Department delivered 2 cruisers that received oil changes and general inspections. T-11 made a visit to the shop and had the tires checked for overinflation as a warning light had come on. The offending tire pressure was then reduced. The sander in T-8 experienced an electrical malfunction and the faulty connection was replaced. The sander was installed in the pick-up at that time. The belt in the spreader was worn and was replaced. Truck #9 received a complete set of tires. This was a scheduled event that had been purposely delayed until just prior to snow season. All normal PM was performed and records of same are kept at the facility. Trailer #2 from the Transfer Station was in for some needed repairs for a state inspection. Repairs made where brakes all the way around, some marker lights out and a few tires and rims.



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## M O N T H L Y   R E P O R T

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**DATE:** November 3, 2025  
**TO:** Town Manager  
**FROM:** Dennis Bullen, Transfer Station Director  
**RE:** NOVEMBER, FY2026

### ACTIVITIES:

As the season brings shorter days and cooler nights, there is a decrease in traffic experienced at the Transfer Station. This is the time of year that we ship out everything we can in order to open up storage space in the containers. This minimizes the possibility of needing to make a shipment in inclement weather.

The lesser traffic visiting the facility results in reduced SMW totals and also lower recycling numbers. The SMW total for the month was 280.70 tons, delivered to Juniper Ridge Landfill. This conveyance required 12 trips. This was a lessened difference of nearly 60 tons delivered last month. BYPASS remains in effect.

As is now customary, cardboard led the recycling charge. 20 bales were collected and processed, a step down from the 24 bales collected last month. A single bale of newspaper was also collected and processed.

Several outbound shipments were made this month. A full truck load of cardboard went out. This shipment consisted of 40 bales. A full shipment of newspaper totaling 26 bales was also shipped out. A shipment of EWASTE went out, estimated at 1200 lbs. Lastly, 2 loads of mixed metal left the facility. The price remains low, \$70.00 per ton being the latest price.

The fire pit saw unexpected usage this month. Consequently, the fire burned for 12 days. The Transfer Station took possession of the John Deere backhoe, formerly assigned to the Public Works Department. This is a huge upgrade from the Case dinosaur that was the resident there.

Mechanical issues were minimal this month. Trailer #2 received a brake overhaul. All normal PM was performed and records of same are kept at the facility.

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**Materials Shipped:**

The following table is a running tally of materials that left the facility this month. This table also reflects a running total for the Fiscal Year.

**Materials Shipped**

<b>Materials</b>	<b>MTD</b>	<b>FYTD</b>	<b>Comments</b>
Cardboard	40 Bales	82 Bales	1000lbs. per bale
Newsprint			1700lbs. per bale
Plastic #2			700lbs. per bale
SOW			780lbs. per bale
Light Iron & Tin	2 Loads	8 Loads	Tons vary per load
Glass			
Ash		8 Tons	12-15 tons per load
Waste Oil		1,400 Gal	Gallons shipped
E-Waste *	1,200 LB	9,100 LB	LB. of items shipped
Equipment Tires			Tons of items shipped
Freon Removal		203 Units	# Of units
Fluorescent Bulbs Mixed		437 Bulbs	# Veolia for recycling
4ft Bulbs		240 Bulbs	# Veolia for recycling
8ft Bulbs		25 Bulbs	# Veolia for recycling

## Juniper Ridge Landfill SMW Delivery Totals Trash Tonnages

### Fiscal Year 2025

### Fiscal Year 2026

Month	Tons	Tipping	Cost	Month	Tons	Tipping	Cost
July	404.22	\$95.00	\$ 38,400.90	July	330.08	\$95.00	\$31,357.60
Aug	349.32	\$95.00	\$ 33,185.40	Aug	285.02	\$95.00	\$27,076.90
Sept	332.71	\$95.00	\$ 31,607.45	Sept	355.22	\$95.00	\$33,745.90
Oct	334.24	\$95.00	\$ 31,752.80	Oct	341.86	\$95.00	\$32,476.70
Nov	295.71	\$95.00	\$ 28,092.45	Nov	280.70	\$95.00	\$26,666.50
Dec	296.45	\$95.00	\$ 28,162.75	Dec		\$95.00	
Jan	281.18	\$95.00	\$ 26,712.10	Jan		\$95.00	
Feb	238.20	\$95.00	\$ 22,629.00	Feb		\$95.00	
Mar	296.07	\$95.00	\$ 28,126.65	Mar		\$95.00	
Apr	288.41	\$95.00	\$ 27,398.95	Apr		\$95.00	
May	388.5	\$95.00	\$ 36,907.50	May		\$95.00	
June	342.88	\$95.00	\$ 32,573.60	June		\$95.00	
Total	3,847.89	\$95.00	\$ 365,549.55		1592..88	\$95.00	\$151,323.6

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## M O N T H L Y   R E P O R T

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**DATE:** December 2, 2025  
**TO:** Dennis Bullen, Interim Town Manager  
**FROM:** Brendan Crocker, Cemetery, Parks and Recreation Director  
**RE:** September 2025

### **ACTIVITIES:**

The month of November marked a beginning of change in the recreation department. It was the first month where most of the focus was all on the recreation side of things due to the arrival of winter. Most of the month was spent on three things. The first was the interview process for a new recreation administrative assistant after the departure of Kellsey Grass. We received a great deal of interest in this position; we interviewed six candidates and out of those six we hired Taylor Wotton. Taylor starts on Dec 8<sup>th</sup> and will be a great addition to the team and I look forward to working with her.

The 2<sup>nd</sup> thing was the start of the EMBL season. We have fielded three teams this winter with a 5/6 grade girls' team, 7/8 grade girls and boy's teams. The beginning of the month was spent finalizing a lot of the administrative agenda items that come from being in this league like finalizing the rosters and coaches, making sure all the paperwork they need was filed and paying out the registration fee. They started their seasons on November 9<sup>th</sup> and at the time of this writing all three teams have played four games. The boys are 3-1, the girls 7/8 are 1-3, and the 5-6 girls are 1-3. Games are played mostly on Sundays or sometimes on Saturdays. During the week the teams try to practice at least once a week if gym time is available. We made the decision to push the start of in-house basketball back to after the new year to try and free up some more gym time and that has seemed to help. The teams practice at the Junior High school for the most part with the occasional practice at the Ella Burr.

The 3<sup>rd</sup> main item for the month of November was the organization, putting away and inventory of all the fall sports equipment and uniforms. I was able to get through the soccer uniforms and the football equipment/uniforms during the month with only the cheering uniforms and misc. football equipment left to be inventoried. This is the beginning of one of my first major projects as the new director is to go through all of the recreation equipment and uniforms

to see what we have, what condition it is in and where we may need to go in the near future for equipment and/or uniforms. This will also help me develop a baseline for what is needed for each program that we run.

November also marked the halfway point of my first year as the new director for the cemetery, parks and recreation department, so with that being said I would like to set up my next six months and what I have observed and want to do moving forward. My plan when I started this job was to observe and let it operate like it has been. I wanted to do this for a couple reasons. First, I wanted to have a baseline to operate off of, this will help me see where things stand, get feedback from citizens, and see where my focus needed to be. Once this baseline was developed, I would know where things were okay and where things needed some tweaking or change. The second reason I wanted to start that way was mainly I was operating off of a budget created by my predecessor so I needed to operate within that budget to the best of my abilities. I have been able to develop a good start to the baseline as we sit here now six months in and I have started to develop my thoughts on how I want the department to proceed.

Since I covered my first major task on the recreation side with completing a full inventory, I will cover the rest of that first. One thing I will be doing is reaching out and trying to identify someone who would like to take on the role of Football Coordinator. Frank Welch who has spent quite a few years in the role has decided that this past year will be his last and identifying someone who can step in and fill that role will be one of my main jobs on the recreation side moving into the second half of the fiscal year. The second thing I have put a lot of consideration into is reforming the recreation committee. I would like to have people on it that have had kids in rec the past five years, currently have kids in rec or will be having kids in rec. My recreation experience is 25+ years old so I would like to have input from parents or people who have been involved with more recent experience because rec and youth sports have drastically changed over the past 10+ years and we need to make sure that we are operating on similar paths as other towns so that our kids get the same experience and development moving forward.

When it comes to the cemetery and parks side of the department, I have been able to start to develop a plan for these moving forward. My cemetery/grounds supervisor Cody Norris and I have had many discussions since he started about maintaining and updating some areas around town like the flower beds around the gazebo and the two monuments that book end main St and



the maintenance of the Walking Trails. There has been a lot of time and money put into these areas over the years and we want continue to make these remain beautiful spots in Lincoln. We started this process at the library this past fall with the pruning and weeding of the bushes and beds around the Library and Lauren was thrilled with the work that was done and how good it looked. We also want to put some of these mini flower beds around some signs at some of the parks in town like the small playground sign at the base of the Ballard Hill driveway. This is a small step to help continue making Lincoln beautiful and continuing a process that was already started and keeping it going.

When it comes to the cemeteries, I have been working on an extensive plan to revitalize the cemeteries. Now I first must state this is a very rough plan that I have been working on, I have yet to look into a lot of the numbers or get more accurate timelines but the first phase of it I plan on starting this coming spring and summer with what is budgeted for cemetery maintenance. I have started a running list of stones that that need to be fixed and I plan on adding to this by going to the cemeteries with Cody in the spring and physically going through the cemeteries and marking stones that need work by placing color coded flags or grade stakes. These codes would include headstones that we are able to fix ourselves, footstones that need to be leveled and headstones that need to be fixed by a professional company. We were discussing this and Cody wants to take an active role in the maintenance and fixing of the cemeteries so by breaking the stones that need to be fixed into these categories he will know where he needs to start and I will know how many we need fixed by a professional company. The product cost of the supplies to fix stones range \$40-\$70 per kit from Atlas Preservation vs the professional company which is \$450 per stone and there are not many professional stone preservation companies in the State of Maine, by fixing a lot of the stones that we are capable of fixing this will help save money or put that money elsewhere in the maintenance of the cemeteries. We would like to start leveling footstones next year and that is a fairly easy process so we could get quite a few done in the first full year of this plan. I also plan to reach out and hopefully get Maine Gravesite Maintenance locked down to come and start fixing some of the stones that need a professional. I have identified this as the first major step in my cemetery plan, other steps include making it easier to locate loved ones when you are in the cemetery, adding signs to the cemeteries with the name of the cemetery, fixing the cemetery roads and the washouts that seem to happen every year are just a few things I hope to do. Like I said at the top this is a rough plan

that needs work but I see a path to take our cemeteries from where they are in decent shape to making them be a focal point and vital part of our town.

**BUDGET:**

The FY26 budget is still in good shape as we move into the slow part of the budget season. Right now, we have two lines that are overspent and that is the safety line & equipment maintenance, everything else is in good standing at this time. I have spoke with Joe Brown up to the rec lot about adding lights to the light poles that are currently up there. First would be getting power to those poles because at this time those poles are inactive. Joe is going to reach out to the Versant employee who was apart of that project and get a price on cost to get those poles active and then adding lights to them along with the possibility of adding a pole up near the parking area near the sheds as well. I included this in the budget section because most likely this won't be something that is able to get done this year or is included in this fiscal year budget, but it is something that I can work to include in my budget for FY27.

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# MONTHLY REPORT

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**DATE:** NOVEMBER 17, 2025

**TO:** Rick Bronson, Town Manager

**FROM:** Lauren A. Hakala- Library Director

**RE:** Monthly Report for November 2025.

## **Library Activities:**

**The Children's Area:** The Town of Lincoln's Office is hosting a coloring contest again this year, coloring pages are here at the library. Region 3 Students are bringing If you Give a Moose a Muffin by Laura Numeroff. They will be enjoying this circle time story with singing and musical instruments as well as reading this story with props. Come let your young one's experience playdough, scarves and container play as well as table top activities with the Early Childhood Students November 25<sup>th</sup>, 2025.

**Our Programs for Families:** Come Participate in a Gingerbread Ornament Making Drive and beginning on December 18<sup>th</sup> Staff will have Library-Made Gingerbread Houses for display in our Curio Cabinet. Patrons are encouraged to Vote for "Best House" in our Staff Friendly Competition.

**Ways to contribute this season:** The library is accepting donations for Toys for Tots and the Marine Corps Reserve through Mid-December and a Food Drive that benefits the Lincoln Regional Food Cupboard done by the Lincoln Lakes Region Chamber of Commerce and the Lincoln Regional Food Cupboard until Dec. 15<sup>th</sup>.

## **Programs and Events:**

For **Paton Choice Program:** Come join Patron Bill Mitchell for a read- aloud on Thursday afternoons beginning at 3:00. The Friends are looking for Garden Committee Members to start planning the Library Gardens. The general public is welcome to join any of these activities. Bonnie Dickinson has brought us her arts and crafts, teaching us the Afghan stich, next class is Dec. 4<sup>th</sup> @ 2:30-4.

**Book Club:** Lorna's November Book Club is reading; Episode Thirteen by Craig DiLouie

**Homestead Forum News:** We just had our 2:3 Webinar called Root Cellaring; A Cheap and Easy Method for preserving your harvest, we have a handout on preserving your harvest in a root cellar for anyone who is interested and could not make it.

**Yarn Society News:** Fingers are flying to finish cooler weather creations, warm woolies and holiday knits.

**Technology:** We are getting to know our Epson Printer and helping Patrons with their general printing needs. The future of color copies is \$1.00 each. If anyone needs bulk and photo printing we are sending them to the Lincoln News. For a look at what NDEC has to offer you can find and register for classes with [digitalequityceter.org](http://digitalequityceter.org).

**Friends of the Lincoln Memorial Library:** We are so thankful for the Friends for sponsoring Author Paul Doiron.

"Sitting with Santa" is schedule for December 18<sup>th</sup>, 2025. The Friends and Santa are giving away a special book or coloring book and crayons and a candy cane to all the children who come to "Sit with Santa".

**The Advisory Committee:** The Patron Use Policy was approved and the Internet Policy is up for Committee approval in December. When we finish all Policies, we will seek approval from the council and post them on the library side of the website.

**Personnel:** Our staff is making A Gingerbread House together for the Holidays. Working up a Gingerbread Ornament Drive to say Thanks to our community.

**Equipment and Décor:**

All Are Welcome to experience **Our Winter Holiday of Ginger Bread Houses: Please come take a tour of our Library made houses and enjoy our Gingerbread Ornament Drive as a way to say thankyou to all who work for the Town of Lincoln and Library. Staff will be making our own on December 18<sup>th</sup> to put on display for in time for Sitting with Santa.**

Estimates on our Doors is in: These estimates will be brought to December's Department Head Meeting and will be ready for approval as soon as the painting project is done, and the Antenna is in.

**The antenna:**

As Tyler, travels with his paintbrush to the Children's Area, we will have the task of shift books. In future projects the stained sections of our rugs will be removed and replaced with a floor covering that works with our high traffic areas.

**Training:** When MSL reinstates the credentialing; we can resume.

**Projects:**

Shifting Books for painting is a big deal for the children's area.

The Ginger Bread House Tour throughout the library is a possibility.

We are beginning a Gingerbread Ornament Thank You drive beginning Nov. 24<sup>th</sup> and ending at the holidays.

Participating in the Coloring Page Contest with the TOL Office Staff.

We will be Decorating for Sitting with Santa, come enjoy the "fireside ambiance".

**Statistics and Finances:** As we with our FY 26 Budget. January is the second Quartey Review. We will look at where we are and what still needs done. Our Move from Baker and Taylor (closing its doors by January) to Ingram is slow and steady.

Respectfully Submitted, Lauren A Hakala- Library Director.

### **Gingerbread House Rules:**

**Finished and Dried Houses to be brought to display on a base to be placed in our Curio Cabinet. We have 4 shelves. If you would like to contribute to the Ginger Bread ambiance for a day, bring your finished house in the morning and take it home in the afternoon; we can display it on the window shelves and photograph them for all to see on our large screen T.V. and post on social media.**

The “Glue” that keeps the Gingerbread houses together; **The Royal Icing:**

3 ¾ cups of confectioner’s sugar, shifted to remove any lumps

2 large egg whites

1 teaspoon pure vanilla extract

Instructions: combine all of the ingredients in a bowl, mix until the frosting is smooth enough to be piped through the tip of a frosting bag.

Place in frosting bag fitted with writing tip

Pipe the pieces of house together first and then use the icing to add the decorations.

Be sure to let the icing dry completely between stages for the best results.

### **Ginger Bread Recipe:**

Flour 6 ½ cups

Molasses ¾ cup

Milk 1 ¼ cups

Butter one stick

Cinnamon 4 tsp

Vanilla 1tsp

Ginger 4tsp

Brown sugar 1 ¼ cup

With a rolling pin, parchment paper, baking sheet, a sharp knife,

Cooling racks and a template for your gingerbread house.

Over med. Heat mix in the butter, molasses, ground cinnamon, ground ginger and dark brown sugar.

Heat until all is combined, stirring occasionally and the butter has melted.

Remove from heat and stir in vanilla.

Then combine flour and butter mixture and add in the milk

Fold the gingerbread dough until very stiff and sticky

Cover the bowl and place the dough in the fridge for at least 3-4 hours until it is cold and firm (chilled gingerbread cuts more easily).

As you roll sandwich your dough between parchment paper so it does not stick to your rolling pin. Roll ¼ inch thick.

See Attached Template.

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025

Today's Date: November 26, 2025

Department: Economic Development

Department #: 0100

**Request:**

Steve Levesque, Economic Development Advisor, will be providing an update/presentation regarding the progress at the former mill site.

Action Needed From Council: Allow update/presentation

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:



## MEMORANDUM

**To: Lincoln Town Council**  
**Fr: Economic Development Team**  
**Re: Lincoln Mill Redevelopment Update**  
**Dt: December 3, 2005**

### ***Overview***

Redeveloping former mill properties is a complex and time-consuming endeavor. But when conducted in earnest, effective redevelopment of the former Lincoln Pulp & Tissue (LP&T) mill site, now referred to as the Lincoln Technology Park (LTP) will offer substantial benefits to the community in the following ways:

- Reduce tax burden on current residents;
- Increase Town and school budgets;
- Strengthen Penobscot Valley Hospital and other essential businesses; and
- Attract new services and business opportunities to the community.

For example, when the two current active projects at the LTP (Biofine and Form Energy) are realized, they collectively would create hundreds of good paying jobs and generate over \$ 600,000 in annual lease revenue and over \$ 2 million in new annual real estate and personal property taxes for the Town. And there are numerous other economic development opportunities on this 400 acre parcel.

Successful revitalization of these mill site properties requires a long-term commitment of personnel and financial resources, patience, and perseverance for to be fully realized. Like most other former mill properties in the state, the LTP site has a number issues that all need to be addressed as part of the redevelopment process, including legacy environmental contamination, aged and dilapidated buildings (not suitable for adaptive reuse), and aging (non-functional) infrastructure,

In light of the above, we have identified three key over-arching strategic goals for the LTP redevelopment effort: 1) identify and seek funding to address the environmental issues by removing them as development barriers; 2) identify and secure funding for needed infrastructure improvements; and 3) attract and secure new business investment to the property. (see attached Vision Statement).

We estimate the ultimate goal related to environmental remediation and infrastructure upgrades is \$50-70 million, over time. And we are making great progress in meeting that goal. To date, we have attracted over \$17 million in federal, state, and regional funds to support these activities and have \$ 9 million in outstanding pending applications. We further plan to submit another \$12-20 million in applications this coming year. Clearly, being successful in attracting new “revenue generating” business investment to the site is highly dependent on our success in removing these environmental barriers and making needed infrastructure upgrades.

Following is a summary of how we are addressing each one of our strategic goals and their current status:

## **1. Environmental Remediation**

To date, the Town of Lincoln and its subsidiaries have received over \$13 million in environmental assessment and remediation funding to support redevelopment of the Lincoln Technology Park. A number of projects have already been completed, including the partial remediation of the Biofine parcel, removal of former Mill buildings 6 & 7 and the preparation of the asbestos containing materials (ACM) management area. Campbell Environmental and Sevee & Maher Engineers (SME) are currently under contract to help us manage for the following Brownfields environmental remediation projects:

### **Biofine Parcel remediation**

***Funded by State DECD/DEP (\$738,000) – managed by Campbell Environmental:***

- Capping petroleum saturated soils and incorporation of Woodex material has been completed.
- Eastern Maine Environmental (EME) to finish the ACM abatement of the Wastewater Treatment building roof.

### **Lincoln Parcel 2 Lagoon remediation**

***Funded by EPA (\$750,000) – managed by Campbell Environmental:***

- Researched and sent sludge samples for determining best technique to dewater sludge.
- In process of cost analysis for various options for dewatering and disposal of sludge.
- SME’s request for utilizing the sludge as Consolidation Area cover was declined; however, Rich spoke with Chris Redmond and Chris was going to see if he could get this re-evaluated and approved.
- Schedule Allstate and pumping of WWT building sump so final AST contents can be removed as part of the waste inventory & removal.
- ACM in Universal Waste building is still pending.



### **Lincoln P3 East Powerhouse demo and remediation**

***Funded by EPA (\$5,000,000) – managed by Campbell Environmental:***

- ACM removal from building is on-going. EME is working to coordinate the disposal of a 30 cubic yards (CY), and a 40 CY roll off to the Consolidation Area.

### **Building #22/Scale shack demo and remediation**

***Funded by DECD/DEP/EMDC (\$425,000) - managed by Sevee & Maher:***

- Cleanup & Demolition of the Eastern Portion of the Paper Mill (Building #22) and the Scale Shack.

### **Ongoing operation of the Asbestos Consolidation Area**

***Funded by DECD/DEP (\$1,000,000) – managed by Sevee & Mahar***

- Overseeing operation and management of Asbestos consolidation area to accept asbestos containing materials on former mill site. SAG contracted to perform operations accepting and containing ACM.

## **2. Infrastructure Upgrades and Improvements**

### **Road and Utility Improvements:**

- The Town of Lincoln is the recipient of a \$3.5 million dollar grant from Congress to upgrade the aging infrastructure Depot Street into the mill site, to support its redevelopment. HUD is the administering agency.
- The Town has retained Haley Ward to assist with this effort, including design and construction specifications. We hope to start bidding this work out this winter, with construction starting in late spring.
- Another \$4 million for Scale St. infrastructure upgrades and improvements is currently pending in Congress, having been recommended by the Senate Appropriations Committee.

### **Industrial Wastewater Facility:**

- The Town is seeking to construct and operate an industrial wastewater treatment facility to support the Biofine project and other new development activity on the site.
- Last spring, the Maine Legislature passed a bill authorizing the creation of the Lincoln Mill Facilities District, to facilitate the financing, construction, and operation of the facility.
- The Economic development team is working with USDA, our legal team, and others to facilitate the best financing instruments.

- The Town has retained Haley Ward and Woodward & Curran to facilitate facility design and cost estimates.

### **Rail Improvements:**

- The Town is seeking funding from Maine DOT to upgrade the rail sidings at the mill site to accommodate the future development needs of the facility. Accordingly, we have recently submitted a grant request for \$500,000 for essential upgrades to support redevelopment efforts.

### **3. Securing New Business Investment**

As a key cornerstone to the redevelopment effort, the Town's economic development team is working to encourage and realize new business investment on parcels that can be made available. Following are brief descriptions of current activities:

#### **Lincoln Innovation Center:**

- The Town, in partnership with the Lincoln Lakes Innovation Corporation (LLIC), is proposing to construct and operate the Lincoln Innovation Center; a combination small business incubator and workforce training facility at the LTP.
- We have a pending \$3.86 million grant application with the federal Economic Development Administration (approved at the regional level, awaiting national approval).
- This 80% grant will be matched by other funding from the Maine Rural Development Authority and the Northern Border Regional Commission, for a total project cost of about \$4.6 million.

#### **Biofine Developments Northeast:**

- The Town has been working with Biofine Developments Northeast (BDNE) for several years to effect the construction of a state-of-the-art biorefinery, utilizing wood waste and related materials, for conversion to heating fuels and other residual chemicals.
- When realized, this project will result in over \$140 million in private sector investment to the LTP.
- The Town and BDNE have signed a twenty - year lease for approximately seven acres of land at the LTP, with expansion options.
- The Town has agreed to support this investment with financial assistance for site and area infrastructure upgrades.
- This project, when realized, will result in the creation of several hundred good paying jobs and provide significant new lease and tax revenues to the Town.

### **Form Energy:**

- The Town has agreed to option and lease terms with FORM Energy for the construction of the largest “grid-based” battery storage facility in the world.
- The facility will encompass approximately 50 acres at the LTP site and is designed to provide enhanced electricity stability service in the regional New England Grid.
- The project, which is awaiting final federal approval, will generate significant new lease and tax revenue to the Town.

### **Current Business Prospects:**

- The Town team is actively working with several national and international business entities in our targeted sectors, who have expressed interest in locating on the LTP.

### **Business Attraction Efforts:**

- The Town team is conducting several ongoing activities to support attracting new investment to the LTP site, including, but not limited to:
  - Developed marketing brochure (digital and printed) for distribution
  - Established LTP page on Town’s website
  - Conducted direct mail campaigns to targeted businesses
  - Participate in key trade shows
  - Work with State and industry channel partners to promote property

### **Spec Industrial Building:**

- In order to accommodate new business opportunities, we propose to work to develop a 10-20,000 square speculative industrial shell building at the LTP site.
- We are currently evaluating the potential reuse and or relocation of one of the buildings on the property for this purpose, or new construction.

### **Workforce Housing:**

- The Town team is actively working on an initiative to develop 50-120 units of workforce housing to support the future workforce housing needs of the community.
- The selected location is on town-owned land, adjacent to the former mill site, in the vicinity of Katahdin Avenue.
- In order to establish a partnership with a private sector development team to assist with this effort, we recently requested qualifications from developers and are reviewing those submittals and plan to make a recommendation for selection to the Town Council.

# *Lincoln Technology Park*

## **Vision and Strategic Overview**

The vision of the Town of Lincoln is to transform the former Lincoln Paper and Tissue mill site (approximately 387 acres) into the Lincoln Technology Park – a center for next generation technology - driven industries.

## **Redevelopment Goals**

The goals for the redevelopment of the Lincoln Technology Park over the next ten years are to:

- Attract six new technology businesses that directly create:
  - 700 New Jobs (direct)
  - \$75 million in annual wages and benefits
  - \$5 Million in annual property taxes to the Town of Lincoln
- Indirectly create:
  - 1000 new jobs
  - \$300 million dollars in total local economic impact
  - \$100 million in annual wages and benefits
  - \$10 million dollars in annual taxes to the Town of Lincoln

## **Community Benefits**

Redevelopment of the Lincoln Technology Park will offer substantial benefits to the community in the following ways:

- Reduce tax burden on current residents;
- Increase Town and school budgets;
- Strengthen Penobscot Valley Hospital and other essential businesses; and
- Attract new services and opportunities to this area.

## **Redevelopment Strategy**

The redevelopment strategy for the former LP&T mill site is focused on the following major elements:

1. **Strategic Goals; Environmental, Infrastructure & Business Development.**  
The Town of Lincoln has identified three over-arching strategic goals for the former LP&T mill site and surrounding properties: 1) address environmental issues by removing them as development barriers; 2) identify and secure funding for needed infrastructure improvements; and 3) attract and secure new business investment.

2. **Focus on Technology Industries.** A key vision of the Town of Lincoln is positioning the Lincoln Technology Park as a premier “go to” site for the future of new innovative industries that can benefit from Lincoln’s strategic geographic location and ready availability of important infrastructure systems. Target sectors would include, but not be limited, to the following industry sectors, with an emphasis on innovation:
- a. **Forest products**, to include:
    - i. biofuel development, derived from wood cellulose;
    - ii. mass timber products (e.g., cross-laminated timber); and
    - iii. wood product processing and manufacturing.
  - b. **Advanced materials** (composites, etc.)
  - c. **Renewable energy development** (solar; biomass, combined heat and power; bio-digestion, etc.).
  - d. **Value added food product manufacturing**, to include:
    - i. Aquaculture; and
    - ii. Agricultural food production and distribution.
  - e. **Information Technologies** (Data management, contact centers, etc.)

### Business Investment Opportunities

In order to develop a framework for the size and scale of development activity that could locate at the Lincoln Technology Park, the following table provides a conceptual plan of the scale of targeted business activity that could reasonably occur and the related projected job creation.

<u>Business Type</u>	<u>Land Area</u>	<u>Bldg. sf</u>	<u>Est. Employment</u>
Biorefinery	12 acres	85,000 sf	470
Dimensional lumber sawmill	150 acres	150,000 sf	250
CLT/Mass Timber mfg.	20 acres	100,000 sf	75
Other Business	35 acres	150,000 sf	250
Innovation Center/Incubator	5 acres	40,000 sf	100
Other (wood storage/mulch)	50 acres	20,000 sf	20
Energy Solar/Biomass	20 acres	20,000 sf	20
Utilities/WWTF	10 acres	10,000 sf	2
Open space	<u>85 acres</u>	-	-
	387 acres	435,000 sf	1,187



## Economic & Community Development 2025 Work Plan

### Project Status Update 12/25

#### Business Development:

Project	Major Tasks	Lead / Support	Status / Next Steps
Biofine	Continuing to facilitate project schedule	SL/All	Moving forward. Amended lease. BDNE securing permits and financing
	Continue to facilitate WWTF planning, design, permitting & funding	SL/RB HW/WC/VR	In preliminary design. Awaiting effluent data from BDNE
	Continue to facilitate HUD FY24 CDS infrastructure funding	SLRB/VR/HW	Finalizing contract with HUD. Need to identify connections and formulate phasing plan
FORM Energy	Facilitate \$5 million leasehold improvement bond	SL/Legal	Awaiting final legal review and funding decisions
	Continue to facilitate final lease option and lease	SL/ Legal	Option agreement executed Awaiting final legal review and federal funding decisions

<b>Revision Energy</b>	Continue to facilitate final lease option and lease	SL/RB	Option agreement executed. Project Canceled- Federal program discontinued
<b>Innovation Center</b>	Continue to secure funding for construction and operations (EDA, MRDA, MTI, NBRC)	SL/RBVR/Legal	MRDA loan approved Awaiting final contract with EDA Awaiting final decisions on NBRC and MTI
<b>Industrial Spec Building</b>	Develop financial models with HR & A consultants and develop key strategic partnerships and solicitation financial resources	SL/RB VR	Completed financial model. Need to identify partners and secure financing
<b>New Business Opportunities</b>	Work with new business entities	SL/RBAs needed	Currently working with several prospects
	Continue to market and promote the Town of Lincoln and the Lincoln Technology Park for potential business investments	SL/RBAs needed	Developed brochures Updating Website (Designlab) Working with channel partners Identify tradeshow

## ***Lincoln Technology Park:***

<b>Project</b>	<b>Major Tasks</b>	<b>Lead / Support</b>	<b>Status / Next steps</b>
<b>Infrastructure Improvements</b>	Secure \$4 million CDS 26 funds	SL/RB/VR	Approved by with Sen approps
	Continue to seek other funding to support campus needs	SL/RB/VR	
<b>Rail siding Improvements</b>	Secure funding for improvements	RB VR/SL	Submitted \$500k grant in October. Under review
<b>Environmental Remediation &amp; Demolition</b>	Continue to facilitate on-going remediation activities	All	Work with consultants to complete remediation projects on lots 2, 3, ACM area, WWT lagoon, Woodex parcel, scale shack & Biofine parcel.
			On-going coordination for January 26 submittals (\$12 - \$13 million).
<b>Develop River Front Trail System</b>	Seek Penobscot Tribe partnership and apply for grant	All	Schedule meeting with Penobscot Tribe and submit application



<b>Tax Increment Financing District</b>	Establish new TIF District For LTP and surrounding areas	RB/SL/Legal	Legal has drafted investment plan. Need to decide on boundaries
<b>Community-wide TIF District</b>	Establish maximum TIF areas	RB/SL/Legal	Need to delineate other areas of community and calculate acreage

### ***Workforce Housing:***

<b>Project</b>	<b>Major Tasks</b>	<b>Lead / Support</b>	<b>Status / Next Steps</b>
<b>Construct workforce housing Near Katahdin St.</b>	Solicit Developer RFQ's	SL/RB/VR	Received 3 RFQ's 11/20
	Establish partnership structure with selected developer(s)	SL/RB/VR	Council selects entity(s). Work to develop partnership and structure
	Define Project scope and timeline	SL/RB/VR	Work to define scope and timeline

### ***Downtown:***

<b>Project</b>	<b>Major Tasks</b>	<b>Lead / Support</b>	<b>Status / Next Steps</b>
<b>Establish Façade Improvement Program</b>	Develop program and seek funding	RB/VR	Identify participants

***Airport:***

Project	Major Tasks	Lead / Support	Status / Next Steps
Airport Development	Integrate airport properties and adjacent uses into Town's overall economic development strategy	SJ/RB/SL	In process
	Provide support to Airport Master Plan update	SJ/RB/SL	In process

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: 12/08/2025	Today's Date: 11/26/2025
Department: Economic Development	
Department #: 0103	

**Request:**

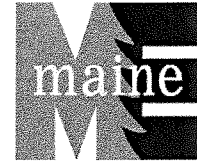
To approve the loan in the amount of \$200,000 with the State Department of Economic and Community Development for a term of 20 years at 1.5% interest for remediation of building 22. This loan is part of a grant/ loan from the DECD for continued remediation at the former mill site. The grant amount is \$250,000.00.

Action Needed From Council: To approve the loan/grant

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	



STATE OF MAINE  
DEPARTMENT OF ECONOMIC  
AND COMMUNITY DEVELOPMENT



JANET T. MILLS  
GOVERNOR

HEATHER JOHNSON  
COMMISSIONER

September 18, 2025

Richard Bronson, Town Manager  
29 Main Street  
Lincoln ME 04457

Dear Mr. Bronson:

This letter is to advise you that your loan application to the Maine Brownfields Revolving Loan Fund at the Maine Department of Economic and Community Development has been approved subject to the following terms and conditions:

Loan Amount \$200,000      Interest Rate 1.5 %      Amortization Term 20 years.  
Grant Amount \$250,000

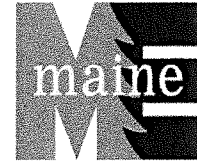
The subject property is located at 50 Katahdin Avenue, Lincoln Maine. More specifically Map 64, Lot 20, Sub-Lot 20-4A East.

This approval is subject to the following terms and conditions:

1. DECD will take a mortgage on the property. The site is an eligible Brownfield site, as defined in CERCLA 101(39), and the borrower is an eligible applicant, as defined by CERCLA 104(k)(1) and 104(k)(3)(B)(i) for borrowers. The borrower agrees to comply With all State and Federal laws and regulations.
2. The total loan amount is contingent upon DECD's receipt of funding from the federal Department of Environmental Protection. Other terms and conditions:
  - a. Verification of other funding necessary to complete the project.
  - b. Satisfactory Appraisal of the subject property.
  - c. Borrower must comply with CERCLA 104 K.
  - d. Borrower shall comply with and provide lender with documentation of Davis-Bacon and Related Acts.
  - e. Borrower shall meet the requirements of Section 106 of the National Historic Preservation Act and provide such documentation to lender.



STATE OF MAINE  
DEPARTMENT OF ECONOMIC  
AND COMMUNITY DEVELOPMENT



JANET T. MILLS  
GOVERNOR

HEATHER JOHNSON  
COMMISSIONER

3. The following documentation is required prior to closing:
  - a. Council or Town Meeting vote to authorize the borrowing.
  - b. Copy of Lender's Title Insurance Policy
  - c. Opinion Letter from borrower's attorney as described in Section 3.07 of Brownfield Loan Agreement.
  - d. Proof of adequate property insurance with the Maine Department of Economic and Community Development (DECD) Named as the loss payee.
  - e. Updated project budget that includes all sources and uses.
4. The commencement date for the loan repayment will be 36 months from the date of loan closing.
5. Execution of all required loan documents
  - a. Promissory Note
  - b. Mortgage
  - c. Loan Agreement
6. You will be responsible for payment of out-of-pocket expenses including DECD's legal counsel, recording fees, and the like.

Please provide the name and contact information of your attorney. Provide a copy of this signed document to your attorney and inform them that they will be contacted directly by our attorney.

Please sign and return one copy of this letter indicating your acceptance of these terms.

Sincerely,

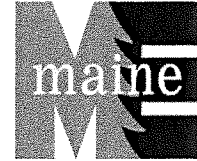
Terry Ann Holden  
Development Project Manager

Cc: Ruth Birtz, Town of Lincoln

We \_\_\_\_\_, hereby agree to and accept the terms of this loan offered in this commitment letter.



STATE OF MAINE  
DEPARTMENT OF ECONOMIC  
AND COMMUNITY DEVELOPMENT



JANET T. MILLS  
GOVERNOR

HEATHER JOHNSON  
COMMISSIONER

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Print Name / Title

---

---

Print Attorney Name

Firm Name

---

Attorney Phone

Email

---

Attorney postal/ mailing address

---

## TOWN COUNCIL

YR: 25 MO: 12 ITEM # 11

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: 12/08/2025	Today's Date: 11/26/2025
Department: Economic Development	
Department #: 0103	

**Request:**

To authorize the Economic Development team to move forward with the development of Work Force housing project by selecting development team of Dooryard and Maine Land Store/Treeline to partner with the Town.

Action Needed From Council: To authorize the selection of the workforce housing team

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	



## MEMORANDUM

**To: Lincoln Town Council**  
**Fr: Economic Development Team**  
**Re: Workforce Housing Developer Recommendation**  
**Dt: December 3, 2025**

### Discussion:

In order to address the housing needs of the existing and future workforce in Lincoln, the economic team solicited Requests for Qualifications (RFQ's) from housing developers in the State to partner with the Town for the development of 50-120 housing units on seven acres of town-owned land in the vicinity of Katahdin Avenue (see attached RFQ).

The Town held a site visit on October 20<sup>th</sup> and received three qualification statements on November 14<sup>th</sup> from the following entities:

- Dooryard
- Treeline, Inc.
- Penquis and LB Development Partners

Dooryard has completed numerous neighborhood infill projects throughout Maine, particularly in the development of modular style ownership and rental housing units in Rumford, Sanford, Newcastle, and Madison. They have a strong energetic team and a very good reputation.

Treeline, Inc., is a local firm who manages and develops rental and ownership housing in the community. They are currently developing the 26-home neighborhood of Maplewood Village in Lincoln. They have a strong team and very good reputation.

*\*Note, both Dooryard and Treeline expressed interest in collaborating together on this project.*



Penquis and LB Development Partners have extensive experience in developing and managing affordable and supportive housing projects throughout the state, primarily in the rental marketplace. Notable projects have been developed in Bangor, Milford, and Millinocket. Collectively, they have experienced teams and a solid reputation.

In our review, it's clear that all the teams have good solid experience and the demonstrated ability to develop new housing. In reviewing the submittals and our understanding of our need for, we believe a collaborative approach between Dooryard and Treeline would be a "best fit" scenario for the development of a combination of market rate homes and rental units to address the workforce housing needs in Lincoln. In addition, we believe that combining the statewide experience that Dooryard brings with the experience a well-known local business and developer can result in a highly effective workforce housing project.

**Recommendation:**

In light of the above, we recommend to the Town Council they authorize the Economic Development Team to negotiate a partnership between the Town and the collaborative team of Dooryard and Treeline for the development of the Lincoln workforce housing project. Once the agreement is developed, it will be brought to the Council for their final consideration.



## ***Request for Qualifications***

### ***Lincoln Workforce Housing Development***

The Town of Lincoln is seeking qualifications from housing developers to partner with the Town to construct 50 – 120 units of workforce-oriented housing to support the housing needs of the community.

#### **Introduction**

The Town of Lincoln is aggressively working to redevelop the site of the former Lincoln Pulp & Tissue Mill. As the redevelopment effort unfolds, there will be an increasing need to support the housing needs of the workforce at the mill site and in the greater community.

The Town of Lincoln is a major service center for the northern Penobscot county region. The year-round population in the Town of Lincoln is 4,866 and 15,960 in the greater region. (US Census 2023) The lack of quality housing for middle-income residents of Lincoln and the surrounding region is an impediment to both population and regional economic growth, and also threatens the viability of existing businesses and local institutions such as the hospital and schools. The median incomes of the workforce in Lincoln and the greater region are \$50,961 and \$48,374, respectively. (US Census 2023)

#### **Site Characteristics**

As depicted, the town owns approximately seven acres of land that it desires to make available for the housing development (See attached illustrations). The project site has had some historical housing activity when the mill was active and is suitable for housing redevelopment.

#### **Project Goals**

In order to address the issue of available workforce housing in the community and greater region, the Town of Lincoln aims to begin solving this problem by collaborating with a qualified developer to develop a mix of rental and ownership housing units on town-owned land on and adjacent to Katahdin Avenue. We envision rental and owner-occupied units that would service the moderate-income ranges of 80-120 % of annual

incomes. Attached are three general concept plans that have been developed to provide context of the intended scope and scale of the type of housing the Town is interested in pursuing.

### **Development Support Programs**

The project site is eligible for New Markets Tax credits and is located in a designated Opportunity Zone. Tax increment financing may be available from the Town of Lincoln to support the infrastructure of the rental units. In addition, Maine Housing has resources to support infrastructure upgrades, development financing, and homeownership lending programs.

### **Infrastructure**

As depicted on the attached concept plans, electric, water, sanitary sewer, natural gas, and cable services are available adjacent to the project site. However, approximately 1200 feet of sewer main will need to be installed/replaced to the existing pump station at the end of Spring Street. The sewer pump station may also need to be upgraded.

### **RFQ Submittals and Information**

Developer qualification statements should contain a minimum of the following items:

- Qualifications and experience of firm(s)
- Corporate structure and key staff
- List of relevant projects
- Project References

Developer qualification submittals are due 4:00 pm on November 14, 2025. A non-mandatory site visit is scheduled at 1:00 on October 20, 2025.

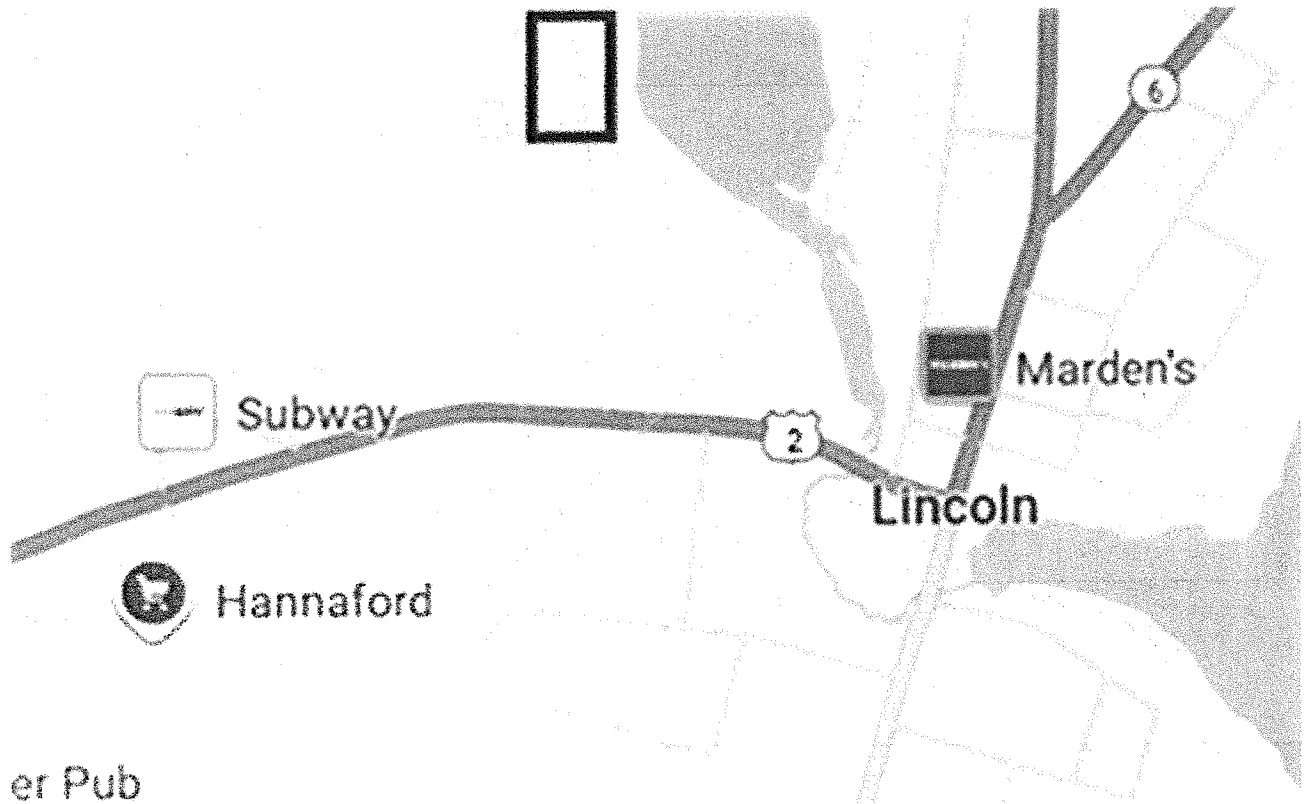
Please submit five copies of qualifications statement to:

Ruth Birtz  
Economic Development Administrator  
Town of Lincoln  
29 Maine Street  
Lincoln, Maine 04457

General questions can be submitted in writing to:

Steve Levesque  
Economic Development Advisor  
[Steve@SHL.bz](mailto:Steve@SHL.bz)

# Project Area











## TOWN COUNCIL

YR: 25 MO: 12 ITEM # 12

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8th, 2025

Today's Date: December 1st

Department: Police Department

Department #:

0302

**Request:** Request from Council Chair Cathy Moison for Ashley Mitchell from Save a Life for a presentation on Safe a Life and the addiction and drug issues in Lincoln.

Action Needed From Council:

None

Is This Item Budgeted: N/A

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:



## TOWN COUNCIL

YR: 25 MO: 12 ITEM # 13

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8th, 2025

Today's Date: December 1st, 2025

Department: Police Department

Department #:

0302

**Request:** Update on the building - Discussion - Mold Remediation: Safety, Compliance, and Next Step - Police Department Building

Action Needed From Council:

None

Is This Item Budgeted: N/A

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

## TOWN COUNCIL

YR: 25 MO: 12 ITEM # 14

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025

Today's Date: November 14, 2025

Department: Town Clerk

Department #: 0101

**Request:****Appoint Members-** RSU67 Board of Directors (0101)

Appoint \_\_\_\_\_ and \_\_\_\_\_ to the RSU67 Board of Directors until the next election in November 2026 to fill current vacancies; as recommended by the Appointments Committee.

These vacancies were created by resignations from two of Lincoln's board members.

Action Needed From Council: Appoint members

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required: No

If So What Dates:

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025	Today's Date: November 14, 2025
Department: Town Clerk	
Department #: 0101	

**Request:****Appoint Member-** Airport Advisory Committee (0101)

Appoint \_\_\_\_\_ to the Airport Advisory Committee until May 31, 2028 to fill a vacancy; as recommended by the Appointments Committee.

This vacancy was created when Eric Rojo was elected to the Town Council on November 4, 2025 and resigned from the Committee.

Action Needed From Council: Appoint member

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required: No

If So What Dates:

## TOWN COUNCIL

YR: 25 MO: 12 ITEM # 110

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025	Today's Date: November 14, 2025
Department: Town Clerk	
Department #: 0101	

**Request:**

**Approve Renewal State Liquor License Application-** The Forester Pub (0101)

Note: This business has been in operation for more than 5-years in good standing and does not need a public hearing.

Approve the Renewal State Liquor License Application submitted for The Forester Pub.

Action Needed From Council: Approve application

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: No	
If So What Dates:	



## Application Copy

File Number: 110665

Job Type: Renewal Application

LICENSE #

CAR-18-103112

APPLICATION DATE RECEIVED

2025-11-03

LICENSE TYPE

On-Premises: Beer, Wine & Spirits

LICENSEE

The Forester Pub, LLC

AGENT NAME

EFFECTIVE DATE

2025-01-17

EXPIRES

2026-01-16

STATUS

Active

PREMISES NAME

The Forester Pub

NEW SECONDARY LICENSE(S)

None selected

PREMISES TYPE

Class A Restaurant

PREMISES NAME

The Forester Pub

OPERATOR

The Forester Pub, LLC

PHYSICAL ADDRESS

204 W BROADWAY LINCOLN ME 04457

MAILING ADDRESS

204 W BROADWAY LINCOLN ME 04457

CONTACT NAME

Thomas W Gardiner

PREFERRED CONTACT METHOD

Email

CONTACT PHONE  
(207) 403-9224

ALTERNATE PHONE

FAX

EMAIL

steve.neal@theforesterpub.com

## QUESTIONS

### **On-Premises: Beer, Wine & Spirit**

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

Yes

2181072230105

2. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

Yes

JT Properties GC-199.7034

3. Is the applicant/licensee an individual, partnership, or association?  
(Not a corporation or LLC)

No

4. Are all licensees/applicants residents of the State of Maine?

Yes

5. Is your license for a club with a membership?

No

6. Is your license application for Vessel Corporation?

No

7. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?

Yes  
(document uploaded)

8. Do you have a license from the Office of the State Fire Marshal? Contact (207) 626-3870 to determine whether licensure is necessary.

No

9. Will any law enforcement officer directly benefit financially from this license, if issued?

No

10 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

No

11 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?

No

12 What is the full name and date of birth of the person managing this premises?

Katrina M Albert 06/27/1983

13 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?

No

14 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?

No

15 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

16 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

17 Does the licensee/applicant have any arrangement such as a lease where rent is based on sales, an agreement where another party receives a portion of the revenue or profits from the business, or a right to acquire an ownership interest in the business?

No

18 At which address are your business records located?

16 Access Rd - Chester ME 04457

19 What will be your business hours? Please indicate each day's open and close times.

Monday - Sunday 11am - 10pm

20 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

.25 miles Community Evangel Church

21 Is your application for a Hotel or Bed & Breakfast?

No



22 What is the gross food income for the licensure period that will end on the expiration date?

\$1,395,724.12

23 What is the gross income from beer, wine, and spirits for the licensing period ending on the expiration date?

\$682,835.22

24 Do you have a food menu?

Yes

(document uploaded)

25 How many seats do you have? Include indoor and outdoor seating.

102 inside

20 outside seasonally

26 How many bathrooms do you have available to the public?

2

#### DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Maine Health or Agriculture License	tfp 27390.pdf	
Supplemental Ownership Form	tfp affidavit.pdf	
Premises Floor Plan	tfp floor.pdf	
Food Menu	tfp menu.pdf	

#### APPLICANT

The Forester Pub, LLC

## DECLARATION

- ☒ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

# State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 27390

EATING PLACE TIER 3 98 Seats (in) 24 Seats (out)

THE FORESTER PUB  
204 W BROADWAY  
LINCOLN ME 04457

EXPIRES: 10/18/2026

FEE: \$300.00

THE FORESTER PUB LLC  
THE FORESTER PUB  
PO BOX 189  
LINCOLN ME 04457



*Jane H. Hennessey*

Commissioner

NON-TRANSFERABLE

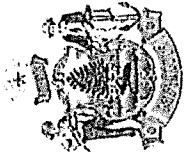
▽ DETACH HERE ▽

Employers must establish a written smoking policy that prohibits smoking in any business facility, including in vehicles used for work, and in outdoor areas where employees perform services under the control of the employer. Smoking in workplaces shall only be permitted outdoors. Employers shall only permit employer and employees to smoke outside within a Designated Smoking Area that is at least 20 feet away from the business facility and designed in a way to prevent smoke from escaping back into a workplace, public place or other areas where smoking is prohibited.

Eating Establishments shall prohibit smoking in outdoor eating areas and all enclosed areas of public places. Smoking includes the use of electronic smoking devices, whether or not they contain nicotine.

Tobacco Retailers are required to card all persons 30 years of age or younger by photographic identification that contains the persons date of birth. Tobacco products may not be sold to any person under 21 years of age unless the person obtained 18 years of age on or before July 1, 2018. Tobacco products include, but not limited to, a cigarette, a cigar, a hookah, pipe tobacco, chewing tobacco, snuff or snus, electronic smoking devices, and any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes and liquids used in electronic smoking devices, whether or not they contain nicotine.

For free guidance regarding Maine's retail tobacco and workplace smoking laws, please contact the Maine CDC Tobacco and Substance Use Prevention and Control program at [tsup.dhhs@maine.gov](mailto:tsup.dhhs@maine.gov) or call 207-287-4627.



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Supplemental Ownership Form

28-A M.R.S. §651

All Questions Must Be Answered Completely.

1. Company or sole proprietor legal name: The Forester Pub LLC	2. Date of incorporation/registration: 04/17/2018	3. State of incorporation: Maine
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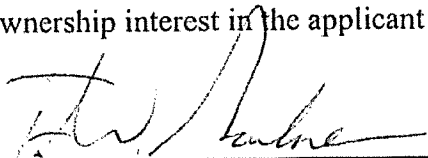
List the following information for officers, directors, owners equal to or over 10%, and persons with indirect financial interest in the applicant.

Name	Date of Birth	Phone or E-mail	Address	Title	Ownership Stake (%)
Thomas W Gardner	11/02/1961	207-794-2303	16 Access Rd - Lincoln ME 04457	owner	100

## Affidavit

ONLY COMPLETE THIS PAGE IF THERE ARE NO OWNERS OVER 10% LISTED ON PAGE 1

The undersigned authorized representative of the applicant swears or affirms that no person that holds an ownership interest in the applicant holds an ownership interest equal to or greater than 10%.



Affiant Signature

10/31/2025

Date

Thomas W Gardner

Affiant Printed Name

State of Maine, County of Penobscot

I certify that on the date set forth below, the individual named above did appear personally before me and that I did identify this applicant by: (a) comparing his/her physical appearance with the photograph on the identifying document presented by the applicant and with the photograph affixed hereto, and (b) comparing the applicant's signature made in my presence on this form with the signature on his/her identifying document.

10/31/2025

Signature of Notary Public

Date

Pamela A Hoxie

Printed Name of Notary Public

WARNING: The statements on this application are made under oath or affirmation. False statements can be grounds for rejection of the application or suspension or revocation of a license. False swearing is a Class D crime punishable by up to 364 days incarceration and a \$2,000 fine.

inside seating

Diagram illustrating the layout of a rest room, showing stalls, sinks, and a central corridor. The stalls are labeled MEN and WOMEN, with dimensions 9' x 12'.

Cooler

COVERED  
MICHIGAN  
ROAD

COVERED  
MICHIGAN  
ROAD

AGE COOLER, 18

NY 108-47

## Appetizers

### **Bang Bang Shrimp**

Tender flash-fried shrimp until crispy then tossed in our house made Bang Bang sauce, served over a bed of spring mix and garnished with green onion. **\$13**

### **Brewhaus Pretzel**

A giant oven baked soft pretzel sprinkled with sea salt and served with our house made beer cheese. **\$12**

### **Mozzarella Wedges**

Five breaded & deep fried mozzarella wedges served with warm marinara sauce. **\$12**

### **Pan Seared Potstickers**

Pork filled Asian potstickers, pan seared, drizzled with a sweet soy reduction & served a ginger teriyaki dipping sauce. **\$10**

### **Chicken Fajita Quesadilla**

A large flour tortilla filled with cheddar cheese, onions, peppers, tomatoes, jalapenos & shredded chicken. Served with salsa & sour cream. **\$13**

### **Fried Mushrooms**

Whole button mushrooms breaded twice and fried crispy. Served with a side of buttermilk ranch. **\$10**

### **Timber Chicken Tenders or Bone In Wings**

Your choice! Hand breaded boneless tenders or bone in wings fried crispy. Served tossed or dry  
1/2 Cord - **\$9** Full Cord - **\$16**

### **Lumberjack Nachos**

House fried tortilla chips smothered in white queso sauce & topped with tomatoes, black olives, green peppers, red onion, jalapenos & green onion. Served with salsa and sour cream. **\$12**

Add season beef or pulled chicken - **\$2**

Add crispy fried BBQ or buffalo tenders - **\$3**

### **Crab Rangoons**

Crispy wonton wrappers filled with a sweet crab & cream cheese filling. Served with our house made duck sauce. **\$11**

### **Hot Honey Bacon Dip**

A smoked cream cheese dip loaded up with bacon, scallions and doused in hot honey with a side of fresh fried naan dippers. **\$13**

### **Coconut Shrimp**

Butterflied shrimp breaded in fresh coconut and fried until golden brown. Served with our made in house piña colada sauce. **\$13**

**DIPPING SAUCES** - Sweet Red Chili, Smokey BBQ, Bang Bang Sauce, Buffalo, Stingin' Honey Garlic, Ranch, Blue Cheese, Honey Mustard

## Fresh Salads

### **Loaded Caesar Salad**

Romaine lettuce tossed with tomatoes, bacon crumbles, green pepper, red onion, shaved parmesan cheese, house made croutons & a creamy caesar dressing.

Grilled or Crispy Chicken - **\$15**

Flank Steak - **\$18**

### **Chopped Italian Salad**

Romaine lettuce, tomatoes, red onion, black olives, pepperoni, banana peppers, hard boiled egg, house made croutons, shaved parmesan & a zesty Italian dressing.

Grilled or Crispy Chicken - **\$15**

Flank Steak - **\$18**

### **Forester Taco Salad**

Romaine lettuce, cheddar cheese, black olives, green peppers, red onion, tomatoes, jalapenos & green onion served in a crunchy tortilla bowl.

Seasoned beef or pulled chicken - **\$15**

Sauteed Shrimp - **\$17**

### **Seasonal Salad**

A fresh new salad that changes with the seasons. Ask your server about our latest seasonal salad or refer to our daily specials to find out more along with our other latest tasty offerings.

Grilled or Crispy Chicken - **\$15**

Flank Steak - **\$18**

\*\*Half Size Available Upon Request

**DRESSINGS** - Ranch, 1000 Island, French, Italian, Balsamic Vinaigrette, Free Raspberry Vinaigrette, Parmesan Poppyseed

**FORESTER**  
DUB



## Pub Favorites

### \*Hand Cut Ribeye

14oz choice ribeye, seasoned & char grilled.  
Served with your choice of two side items. **\$28**  
Add sauteed onions and mushrooms - **\$1.50**

### Forester Fish Tacos

2 flour tortillas filled with a crispy hand battered haddock filet & a pickled slaw. Topped with a tequila cilantro lime sauce & jalapenos with your choice of a side item. **\$16**

### Timber Tender Dinner

A half cord of our hand breaded chicken tenders fried crispy. Served with your choice of dipping sauce and side item. **\$14**  
Or have it tossed in your favorite sauce - **\$1**

### Loaded Timber Bowl

A layer of red skinned mashed potatoes topped with rich brown gravy, corn, hand breaded chicken tenders, bacon crumbles, cheddar cheese & garnished with green onions. **\$15**

### Forester Philly

Thinly shaved steak sauteed with mushrooms, onions, green peppers and topped with your choice of cheese on a toasted sub roll. Served with your choice of a side item. **\$15**

### Pub Mac & Cheese

Our house made beer cheese, cheddar & cream folded in cavatappi pasta & topped with buttery ritz crumbs. Served with a breadstick. **\$13**

Make it a "Stir-In" - Bacon - **\$14**  
Grilled, Crispy or Buffalo Chicken - **\$15**

### \*NY Strip & Frites

A 12oz seasoned & char grilled angus strip steak topped our house made compound butter. Served on a bed of crispy parmesan fries. **\$24**

### Chicken Bacon Ranch Tacos

3 flour tortillas stuffed with crispy hand breaded chicken tenders, lettuce, tomatoes, bacon, cheddar cheese & a drizzle of creamy ranch. Served with your choice of a side item. **\$15**

### Forester Fish Fry

Two haddock filets hand breaded in an Old Bay seasoned crumb mixture & fried crispy. Served with your choice of side item. **\$18**  
Or try our Fried Shrimp dinner with a side - **\$16**

### Corned Beef Reuben

Corned beef, slow cooked in house, sauerkraut, swiss cheese, thousand island dressing on grilled thick cut marbled rye bread. Served with your choice of a side item. **\$15**

### \*All American Sliders

3 certified angus beef slider patties topped with american cheese, bacon & lettuce. Served on mini toasted brioche slider rolls with your choice of a side item. **\$15**

### Sides vs Upgrades

Forester Fries	Sweet Potato Fries <b>\$2</b>
Shoestring Fries	Onion Rings <b>\$2</b>
Baked Potato	House Salad <b>\$2</b>
Potato Chips	Ceaser Salad <b>\$2</b>
Veg Of Day	Poutine Fries <b>\$3</b>
	Loaded Cheese Fries <b>\$3</b>
	Pub Mac N Cheese <b>\$3</b>

## Burgers & Paninis

All burgers and panini's are served with your choice of a side item

### Habanero Bacon Jam Burger

A 1/2 Pound Angus beef patty topped with cheddar, bacon & onion straws smothered with bacon jam. Served on a toasted pretzel bun. **\$17**

### Dilly Burger

A 1/2 Pound Angus beef patty topped with melted cheddar, a creamy dill aioli and crispy fried pickles. Served on a brioche bun. **\$16**

### Rodeo Chicken Panini

A grilled chicken breast pressed in a grilled panini with lettuce, tomato, crispy onion straws cheddar cheese & drizzled with BBQ sauce. **\$15**

### Chicago Beef Panini

Roast beef stacked high & piled into a grilled panini with pickled giardiniera & provolone cheese. Served with a side of Au Jus. **\$15**

### Or Create Your Own

Protein:	Bread:	Cheese:	Toppings:
6oz Angus Beef Patty - <b>\$14</b>	Brioche Roll	American	Lettuce, Tomato, Red
Grilled Chicken Breast - <b>\$12</b>	Wrap	Swiss	Onion, Pickles
Fried Chicken Breast - <b>\$13</b>	Panini - <b>\$1</b>	Cheddar	Bacon - <b>\$1.50</b>
Fried Haddock Filet - <b>\$15</b>	Pretzel Bun - <b>\$1</b>	Provolone	Sauteed Onions
Forester Burger - <b>\$14</b>	Gluten Free Bun - <b>\$2</b>	Pepperjack	or Mushrooms - <b>\$1</b>

Beef and pork may be served raw or undercooked or may contain raw or undercooked meat. The consumption of this food may increase the risk of foodborne illness. If you are pregnant, have a medical condition, or have any question about consuming raw or undercooked meat, please consult your physician.

**FORESTER**



## Pizza & Flatbreads

### Chicken Bacon Ranch

A simple classic hand stretched beer dough done right! Creamy ranch dressing topped with chunks of bacon, crispy chicken and a blend of fresh mozzarella and cheddar cheese. **\$13**

### Buffalo Chicken

Your choice of grilled or crispy chicken tossed in buffalo sauce on our hand stretched beer dough topped with mozzarella cheese and a drizzle of ranch dressing. **\$12**

### Caprese Flatbread

Our local flatbread with a pesto sauce, fresh tomatoes, basil & mozzarella cheese. Finished off with a drizzle of a reduced balsamic vinaigrette. **\$13**

### Forester Forager Flatbread

Start with our house made beer cheese topped with mozzarella, sautéed spinach, mushrooms & chunks of bacon. Finished off with feta cheese melted to perfection. **\$14**

### Or Create Your Own

#### Crust:

10" Hand Stretched Beer Dough - **\$11**  
Good Crust Dough - **\$16**  
GF Cauliflower Crust - **\$14**  
Local Flatbread - **\$11**

#### Sauces:

Pizza Sauce  
Smokey BBQ  
Buffalo  
Sweet Chili  
Ranch  
Beer Cheese - **\$1**

#### Veggies: \$1/ea

Tomatoes  
Black Olives  
Jalapenos  
Pineapple  
Green Pepper  
Red Onion  
Mushroom  
Roasted Red Pepper

#### Meats: \$1.50/ea

Pepperoni  
Hamburger  
Bacon  
Ham  
Sausage  
Flank Steak - **\$2**  
Grilled or Crispy Chicken

## Signature Cocktails

### Forester Margarita - \$9

1800 Silver Tequila, triple sec, lime juice, our signature margarita mix & a fresh slice of lime. Ask about our flavor shots - 1\$

### Logger Long Island - \$9

Rum, gin, tequila, triple sec, vodka, sour mix and a splash of pepsi  
Make it top shelf for only - **\$2**

### Watermelon Mule - \$8

Seagram's Watermelon Vodka, ginger beer, lime juice and a fresh slice of lime.

### The Loaded JAG - \$12

Tito's Vodka, Morning Wood Bloody Mary Mix, loaded with bacon, pickles, pepperoni, pepperoncini, lemon & lime. Want something else on it? Just ask. Add Shrimp - **\$1**

### Mango Mai Tai - \$8

A taste of the tropics right here in Maine. Mango rum, coconut rum, amaretto, pineapple juice & our signature sour mix.

### Forester Old Fashioned - \$8

Nothing like the Old Fashioned. Old Forester Bourbon with bitters, orange, cherry and a splash of Amaretto

### Pub Iced Tea - \$8

Want's more relaxing than a fresh brewed iced tea? How about adding in Deep Eddy's Lemon Vodka, a splash of Diet Pepsi & a fresh slice of lemon. Add a flavor shot - **\$1**

### Raspberry Lime Rickey - \$8

Deep Eddy's Lime Vodka, raspberry purée, club soda & a fresh slice of lime

### Surprise Me? - \$9

Not sure what you want? Let our expert Bartenders get you a surprise you won't soon forget.

Must be at least 21 years of age to consume any alcoholic beverage. Be responsible. Drink Responsibly. Upon request we will no alcoholic beverage. Forester's Bar & Grill is not responsible for any alcohol related injury.

**FORESTER**

[illegible]

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025

Today's Date: November 14, 2025

Department: Town Councilor- Sheldon Hanington

Department #: 0100

**Request:****Discussion:** Veteran's markers at the cemeteries (0100)

Action Needed From Council: Hold a discussion

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required: No

If So What Dates:

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025

Today's Date: 11/26/2025

Department: Cemetery, Park and Recreation Department

Department #: 0601

**Request:**

Accept bid for a UTV from Dorr's Equipment for \$23,624.00

- This machine better fits our needs.
- Has the hydraulic dump body; lowest bid does not and would be an additional add on and price not included in original bid.
- Bed is made of steel with a spray in bedliner and is the 6ft which we preferred
- This machine has a max speed of 25mph.

Action Needed From Council: Vote to accept bid

Is This Item Budgeted: Yes from Capital Reserve

Was This A Bid Process: Yes

Lowest Bid: No

Is Public Hearing Required: No

If So What Dates: N/A

**BID OPENING**  
**Cemetery, Parks and Recreation**  
**UTV Bid Round 2**  
**12-1-2025**

Present: Brendan Crocker CP&R Director, Cody Norris CP&R Summer Supervisor, and  
Town Clerk Ann Morrison

December 1, 2025 3:30pm

Bids Received:

<b>Bidder</b>	<b>Amount Bid</b>
Lincoln Power Sports 2026 Can Am Defender w/\$500.00 trade in	\$23,090.35
Dorr's Equipment 2025 Kubota RTVX1130WL-H w/\$2500 trade in	\$23,624.00
Dorr's Equipment 2025 Kubota RTVX2-PKLHS w/\$3500 trade in	\$21,050.00
Jordan Equipment 2025 Bobcat UV34 w/\$1,250 trade in	\$24,595.51
Greenway Equipment 2026 Gator XUV875M w/\$1,000 trade in	\$25,898.45

## Rec Director

**From:** Roger Fortin <rfortin@jordanequipmentne.com>  
**Sent:** Friday, September 12, 2025 10:17 AM  
**To:** Rec Director  
**Cc:** codynorris.cpr@gmail.com; Hermon Service  
**Subject:** RE: Bobcat Questions

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Gentlemen,  
See notes below.

*Info on the current non running machine*

### Roger Fortin

**From:** Rec Director <Rec.Director@lincolmaine.org>  
**Sent:** Thursday, September 11, 2025 3:50 PM  
**To:** Roger Fortin <rfortin@jordanequipmentne.com>  
**Cc:** codynorris.cpr@gmail.com  
**Subject:** Bobcat Questions

*Hours  
920*

Good afternoon, Roger

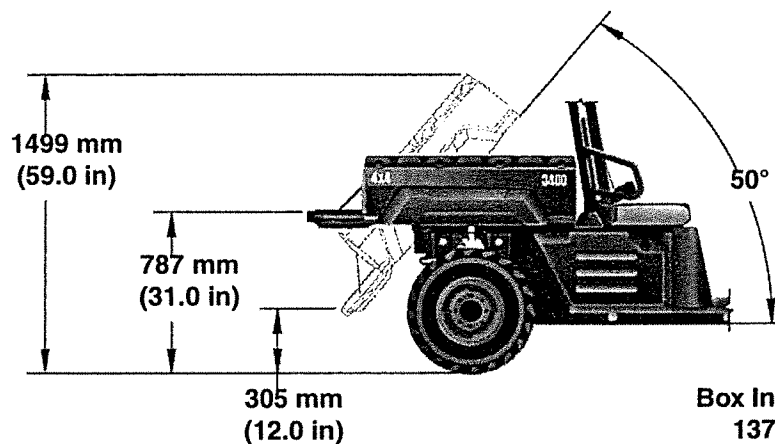
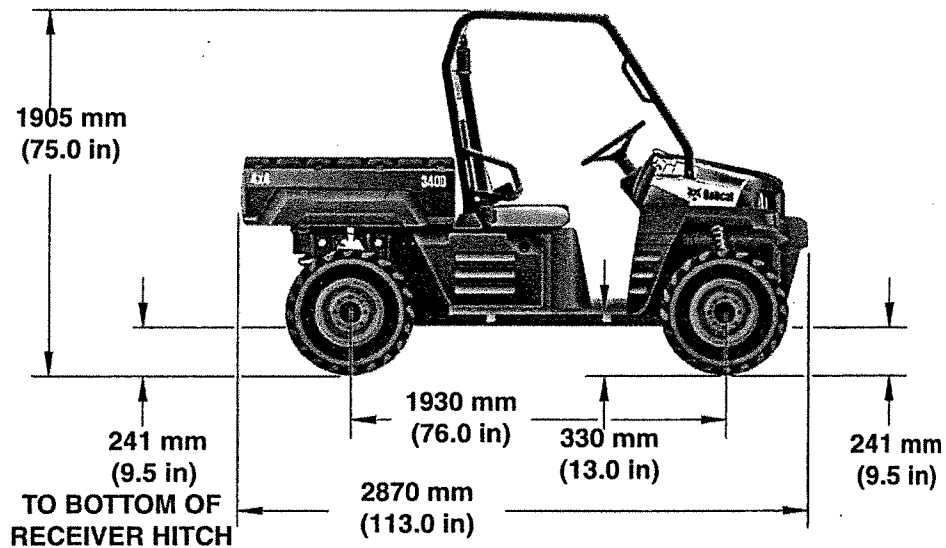
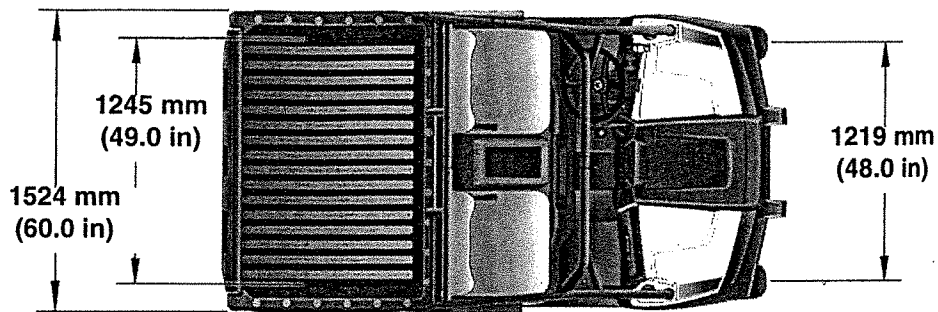
Here is the list of questions that I need for my next meeting with the town council in regards to our current bobcat machine.

1. Full report of every inch of the machine for its value and then is it worth repairing? *Machine value in its current condition is \$1250.00 This is shown on the new machine quote I provided you. Estimated machine value if operating \$5000.00, which is a guess at a sell price if the machine is running normally and the Town wanted to sell it on its own.*
  2. Cost on fully replacing the engine? *Engine replacement estimate is \$9242.00 (\$6762 for the engine and necessary parts/fluids, \$2480 labor)*
  3. Cost on fixing just the current issues with it? I.E. water pump, coolant tank, head gasket, parking brake, seal or cause of the leak in the rear end. *We don't believe replacing the water pump and head gasket will fix the machine as there is a crack in the block. With that said, fixing the other items listed (park brake, rear end leak, coolant tank, etc) approx. \$2400.00 (\$1300 parts / \$1100 labor)*
  4. How long would it be in the shop? I need an estimated time frame for both question 2 and 3. *We would need the machine for approx. 3 weeks after the parts arrive to perform the repairs itemized in questions 2 & 3.*
  5. Cost and time frame to fix anything else that is wrong with it that is found when it is fully gone over? *Depending on what else is found to need repair work, we may have the machine for an additional 2 weeks.*
- We don't need the machine back here, we believe we did a thorough walk around when we diagnosed it.*

## UTILITY VEHICLE SPECIFICATIONS

### (3400) Dimensions

- Dimensions are given for utility vehicle equipped with standard tires.
- Where applicable, specification conform to SAE, ANSI or ISO standards and are subject to change without notice.



**Box Inside Dimensions:**  
1371 x 927 x 292 mm  
(54.0 x 36.5 x 11.5 in)

Turning Radius - Turf Mode = 2527 mm (99.5 in)  
Turning Radius - Two Wheel Drive Mode = 3099 mm (122 in)  
Turning Radius - Four Wheel Drive (4x4) = 3048 mm (120 in)

# UTILITY VEHICLE SPECIFICATIONS (CONT'D)

## Performance

Load Capacity	3400	3400XL
Cargo Box Load (Maximum)	500 kg (1100 lb)	500 kg (1100 lb)
Vehicle Rated Capacity (Includes: cargo box load, weight of occupant(s), and the weight of any accessories)	725 kg (1600 lb)	840 kg (1850 lb)
Total Rated Capacity (Includes: the Vehicle Rated Capacity and the tow weight)	1406 kg (3100 lb)	1520 kg (3350 lb)
Trailer Hitch Tongue Weight (Max)	68 kg (150 lb)	68 kg (150 lb)
Tow Capacity (Includes the Weight of Trailer)	680 kg (1500 lb)	680 kg (1500 lb)
Hitch Type	Standard 2 in. Receiver	Standard 2 in. Receiver
Operating Weight	646 kg (1423 lb)	760 kg (1676 lb)
Operating Slope Limit	15° Maximum	15° Maximum

Travel Speed	3400			3400XL		
	Low Gear	High Gear	Reverse	Low Gear	High Gear	Reverse
Factory Set Speed	0 - 23.5 km/h (0 - 14 mph)	0 - 48 km/h (0 - 30 mph)	0 - 26 km/h (0 - 16 mph)	0 - 23.5 km/h (0 - 14 mph)	0 - 48 km/h (0 - 30 mph)	0 - 26 km/h (0 - 16 mph)
With Optional 20 mph Speed Limit Kit	0 - 14.5 km/h (0 - 9 mph)	0 - 32 km/h (0 - 20 mph)	0 - 16 km/h (0 - 10 mph)	0 - 14.5 km/h (0 - 9 mph)	0 - 32 km/h (0 - 20 mph)	0 - 16 km/h (0 - 10 mph)
With Optional 25 mph Speed Limit Kit	0 - 19 km/h (0 - 12 mph)	0 - 40 km/h (0 - 25 mph)	0 - 21 km/h (0 - 13 mph)	0 - 19 km/h (0 - 12 mph)	0 - 40 km/h (0 - 25 mph)	0 - 21 km/h (0 - 13 mph)
With Optional 35 mph Speed Limit Kit	0 - 24 km/h (0 - 15 mph)	0 - 56 km/h (0 - 35 mph)	0 - 27 km/h (0 - 17 mph)	0 - 24 km/h (0 - 15 mph)	0 - 56 km/h (0 - 35 mph)	0 - 27 km/h (0 - 17 mph)

## Controls

Vehicle Steering	Steering Wheel With Tilt Column
Engine	Foot pedal engine speed control; key-type starter switch.
Brake Pedal	Foot pedal activates four wheel disc brakes.
Parking Brake	Lever applied, mechanically activated disc brake.



# UTILITY VEHICLE SPECIFICATIONS (CONT'D)

## Engine

Make / Model	Yanmar 3TNM72-APL
Fuel / Cooling	Diesel Fuel / Liquid
Horsepower (SAE Net)	17,9 kW (24 hp) @ 3600 rpm
Torque (SAE Net)	53,6 N•m (39.5 ft-lb) @ 2500 rpm
Type Of Cycle	4 - Stroke
Air Induction	Naturally Aspirated
Low Idle RPM	1075 +/- 50 rpm
High Idle RPM	3775 +/- 75 rpm
Number of Cylinders	3
Displacement	0,904 L (55.1 in <sup>3</sup> )
Bore / Stroke	72,0 mm / 74 mm (2.83 / 2.91 in)
Lubrication	Forced Lubrication With Trochoid Pump
Crankcase Ventilation	Closed Breather
Air Pre-Cleaner	Cleanable and replaceable fiber cartridge
Air Cleaner	Replaceable dry paper cartridge
Engine Coolant	Ethylene Glycol / Water Mixture

## Electrical

Alternator	55 Amps
Battery	12 volts, 540 CCA
Starter	12 volts, 1,2 kW (1.6 hp)
Instrumentation	<b>Warning lights (Red):</b> Parking Brake, Low Engine Oil Pressure, High Engine Temperature Light. <b>(Amber):</b> Glow Plug. <b>Indicator Lights (Orange):</b> Reverse (R). <b>Indicator Lights (Green):</b> Neutral (N). <b>Indicator Lights (White):</b> Low Gear (L) and High Gear (H). Hourmeter
Head Light	Low beam 2 x 35W / High Beam 2 x 35W
Tail Light	2 x incandescent

**UTILITY VEHICLE SPECIFICATIONS (CONT'D)****Drive System**

	FRONT SHAFT	REAR SHAFT
Gearbox Ratio FWD - Low Gear	7.31:1	5.77:1
Gearbox Ratio FWD - High Gear	3.44:1	2.72:1
Gearbox Ratio Reverse	6.55:1	5.17:1
Final Drive ratio - Front	3.818	3.818
Final Drive ratio - Rear	3.7	3.7
Suspension - Front	Macpherson Strut 152,4 mm (6.0 in) Travel	
Suspension - Rear	Dual Control Arm, IRS 152,4 mm (6.0 in) Travel	
Suspension - Rear Adjustment	Spring Preload Adjust	
Rear Differential Type	Lockable	
Rear Differential Selection	Lock / Unlock Switch	
Steering	Rack and Pinion	
Brakes - Front and Rear	Hydraulic Disc	
Brakes - Parking	Mechanical Disc	



**Fluid And Capacities**

	Capacity (3400)	Capacity (3400XL)	Fluid (See REGULAR MAINTENANCE ITEMS on Page 7.)
Engine Cooling System	5,0 L (5.3 qt)	5,4 L (5.7 qt)	ETHYLENE GLYCOL ANTI-FREEZE
Fuel Tank	34,1 L (9 U.S. gal)	34,1 L (9 U.S. gal)	DIESEL FUEL (See Fuel Specifications on Page 81.)
Engine Lubrication & Filter	1,7 L (1.8 qt)	1,7 L (1.8 qt)	BOBCAT PREMIUM ENGINE OIL
Main Gear Case (Transmission) Lubricating Oil	0,9 L (32.0 oz)	0,9 L (32.0 oz)	SYNTHETIC GEARCASE FLUID
Differential - Front	200 mL (6.8 oz)	200 mL (6.8 oz)	FRONT DIFFERENTIAL FLUID
Differential - Rear	592 mL (20.0 oz)	592 mL (20.0 oz)	PREMIUM GEAR LUBRICANT (80W90)

# UTILITY VEHICLE SPECIFICATIONS (CONT'D)

## Tires

Factory Supplied Tires (AT489)	Tire Size	Wheel Size	3400 - Tire Pressure	3400XL - Tire Pressure
Front	25 x 10 - 12	12 x 6	69 kPa (0,69 bar) (10 psi)	69 kPa (0,69 bar) (10 psi)
Rear	25 x 11 - 12	12 x 8	69 kPa (0,69 bar) (10 psi)	152 kPa (1,52 bar) (22 psi)

NUT TYPE	LOCATION	TORQUE
2-Piece Flange Nut 	Front and Rear	47 N•m (35 ft-lb)
Lug Nut 	Front and Rear	40 N•m plus 90° (1/4 turn) (30 ft-lb) plus 90° (1/4 turn)

**NOTE:** The wheel nuts must be checked and torqued after the first eight hours of operation of a new machine and after the first eight hours of operation when wheel(s) have been removed for service.



**DORR'S**  
EQUIPMENT

Quote Number: 919019  
Effective Date: 11/14/2025  
Valid Through: 11/30/2025

### Ship To

TOWN OF LINCOLN  
BRENDAN CROCKER  
ME  
: (207) 794-6548  
: (207) 794-5548  
Rec.Director@lincolmaine.org

### Kubota Dealer

Dorrs' Equipment Company  
1468 Hammond St.  
Bangor, ME 04401  
Matt Dorr  
Phone: (207) 945-5965  
Email:  
mdorr@dorrsequipment.com

### Bill To

TOWN OF LINCOLN  
BRENDAN CROCKER  
ME  
: (207) 794-6548  
: (207) 794-5548  
Rec.Director@lincolmaine.org

## RTV-X1130WL-H - ORANGE WITH HDWS TIRES AND STEEL WHEELS



Description	Manufacturer	Model #	Qty	Price Each	Total
ORANGE WITH HDWS TIRES AND STEEL WHEELS	Kubota	RTV-X1130WL-H	1	\$20,149.00	\$20,149.00
CANOPY - PLASTIC (BLACK)	Kubota	77700-VC5011	1	\$550.00	\$550.00
WINDSHIELD LAMINATED GLASS (AS1)	Kubota	77700-VC5020	1	\$2,000.00	\$2,000.00
MIRRORS - EXTERNAL (2)	Kubota	77700-VC5076	1	\$200.00	\$200.00
WIPER KIT (172 DEGREE) PNF	Kubota	77700-VC5030	1	\$400.00	\$400.00
WIRE HARNESS KIT / MULTIPLE ACCESSORY	Kubota	77700-VC5080	1	\$225.00	\$225.00
TURN SIGNAL/HAZARD LIGHT KIT	Kubota	K7591-99610	1	\$425.00	\$425.00
KUBOTA CLEARVIEW UTV REARVIEW MIRROR	Kubota	77700-10705	1	\$50.00	\$50.00
GLASS REAR PANEL (BLACK)	Kubota	77700-VC5040	1	\$1,100.00	\$1,100.00
BACKUP ALARM	Kubota	K7591-99640	1	\$225.00	\$225.00
WINCH KIT 4500LBS VRX TWO ROW	Kubota	77700-11555	1	\$800.00	\$800.00

### Cash Details

Equipment Total **	\$26,124.00
Additional Charges	\$0.00
Trade In - 3400	(\$2,500.00)
Cash Sub-total	\$23,624.00

#### Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to [KubotaUSA.com](http://KubotaUSA.com) for more information.



Quote Number: 919019  
Effective Date: 11/14/2025  
Valid Through: 11/30/2025

### Purchase Options

Purchase Type	Sub-Total **	Incentives	Total After Incentives	Est. Taxes	Equipment Total	Down Payment	Est. KTAC Insurance	Amount Financed at Rate	Amount Financed at 0%	Est. Monthly Payment *
Cash	\$23,624.00	\$0.00	\$23,624.00	\$0.00	\$23,624.00	—	—	—	—	—

\* Blending of APR may occur if the amount financed exceeds 125% of max invoice of New Kubota and selected New Allied Implements/Accessories using non-Kubota rates. KTAC, Orange Protection and K-Maintenance are blended using 0%.

#### Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to [KubotaUSA.com](http://KubotaUSA.com) for more information.



V Series

RTV-X1130WL-H

\* \* \* EQUIPMENT IN STANDARD MACHINE \* \* \*

#### DIESEL ENGINE

Model Kubota D1105  
3 Cyl. 68.5 cu in  
+23.3 Gross Eng HP  
60 Amp Alternator

#### TRANSMISSION

VHT-X  
Variable Hydro Transmission  
Forward Speeds:  
Low 0 - 15 mph  
High 0 - 25 mph  
Reverse 0 - 17 mph  
Limited-slip Front Differential  
Rear differential lock

#### HYDRAULICS

Hydrostatic Power Steering  
Hydraulic Cargo Dump  
Hydraulic Oil Cooler

#### FLUID CAPACITY

Fuel Tank 7.9 gal  
Cooling 8.6 qts  
Engine Oil 4.3 qts  
Transmission Oil 1.8 gal  
Brake Fluid 0.4 qts

#### DIMENSIONS

Width 63 in  
Height 80 in  
Length 153 in  
Wheelbase 98.2 in  
Tow Capacity 1300 lbs  
Ground Clearance F/R 11.3in / 9.4in  
Suspension Travel 8 in  
Turning Radius 17.1 ft

+ Manufacturer Estimate

#### KEY FEATURES

Digital Multi-meter  
Speedometer  
Front Independent Adjustable Suspension  
Rear Independent Adjustable Suspension  
Brakes - Front/Rear Wet Disc  
Rear Brake Lights / Front Headlights  
2" Hitch Receiver, Front and Rear  
Deluxe 60/40 split bench seats  
with driver's side seat adjustment  
Under front seat Storage Compartments  
Lockable Glove Box  
Front Guard (radiator guard and bumper, lens guard)

#### SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS  
Horn  
Spark Arrestor Muffler  
Retractable 2-point Seat Belts  
Adjustable Head Lights  
Rear Protection Screen  
Dash-Mounted Parking Brake

#### CARGO BOX

Width 54.5 in  
Length 72.3 in  
Depth 11.6 in  
Load Capacity 1212 lbs.  
Vol. Capacity 26.1 cu ft



## Orange Protection

It is a true Kubota warranty - an extension of the basic warranty. Backed by the manufacturer.

There is no deductible.

Orange Protection can be financed with the sale of the machine.

Repairs are performed by an Authorized Kubota dealer who will use genuine Kubota parts.

Orange Protection is transferable.

You get comprehensive machine coverage which means peace of mind and protection on your investment.

## KTAC

Benefits of a Term Policy through KTAC\*:

1. Meets the insurance requirement for Kubota Credit Corporation, U.S.A
2. Original Sales Price Protection for the first 60 months (plus taxes and fees)
3. Locked in rate for the term of the contract
4. Premium included with retail contract payment
5. Low \$250 deductible per occurrence
6. Dedicated claims service

\*This is a summary of the Kubota-Endorsed Property Damage Insurance. This information is not a complete description of all terms, conditions, and exclusions applicable. Actual coverage is subject to the language of the policy issued. This policy is underwritten and issued by Ohio Indemnity Company. Policy is offered and valid only to residents located in the fifty states of the United States of America. Policy is not available for U.S. districts and territories, Canada, or Mexico.



## RTV-X1130 Bid Sheet



### RTV-X1130

#### Key Specifications

##### Engine

Model	Kubota D1105
Type	3 cylinders, 4-cycle, diesel, OHV
Displacement	68.53 cu. in
Net power*1 (kW (HP) / rpm)	17.4 (23.3) 3000 RPM
Fuel capacity (U.S. Gals.)	7.9
Transmission	Continuously variable hydro transmission (VHT)
Drive system	Rear 2WD or 4WD
Differential lock	Standard: hand operated with mechanical holder
Gear selection	Hi-Low range forward, neutral, reverse

##### Brakes / Steering

Front / rear	Wet disk brake
Parking brake	Rear wheel, hand lever
Steering	Hydrostatic power

##### Suspension

Front	Independent, Dual A-Arm type
Rear	Independent, Dual A-Arm type

##### Dimensions

	mm (in.)
Length	3925 (154.5)
Width	1605 (63.2)
Height, overall	2025 (79.7)
Front tread centers	1280 (50.4) HDWS, ATV
Rear tread centers	
Wheelbase	2495 (98.2)

##### Ground clearance

Front axle	293 (11.5) mm (in.)
Rear axle	257 (10.1) mm (in.)
Turning diameter	10.4 (34.2) m (ft)

##### Max. rolling weight (towing capacity)

	kg (lbs.)
Front:	295 (650)
Rear:	590 (1300)

##### Payload capacity

	kg (lbs.)
	754 (1662)

##### Weight

	kg (lbs.)
	1060 (2337)

##### Gross vehicle weight rating (GVWR)

	1814 (3999)
--	-------------

\*1 SAE J1995.





## RTV-X1130 Bid Sheet

<b>Cargo bed ProKonvert 3-Way Open Cargo Box</b>	<b>Width / mm (in.)</b>
	1384 (54.5)
	<b>Length / mm (in.)</b>
	1837 (72.3)
	<b>Depth / mm (in.)</b>
	294 (11.6)
	<b>Volume m<sup>3</sup> (cu.ft.)</b>
	0.74 (26.4)
	<b>Bed height (unloaded) / mm (in.)</b>
	924 (36.4)
<b>Tires</b>	<b>Cargo bed capacity / kg (lbs.)</b>
	550 (1212)
	<b>Material: Steel with spray in bedliner</b>
<b>Front</b>	25 × 10-12 ATV, 6PLY 25 × 10-12 HDWS, 6PLY
<b>Rear</b>	
<b>Top Speed</b>	<b>km/h (mph)</b>
<b>Low</b>	24 (15)
<b>High</b>	40 (25)
<b>Reverse</b>	27 (17)
<b>Limited Warranty</b>	24 Months or one thousand hours (whichever occurs first)
<b>Sound level, operator ear db. (A)</b>	85.5
<b>Hydraulic Bed Lift</b>	Std.
<b>Body Color</b>	Orange, Camo



TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

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The bidder is instructed to bid on a utility vehicle that **meets the following minimum bid specifications**. Please check off all the minimum specifications that your utility vehicle meets. If the minimum standards listed below are not met, please specify why in the space provided below these minimum standards.

- ☐ Capacities: Cargo box capacity – 1300 pounds with volume of 12 cubic feet and composite material or metal (metal is preferred) and **hydraulic dump**, a 6 foot bed would be preferred but not mandatory.
- ☒ Capacities: Vehicle Rated capacity – 1600 pounds
- ☒ Capacities: Total Rated capacity – 3300 pounds
- ☐ Capacities: Fuel tank capacity –10 gallons
- ☒ Engine: 900 cc; 24 horsepower; diesel powered, liquid cooled; pressurized oil with spin-type filter system; air intake naturally aspirated; muffler to be equipped with spark arrestor.
- ☐ Drive system & transmission: vehicle must be able to utilize both two-wheel and four-wheel drive. Continuously variable transmission (CVT) and rear differential can be locked and unlocked via a three point switch.
- ☒ Suspension: front suspension to have independent systems for the left and right side and use MacPherson strut with a minimum of 6" of total travel. Rear suspension to have independent dual a-arm suspension with a minimum of 6" of total travel that is capable of supporting the stated cargo box capacity.
- ☒ Brakes: service brakes to be hydraulic disc type of all wheels and parking brake to be provided inside operator compartment.
- ☒ Frame: frame to incorporate boxed beams running beneath the machine and provides structure independent of the body. Frame to be constructed of steel and coated with an E-coat finish to prevent rust.
- ☒ Other Minimum standards: 2 inch rear receiver hitch designed to accept common hitch types, offset, and accessories. Four point ROPS (roll over protective structure). Front brush guard/bumper to protect headlights and hood. Headlights with dash mounted on/off switch. Heavy duty tires with all-terrain tread. High back bucket seats with seat belts. Instrumentation to include: fuel gauge; gear indicator; glow plug; hi temp light; hour meter; oil pressure light; and park brake indicator. Rack and pinion steering.
- ☒ Accessories: Canopy and tail lights, turn signals, and four-way flashers, front & back windshield & Wipers, mirrors (rear and side view), winch, back up alarm & hazard flashers.

TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

- ☒ Accessories: This vehicle can be equipped with a front windshield and full cab enclosure
- ☒ Manufacture brochure and bid specifications (include with bid)
- ☒ Trade in value on a 2012 Bobcat with 920 hours that fits the specifications of this current bid.

Machine needs head gasket, water pump, a fix to the coolant tank, whole new engine (engine has a crack in the block).

If the product submitted for this bid is different than the minimum specifications listed above, please list those variations below:

- CARGO BOX: 6' 3-WAY OPEN PROCONVERT, 26.7 CUBIC FEET, 1,212 LB CAPACITY. METAL WITH HYDRAULIC RAMP
- GROSS HP - 24.8, NET HP - 23.3
- VHT TRANSMISSION - CONTINUOUSLY VARIABLE HYDRO
- FUEL TANK - 7.9 GAL CAPACITY

ESTIMATED DELIVERY BASED ON ORDERING UNIT AND INSTALLING ACCESSORIES.

YEAR: 25 MAKE: KUBOTA MODEL: RTV-X1130CWL-H

DELIVERY DATE: 30 DAYS TOTAL BID PRICE: \$ 23,624

Please note if the price reflects a future delivery date or whether the mower is in stock and ready for delivery now.

The bidder is **required** to submit **all manufacturer's specifications and brochures** with the bid sheet.

The undersigned business has submitted this bid and certifies that the equipment submitted for this bid meets or exceeds the above listed specifications and agrees with all covenants and requirements set forth herein. Where this proposal differs from the attached, a full explanation has been attached explaining those differences. The bidder also acknowledges these bid specifications as part of the overall contract.

The undersigned submits this proposal without collusion with any other person, individual, firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests or conditions written herein by the Town of Lincoln.

TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

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Signature 

Email Address: MDORR@DORREQUIPMENT.COM

Name(print) MATT DORR

Title SALESPERSON

Company DORR'S EQUIPMENT

Address 1468 HAMMOND ST, BANGOR, ME 04401

Telephone No. 207.945.5965

TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

---

STATE OF MAINE \_\_\_\_\_, SS.

Date: \_\_\_\_\_

The above named personally appeared and acknowledged the foregoing instrument to be his/her free act and deed in his/her capacity and the free act and deed of said company.

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Commission Expires:

Accepted by \_\_\_\_\_ Date: \_\_\_\_\_

Its Town Manager, Duly Authorized Town of Lincoln

Lincoln ME 04457

2077948100

## Buyer's Order

Town Of Lincoln

29 Main St  
Lincoln, Me 04457

H W

C 2077946548

Email no@yahoo.com

Date 11/21/2025  
Deal No. 801443  
Salesperson Jason Clifford  
Lienholder none

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

## Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2026	Can-Am	DEFENDER DPS CAB	3JBUFAP48TK003369	TEMP	\$20,999.00

## Options:

HELMET FX17Y MATT BLK L

\$0.00 D

Dealer Unit Price	\$20,999.00
Factory Options	\$0.00
Added Accessories	\$2,448.35
Freight	\$1,495.00
Dealer Prep	\$299.00

Customer Rebates (\$1,750.00)

install acc	\$690.00 D
CAN-AM HD4500 WIRE CABLE WINCH	
PANORAMIC CENTER MIRROR KIT	\$104.99 D
SIDE MIRROR KIT	\$234.49 D
WIRING HARNESS_WINCH KIT UR	\$117.49 D
turn lever stalk	\$124.95 D
FRONT BUMPER ASSEMBLY	\$351.49 D

## Notes:

Details for removed unit: Stock #: 003369, Year: 2026, Make: Can-Am, Model: DEFENDER DPS CAB 900  
Part Number: 0111-0547, Description: HELMET FX17Y MATT BLK L, Price: \$99.95, Requested Qty: 1

## Trade Information

2012

<b>Cash Price</b>	\$23,491.35
Trade Allowance	\$500.00
Payoff	\$0.00
<b>Net Trade</b>	\$500.00
<b>Net Sale</b> (Cash Price - Net Trade)	\$22,991.35
Sales Tax	\$0.00
Title/License/Registration Fees	\$0.00
Document or Administration Fees	\$99.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00
<b>Total Other Charges</b>	\$99.00
<b>Sub Total</b> (Net Sale + Other Charges)	\$23,090.35
Cash Down Payment	\$0.00
<b>Amount to Pay/Finance</b>	\$23,090.35

Monthly Payment of \$0.00 For 0 Months at 0.00% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

\*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer(s) Signature \_\_\_\_\_

Dealer Signature \_\_\_\_\_

Thank You for Your Business!

# 2026 DEFENDER DPS CAB



Compass Green

## PACKAGE HIGHLIGHTS

- Dynamic Power Steering (DPS™)
- Heating and ventilation
- Full hard roof with liner and interior dome light
- Full color match doors with electric opening windows and door locks
- Fixed windshield with wiper/washer kit
- Rear glass window
- 65 in. wide with arched A-arm
- 14 in. aluminum wheels

ENGINE	HD9
Type	65 hp / 59 lb-ft, Rotax® 976 cc, V-twin, liquid-cooled
Fuel Delivery System	Intelligent Throttle Control (iTC™) with Electronic Fuel Injection (EFI)
Transmission	PRO-TORQ CVT with Quick Response System (QRS), high airflow ventilation and Electronic Drive Belt Protection Extra-L / H / N / R / P
Drive Train	Selectable Turf Mode / 2WD / 4WD with Visco-Lok® auto-locking front differential
Driving Assistance	CVT engine braking ECO™ / ECO™ Off / Work modes Speed limiter
Power Steering	Dynamic Power Steering (DPS)
SUSPENSIONS	
Front Suspension	Arched double A-arm with swaybar / 12 in. (30.5 cm) suspension travel
Front Shocks	Twin-tube gas charged shocks
Rear Suspension	Arched TTA with external sway bar / 12 in. (30.5 cm) suspension travel
Rear Shocks	Twin-tube gas charged shocks
TIRES & WHEELS	
Front / Rear Tires	XPS Trail Force 27 x 9/11 x 14 in.
Wheels	14 in. cast-aluminum
BRAKES	
Front	Dual 220 mm disc brakes with hydraulic twin-piston calipers
Rear	Dual 220 mm disc brakes with hydraulic twin-piston calipers
Brake Holding Mechanism	N/A

## DIMENSIONS & CAPACITIES

Cage	Profiled cage ROPS approved
Estimated Dry Weight	1,856 lb (842 kg)
L x W x H	121 x 65 x 80 in. (307.1 x 165.1 x 226 cm)
Wheelbase	83 in. (211.5 cm)
Ground Clearance	13 in. (30.5 cm)
Cargo Box Dimensions	38 x 54.5 x 12 in. (96.5 x 138.4 x 30.5 cm)
Cargo Box Capacity	1,000 lb (454 kg) / California only: 600 lb (272.2 kg)
Power Tilt Bed	N/A
Tailgate Load Capacity	250 lb (113.4 kg)
Storage Capacity	Total: 10.4 gal (39.5 L)
Towing Capacity	2,500 lb (1,134 kg)
Payload Capacity	1,200 lb (544 kg)
Fuel Capacity	10.6 gal (40 L)
Person Capacity	3

## FEATURES

Gauge	4.5 in. wide digital display
Battery	12 V (30 amp/h)
Magneto	650 W
Instrumentation	DC outlet (10 A)
Lighting	Front lighting output 140 W LED taillights
Winch	N/A

Steering Wheel	Understeer mode Tilt steering adjustment
Protection	Integrated front steel bumper Full heavy-duty HMW plastic skid plate Full hard roof with liner and interior dome light Full color match doors with electric opening windows and door locks Fixed windshield with wiper/washer kit Rear glass window
Hitch Type	2 in. hitch receiver

## WARRANTY & EXTENDED SERVICE

Factory Warranty	1-year BRP limited warranty
Extended Service Terms	B.E.S.T. term available up to 30 months

**can-am**

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A BRP BRAND



TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

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The bidder is instructed to bid on a utility vehicle that **meets the following minimum bid specifications**. Please check off all the minimum specifications that your utility vehicle meets. If the minimum standards listed below are not met, please specify why in the space provided below these minimum standards.

- 1000 lbs ☐ Capacities: Cargo box capacity – 1300 pounds with volume of 12 cubic feet and composite material or metal (metal is preferred) and **hydraulic dump**, a 6 foot bed would be preferred but not mandatory.
- 1200 lbs ☐ Capacities: Vehicle Rated capacity – 1600 pounds
- 1500 lbs ☐ Capacities: Total Rated capacity – 3300 pounds
- ☒ Capacities: Fuel tank capacity – 10 gallons
- ☒ Engine: 900 cc; 24 horsepower; diesel powered, liquid cooled; pressurized oil with spin-type filter system; air intake naturally aspirated; muffler to be equipped with spark arrestor.
- ☒ Drive system & transmission: vehicle must be able to utilize both two-wheel and four-wheel drive. Continuously variable transmission (CVT) and rear differential can be locked and unlocked via a three point switch.
- ☒ Suspension: front suspension to have independent systems for the left and right side and use MacPherson strut with a minimum of 6" of total travel. Rear suspension to have independent dual a-arm suspension with a minimum of 6" of total travel that is capable of supporting the stated cargo box capacity.
- ☒ Brakes: service brakes to be hydraulic disc type of all wheels and parking brake to be provided inside operator compartment
- ☒ Frame: frame to incorporate boxed beams running beneath the machine and provides structure independent of the body. Frame to be constructed of steel and coated with an E-coat finish to prevent rust.
- ☒ Other Minimum standards: 2 inch rear receiver hitch designed to accept common hitch types, offset, and accessories. Four point ROPS (roll over protective structure). Front brush guard/bumper to protect headlights and hood. Headlights with dash mounted on/off switch. Heavy duty tires with all-terrain tread. High back bucket seats with seat belts. Instrumentation to include: fuel gauge; gear indicator; glow plug; hi temp light; hour meter; oil pressure light; and park brake indicator. Rack and pinion steering.

☐ no back up alarm can't get it thru can am! Possibly aftermarket!!



TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

Accessories: Canopy and tail lights, turn signals, and four-way flashers, front & back windshield & Wipers, mirrors (rear and side view), winch, back up alarm & hazard flashers.

- ☒ Accessories: This vehicle can be equipped with a front windshield and full cab enclosure
- ☒ Manufacture brochure and bid specifications (include with bid)
- ☒ Trade in value on a 2012 Bobcat with 920 hours that fits the specifications of this current bid.  
Machine needs head gasket, water pump, a fix to the coolant tank, whole new engine (engine has a crack in the block). \$500.00

If the product submitted for this bid is different than the minimum specifications listed above, please list those variations below:

This Vehicle comes with turn signal kit, 4500 lb winch, front bumper, side mirror kit, center mirror, with heat.

YEAR: 2026 MAKE: Can Am MODEL: Defender 900 DPS.

DELIVERY DATE: 30 day from approval TOTAL BID PRICE: \$ 23,090.35

----- is the price for future delivery date or whether the mower is in stock and ready for delivery now.

The bidder is **required** to submit **all manufacturer's specifications and brochures** with the bid sheet.

The undersigned business has submitted this bid and certifies that the equipment submitted for this bid meets or exceeds the above listed specifications and agrees with all covenants and requirements set forth herein. Where this proposal differs from the attached, a full explanation has been attached explaining those differences. The bidder also acknowledges these bid specifications as part of the overall contract.

The undersigned submits this proposal without collusion with any other person, individual, firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership

TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

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or individual they represent; and has read and agreed to all of the terms, requests or conditions written herein by the Town of Lincoln.

Signature Jason Clifford Email Address: Sales.lincolnpowersports@gmail.com  
Name(print) Jason Clifford Title SALES  
Company Lincoln Power Sports Address 265 W. Broadway Lincoln, ME  
Telephone No. 734-8100

TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

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STATE OF MAINE \_\_\_\_\_, SS.

Date: \_\_\_\_\_

The above named personally appeared and acknowledged the foregoing instrument to be his/her free act and deed in his/her capacity and the free act and deed of said company.

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Print Name

Commission Expires: \_\_\_\_\_

Accepted by \_\_\_\_\_ Date: \_\_\_\_\_

Its Town Manager, Duly Authorized Town of Lincoln



# DORR'S

## EQUIPMENT

Quote Number: 918951  
Effective Date: 11/14/2025  
Valid Through: 11/30/2025

### Ship To

TOWN OF LINCOLN  
BRENDAN CROCKER  
ME  
: (207) 794-6548  
: (207) 794-5548  
Rec.Director@lincolmaine.org

### Kubota Dealer

Dorrs' Equipment Company  
1468 Hammond St.  
Bangor, ME 04401  
Matt Dorr  
Phone: (207) 945-5965  
Email:  
mdorr@dorrsequipment.com

### Bill To

TOWN OF LINCOLN  
BRENDAN CROCKER  
ME  
: (207) 794-6548  
: (207) 794-5548  
Rec.Director@lincolmaine.org

## RTVX2-PKLHS24 - ORANGE, PREMIUM TRIM, BED LINER, HDMP TIRES WITH ALLOY WHEELS 2024



Description	Manufacturer	Model #	Qty	Price Each	Total
ORANGE, PREMIUM TRIM, BED LINER, HDMP TIRES WITH ALLOY WHEELS 2024	Kubota	RTVX2-PKLHS24	1	\$18,500.00	\$18,500.00
CANOPY - PLASTIC (BLACK)	Kubota	77700-VC5011	1	\$550.00	\$550.00
WINDSHIELD TEMPERED GLASS (AS2)	Kubota	77700-VC5025	1	\$1,200.00	\$1,200.00
WIRE HARNESS KIT / MULTIPLE ACCESSORY	Kubota	77700-VC5080	1	\$225.00	\$225.00
MIRRORS - EXTERNAL (2)	Kubota	77700-VC5076	1	\$200.00	\$200.00
WIPER KIT (172 DEGREE) PNF	Kubota	77700-VC5030	1	\$400.00	\$400.00
KUBOTA CLEARVIEW UTV REARVIEW MIRROR	Kubota	77700-10705	1	\$50.00	\$50.00
GLASS REAR PANEL (BLACK)	Kubota	77700-VC5040	1	\$1,100.00	\$1,100.00
TURN SIGNAL/LIGHT KIT	Kubota	K7121-99610	1	\$300.00	\$300.00
WINCH KIT 4500LBS VRX ONE ROW	Kubota	77700-11554	1	\$800.00	\$800.00
BACKUP ALARM	Kubota	K7591-99640	1	\$225.00	\$225.00

### Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to KubotaUSA.com for more information.



Quote Number: 918951  
Effective Date: 11/14/2025  
Valid Through: 11/30/2025

### Cash Details

Equipment Total **	\$23,550.00
Additional Charges	\$0.00
Trade In - 3400	(\$2,500.00)
Cash Sub-total	\$21,050.00

### Purchase Options

Purchase Type	Sub-Total **	Incentives	Total After Incentives	Est. Taxes	Equipment Total	Down Payment	Est. KTAC Insurance	Amount Financed at Rate	Amount Financed at 0%	Est. Monthly Payment *
Cash	\$21,050.00	\$0.00	\$21,050.00	\$0.00	\$21,050.00	--	--	--	--	--

\* Blending of APR may occur if the amount financed exceeds 125% of max invoice of New Kubota and selected New Allied Implements/Accessories using non-Kubota rates. KTAC, Orange Protection and K-Maintenance are blended using 0%.

#### Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to [KubotaUSA.com](http://KubotaUSA.com) for more information.



V Series

RTVX2-PKLHS24

\* \* \* EQUIPMENT IN BASIC MACHINE \* \* \*

#### DIESEL ENGINE

Model Kubota D1105  
3 Cyl. 68.5 cu in  
+23.3 Gross Eng HP  
60 Amp Alternator

#### TRANSMISSION

VHT-X  
Variable Hydro Transmission  
Forward Speeds:  
Low 0 - 16 mph  
High 0 - 25 mph  
Reverse 0 - 22 mph  
Limited-slip Front Differential  
Rear differential lock

#### HYDRAULICS

Hydrostatic Power Steering  
with Standard Hydraulic Bed Lift  
Hydraulic Oil Cooler

#### FLUID CAPACITY

Fuel Tank 7.9 gal  
Cooling 6.4 qts  
Engine Oil 4.3 qts  
Transmission Oil 1.8 gal  
Brake Fluid 0.4 qts

#### DIMENSIONS

Width 63.2 in  
Height 79.5 in  
Length 122.4 in  
Wheelbase 80.5 in  
Tow Capacity 1300 lbs  
Ground Clearance 10.4 in  
Suspension Travel 8 in  
Turning Radius 13.1 ft

+ Manufacturer Estimate

#### KEY FEATURES

Digital Multi-meter  
Speedometer  
Front Independent Adjustable Suspension  
Rear Independent Adjustable Suspension  
Brakes - Front/Rear Wet Disc  
Rear Brake Lights / Front Headlights  
2" Hitch Receiver, Front and Rear  
Deluxe 60/40 split bench seats  
Underseat Storage Compartments  
Basic Front Bumper

#### SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS  
Horn  
Spark Arrestor Muffler  
Dash-mounted Parking Brake  
LED Low Beam Head Lights  
Rear Protection Screen

#### CARGO BOX

Width 57.7 in  
Length 40.5 in  
Depth 11.2 in  
Load Capacity 1102 lbs  
Vol. Capacity 15.2 cu ft



## Orange Protection

It is a true Kubota warranty - an extension of the basic warranty. Backed by the manufacturer.

There is no deductible.

Orange Protection can be financed with the sale of the machine.

Repairs are performed by an Authorized Kubota dealer who will use genuine Kubota parts.

Orange Protection is transferable.

You get comprehensive machine coverage which means peace of mind and protection on your investment.

## KTAC

Benefits of a Term Policy through KTAC\*:

1. Meets the insurance requirement for Kubota Credit Corporation, U.S.A
2. Original Sales Price Protection for the first 60 months (plus taxes and fees)
3. Locked in rate for the term of the contract
4. Premium included with retail contract payment
5. Low \$250 deductible per occurrence
6. Dedicated claims service

\*This is a summary of the Kubota-Endorsed Property Damage Insurance. This information is not a complete description of all terms, conditions, and exclusions applicable. Actual coverage is subject to the language of the policy issued. This policy is underwritten and issued by Ohio Indemnity Company. Policy is offered and valid only to residents located in the fifty states of the United States of America. Policy is not available for U.S. districts and territories, Canada, or Mexico.



## RTV-X

### Key Specifications

#### Engine

Model	Kubota D1105
Type	3 cylinders, 4-cycle, diesel, OHV
Displacement	68.53 cu. in
Net power*1 (kW (HP) / rpm)	17.4 (23.3) 3000 RPM
Fuel capacity (U.S. Gals.)	7.9
Transmission	Continuously variable hydro transmission (VHT)
Drive system	Rear 2WD or 4WD
Differential lock	Standard: hand operated with mechanical holder
Gear selection	Hi-Low range forward, neutral, reverse

#### Brakes / Steering

Front / rear	Wet disk brake
Parking brake	Rear wheel, hand lever
Steering	Hydrostatic power

#### Suspension

Front	Independent, Dual A-Arm type
Rear	Independent, Dual A-Arm type

#### Dimensions

	<b>mm (in.)</b>
Length	3050 (120.1) Basic / 3110 (122.4) Standard / 3123 (123.0) Premium
Width	1605 (63.2)
Height, overall	2020 (79.5)
Front tread centers	1240 (48.8) HDMP, ATV
Rear tread centers	
Wheelbase	2045 (80.5)

#### Ground clearance

Front axle	265 (10.4) mm (in.)
Rear axle	260 (10.3) mm (in.)
Turning diameter	8.0 (26.2) m (ft)

#### Max. rolling weight (towing capacity)

	<b>kg (lbs.)</b>
Front:	295 (650)
Rear:	590 (1300)

#### Payload capacity

	<b>kg (lbs.)</b>
Basic, Standard, Premium Trims	690 (1521) Basic / 680 (1499) Standard / 668 (1472) Premium

#### Weight

	<b>kg (lbs.)</b>
625 (1378) -General Purpose	930 (2050) Basic / 940 (2072) Standard / 952 (2099) Premium

#### Gross vehicle weight rating (GVWR)

	1620 (3571)
--	-------------

\*1 SAE J1995.



<b>Cargo bed</b> <b>Standard cargo / 3-way open cargo*</b>	<b>Width / mm (in.)</b>
	1465 (57.7)
	<b>Length / mm (in.)</b>
	1030 (40.5)
	<b>Depth / mm (in.)</b>
	285 (11.2)
	<b>Volume m<sup>3</sup> (cu.ft.)</b>
	0.43 (15.2)
	<b>Bed height (unloaded) / mm (in.)</b>
	887 (34.9)
<b>Tires</b> <b>Front</b> <b>Rear</b> <b>Top Speed</b> <b>Low</b> <b>High</b> <b>Reverse</b> <b>Limited Warranty</b> <b>Sound level, operator ear db. (A)</b> <b>Hydraulic Bed Lift</b>	<b>Cargo bed capacity / kg (lbs.)</b>
	500 (1102)
	<b>Material: Steel</b>
	25×10-12 HDMP, 6PLY / 25×10-12 ATV, 6PLY
	<b>km/h (mph)</b>
	24 (15)
	40 (25)
	27 (17)
	24 Months or one thousand hours (whichever occurs first)
	84
	Std. (except on Base model)

\*On Premium trim only



TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

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RTVX2 - PKLHS

The bidder is instructed to bid on a utility vehicle that **meets the following minimum bid specifications**. Please check off all the minimum specifications that your utility vehicle meets. If the minimum standards listed below are not met, please specify why in the space provided below these minimum standards.

- ☐ Capacities: Cargo box capacity – 1300 pounds with volume of 12 cubic feet and composite material or metal (metal is preferred) and **hydraulic dump**, a 6 foot bed would be preferred but not mandatory.
  
- ☐ Capacities: Vehicle Rated capacity – 1600 pounds
- ☒ Capacities: Total Rated capacity – 3300 pounds
- ☐ Capacities: Fuel tank capacity – 10 gallons
- ☐ Engine: 900 cc; 24 horsepower; diesel powered, liquid cooled; pressurized oil with spin-type filter system; air intake naturally aspirated; muffler to be equipped with spark arrestor.
  
- ☐ Drive system & transmission: vehicle must be able to utilize both two-wheel and four-wheel drive. Continuously variable transmission (CVT) and rear differential can be locked and unlocked via a three point switch.
  
- ☒ Suspension: front suspension to have independent systems for the left and right side and use MacPherson strut with a minimum of 6" of total travel. Rear suspension to have independent dual a-arm suspension with a minimum of 6" of total travel that is capable of supporting the stated cargo box capacity.
  
- ☒ Brakes: service brakes to be hydraulic disc type of all wheels and parking brake to be provided inside operator compartment.
  
- ☒ Frame: frame to incorporate boxed beams running beneath the machine and provides structure independent of the body. Frame to be constructed of steel and coated with an E-coat finish to prevent rust.
  
- ☒ Other Minimum standards: 2 inch rear receiver hitch designed to accept common hitch types, offset, and accessories. Four point ROPS (roll over protective structure). Front brush guard/bumper to protect headlights and hood. Headlights with dash mounted on/off switch. Heavy duty tires with all-terrain tread. High back bucket seats with seat belts. Instrumentation to include: fuel gauge; gear indicator; glow plug; hi temp light; hour meter; oil pressure light; and park brake indicator. Rack and pinion steering.
  
- ☒ Accessories: Canopy and tail lights, turn signals, and four-way flashers, front & back windshield & Wipers, mirrors (rear and side view), winch, back up alarm & hazard flashers.



TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

- ☒ Accessories: This vehicle can be equipped with a front windshield and full cab enclosure
- ☒ Manufacture brochure and bid specifications (include with bid)
- ☒ Trade in value on a 2012 Bobcat with 920 hours that fits the specifications of this current bid.

Machine needs head gasket, water pump, a fix to the coolant tank, whole new engine (engine has a crack in the block).

If the product submitted for this bid is different than the minimum specifications listed above, please list those variations below:

- CARGO BOX - 15.2 cu. Ft / 1,102 LB CAPACITY- METAL WITH  
HYDRAULIC PUMP.
- PAYLOAD CAPACITY: 1,472 LB
- VHT TRANSMISSION - CONTINUOUSLY VARIABLE HYDRO

UNIT IN STOCK AND AVAILABLE FOR DELIVERY BEFORE ACCESSORIES IF  
NEEDED. DELIVERY DATE ESTIMATED BASED ON ORDERING, SHIPPING,  
& INSTALLING ACCESSORIES.

YEAR: 25 MAKE: KUBOTA MODEL: RTVX2-PLLHS

DELIVERY DATE: 30 DAYS TOTAL BID PRICE: \$21,050 -

Please note if the price reflects a future delivery date or whether the mower is in stock and ready for delivery now.

The bidder is required to submit all manufacturer's specifications and brochures with the bid sheet.


The undersigned business has submitted this bid and certifies that the equipment submitted for this bid meets or exceeds the above listed specifications and agrees with all covenants and requirements set forth herein. Where this proposal differs from the attached, a full explanation has been attached explaining those differences. The bidder also acknowledges these bid specifications as part of the overall contract.

The undersigned submits this proposal without collusion with any other person, individual, firm or agency. The undersigned ensures the authority to act on behalf of the corporation, partnership or individual they represent; and has read and agreed to all of the terms, requests or conditions written herein by the Town of Lincoln.



TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

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Signature  Email Address: MPOIR@POIRS-EQUIPMENT.COM  
Name(print) MATT POIR Title SALES PERSON  
Company POIR'S EQUIPMENT Address 1468 HAMMOND ST  
Telephone No. 207. 945. 5965 BARTON, ME 04401



TOWN OF LINCOLN  
CEMETERY PARKS & RECREATION DEPARTMENT  
UTILITY VEHICLE  
BID SHEET

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STATE OF MAINE \_\_\_\_\_, SS.

Date: \_\_\_\_\_

The above named personally appeared and acknowledged the foregoing instrument to be his/her free act and deed in his/her capacity and the free act and deed of said company.

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Commission Expires:

Accepted by \_\_\_\_\_ Date: \_\_\_\_\_

Its Town Manager, Duly Authorized Town of Lincoln





## TOWN COUNCIL

YR: 25 MO: 12 ITEM # 19

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: 12/08/2025	Today's Date: 11/6/2025
Department: Events	
Department #:	

**Request: The closure of Prince Thomas Park Parking Lot to vehicular traffic and the beach area to pedestrian traffic on May 15, 16, 17 to accommodate the South Shore Outboard Races. The boat ramp will accessible but only when a race is not in session. This is the third year they have come to Lincoln.**

Action Needed From Council:

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025

Today's Date: November 26, 2025

Department: Town Council- Rand

Department #: 0100

**Request:****Change Name of Loonfest (0100)**

Change the name of Loonfest back to its original name; Homecoming.

Action Needed From Council: Approve Change

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

## TOWN COUNCIL

YR: 25 MO: 12 ITEM # 21

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025

Today's Date: December 1, 2025

Department: Town Council- Gordon Street

Department #: 0100

**Request:****Electric Vehicle Charging Station Resolve (0100)**

Approve and sign a resolution to encourage Lincoln businesses to install electric vehicle charging stations; as attached.

Action Needed From Council: Approve and sign resolution

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

## Lincoln Town Council Resolve

### Electric Vehicle Charging Stations

WHEREAS, tourism is considered Maine's leading economic industry, supporting more than 130,000 jobs in Maine and paying \$5.7-Billion in wages, accounting for more than 9% of Maine's total employment,

WHEREAS, the Town of Lincoln has 13 lakes, has 22,000 acres of woodlands, offers ATV and snowmobile trails, fishing and boating, and other outdoor recreational activities, is home to the Our Heroes Military Museum, the Lincoln Veterans' Memorial, the Lincoln Historical Society, Prince Thomas Park, and other attractions which make it a significant tourism destination in Maine,

WHEREAS, based on sales estimates, between 20,000 and 30,000 electric vehicles (EVs) are now on the road in the state of Maine and more than half of EV owners earn more than \$100,000 per year – significantly more than the average income of \$38,000 for Mainers overall - and more than 80% of them live in urban or suburban areas,

WHEREAS, several other towns in northern Penobscot County have multiple public, fast EV charging stations available for EV driving tourists but there is only one EV charging station in the Town of Lincoln for such EV driving tourists to utilize,

WHEREAS, lack of access to public, fast EV chargers is a significant impediment to Maine's high income EV owners' ability to visit Lincoln as tourists, preventing those EV owners from spending tourism dollars in Lincoln businesses,

WHEREAS, the Town of Lincoln employs economic development specialists who know how to apply for grants and loans that can provide funding to support businesses locating and/or expanding facilities and services here in Lincoln,

BE IT HERE RESOLVED, by the Lincoln Town Council to invite and encourage one or more businesses to install within the Town of Lincoln one or more public, fast EV charging stations and to offer support in applying for grants or loans to support installation of such facilities.

Approved and signed this 8<sup>th</sup> day of December, 2025, by a majority vote of the Town Council, at a meeting duly convened and conducted at Lincoln, Maine.

_____ Cathy Moison	_____ Eric Rojo	_____ Stephen Clay
_____ Gordon Street	_____ Sheldon Hanington	_____ David Ireland
	_____ Lee Rand	

Attest: \_\_\_\_\_  
Town Clerk Ann M. Morrison

## TOWN COUNCIL

YR: 25 MO: 12 ITEM # 22

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025

Today's Date: December 1, 2025

Department: Town Council Chair

Department #: 0100

**Request:****2025-2026 Council Committee Appointments (0100)**

Confirm the Council Chair's Committee Appointments as follows:

Finance Committee: Gordon Street, Sheldon Hanington, and Lee Rand

Roadway Committee: Stephen Clay, Eric Rojo, and David Ireland

Action Needed From Council: Approve appointments

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025	Today's Date: December 1, 2025
Department: Town Council Chair	
Department #: 0100	

**Request:****Appoint Council Representative (0100)**

Appoint Gordon Street as the Council Representative to the Lincoln Lakes Innovation Corporation.

Action Needed From Council: Approve appointment

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	



## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025	Today's Date: December 1, 2025
Department: Town Council Chair	
Department #: 0100	

**Request:****Ad hoc Tax Committee (0100)**

Advertise that volunteer forms are available in the town office and online for those wishing to join the Ad hoc Tax Committee that will restart work in January beginning with a public presentation from Mike Tipping on January 15, 2026 at 6:00pm on the Legislative tax force on tax reform.

Action Needed From Council: Approve advertising

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

## AGENDA REQUEST

\* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: December 8, 2025	Today's Date: December 3, 2025
Department: Town Council	
Department #: 0100	

**Request:****Town Council Work Sessions (0100)**

To propose that starting in January of 2026, the Town Council chamber be open on Wednesday (or any day more convenient to the majority of the council) the week after the regular council meeting from 6 to 8 pm for the purpose of informally inviting Lincoln voters and taxpayers to chat with one or all seven council members as they may choose to participate in a properly advertised public meeting.

Action Needed From Council: Approve proposal

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

## LINCOLN TOWN COUNCIL OPEN FORUM

Propose that starting in January of 2026, the Town Council chamber be open every other Wednesday (or any day more convenient to the majority of the council) the week after the regular Council meeting from 6 to 8 pm for the purpose of informally invite Lincoln voters and taxpayers to chat with one or all seven council members as we may choose to participate.

This will not be a formal meeting nor a meeting to make any decisions, it is simply and opportunity to hear from the public in an open forum about their concerns and suggestions, as well as them to hear the perspectives of the Council members present. Depending on who attends we can chat with the citizens as a group or individually as there no intent of any formal structure.

In addition to being able to chat informally, a form may be provided for all who wish to do so, can present some item for necessary action by a town division or to be included in the formal agenda of the monthly Council meeting.

The open forum must be properly advertised in the paper and social media (as appropriate) to ensure it is shared as widely as possible.

**Month of November 2025**

Tax Year	FY Total Abatements	FY Total Supplemental Bills	Total Commitment	Monthly Revenue	Balance	Percent Collected	Percent Collected Last Year
FY22/OLDER	\$ 184.33			\$ 134.88	\$ 25,412.85		
FY23	\$ 101.20		\$ 9,211,729.23	\$ -	\$ 32,864.18		
FY24			\$ 10,704,302.46	\$ 2,178.49	\$ 123,243.22		
FY25			\$ 11,614,025.40	\$ 38,727.93	\$ 271,225.05	97.67%	97.35
FY26		\$ 6,178.20	\$ 12,628,010.24	\$ 3,469,647.84	\$ 6,670,762.60	47.18%	48.66
FY27				\$ 39.88	\$ (1,502.43)		
<b>Total</b>	<b>\$ 285.53</b>	<b>\$ 6,178.20</b>					
<b>TOTAL MONTHLY REVENUE</b>				<b>\$ 3,510,729.02</b>			

**COMMENTS:**  
 This month the first installment of the 2026 taxes was due on November 15th, and our office processed 2,189 tax receipts.

Respectfully Submitted,  
 Tracie L. York, Tax Collector

Excise Collection			% Collected	Last Year	% Col Last Year
	Motor Vehicle	\$ 75,612.03	Est FY 26 \$ 1,000,000	\$ 67,449.24	Est FY 25 \$ 1,000,000 6.74%
	Boat	\$ 12.00			
	Aircraft	\$ -		\$ -	
Total this month		\$ 75,624.03	7.56%	\$ 67,449.24	
FY 2026 Excise Total		\$ 515,053.74			