

REGULAR TOWN COUNCIL MEETING
AGENDA
October 20, 2025
7:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

1a. Call to Order

Council Chair; John Trask _____, Vice Chair: Stephen Clay _____.

Councilors; Marscella Ireland _____, Daniel Summers _____, Gordon Street _____ and Sheldon Hanington _____.

1b. Pledge of Allegiance

- 2. Approval of Minutes:** From the regular meeting on September 8, 2025 and the Council Workshop on September 16, 2025. If no objections are registered the Council Chair shall approve the same as written.

3. Approval of the Warrants (0104)

SUGGESTED MOTION: To approve and sign Warrants # _____ through # _____ in the amount of \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

4. Acceptance of Gifts/Donations and Grants (0104)

SUGGESTED MOTION: Move to approve and accept the following Gifts, Donations and Grants in the amount of \$950.00, as detailed below.

Organization	Type of Gift	Amount / Value	Department
Florence Alessi		\$100.00	Heating Assistance Fund
William and Amy Lee	In memory of Marylyn Murphy	\$50.00	Library
Lincoln Maine FCU		\$500.00	Rec Tackle Football
Lincoln Dental LLC		\$300.00	Rec Tackle Football

MOTION: _____ SECOND: _____ VOTE: _____

5. **Chairman's/Town Manager's Comments:**

6. **Planning Board Report:**

7. **Monthly Reports:**

8. **Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

9. **Sign Warrants for Municipal Election (0101)**

SUGGESTED MOTION: Move to sign the Warrants for the Municipal Election scheduled for November 4, 2025.

MOTION: _____ SECOND: _____ VOTE: _____

10a. **Public Hearing-Parking Ordinance Change 1407.3.10.1 (0101)**

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed ordinance change to the Parking Ordinance 1407.3.10.1; as attached.

- *Note: This change is to address the parking lot at the Fire Department is for fire business only and not a public parking lot.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

10b. **Approve Ordinance Change- Parking Ordinance Change 1407.3.10.1 (0101)**

SUGGESTED MOTION: Move to approve the Parking Ordinance Change; as attached.

MOTION: _____ SECOND: _____ VOTE: _____

11a. Public Hearing – Municipal Code; General Assistance Ordinance with Maximums Appendices A-H (0512)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed amendment to the Municipal Code; General Assistance Ordinance and Appendices A-H in its entirety.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

11b. Amendment- Municipal Code; General Assistance Ordinance with Maximums Appendices A-H (0512)

SUGGESTED MOTION: Move to amend the Municipal Code; General Assistance Ordinance and Appendices A-H in its entirety and Emergency Preamble, as attached.

EMERGENCY PREAMBLE

WHEREAS, Ordinances of the Town Council do not become effective until 45 days after passage, unless enacted as emergencies; and

WHEREAS, the purpose of this is to adopt the General Assistance Ordinance and Appendices to update general assistance maximums in order to meet the state guidelines, therefore, this needs to be done immediately; then

WHEREAS, in the judgment of the Town Council, these facts create an emergency within the meaning of Article II, Section 212 of the Town Charter and requires the amendment of the Municipal Code; General Assistance Ordinance and Maximums as immediately necessary in order to conduct appointments with clients and determine eligibility.

MOTION: _____ SECOND: _____ VOTE: _____

12. Update- Wreaths Across America

13. Accept Bid (0304)

SUGGESTED MOTION: Move to approve the bid from Ogden Mechanical in the amount of \$42,930.20 to install a new Natural Gas Boiler at the fire station.

MOTION: _____ SECOND: _____ VOTE: _____

14. Approve Going Out to Bid (0304)

SUGGESTED MOTION: Move to approve seeking qualified bids for the purchase of the mini-pumper (Truck #537).

MOTION: _____ SECOND: _____ VOTE: _____

15. Approve Ambulance Financing & Authorize Treasurer (0304, 0104)

SUGGESTED MOTION: Move to approve entering into a four-year Municipal Loan Agreement with Machias Savings Bank for the purpose of purchasing a 2025 Ford E450 Chassis Medix Model 166 Type 3 Ambulance. The initial payment is to come from Capital Funds in the FY2026 budget, in the amount of \$60,000; subsequent payments to come from the yearly operating budget. The Council also authorizes the Treasurer to sign any necessary loan/lease documents.

MOTION: _____ SECOND: _____ VOTE: _____

16. Discussion: Cemetery, Parks, and Recreation UTV (0601)

17. Approve Extended Open Hours (0700)

SUGGESTED MOTION: Move to approve extending the library open hours until 4:00pm on Saturday November 8th for an author (Paul Doiron) and book signing event being held from 1:00-4:00.

MOTION: _____ SECOND: _____ VOTE: _____

18. Authorize Town Manager to Hire a Building Lister (0105)

SUGGESTED MOTION: Move to authorize the Town Manager to hire Byron Sanderson as a building lister for the Assessing Department with salary to be paid by the taxes gained by finding and listing unassessed properties.

MOTION: _____ SECOND: _____ VOTE: _____

19. Discussion: Update on Police Department Building

20. Discussion: The removal of the John Weatherbee gold ball from Ella P. Burr School

21. Executive Session (0100)

SUGGESTED MOTION: Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) Personnel.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

22. Future Agenda Items

23. Adjourn

SUGGESTED MOTION: Move to adjourn the meeting at _____pm

MOTION: _____ SECOND: _____ VOTE: _____

Upcoming Meetings and other Noteworthy Items:

Oct. 16 th	Finance Committee Meeting- Warrant-4:30pm
Oct. 20 th	Special Council Meeting- 6:30pm
Oct. 20 th	Regular Council Meeting- 7:00pm
Oct. 22 nd	Finance Committee Meeting- Payroll- 4:30pm
Oct. 29 th	Finance Committee Meeting- Payroll- 4:30pm
Oct. 29 th	Evening Registrar Hours- 5pm – 7pm
Nov. 4 th	State and Municipal Election at Mattanawcook Academy- 8am to 8pm
Nov. 5 th	Finance Committee Meeting- Payroll-4:30pm
Nov. 6 th	Finance Committee Meeting-Warrant-4:30pm
Nov. 10 th	Special Council Meeting- 6:30pm
Nov. 10 th	Regular Council Meeting- 7:00pm
Nov. 11 th	All Town Departments CLOSED- Veteran's Day
Nov. 12 th	Finance Committee Meeting-Payroll- 4:30pm
Nov. 19 th	Finance Committee Meeting-Payroll- 4:30pm
Nov. 26 th	Finance Committee Meeting-Payroll- 4:30pm
Nov. 27 th	All Town Departments CLOSED-Thanksgiving
Nov. 28 th	All Town Departments CLOSED-Thanksgiving
Dec. 3 rd	Finance Committee Meeting- Payroll-4:30pm
Dec. 8 th	Regular Council Meeting 7:00pm
Dec. 10 th	Finance Committee Meeting- Payroll-4:30pm
Dec. 17 th	Finance Committee Meeting-Payroll-4:30pm
Dec. 24 th	Town Office Closing at Noon
Dec. 25 th	All Town Departments CLOSED- Christmas
Dec. 31 st	Finance Committee Meeting-Payroll-4:30pm

*Meetings and other noteworthy items are subject to change without notice. *

REGULAR TOWN COUNCIL MEETING
MINUTES
September 8, 2025
7:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

1a. Call to Order at 7:00pm.

Present: Council Chair John Trask, and Vice Chair Stephen Clay via Zoom.

Councilors Daniel Summers, Gordon Street and Sheldon Hanington.

Also present: Town Manager Rick Bronson and Town Clerk Ann Morrison.

Absent: Councilor Marscella Ireland.

1b. Pledge of Allegiance

- 2. Approval of Minutes:** From the special and regular meetings on August 11, 2025. No objections were registered; therefore, the Council Chair approved the same as written.

3. Approval of the Warrants (0104)

Motion made by Gordon Street and seconded by Daniel Summers to approve and sign Warrants #17 through #25 in the amount of \$661,779.08.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

4. Acceptance of Gifts/Donations and Grants (0104)

Motion made by Daniel Summers and seconded by Gordon Street to approve and accept the following Gifts, Donations and Grants in the amount of \$140.00, as detailed below.

Organization	Type of Gift	Amount / Value	Department
Denise Lynn Moore	Donation in Nancy Christensen's name	\$50.00	Library
Cathy Moison	Donation in Barbara Piehler's name	\$50.00	Library
Mary B. Wilbur	Donation in Marylyn Murphy's name	\$40.00	Library

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

5. Chairman's/Town Manager's Comments:

Council Chair Trask mentioned that he had been notified that a Domestic Violence Proclamation agenda item has come to his attention and will be addressed at the special meeting on September 16, 2025.

Council Chair Trask thanked the Economic Development team for the work they had done. Together they have secured grant funding in the amount of \$17,484,250 dedicated to clean up at the former mill site.

Suspend the Rules

Motion made by Daniel Summers and seconded by Gordon Street to suspend the rules.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

Motion made by Daniel Summers and seconded by Gordon Street to change the workshop on Monday September 15th to Tuesday September 16th, and change it to a special Council meeting.

Councilor Street asked why the change from workshop to a special meeting.

Manager Bronson stated that some items had come up that should be acted on before the October 20th meeting, and no voting can happen in a workshop.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

Manager Bronson thanked Public Works Director Dennis Bullen for standing in as "Acting Town Manager" while he was on vacation.

6. Planning Board Report:

Amanda has been out of the office; there is no report.

7. **Monthly Reports:**

Communications Director Shawn Rogers stated that the electronic sign is in need of a part and it is on order. Hopefully, the company will be back soon to replace the part and get the sign back up and running.

8. **Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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Matthew Wambolt spoke via Zoom stating that he didn't see an agenda item regarding the Gary Gordon statute. He asked if the Council had looked into relocating the statute and the feasibility to do so.

Manager Bronson stated that we need to develop a cost and talk with the family to see what they want.

Council Chair Trask stated that we will assign someone to this item.

Carl Stingley, a resident of Frost Street, stated that he has noticed that the underground work on the road has begun and he thanked public works for that. He also mentioned that two signs are missing, one on either end of Frost Street that say "no through trucks". Can they be replaced?

Director Bullen stated that they are on order.

Police Chief Lee Miller stated that he would look into the enforcement of "no through trucks".

Director Bullen stated that several people have looked at the dam situation on Frost Street. Haley Ward will be here on the 16th for a presentation.

- *9. Consent Agenda:** All items marked with an asterisk (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 10. Order Polls to Open
- 11. Direct Registrar of Voters
- 12. Appoint Election Wardens

Motion made by Daniel Summers and seconded by Gordon Street to approve the suggested motions for items #10 through #12, as presented.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

- *10. Order Polls to Open November 4, 2025 (0101)**

Motion made by Daniel Summers and Gordon Street to order polls to open from 8:00am through 8:00pm, according to Title 21A, MRSA Article II, Section 626, for the November 4, 2025 State Election as well as the local Municipal Election.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

- *11. Direct Registrar of Voters to sit/deliver voting list for November Election (0101)**

Motion made by Daniel Summers and seconded by Gordon Street to direct the Registrar of Voters to sit, register voters and make corrections to the voting list on Tuesday 10/28/2025 from 8:00am-5:00pm, Wednesday 10/29/2025 8:00am – 7:00pm, Thursday 10/30/25, Friday 10/31/2025 from 8:00am-5:00 pm, and Monday, 11/3/2025 from 8:00am -5:00pm, and also while the polls are open on 11/4/2025 according to Title 21A, MRSA, Section 122, Subsection 6A, and also to instruct the Registrar to deliver a supplemental voting list to the Town Clerk prior to opening the polls.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

***12. Appoint Election Wardens (0101)**

Motion made by Daniel Summers and seconded by Gordon Street to appoint Ann M. Morrison as Election Warden, and Sharon Severson and Marci Elvers as Deputy Wardens, for the November 4, 2025 State Election as well as the local Municipal Election.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

13. Presentation- Update from Biofine Developments Northeast, Inc. (0100)

Stephen Jones of Biofine Developments Northeast, Inc. provided a presentation update on the status of locating to the former mill site. A first quarter of 2026 is a more realistic date for ground breaking based on the delays they have experienced.

Mr. Jones also stated that they are now known as Biofine North America.

****See attached PowerPoint****

14. Update on Properties added to Tax Records (0105)

Assessor Birtz stated that this is an ongoing project.

Assessor Birtz also informed the Council that a mistake in TRIO was made which inflated the land values and lead to inaccurate tax information. TRIO was contacted to correct the issue but this took a couple of weeks, setting commitment back. The new date for commitment is September 15th. Due to this error, the mil rate that Assessor Birtz stated at the last Council meeting was incorrect. The mil rate of \$15.68 has increased to \$17.40 per thousand and will be approximately a seven percent increase to the average taxpayer.

15. Discussion- Wreaths Across America (0100)

Landon Frye, Co-Coordinator of the Lincoln Wreaths Across America group, stated that approximately 950 wreaths are needed to place on all veteran graves within the five Lincoln cemeteries. He stated that approximately 218 wreaths will be covered by Wreaths Across America, leaving a need to raise \$12,461 to cover all wreaths. Since the last Council meeting they have raised \$1,624.68. They plan on making a presence at Septemberfest, Steaks 'N Stuff, Walmart, and have a 50/50 raffle ongoing. They would like to know if the Town of Lincoln would be willing to donate.

Councilor Trask verified with Mr. Frye that these are only for Lincoln graves.

Councilor Summers asked what the deadline for donating is.

Mr. Frye stated that the last date to donate is November 25th.

Chief Miller asked if they had a website set up to promote the event.

Communications Director Shawn Rogers stated that he could post this to our social media sites to increase the visibility.

Mr. Frye also mentioned that donations can be made at Lincoln Maine Federal Credit Union. A suggested donation per wreath is \$17.00.

16. Approve Changes to the Personnel Policies regarding Holidays (0100)

Motion made by Gordon Street and seconded by Daniel Summers to approve the following changes to the Town's Personnel Policies in regards to holidays; taking effect on January 1, 2026.

Adding Martin Luther King Day
Adding Juneteenth
Deleting the personal day

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

17. ~~Approve Change of Parade and Fireworks in July 2026 (0100)~~

~~———— Motion made by Sheldon Hanington to change the annual parade and fireworks show
———— during Loonfest to Saturday July 4, 2026 in celebration of the 250th birthday of the
———— United States; the Semi-quincentennial.~~

****Motion dies due to lack of a second****

18. Approve Closure (Events)

Motion made by Daniel Summers and seconded by Gordon Street to approve closing Veteran's Memorial Square for Halloween celebrations on October 31, 2025 from 2:00pm to 9:00pm.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

19. Award Bid (0601)

Motion made by Gordon Street and seconded by Daniel Summers to award the bid for a new UTV machine (Bobcat UV34) for the Cemetery, Parks and Recreation Department to Jordan Equipment in the amount of \$21,822.90 with funding to come from the recreation equipment reserve account.

Many questions were asked by the Council regarding the old machine such as how many hours it had on it, could it be repaired to get us a few extra years, is it hard to find parts, etc.

Cemetery, Parks, and Recreation Director Brendan Crocker stated that the UTV has a blown head gasket and is sitting unusable. They quoted him a repair cost of approximately a \$4,000 to \$6,000 range.

Director Crocker stated that money to replace this UTV has been in the budget for the last few years in reserve funds.

Councilor Summers asked when the end of the season will be.

Director Crocker stated that the end of the “summer” season usually ends in the middle of October unless it stays warmer.

Director Crocker also stated that the grave holes are dug by the John Deere tractor and they use the UTV to move gravel to the grave to fill it back in after a burial.

Councilor Trask asked Director Crocker to come back with more research on costs for repairing vs. buying a new one.

VOTE: 0-5

Councilors Voting Yes: None

Councilors Voting No: Summers, Hanington, Street, Clay, and Trask.

Failed

20. Award Bid (0406)

Motion made by Daniel Summers and seconded by Gordon Street to award the bid for a Case 580SNWT loader backhoe to Beauregard Equipment in the amount of \$141,300 with funding to come from capital account 0435 Public Works Equipment.

Councilor Hanington asked if something was being traded in.

Director Bullen stated that the backhoe at the Transfer Station will be traded in.

Councilor Hanington asked if this machine could make it through to the next budget.

Director Bullen stated that he didn't think it would make it, it is already becoming a safety issue.

Councilor Summers stated that he has seen this machine and he believes it to be in bad shape.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

21. Abate Property Taxes (0105)

Motion made by Gordon Street and seconded by Daniel Summers to abate the Waterfront Events Center business equipment taxes (account #264) in the amount of \$98.31 for FY2023, \$86.02 for FY2024 and \$101.20 for FY2025.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

22. Authorize Town Manager (0105)

Motion made by Daniel Summers and seconded by Gordon Street to authorize the Town Manager to sign a municipal quit claim release deed on behalf of Blaine King; as attached.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

23. Award Bid (Economic Development)

Motion made by Daniel Summers and seconded by Gordon Street to award the bid for the operations of the ACM (Asbestos Containment Management) area to SAG Realty LLC.

Economic Development Advisor stated that they have secured the DEP permits to take asbestos from the buildings at the mill site and dispose and manage the materials on site. Now is the time to find a company to operate this process of removal and storage and permit regulations; this is a \$10 to \$12 million dollar cost savings. Lincoln Lakes Innovation Corporation is recommending approval of this agenda item.

Councilor Street asked how deep will this material be buried and how will it be covered.

Mr. Levesque stated that the material would be buried thirty to forty feet below the ground and will be covered with inert materials; sawdust, sludge from the lagoon, etc.

Mr. Levesque also mentioned that something like a solar farm could be built on top in the future.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

24. Award Bid (Economic Development)

Motion made by Daniel Summers and seconded by Gordon Street to award the bid for the cap on contaminants at the Biofine Developments Northeast site to Allstate in the amount of \$125,392 with funding to come from a DECD grant.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

25. Executive Session (0100)

Motion made by Daniel Summers and seconded by Gordon Street to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (E) Consultation with Town Attorney.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

TIME STARTED: 8:15pm

TIME CLOSED: 8:58pm

26. Future Agenda Items

Wreaths Across America

Cemetery, Parks, and Recreation bid for a UTV

27. Adjourn

Motion made by Sheldon Hanington and seconded by Daniel Summers to adjourn the meeting at 9:02pm.

VOTE: 5-0

Councilors Voting Yes: Summers, Hanington, Street, Clay, and Trask.

Councilors Voting No: None
Passed

Respectfully Submitted by:
Town Clerk Ann Morrison, CCM, CMC

Upcoming Meetings and other Noteworthy Items:

Sept. 4 th	Finance Committee Meeting- Warrant-4:30pm
Sept. 5 th	Nomination Papers due by 5:00pm
Sept. 6 th	Septemberfest-Veteran's Square- 10am to 5pm
Sept. 9 th	Events & Tourism Meeting- 5:30pm
Sept. 10 th	Finance Committee Meeting-Payroll- 4:30pm
Sept. 15 th	Council Workshop- 6:00pm
Sept. 16 th	Planning Board- 6:00pm
Sept. 17 th	All Town Departments Closed for Safety Training Day
Sept. 18 th	Finance Committee Meeting-Payroll and Warrant- 4:30pm
Sept. 24 th	Finance Committee Meeting-Payroll 4:30pm

*Meetings and other noteworthy items are subject to change without notice. *

SPECIAL TOWN COUNCIL MEETING
MINUTES
September 16, 2025
6:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/7495106748>

1a. Call to Order at 6:00pm.

Present: Council Chair John Trask and Vice Chair Stephen Clay (via Zoom).

Councilors; Marscella Ireland, Daniel Summers, Gordon Street, and Sheldon Hanington.

Also, present Town Manager Rick Bronson and Town Clerk Ann Morrison.

1b. Pledge of Allegiance

- 2. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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The Council chair limited all speakers to three minutes.

Town Manager Bronson informed the Council that during our annual training day tomorrow that emergency services will be responding directly from the training location.

April Wilkie, a Crooked Pond land owner, spoke about debris and sticks being stuck between boards on the dam. She stated that the 36" summer level is not being held.

Council Chair Trask stated that we can't prevent a drought, such is what has happened this summer in Lincoln.

Ms. Wilkie stated that water is still going over the boards dropping more water out of the pond.

Manager Bronson informed those in attendance that there are laws we need to follow to keep streams at a certain level/flow for those creatures that live there.

Councilor Trask asked Manager Bronson if he knew if any boards had been taken out.

Manager Bronson stated that we use Bert Libbey to take care of these dams and he has many years of experience taking care of them; therefore, we trust what he is doing.

Councilor Trask also stated that we don't know all that Mr. Libbey knows about the dams that is why we have him taking care of them.

Ms. Wilkie would like to see the dams checked more frequently.

Manager Bronson stated that Mr. Libbey checks them twice a week.

Councilor Trask stated that he doesn't feel qualified to question Mr. Libbey's knowledge on this as he was taught by Jeff Gifford who took care of them for 25+ years.

Councilor Hanington stated that Jeff Gifford wanted a town employee to train and check the dams daily. He also mentioned about using the Army Corps of Engineers to help with the dam endeavors.

Councilor Trask informed Councilor Hanington that the Army Corps of Engineers was contacted and asked Mr. Bronson to verify what was found out.

Manager Bronson stated that they may be able to help us but it would be a few years before they would be able to do so.

Councilor Hanington stated that the Town lost \$250,000 out of the dam account.

Councilor Trask asked Treasurer Quintela where this said \$250,000 is.

Treasurer Quintela deferred to Assessor Ruth Birtz to address the question.

Assessor Birtz stated that \$125,000 was spent on emergency dam repairs when the Mattanawcook dam breeched. There is currently \$247,000 for dams in the Bangor Savings Bank reserve account.

Treasurer Quintela would like to have it on record that there is no money missing.

Councilor Street suggested that we be careful of what we spend on repairs so the money we have put aside is not all spent on repairs.

Stacey Williams spoke to say that she has forwarded on two names of people that have a skill set that would complement the Assessor's and help her with property assessments.

David Moison stated that lake levels are a problem and we need to fine tune the ordinance to address a drought situation.

Karen Richards spoke about her personal situation and would prefer not to have people force her into things she does not want help with.

Charlie Dwelley stated that he believes that sticks may be placed between boards as a trick to help with not letting out so much water as taking out a board, etc.

3. Proclamation of October as Domestic Violence Awareness Month (0101)

Motion made by Gordon Street and seconded by Marscella Ireland to proclaim that October be recognized as Domestic Violence Awareness Month and acknowledge that all survivors of domestic violence be honored.

Chief Miller introduced Jana from Partners for Peace out of Bangor.

Jana spoke about the event scheduled for October 9th here in Lincoln. They will be bringing the clothes line project, outreach programs with children's events, as well as a vigil at 5pm followed by a walk around town in support of Domestic Violence Awareness Month.

Jana gave some statistics regarding Lincoln:

As of January 1, 2024 they have helped fifty-one people from Lincoln and there has been twenty-four legal protection orders from abuse issued.

Jana stated that they have two office locations and can also meet those in need where they are. In some situations, making a phone call can be dangerous for the victim.

Councilor Summers asked if the walk would be using the same route as in the past.

Jana stated that she believes it is basically the same; using the loop from the Gazebo, down Main Street to Fleming Street, and back to the Gazebo.

VOTE: 6-0

Councilors Voting Yes: Summers, Ireland, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

4. Award Bid-Rescue Tools (0304)

Motion made by Daniel Summers and seconded by Marscella Ireland to award the bid for TNT brand rescue tools from Northeast Emergency Apparatus in the amount of \$29,584.75 with funding to come from the FY26 approved budget.

Councilor Summers stated that he had checked the work that Blake and Jake did in putting this all together.

Chief Brown agreed that they did a good job.

VOTE: 5-1

Councilors Voting Yes: Summers, Ireland, Street, Clay, and Trask.

Councilors Voting No: Hanington

Passed

5. Award Bid-Structural Fire Gear (0304)

Motion made by Daniel Summers and seconded by Marscella Ireland to award the bid for Globe structural fire gear from Bergeron Protective Clothing in the amount of \$4,113.62 with funding to come from the FY26 approved budget.

Councilor Street asked Chief Brown why he wasn't requesting approval of the bid from IPS since it was the lower bid.

Chief Brown stated that Bergeron has the better warranty. The last time they ordered gear from IPS the gear fell apart.

Chief Brown stated that this bid amount is per set and they need to order nine sets.

VOTE: 6-0

Councilors Voting Yes: Summers, Ireland, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

6. Award Bid-Type III Ambulance (0304)

Motion made by Daniel Summers and seconded by Marscella Ireland to award the bid for one Type III Ambulance from Thornton Brothers in the amount of \$187,250.

Note: Financing approval of the ambulance will be on October's agenda, the first year's payment is in the FY26 Capital Budget.

Councilor Hanington asked why they haven't looked at a diesel ambulance as he believes it would last longer. He also wanted to know what the payment would be on this ambulance.

Chief Brown stated that his experience with diesel ambulances was not good and he would not want one. Diesel ambulances do have a bigger box, and a bigger chase but he has experienced problems with them in his experience over the years at another ambulance company.

Councilor Summers stated that when he was Public Safety Director they had looked into this and agrees with Chief Brown's conclusions, and the repairs on a diesel ambulance cost a lot more.

Chief Brown stated that with a gas motor issue, Thornton Brothers would be able to take care of the issue, but not sure if they could deal with a diesel issue.

Treasurer Quintela stated that the payments would be for four years at 4.52% with payments to total \$35,486.73 from Machias Savings Bank. She stated that this was the best rate she could recommend.

VOTE: 5-1

Councilors Voting Yes: Summers, Ireland, Street, Clay, and Trask.

Councilors Voting No: Hanington

Passed

7. Discussion: Town Owned Dams

Manager Bronson opened the discussion by saying that this item is to talk about what can be done, and how to proceed with the issues at the various dams that the town now owns.

Public Works Director Dennis Bullen stated that he had been out to look at the Frost Street dam with Bert Libbey; our dam monitor. After looking at the structure and dam components, they concluded that it looks rough but in better shape than we were thinking. Their conclusions were that we may be able to replace the splash block and replace it with riprap on the downhill side and would like to look into that option.

David Smallwood, an engineer from Haley Ward, stated that the left side of the dam has been compromised by tree growth affecting the block structure and earthen dam. The wooden façade looks bad but isn't structurally damaged. He stated that the town should really focus on the left side failure in structure.

Mr. Smallwood stated that they had secured two million dollars in funding from FEMA and have submitted paperwork to MEMA for \$600,000. They should have an answer to that funding sometime this coming spring.

Manager Bronson asked Mr. Smallwood which dam is of the biggest concern.

Mr. Smallwood stated that Stump Pond dam is in poor to unsafe condition. The left side abutment to the concrete wall.

Councilor Hanington asked if riprap is plausible.

Mr. Smallwood stated that yes, riprap could be an option but would need to look below the water's surface to see what is happening below the surface.

Mr. Smallwood also stated that they could apply for funding even if it were in a loan program.

Carl Stingley, who lives on Stump Pond, asked if the trees could be cut down that are causing the issues with the left side?

Mr. Smallwood stated that the trees grow through the embankment and could collapse it if the tree roots are holding it together. They need to further investigate first.

David Moison stated that the Army Corps of Engineers had looked at that and stated that the vegetation could be removed but cautioned on not removing the stumps as those could be holding the dam together.

Mr. Smallwood stated that option would be a worse option as it would kill the trees and the roots holding everything together could rot out causing a failure.

8. Discussion: Police Department Building Issues

Chief Miller stated that the Court has moved out of the building due to mold issues and he believes it is worse for the Police Department as they are housed in the basement which is where the mold issue is.

According to quotes the Chief received from outside companies at the direction of the Town's attorney, the estimates to fix the mold issues were anywhere from \$6,000 to \$40,000.

Councilor Summers asked what the court was doing for remediation.

Chief Miller stated that Mr. Larkin, the building owner, had done some work himself and there is no mold issue on the second floor. The court has a file room in the basement and assumes that when they move back in, they will not be visiting the basement.

Council Chair Trask asked Chief if a permit was needed to remediate the mold.

Chief Miller stated that no certification is needed.

Mr. Larkin, the building owner, stated that everyone has some degree of mold in their basements. He has a mapped-out plan of what needs to be done and is working with someone certified; he will do whatever is required to fix it. He stated that he would do the work in the evenings when less people are around and would take about a week. They could do the painting at a later date.

Councilor Hanington would like to see us work with the landlord and give him the week to fix the issues and revisit this in the spring.

Councilor Street asked about a former issue of flowing water in the basement.

Mr. Larkin stated that he has put gutters on to help stop the issue.

Britny Worster, attending via Zoom, expressed her concerns with the mold issue as she is a full-time police employee whose office is in the basement where the mold issues are. She would like to have the confidence in a professional to do the mold remediation not the owner who has little to none experience in this area, even if he is being helped by a professional.

Chief Miller suggested a few options for a temporary location for the department to be housed while the mold issue is being taken care of. Those locations were an Enfield Road second floor space, a section of the building that houses the RSU67 Superintendents office, or the Lincoln News building is for sale.

Council Chair Trask asked if the person advising Mr. Larkin is licensed and to provide those credentials to the Town Manager.

Chief Miller stated that they would need to find a place to relocate for a few weeks to a month while the work is being done. The employees cannot be in the building while the work is happening.

Councilor Street stated that he sees two issues; they need a short-term fix and during remediation the employees need a place to work from that is away from the area being remediated.

Mr. Larkin offered the use of his office building at the corner of the River Road and West Broadway.

Manager Bronson stated that the town owned sidewalk does slant, and brings water to the building, and needs to be fixed. Public Works Director Bullen has a plan to fix the issue.

9. Executive Session (0100)

Motion made by Daniel Summers and seconded by Marscella Ireland to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (E) Consultation with Town Attorney.

VOTE: 6-0

Councilors Voting Yes: Summers, Ireland, Hanington, Street, Clay, and Trask.

Councilors Voting No: None

Passed

TIME STARTED: 7:20pm

TIME CLOSED: 7:42pm

No voting item.

10. Adjourn

Motion made by Daniel Summers and seconded by Gordon Street to adjourn the meeting at 7:42pm.

VOTE: 5-0

Councilors Voting Yes: Summers, Ireland, Hanington, Street, and Trask.

Councilors Voting No: None

Passed

Councilor Clay was no longer present on Zoom when the Council entered into executive session; therefore, he was not there for the adjournment.

Respectfully Submitted by:

Town Clerk Ann Morrison, CMC, CCM

Upcoming Meetings and other Noteworthy Items:

Sept. 10 th	Finance Committee Meeting-Payroll- 4:30pm
Sept. 13 th	Septemberfest-Veteran's Square- 10am to 5pm
Sept. 16 th	Planning Board- 6:00pm
Sept. 17 th	All Town Departments Closed for Safety Training Day
Sept. 18 th	Finance Committee Meeting-Payroll and Warrant- 4:30pm
Sept. 24 th	Finance Committee Meeting-Payroll 4:30pm

*Meetings and other noteworthy items are subject to change without notice. *

MEMORANDUM

To: Rick Bronson
Town Manager
Fr: Steve Levesque
Economic Development Advisor
Re: Economic Development Report
Dt: September 30, 2025

Following is an update on our current economic development consulting activities on behalf of the Town of Lincoln thru September 2025.

Our focus this past month has been involved with: 1) the various complex issues associated with facilitating the Biofine project; 2) managing several property leases and options; 3) managing several environmental clean-up grant applications and contracts; 3) working through the development of industrial wastewater management solutions associated with Biofine; 4) developing and managing an on-going, large-scale vision and implementation strategy for mill site redevelopment; 5) facilitating several grant and loan applications for environmental remediation infrastructure and new building development; and 6) facilitating several business development clients. Following is a general bullet list of our activities over the past several months:

- Continue to work with Town Manager, Town Attorney, and engineering consultants to fine-tune infrastructure needs and associated costs to support Biofine and overall mill redevelopment efforts;
- Continue to work with environmental consultants and Economic Development Administrator on timing of remediation efforts above;
- Worked with Economic Development Administrator and Designlab on development of Lincoln marketing presentations;
- Continue to work with environmental consultants, EMDC and others on identification of future grant funding programs to support future capital and environmental assessment and remediation needs, including industrial wastewater management.
 - *To date, with the recent \$500,000 award from Maine DECD, Lincoln has received a total of **\$16,104,649.00** in grants and loans, and have **\$7,260,000.00** in outstanding pending requests, to support the redevelopment of the former mill site, from a variety of federal and state sources. These funds are being utilized and intended to support environmental characterization and remediation; building demolition; replacement of aging infrastructure; and new business development at the Lincoln Technology Park. Our team is actively managing these projects and their related administration functions. We anticipate applying for up to **\$17,000,000.00** in additional environmental clean-up funding this fall.*

- Saw the completion of the environmental remediation and related removal of old Bldgs. 6 & 7;
- The Town was recently awarded a \$5 million grant from EPA Brownfield funds to assist with environmental remediation and building demolition;
- Worked with EMDC to secure \$365,000 in Brownfields RLF funds for permitting and remediation;
- Worked with our environmental consultants to submit \$2,160,000 application to Maine DECD Brownfields program for Asbestos consolidation area preparation. We were awarded \$1 million for initial efforts;
- Continue to work with the EDA, EMDC and our engineering and environmental consultants to finalize a \$3,760,000 application to the US Economic Development Administration to construct the Innovation Center and received preliminary approval from regional office (**still awaiting final approval at federal level**). Also submitted \$500,000 grant application to MTI for match, which was not awarded;
- Successfully worked with Ruth and Vicki and NMDC staff to convert \$638,000 grant to now support equipment and furnishings for the Innovation Center;
- Working with the USDA on a funding for the industrial wastewater treatment facility;
- Successfully worked with Town Manager, Economic Development Administrator, Town attorneys and State officials on Mill Facilities District Legislation, which was signed by the Governor;
- Worked with Town administration and legal counsel, and EMDC to finalize and fund short-term development loans for Biofine;
- Worked with Town Attorney, staff and environmental team and the DEP to develop beneficial use case for use of asbestos containing materials for fill of future solar farm;
- Worked with Town staff and Form Energy and Revisions Energy to draft lease term sheets and received approval for both by LLIC Board and Town Council;
- Worked with Town Attorneys, Town staff and representatives of FORM Energy and Revision Energy to finalize lease and option agreements (**Revision lease option has been completed**);
- Worked with Biofine to facilitate DEP required public session;
- Worked with Town staff, attorneys, and consultants to prepare and distribute rfp for design of the industrial wastewater treatment facility;
- We have researched and reached out to over 170 companies (both domestic and international);
- Congress has approved our request for \$3,500,000.00 in funding for infrastructure improvements to the mill site, as recommended by both Senator Collins and Senator King. I am pleased to announce we have executed the final contract and are working with HUD staff to begin the draw-down process and start the work efforts;
- Because of the energy components of the mill site and our progress made to date on Biofine and Form Energy, the Town has been selected by the State Energy Office for the provision of Technical Assistance by their national consultants (HR&A

Advisors, Inc.) to assist the Town staff in refining our vision and operational plan for the remainder mill site;

- Work with Town staff and attorneys to affect LLIC and Lincoln Mill Facilities District (LMFC) regular and organizational meetings;
- We have been notified by both Senator Collins and King that the Senate Appropriations Committee (vote 28-1) has submitted the 2025 CDS budget request to include Lincoln's \$4,500,000 request to support additional infrastructure improvements at the mill site. **(However, all CDS 25 projects, including this project, were canceled by Congress in the recent budget approval)** However, we have been invited to resubmit for FY 26, which we are in the process of;
- We have resubmitted a \$5,400,000 CDS request to replace the canceled 25 CDS funding applications. We have been advised that \$4,000,000 for this project has been moved by the Senate Appropriations Committee as part of the overall HUD package. The full Congress will need to vote to approve, and the President must sign the bill; and
- We worked with environmental and legal team with DEP on submittal of permit to facilitate asbestos management on the mill site, which was approved. The permit work was funded through a Brownfields grant from EMDC.

As illustrated, there is a significant amount of activity occurring at the former mill site. We are actively managing a large number of environmental clean-up and infrastructure grants and loans, with a number still awaiting final approvals, as well as working with a number of business prospects. With such large workload, we are fortunate to have added Dr. Rusbult to the team to assist with grant administration and management. The focus of our efforts in the coming months, in accordance with our work plan will be:

- Finalize Form Energy lease option and lease agreements;
- Work with Town engineers and staff to conceptualize workforce housing project and prepare developer rfp.
- Continue to work with the Town team and Biofine to develop a Services Agreement to bring before Council/Facilities District Board;
- Work with HUD Town staff and engineers to start the HUD CDS 24 infrastructure effort;
- Work with Town team to finalize tax increment financing plan for mill site and other key areas of the community;
- Continue to work with the State, Town Manager, Economic Development Administrator, and others to respond to the requests and needs of several business prospects;
- Continue with business attraction outreach efforts;
- Continue to identify and seek additional federal and/or state funding to support all activities;

- Continue to work with engineering consultants, Town attorney and staff, DEP staff and Biofine reps to develop long-term industrial wastewater management program which supports the Biofine project and accommodates future mill site development activities and secure funding;
- Continue to work with Town Manager and Economic Development Administrator on development of mill site lease and sale pricing strategy;
- Continue to evaluate with LLIC the feasibility and interest in building a new “flex” industrial facility on the mill site;
- Work with Economic Development Administrator, our engineering team, and others on development of grant applications for funding for the Innovation Center project and other potential projects;
- Continue to work with Town team to manage the Mill Facilities District;
- Continue to work with the Town team, environmental consultants, the EPA, and State to further develop a long-range environmental remediation strategy and funding plan, to include a schedule for redevelopment of the mill site;
- Continue to work with environmental team to map-out and coordinate 2025 grant applications;
- Continue to work with Economic Development Administrator to develop short and long-range mill site and Town economic and community development strategy;
- Work with State team and their technical assistance consultants (HR&A Advisors), who will assist us with various aspects of the mill site redevelopment efforts;
- Work with Town staff on enhancement of the Lincoln Technology page on the Town’s website and a newsletter; and
- Continue to work with Town staff on mill redevelopment, airport opportunities, community capital needs and other emerging economic development issues.

Town of Lincoln – Monthly Report

September

Lincoln Regional Airport (KLRG)

Stewart Jacobs, Airport Director

The last few months have seen progress in several of the projects at the Airport.

With the help of the Public Works Department, the collapsed hangar has been removed and the site cleaned up.

The FAA Grant for the Airport's Master Plan has been approved and the work of updating the Master Plan has begun. The existing Master Plan was completed in 2000, and is outdated. The Airport's consultant, Hoyle-Tanner, has conducted its first public meeting and will be coordinating their efforts with the Airport Master Plan's Technical Advisory Committee (TAC). The TAC is made up of airport users, local pilot's group and the Town of Lincoln's Economic Development Team.

Flight Operations to date: 1237.6 (not including military training flights).

Upcoming Projects

The new airport beacon light is on order and is in the process of being manufactured. It is expected to be in operation later this Fall.

- M O N T H L Y R E P O R T -

DATE: October 3, 2025
TO: Rick Bronson, Town Manager
FROM: Ann Morrison, Town Clerk
RE: September Monthly Report

ACTIVITIES: The Annual Report is finalized and has been sent to the printer and should be available around the middle of October. Printed copies will be available at the Town Office and on our website as soon as it is back from the printing company.

The local ballot for November is set and is at the printer. The ballots should be here in time for absentee voting that begins on November 5th.

The ballot has seven candidates running for the three-year Town Council seats (three available), three candidates running for the one-year Town Council seat, six candidates running for the RSU67 Board of Directors seats (three available seats), and three candidates running for the Sanitary District Board of Directors seats (two available seats).

TRAINING: I took Marci with me to the Annual Clerk's Networking Day and we had a great time. We networked with fellow clerks and learned about some of the recent law changes that will affect our work in our office.

The office was closed for annual safety training and was an informative day. For the past couple of years, I have facilitated an ice breaker to begin our day. There were some great sessions and lots of dialog amongst all town employees. This concept has been a good morale booster for staff.

Alex attended Voter Registration training and learned a lot. There is a much to learn about registering people to vote and maintain accurate records. We see people daily that wish to make changes to their voter registration status.

Monthly Transactions	Sept. FY25
Paid Trash Passes	39
Complementary Trash Passes	48
Refrigerator Disposal	9
Tire Disposal	9
Notary / Dedimus / Copy / Fax	17
Library Fees Reconciliation	2
Police Fines & Fees Reconciliation	9
Concealed Weapons Reconciliation	4
Demo / Shingle Permits	47
ATV / Snow sled Registrations	25
Boats	3
Hunting/Fishing	10
Certified Birth	56
Marriage Intentions	6
Certified Marriage	30
Death Certificate	16
Burial Transit / Disposition	23
Cemetery Lot Sales	0
Grave Openings	3
Real Estate Taxes	340
Lien Payment	62
Personal Property Taxes	12
Motor Vehicles	442
Dogs	1
Total	1213
Motor Vehicle Rapid Renewal	38
Boat Rapid Renewal	0

M O N T H L Y R E P O R T

DATE: October 14, 2025
TO: Rick Bronson, Town Manager
FROM: Melissa Quintela, Treasurer
RE: September 2025

PROJECTS:

I am currently working on cleaning up various small projects prior to the end of the calendar year. These projects include insuring all of our Lien Releases and Quit Claim deeds are filed in a timely manner. Cindy has been filing of the releases with the registry of deeds. I am also continuing to work with Berry Dunn to get the next audit completed. Alan at Berry Dunn has spoken to the auditors and they feel it will be a much quicker process now that they know how we do business.

Now that the budget process and Commitment are complete and Tax Bills have been sent out, we are starting to see the cash flow for the Town coming in. The time between the beginning of the Fiscal Year and tax bills going out is always a lean time. We want to make sure all of the bills are paid and that we can make payroll each week. We encourage departments not to make large purchases at this time of year but sometimes it cannot be avoided. We are now seeing some of these items coming in.

GENERAL ASSISTANCE:

We continue to see an increase in the number of people seeking General Assistance. Cindy and I have been overwhelmed with the number of General assistance cases over the last couple of months. When doing the budget for this year we did not anticipate the large number of cases that would come in during the first quarter of the year, most of our line items will be over budget and there isn't anything we can do as we are required to provide assistance if the applicant qualifies. General Assistance should be treated as a last resort when you have no other options but we are finding most of the families are over income and do not qualify.

We have already started receiving phone calls asking for Heating Assistance. We start this program November 15th every year but it never fails that by Mid-September at least one person has called to inquire about it.

Ed Barber has been shadowing me and learning how to do a General Assistance interview and making the determination. Ed admits that he can see the stress anytime Cindy or I has to drop everything else we are doing and dedicating hours to one of these applications.

TRAINING:

Ed attended General Assistance Basics

MONTHLY REPORT

DATE: October 8, 2025

TO: Richard Bronson, Town Manager

FROM: Ruth E. Birtz, Economic Development Administrator and Assessor

RE: Monthly Report for September

Assessing:

The mil rate was set in September for the correct amount of \$17.40. During the process of Commitment yet another error was discovered. It did not result in a change in the mil rate, but a reduction in the overlay. The overlay currently is set at \$14,699.85. With the adjustment of 30% in valuations Town wide, the request for property reviews has increased dramatically. With such a low overlay, I am fearful that it will not be an adequate amount to cover corrections for the upcoming year. I have put in a request for any property found that has not been assessed be added to the overlay to cover corrections for the upcoming FY2026 fiscal year. This process of discovery is still ongoing. I would also like to propose that the Town of Lincoln hire a property lister and the added revenues they generate are split 50/50 for their salary and for the overlay. This would be a part time position of 16 hours a week.

TIF Budget Report:

Below is the estimated TIF budget for the FY2026. The numbers below reflect the actual amounts committed. These are the proposed numbers and referenced to show current expenses. Expenditures in Events and in Recreation are typically high. Summer activities mostly occur in July-August and Loon Fest is also in July. This is anticipated and typical. I have not added offsetting revenues. Some of these line item look over-expended. Once the offsetting revenues are added, there will be no concerns with the TIF budget.

TIF-Rollins	Budget	Expended	Balance	% Budget	%Income received
Events	\$63,545.00	\$55,200.13	\$8,094.87	87%	0%
Economic Development	\$255,000.00	\$200,455.34	\$34,544.66	81%	
Communications Director	\$118,851.72	\$38,236.12	\$80,615.60	32%	
Debt Service	\$67,000.00	\$0	\$67,000.00	25%	
Utilities	\$14,000.00	\$8,754.90	\$5,245.10	63%	
Cemetery, Parks and Recreation	\$85,988.79	\$49,832.65	\$36,156.14	58%	
Totals Rollins	\$580,832.01	\$352,479.14	228,352.87	61	
Reserve-dam	\$24,534.47	\$350.00	\$24,184.47	1%	
TIF Bangor Gas	\$64,644.08	\$0	\$79,821.11	0%	
TIF Lakeview Senior Housing	\$41,812.44	\$0	\$50,694.83	0%	

Economic Development:

The current grant-loan-remediation efforts at the mill are listed in the following chart.

Grant	Loan	Source	Status	Project Description
205,000		MDF	Received and closed	Environmental Studies
650,000		EPA	Received/closed	Environmental assessments
\$250,000	\$250,000	MDEP	Received/in process	Remediation Biofine parcel
\$366,250	\$366,250	MDEP	Received/ closed	Remediation of building 6&7
\$750,000		EPA	Received/in process	Remediation of Lagoons and waste water treatment plants
\$194,000 \$50,000	\$140,000	EMDC DECD	Received /in process	Remediation building #22
\$70,000		EMDC	Received/closed out/completed	Permitting of Asbestos containment site
\$15,000	\$15,000	EMDC	Received/in process	Scale Shack remediation
\$1,550,000 (\$500,000)	\$500,000	MDEP	submitted/and awarded a grant loan in a smaller amount	Construction of asbestos containment site
\$3,500,000		CDS	Received /Application has been processed/contract pending.	Utility and road upgrades Depot street entrance
\$5,000,000		EPA	Received/in process	Lot 3 Remediation
\$500,000		EPA	Approved in process	Community Wide Assessment
\$4,000,000		EPA	Submitted/denied Will resubmit	Lot 3 West Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 4 east Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 4 West Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 5 Remediation
\$400,000		EPA	Approved in process	Remainder of lot 2 remediation
4,500,000		CDS 2025	SEE NOTES	Utility and road upgrades Scale Road Entrance
4,000,000		CDS 2026	Submitted and preliminary approval received.	Utility and road upgrades Scale Road Entrance
	15,000,000	RDA	In process/approved	Waste water treatment plant
3,700,000		EDA	Submitted this month, received approval of first phase of grant process, now in second phase of approval	Innovation center
638,000		NBRC	Received/in process	Innovation Center
	\$500,000	MTI	This application was denied.	Gap funding innovation Center
	\$450,000	MDA	Submitted and approved	Gap funding innovation center
\$100,000		EPA	Received and work performed and administered by EPA	Planning Brownfield Remediation technical assistance
250,000	250,000	DECD	Application was for 1,000,000. Received half for remediation of another portion of building 22	More cleanup of building 22

Economic Development Table notes;

1. We are currently working on the RFPs for the reconstruction of Depot Street and the water and sewer lines into the Innovation Center and Biofine.
2. We had submitted a second CDS request for 5.4 million for infrastructure improvements on Scale Road. We received preliminary approval for 4 million.
3. The 638,000 NBRC grant that was requested for construction of the Innovation Center has been on hold for 4 years now. The primary reason was \$638,000 would not be near enough to construct the facility. We are in process of applying to EDA for this. NBRC has approved our request to use this grant for furnishing the facility. We have been approved and given the go ahead to move forward with this.
4. Building 22 and the scale shack remediation efforts have begun.
5. The lagoons have been de-watered. The next step in this project is sludge removal.
6. We received a grant/loan for \$500,000 for continuing remediation of building 22.

Grants outside the mill site; I received the \$70,000 grant filed on behalf of public works for stormwater. A grant for \$650,000 has been submitted to FEMA for repairs and engineering on the dams. A grant for the rail spur into the mill was submitted to the Department of Transportation for \$500,000. This is half the cost to construct the spur. The grant was a 50/50 required match/grant.

Passport Activity:

Passport activity is listed below.

MONTH	FY20	FY21	FY22	FY23	FY24	FY25	FY26
July	28	1	10	17	16	13	18
August	27	3	10	15	14	7	19
September	7	2	4	5	6	13	21
October	23	5	8	22	8	20	
November	18	3	9	9	4	7	
December	26	3	10	20	6	9	
January	22	5	6	33	32	28	
February	22	2	9	24	13	23	
March	5	8	14	12	27	22	
April	0	7	9	7	23	36	
May	0	7	7	17	19	23	
June	0	9	9	15	13	26	
Totals	178	55	105	196	181	227	58

MONTHLY REPORT

DATE: October 8, 2025
TO: Richard Bronson, Town Manager
FROM: Ruth Birtz, Alternate Code Enforcement Officer
RE: Monthly Report for September 2025

Permits	REVENUE YTD	FY2026	FY 2025	REVENUE FY2025
Building	\$3,130.00	32	107	\$18,896.00
Electrical	\$720.00	10	43	\$3,880.00
Plumbing	\$2,575.00	17	59	\$11,915.00
Home Occupation	0.00	0	2	\$120.00
Sign	0.00	0	8	\$280.00
Land Use Permit	\$100.00	1	19	\$2,090.00
Street Opening	0.00	0	19	\$1,100.00
Wood Boiler / Junkyard/Demo	0.00	0	1	\$20.00
Subdivision	0	0	1	\$1,000.00
TOTALS	\$6,525.00	60	259	\$39,301.00

In Amanda absence. I have been handling the issuing of permits, all questions regarding building, shoreland zoning, complaints and business questions. Bruce Arnold has been assigned the task of construction inspections, septic, internal plumbing, tree cutting in the shoreland, and electrical inspections.

I have also fielded several complaints from property owners. Most have been deferred as any property boundary disagreements and encroachments are a civil issue. They do not fall under the jurisdiction of Code Enforcement. A complaint of unsafe stairs by a tenant was corrected by the landlord after notification.

Planning Board had a meeting on September 30, 2025. At this meeting they did two preliminary reviews of Subdivisions, Beaver Cove on Center Pond and Tobin Brook subdivision on Caribou Pond. They also reviewed and approved a land use application from Steve Robinson. He is moving his garage to the River Road. Egg Pond Road association presented the Planning Board with a request to assess impact fees on new subdivision on private roads. The Planning board is taking this into consideration and will be discussing this further at the next meeting. The meeting date at this time has yet to be determined, as I will be out on a planned vacation and the anticipated return to work date for Amanda has not been determined. One additional item that will be on the next agenda is food sovereignty.

MONTHLY REPORT

DATE: October 9, 2025
TO: Richard Bronson, Town Manager
FROM: Shawn Rogers, Events and Communications Director
RE: Monthly Report for September

Events:

Since working for the town, I have had nothing but great weather for my events, however all good things must come to an end. The forecast for Septemberfest looked like it would be nothing but clouds, rain, and wind. I ultimately had to postpone it a week. Because of the change, we only had 2 food trucks and a different lineup for bands. It was a well-attended event, considering there were events in a lot of the surrounding towns.

In October, Trunk or Treat will be back at Veterans Square on Halloween. I plan on meeting with Chief Lee to go over a different traffic pattern this year as last year, it was a little chaotic. On November 1, the Town will be throwing it's first Halloween Bash at the Knights of Columbus.

Breakfast with Santa, the Festival of Lights Parade, as well as the Tree Lighting will be on 12/6. Breakfast with Santa will be back at Ella P Burr this year.

Communications:

The digital sign is back up and running! You never realize how much you rely on something until its not there anymore.

Our new website should be live by now! It's been a major project in the making and helps the town portray a much more professional image.



P O L I C E M O N T H L Y R E P O R T

To: Richard Bronson, Town Manager
From: Lee Miller - Police Chief
Date: October 7th, 2025
RE: Police Department Report for October 2025

Police Department Updates

Message from Chief Miller

As we move into fall, the Lincoln Police Department continues to make steady progress. With tax bills going out, we hope to soon begin utilizing our approved budget as intended—to advance our department and further develop as a professional law enforcement agency. We currently have several important projects underway, and once funding is fully available, we look forward to implementing many of these initiatives that will strengthen our operations and community services.

October is Domestic Violence Awareness Month, and we are proud to continue our partnership with Partners for Peace. Earlier this year, we supported their STOP Grant application aimed at increasing resources and outreach for rural communities like Lincoln. This month, we are working together to bring a Domestic Violence Awareness Walk and Vigil to our town on October 9th. The event will feature the Clothesline Project from 12:00 PM to 5:00 PM, followed by a walk and vigil from 5:00 PM to 6:00 PM.



This is a meaningful opportunity to show support for survivors, raise awareness, and reaffirm that the Town of Lincoln stands firmly against domestic violence. We encourage everyone to attend and be part of this important community effort.

Policies and Administrative

The police department will have a modified appearance over the next few weeks as the landlord works to remove mold from our building. I've completed first reports of injury for all police department employees, and at this time, we have one person who may be experiencing symptoms related to the issue.

The town manager has decided to allow the landlord an opportunity to address the mold problem, but we

Policies and Administrative Cont.

will also have an independent party conduct testing to ensure the remediation is done properly. The Department of Labor is now involved as well, and we're hopeful the landlord follows all safety and environmental guidelines to prevent any exposure during the cleanup process. In looking at some other issues with the building we have several other code violations including electrically and bathroom vents that aren't vented properly.



I've been doing everything possible to minimize our exposure to liability. That said, this situation highlights the need for a long-term plan. The current building is not suitable for our department beyond the end of our lease in July. I would strongly encourage the council that we need to be exploring future options, and I'll bring forward potential solutions in the coming months.

On another note, I was able to troubleshoot the radar trailer that had been at Public Works when I started. Initially, we thought the issue was a bad battery, but it turned out to be a faulty chip, which I replaced. It's now operational, and we plan to use it through the fall. One great feature of this radar trailer is its ability to collect traffic data. When residents report speeding concerns, we can deploy it to monitor vehicle speeds and identify whether a problem actually exists and at what times. This allows us to better target enforcement efforts and allocate resources effectively.

We finally have our new vehicles, which are currently at the upfitter having equipment installed. The old detective vehicle has been turned over to Public Works, as it would not pass inspection and wasn't worth the cost to repair. Over the next month, we expect to complete the upfitting process for the new fleet. We've also received several new Stalker radar units through grant funding, with a few more expected soon. This means every vehicle will be equipped with the same

Policies and Administrative Cont.

high-quality radar system. Stalker is an industry leader and has proven to be reliable over the years, unlike the mix of radar units we had previously, some of which were outdated or unreliable.

The after-action review of the officer-involved shooting from February is nearing completion, and the committee is scheduled to meet next week. The Attorney General's Office requested and was granted a six-month extension, so their report should be released by the end of November. Once it's published, I will share it with the council. To clarify the difference between the two reports: the Attorney General's report determines whether the use of force was legally justified, while the department's after-action report evaluates our policies, training, and response—identifying what we did well and what areas may need improvement.

Lastly, we have added a new mandatory policy on anti-trafficking and sexual exploitation, as required by recent legislation. This has been added to our list of state-mandated policies to ensure full compliance.

Grants

We recently submitted a grant request to install additional cameras within the police department building. The proposed cameras will be placed in the evidence room and the conference room, which currently serves as our temporary interview space. Unfortunately, our building does not have a dedicated interview room — a critical component for any professional police department. When the facility was originally designed several years ago, this space should have been included. While our current setup is limited, this upgrade will allow us to properly record interviews and maintain the integrity of evidence and investigations.

We also completed our Cardiac Testing Grant project, which was done in collaboration with several neighboring towns. I'm pleased to say it was a tremendous success. Personally, the testing identified arterial buildup that I was unaware of — a condition that, due to my family history, puts me at high risk. This early detection will allow me to take proactive steps to address it. Without this grant, it's likely I wouldn't have discovered the issue until much later in life. It's remarkable how a simple preventative program can have such a meaningful impact on our health and safety. All of our officers took part in the testing, and we extended the opportunity to the fire department as well.

Grants Cont.

We've also submitted a Highway Safety Grant application focused on speed enforcement. This program will run from October through next September and will fund overtime details aimed at reducing speeding and promoting safer roadways. In addition, we're developing a "Drive Sober or Get Pulled Over" campaign that will run during the same timeframe.

Although we haven't yet received the official award letter, the franchise owner of Firehouse Subs informed me that our July grant application has been approved. This is the second time we've applied, and this time we were successful. The award totals approximately \$34,000 and will fund new portable radios for all officers, new radios in each cruiser, and a repeater in the SRO's vehicle to improve communication coverage at the schools — which has been a challenge. While the grant doesn't cover installation, we budgeted funds to handle that portion. This is a major win for our department and will significantly improve officer safety and operational communication.

Lastly, our annual JAG (Justice Assistance Grant) award was approved again this year. This grant is based on our reported criminal statistics that are submitted to the state and then forwarded to the federal government. We received approximately \$1,700, which will be used to purchase a LIDAR device. Unlike traditional radar, LIDAR uses laser technology to target individual vehicles — a great advantage in high-traffic areas like West Broadway. This tool will enhance the accuracy and effectiveness of our traffic enforcement efforts.



New Laws and Updates

The juvenile code has recently changed, particularly regarding motor vehicle laws. Previously, OUI and felony traffic violations went to Juvenile Court. Now, most criminal violations involving juveniles will be handled in juvenile court.

I also want to address Question 2 on the ballot, which refers to the proposed red flag law. This law is similar to the yellow flag system that law enforcement currently uses, which has been working effectively. Since September 30th, there have been 1,106 yellow flags issued statewide.

A yellow flag is a process used to temporarily remove weapons from a person who has been determined to pose a risk due to their current mental state. The primary difference between a yellow flag and the proposed red flag is that yellow flags are initiated by law enforcement when the individual is already in protective custody. In contrast, the red flag would allow anyone to petition for the removal of weapons from someone, which may seem harmless at first but could create safety risks from a law enforcement perspective.

New Laws and Updates Cont.

Allowing anyone to request a red flag could heighten tension and potentially put officers in unnecessary danger.

The red flag provisions could, however, be applied under the current yellow flag system under controlled and safer conditions. Of the 1,106 yellow flags issued statewide, only 28 occurred in 2021 and 2022, shortly after the law was first enacted following the Lewiston mass shooting. Updates to the law have since helped law enforcement intervene effectively in such situations.

In Lincoln specifically, there have been 9 yellow flags—5 this year and 4 last year. Comparatively, towns of similar size have had the following: Hampden 12, Old Town 5, Orono 2, Veazie 3, and Newport 2. Larger cities like Bangor have had 27, and Brewer 12. These numbers demonstrate that our officers are doing an excellent job identifying situations where intervention is necessary.

Based on this experience, my recommendation is that we continue to operate under the current law, as it is working effectively and safely.

Trainings

Britny is now certified as a car seat technician, which is a valuable resource for the town. I had her complete this training as she works Monday through Friday, making her availability ideal for the community. Sgt. Mason recently returned from ASP instructor training, providing us with a much-needed resource. Having an instructor in this area ensures our staff remains properly trained and helps us maintain accreditation standards.

We also completed our annual night shoot over the course of a few days. This training allows our staff to practice in a variety of scenarios. For example, we used a junk vehicle at the range to simulate shooting through a window, giving officers realistic experience in situations they may encounter in the field.

This month, we are scheduled for CPR training, and the state will be updating our Intox equipment. This means all staff will need to be trained on the new system, ensuring we remain current and fully prepared.

Detective Office

The Detective Office has recently been handling several scam investigations involving vulnerable older adults. A few weeks ago, I published an article in the Lincoln News reminding residents to stay alert to fraudulent activity. In one particular case, the financial loss was substantial. Homeland Security is assisting with the investigation and providing support in analyzing digital evidence. These types of scams are often long-term schemes, with suspects gradually working to obtain personal and financial information from victims.

Detective Jacobs has also been managing multiple investigations involving crimes against children. Over the past month, he has attended several Child Advocacy Center interviews as part of these ongoing cases.

Staffing

Officer N. Milner and Officer House are currently about one-third of the way through the academy. They are in the middle of range weeks, which include training in firearms, vehicle pursuits, and OUI enforcement.

We currently have one conditional offer extended to an out-of-state candidate who is an academy graduate. He is in the background process, and if he successfully completes the background check, polygraph, and psychological evaluation, he could be hired and then enter the waiver process to obtain a Maine Law Enforcement license.

Additionally, we have several other candidates as we ramp up recruiting efforts, with interviews scheduled to begin within the next week.

Community Outreach

The Town of Lincoln's new website officially launches on October 5th, and I've had the opportunity to work closely with the developer to make significant improvements to the Police Department's section. You'll notice several great new features and a more user-friendly design!

As part of our commitment to transparency, we've added a section where the public can view many of our department policies. In the coming months, certain policies will be required to be made public, so this addition puts us ahead of the curve. The new site also allows residents to sign up for property watches, submit tips online, and easily access a variety of helpful information to better connect with Town services.

Community Outreach Cont.

We're also very pleased to welcome Katie Wing from Community Health and Counseling. While we initially anticipated she would be available once a week, she is now providing weekly support services. This is an incredible resource for our community—Katie is able to follow up on mental health-related and other calls that require additional support, connecting residents with the resources they need. We're very fortunate to have her as part of our team!

Law Enforcement in Action

One of the things I've implemented since joining the department is "stay interviews." Rather than only conducting exit interviews after someone leaves, stay interviews help us understand why our employees choose to work here and what keeps them here. I make it a point to personally speak with each employee to hear their input and perspectives.

Toward the end of the year, through Power Ready, we'll also be conducting evaluations of our supervisors—and of me. It's important that we know what we're doing well and where we can improve. This kind of honest feedback should really be happening in any good organization, because understanding what matters to our employees and how we can keep them is essential.

If I'm not doing a good job, someone should feel comfortable saying so. There's nothing more frustrating than working for a boss who doesn't support their employees or work to improve the culture of the department. Sometimes leaders aren't even aware of how their actions affect others—but without employee feedback, those issues can't be addressed.

When we have good employees who are happy and feel valued, they work harder for their team and, in turn, for the town. That's what drives productivity and builds a stronger, more positive workplace. Listening to our employees isn't just important—it's necessary.

Monthly Stats: Law Incidents: 363, Traffic Stops: 125, Total Criminal Violations: 7

2025

EVERY STORY MATTERS
Sharing Stories.
Uniting Communities.
Inspiring Change.

Lincoln Walks to End Abuse

OCTOBER 9

October is Domestic Violence Awareness Month. Join Partners for Peace on Thursday, October 9th at the downtown Lincoln gazebo for a day of awareness-raising and remembrance.

JOIN US



RSVP

RSVP for the Walk and Vigil.
Free event. T-Shirts available for a
suggested \$10 donation.

Event Schedule

12:00PM-5:00PM: explore the Clothesline Project, connect with advocates for info and resources, and enjoy light refreshments and a children's activities.

5:00PM-6:00PM: hear from community speakers, take part in a candlelight vigil honoring victims of domestic violence homicide, and walk with us through downtown Lincoln (0.6 miles). Rain Date: October 15th.



partnersforpeaceme.org/prevention/domestic-violence-awareness-month/

DATE: October 6, 2025
TO: Richard Bronson, Town Manager
FROM: Les Brown Fire-EMS Chief
RE: September 2025 Monthly Report

TRAINING:
We have done our daily, weekly, and monthly training for the month.

Vacations, floaters, and employees taking classes has been our overtime this month. Grants for training are being used.

[illegible]

M O N T H L Y R E P O R T

DATE: October 9, 2025
TO: Rick Bronson, Town Manager
FROM: Dennis Bullen, Public Works Director
RE: September, FY26

ACTIVITIES:

The month of September seemed to evaporate right before our eyes. This month normally marks the beginning of the yearly transition from summer activities to colder, winter-weather responsibilities and this month was no different.

Culvert season for the PW Crews has come to a close. This season, the men installed or adjusted culverts at 15 locations, using over 30 pieces of ADS piping. Most of these replacements were driveway culverts and the majority of asphalt repairs were done in house. In addition to these examples, a large cross-pipe replacement project was undertaken with the services of an outside contractor, Eastwood Contracting, INC. This project included cross-pipe replacements on several roads, Frost Street, Sweet Road and Curtis Farm Road. Frost Street is upcoming on the paving schedule and these failed pipes needed to be replaced before any paving could responsibly be done. We have used Eastwood a number of times in the past with excellent results, so I was very confident they would do a good job, and they did.



PUBLIC WORKS MONTHLY REPORT
CONTINUED....

A much-needed repair was made to Worcester Way in the form of pothole repair, washout repair and a large area that had sunk due to a septic tank replacement. A crew was deployed with a loader and 2 tandem dump trucks and spent the better part of a day repairing the road. 6 Loads of processed gravel were required to effectively make the improvements and several residents were complimentary of the work that was done.

The sweeper was deployed this month, first to clean intersections and secondly, to begin clearing storm drain basins. As no one on the crew had done this activity prior, some learning curve was experienced. The men assigned to the sweeper took a couple of days to really get things figured out and then good time was made. Putting a stopper on this endeavor was the unexpected factory recall of the sweeper due to a faulty steering column. Basin clearing will recommence sometime in October if the weather permits.



PUBLIC WORKS MONTHLY REPORT
CONTINUED....

Winter sand stocking began this month. Owen J. Folsom, Inc won the bid and the PW trucks began hauling during the third week of the month. The target amount per day has been 600 yards, and thus far we have accomplished or have been very close (530 yards) to this benchmark. As this sand is delivered, salt is added and the material is placed into a large pile located at the rear of the Public Works Compound. A full pile of winter sand will contain 350-400 tons of rock salt.

The long-awaited sign advertising the Ballard Hill playground was installed. This job required the services of a Crane or Pitman truck and one was supplied by W.T. Gardner's. The job went smoothly and now the mudslide experienced last year, which became the location of the sign, can be viewed as a silver lining.



Mechanical issues this month ranged widely. Truck #6 went to Daigle/Houlton in Hermon for a transmission flush. This was a scheduled visit. Truck #7 went to Freightliner in Bangor for an electrical failure. Truck #9 went to Freightliner in Bangor for an emission issue that wouldn't let the engine re-generate. Truck #14 also visited the Freightliner facility for a steering column recall. Lastly, the grader spent nearly the entire month at United Forestry and Construction in Hermon receiving a fairly invasive front-end repair. In-house mechanical activities this month included but were not limited to the winterizing of the snow plow fleet. Headgears are inspected; plows and wings were removed from storage and staged up for installation. One at a time, the trucks are brought in for what we term as Winter Inspection. Everything is checked over and things that require a replacement, such as windshield wipers or mud flaps are changed. Tires are swapped from summer tread to studded snow tires on the pick-up. Brakes are checked and changed as needed. Cutting edges are replaced as needed, in order to start the snow season in as good a condition as possible. This is quite a chore and is done over a period of several weeks.

All PM was performed and records of same are kept at the facility.

M O N T H L Y R E P O R T

DATE: October 3, 2025
TO: Rick Bronson, Town Manager
FROM: Dennis Bullen, Transfer Station Director
RE: SEPTEMBER, FY2026

ACTIVITES:

September marks the end of the summer season and much of the seasonal population heads out. One could not tell that by the warm temperatures and the volume of traffic passing thru the Transfer Station Facility. However, the crew smoothly handled the higher than anticipated workload.

A much higher than expected volume of SMW was collected and conveyed to the Juniper Ridge Landfill this month, 355.22 tons requiring 15 trucking efforts. The incumbent driver, Basil Suitter chose this week for the use of some vacation time and the Public Works drivers filled in, taking several of the loads. We remain on BYPASS status as the EPEC company continues a slower than hoped for renovation and repair effort at the trash to energy plant formerly known to us and others as PERC. The Juniper Ridge Landfill has however made significant improvements in the approach to the dump cell and tire failure has lessened considerably.

24 bales of cardboard were collected and processed this month, an average exceeding a bale per day. This is a steady stream of cardboard coming into the recycling warehouse and is considered a positive happening. On the opposite end of that summary is the continued low price, the last report being \$63.00 per ton. A single bale each of Newspaper and SOW were collected and processed this month as well. We have likely seen the apex of these 2 programs as less paper products are being used and standing to reason, less are being recycled. Moving forward, this amount is about what can be expected.

The area was subjected to an open burning ban this month and even with this restriction, the fire pit burned for 9 days. A significant burn was made with the Fire Department present and this was greatly beneficial as it consumed a very large pile of demolition wood that had accumulated.

The freon containing units that are disposed of at the facility is astonishing. In 2017, the budget estimated 100 disposals. In 2025, the amount disposed was near 250. FY26 likely will see that figure exceed the 300 mark.

Mechanical issues this month were non- existent. All normal PM was performed and records of same are kept at the facility.

Materials Shipped:

The following table is a running tally of materials that left the facility this month. This table also reflects a running total for the Fiscal Year.

Materials Shipped

Materials	MTD	FYTD	Comments
Cardboard			1000lbs. per bale
Newsprint			1700lbs. per bale
Plastic #2			700lbs. per bale
SOW			780lbs. per bale
Light Iron & Tin	2 Loads	5 Loads	Tons vary per load
Glass			
Ash	1 Load	8 Tons	12-15 tons per load
Waste Oil	200 Gal	1,200 Gal	Gallons shipped
E-Waste *		6,700 LB	LB. of items shipped
Equipment Tires			Tons of items shipped
Freon Removal		146 Units	# Of units
Fluorescent Bulbs Mixed		437 Bulbs	# Veolia for recycling
4ft Bulbs		240 Bulbs	# Veolia for recycling
8ft Bulbs		25 Bulbs	# Veolia for recycling

Juniper Ridge Landfill SMW Delivery Totals **Trash Tonnages**

Fiscal Year 2025

Fiscal Year 2026

Month	Tons	Tipping	Cost		Month	Tons	Tipping	Cost
July	404.22	\$95.00	\$ 38,400.90		July	330.08	\$95.00	\$31,357.60
Aug	349.32	\$95.00	\$ 33,185.40		Aug	285.02	\$95.00	\$27,076.90
Sept	332.71	\$95.00	\$ 31,607.45		Sept	355.22	\$95.00	\$33,745.90
Oct	334.24	\$95.00	\$ 31,752.80		Oct		\$95.00	
Nov	295.71	\$95.00	\$ 28,092.45		Nov		\$95.00	
Dec	296.45	\$95.00	\$ 28,162.75		Dec		\$95.00	
Jan	281.18	\$95.00	\$ 26,712.10		Jan		\$95.00	
Feb	238.20	\$95.00	\$ 22,629.00		Feb		\$95.00	
Mar	296.07	\$95.00	\$ 28,126.65		Mar		\$95.00	
Apr	288.41	\$95.00	\$ 27,398.95		Apr		\$95.00	
May	388.5	\$95.00	\$ 36,907.50		May		\$95.00	
June	342.88	\$95.00	\$ 32,573.60		June		\$95.00	
Total	3,847.89	\$95.00	\$ 365,549.55		970.32		\$95.00	\$92,180.40

M O N T H L Y R E P O R T

DATE: October 9, 2025
TO: Richard Bronson, Town Manager
FROM: Brendan Crocker, Cemetery, Parks and Recreation Director
RE: September 2025

ACTIVITIES:

What felt like a slow September after a busy summer turned out to be a busy month looking back. The fall sports programs all got their seasons going at the start of the month. We have 218 kids sign up for the five fall programs. Throughout the month of September, the travel soccer team has participated in three play days at Howland, East Millinocket and Woodland. They will have two more play day's in the month of October in Lee and Lincoln to finish the season. Coed soccer had enough kids for three teams this season and they hold practices on Wednesday evenings and have games every Sunday afternoon. Flag Football is a developmental way for younger kids to learn the game of football, we had 23 kids sign up for flag this season and they play on Sunday mornings. Tackle Football had four games during the month one at home and three on the road. Cheering participated in the one home game and they will also be apart of the two remaining home games during the month of October. There was also a zoom meeting held during the second week of September to start the EMBL process for the upcoming season, that will all start during the month of October.

The cemetery crew has had abnormal season due to the prolonged drought the grass hasn't grown like it normally would during this time of year so they have spent that time preparing things for winter and getting areas like the around the library looking good and prepped for spring time work. Kayaks, paddleboards and all but one trash can was picked up and put away for winter down to the waterfront. The Sanitary District shut the water off to the beach house and cemeteries at the end of the month. The following week the guys were able to get the lines fully drained and the beach house will be winterized during the month of October. We also had our final stage set up and tear down. Old Town was the final group of people to use it this year for their annual fall River Fest. The dock at the beach was taken out by Maxweld

Fabrication during the month of September which starts the process of getting all the docks taken out around town.

The month of September was also spent doing research on a few items to be prepared for the next summer. The northern Maine area lacks a trainer that trains lifeguards and other personal in swimming instruction. We have a one maybe two people who would be interested in becoming Water Safety Instructors which would be a huge benefit to us both from a training and financial standpoint as this person could go to towns that want to pay for the instruction so it could become a source of revenue for the department. This would be something that would be feasible from a cost standpoint of the course. The one problem that I came across was where these classes are offered. The red cross has training centers across the country and as of this writing the closest place to Maine where they were offering this course was somewhere in the State of New York, so at this time this idea will be put on the back burner until a class is offered somewhere closer to Maine as it would not be financially feasible to send someone that far away for a week long class.

Research was also done on our current UTV and one of the rec trucks. The research on the UTV was done to provide answers asked of me during the last council meeting. The machine we currently own has an estimated value of \$1,250. If running the possible value could be \$5,000. The current issues with the machine are the water pump needs to be replaced, there is an issue with the coolant tank, head gasket, parking brake and a leak somewhere in the rear end. Fixing most of those issues Jordan Equipment estimates a cost of \$2,400, but they do not believe fixing those issues would make the machine fully usable as there is a crack in the engine block. The estimated cost of replacing the engine would be \$9,242, so total cost estimate could be between that and \$12,000.

We also took the 2015 Dodge in for inspection and to have an engine tick looked at. The truck failed inspection due to rear sway bar, bushing and retainer stabilizers, we had those fixed so that truck would pass inspections, truck also had a new battery put in. During the check of the engine, it was determined that the lifters need to be replaced and that once they were to dig into the engine there is a good possibility that more would need to be fixed or the whole engine would need replacement. The truck was also completely looked over to determine its value vs the value in fixing it. During this look over it was found that the truck was rusting underneath, the rocker panels will need to be replaced soon and it's only a matter of time before the frame has

rust holes. It is their recommendation that we don't spend the amount to fix these issues which would be over \$10,000.

BUDGET:

The FY26 budget at this time is looking in good shape. We have a few lines that had a lot of usage through the last half of the summer but going into the slow season should be all set. Two lines that could be well overspent based on the outcomes of the UTV and rec truck would be the equipment and vehicle maintenance lines which even at full amounts would not be close to covering the cost of the work that these vehicles need. Overall the budget is in good standing.

M O N T H L Y R E P O R T

DATE: September 23, 2025 (updated on 10/2/25)
TO: Rick Bronson, Town Manager
FROM: Lauren A. Hakala- Library Director
RE: Monthly Report for September 2025.

Library Activities: We welcomed Chris Davis as our Featured Author in September. We accommodated 60 people in an Evening of Celebration for our Local Author.

The Children's Area has been busier than ever in a back-to-school way. Siblings and families are enjoying stories and simple crafts that are creative and fun. Her mixed age group programing is family oriented and socially rewarding. The return of the Early Childhood Students beginning October 28th, and continuing until May.

Our Programs for Families are an all-hands-on deck for **Movies on the Lawn; First one being "Halloween Town". "The Haunted Library"; 3:00-5:00 for young patrons down stairs and "Haunted Library" upstairs we are prepared for patrons to enjoy the library on the 31st. The library stacks will be limited due to dimmed lights, decorations and event activities.** For those who dare, there will be themed book options and "travel lights" available. **Save-a-Life is hosting their public taskforce meetings here at the library; Next one being EMDC on Oct. 24th. It is good to cooperate with area non-profit organizations.**

Programs and Events:

A Patron **Bill Mitchell Volunteered to Read Aloud, Edgar Allen Poe's Short Stories on Thursday afternoons in October, and the classics going forward.** We are beginning to offer a "Patron Choice Program" that allows patrons to offer something, library related to the general public.

Our next Author Event is: Local Author Paul Doiron.

Book Club: Our book club continues to hold good interest and participants will be choosing the next good read at the end of the month.

Movies on the Lawn Series: "Halloween Town: on October 3rd at 7pm.

Homestead Forum News: The return of Homestead Forum is featuring Cathy's connections with Maine's Cooperative Extension; **"The Veggie Bundle" three featured webinars beginning Oct.14th *Extending the Gardening Season in New England.* Canning with our Patron Michelle Mahaffey is on October 28th.**

Yarn Society News: Yarn Society is Still going strong and we are all holding space for cooler weather and the creations of warm woolies and holiday knits.

Technology: On the 4th Thursday of the month; Tech Tutoring with Patrick Johnson will be happening until December. Classes with Nina Fearon: Internet

Safety and Identifying Frauds and Scams: If interested register with digitalequityceter.org.

Friends of the Lincoln Memorial Library: The Friends are proud of their accomplishments around their Annual Library Book Sale and Art Walk. It was a great success. They thanked all that helped with the event in the Lincoln News. Friends are Sponsoring our next Author Event and continue to manage the books in the shed and provide books to the area places who take/buy them. Please contact the Friends of the Lincoln Memorial Library if you would like to create a small free library in your neighborhood. Volunteerism is alive and well here at the Lincoln Memorial Library.

The Advisory Committee: We welcomed back the Advisory Committee from their summer siesta, and got right back into **Patron Use Policy**. We are hard at work combing through Library Policy so that we can post 3-5 good Library Policies that can be approved by the Town Council and be part of a drop-down menu on the Town's Web Page.

Personnel: (See below for Training).
Equipment and Décor:

We will be decorating for the Harvest Time of the Year. We will decorate for the changing of the seasons and for Haunted Halloween to then our décor being a Themed Winter Holiday; TBA. We are underway with painting. Our Firefighter/Painter Tyler Gerken has been busy at work giving out library the face lift it need for a fresh new look. Next, we are needing our doors evaluated and sections of our rugs removed, replaced or a floor covering that works with our high traffic areas.

Training: Our staff attended the Town's Safety Training Day. We learned a great many things from the Blood-born Pathogen training, cyber security, too how to maintain a Harassment Free Work Place. We had a lovely lunch, and it was so nice to all of us being together to have a bit of fun. I am also attending as a part of my training for FY26: 4 consecutive Mondays, A crash course offered by ALA (American Library Association), and Maine State Library for Library Directors.

Projects

Beyond painting, and Event Development, we are shifting books for the Children's Area to be painted and this is no small task. Please come look at our New Landscaping done by Cody Norris. Ted Martin continues to help us daily and special attention was paid to the FLML to upkeep their Book Shed.

Statistics and Finances:

We are working with our FY 26 Budget. We purchased a new wireless Epson printer because our old printer would spit black ink all over a page or come out faded without warning. We are forgoing a hand-held scanner to meet the public with their printing needs.

Respectfully Submitted, Lauren A Hakala- Library Director.

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 9

AGENDA REQUEST

* Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.

Council Meeting Date: October 20, 2025	Today's Date: September 8, 2025
Department: Town Clerk	
Department #: 0101	

Request:**Sign Warrants for Municipal Election (0101)**

Sign the Warrant for the Municipal Election scheduled for November 4, 2025.

Action Needed From Council: Sign election warrant

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: No	
If So What Dates:	

**WARRANT FOR NOVEMBER 4, 2025 MUNICIPAL ELECTION
TOWN OF LINCOLN - STATE OF MAINE**

To _____, a police officer, constable or any resident of said Town of Lincoln, Maine, in the County of Penobscot, State of Maine:

In the name of the State of Maine, you are hereby required to notify the voters of the Town of Lincoln of the election described in this warrant.

To the voters of the Town of Lincoln:

You are hereby notified that a Municipal Election will be held at Mattanawcook Academy on November 4, 2025, for the purpose of effecting the election to the following offices:

Three (3) three-year terms to serve on the Town Council

One (1) one-year term to serve on the Town Council

Three (3) three-year terms to serve on the R.S.U. No. 67 Board of Directors

Two (2) three-year terms to serve on the Sanitary District Board of Directors

The polls shall be opened at **8:00 a.m.** and closed at **8:00 p.m.**

The registrar of voters will hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Dated at Lincoln, Maine, this 20th day of October, 2025.

Majority of the Municipal Officers of the Town of Lincoln

A true copy. ATTEST: _____

A police officer, constable or Resident
of the Town of Lincoln

Absentee Ballot Processing:

Saturday, November 1, 2025

1-Hour Inspection Time Period: 8am to 9am, if inspection is requested

Time Processing Begins: 8am, if inspection is not requested

During Election Day (11/4)

Processing Time(s): 9am and each hour immediately following until finished

OFFICER'S RETURN

County of Penobscot, ss.

State of Maine

I certify that I have notified the voters of the Town of Lincoln of the time and Place of the Municipal Election by posting an attested copy of the within warrant at the Town Office and Lincoln Memorial Library on _____, 2025, which is at least 7 days next prior to the Election Day.

Dated at Lincoln, Maine, this _____ day of _____, 2025.

A police officer, constable or
resident of the Town of Lincoln

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 10a+b

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 20, 2025	Today's Date: October 7, 2025
Department: Police	
Department #: 0302, 0304	

Request:

Change to the Parking Ordinance. See below:

1407.3.10.1

Parking at the Fire Department is reserved exclusively for for personnel while on duty or conducting official Fire Department business. All other parking is prohibited.

Action Needed From Council: Approval

Is This Item Budgeted: N/A	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

TOWN OF LINCOLN CODE

The Town Council may in its discretion ban parking on any public way for any reason and for such period of time as the Council may deem wise under the circumstances.

1407.3.10 **Parking Prohibited in Specified Places⁸**

No person shall stop, stand, or park a vehicle, except when necessary to avoid conflict with other traffic, or in compliance with the law or the directions of a police officer or traffic-control device, in any of the following places:

- A. So as to obstruct any driveway, crosswalk, private way, street, highway, right-of-way, public way, or other public property;
- B. Within fifteen (15) feet of a fire hydrant, except where otherwise designated;
- C. On a sidewalk;
- D. Within twenty (20) feet of an intersection, except where otherwise designated;
- E. Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic;
- F. On the roadway side of any vehicle stopped or parked at the edge of a curb or a street;
- G. Upon any bridge; or

H. At any place where official signs or curb painting so prohibit,

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~~H. I. Parking at the Fire Department is reserved exclusively for fire personnel while on duty or conducting official Fire Department business. All other parking is prohibited.~~

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1407.3.11 **Schedule of Streets Where Parking is Prohibited at All Times**

When signs are erected giving notice thereof, no person shall park a vehicle at any time upon any of the street or parts of streets contained in this section. No parking is allowed on the following:

- A. Westerly side of School Street between Burton and Cushman Streets
- B. Cushman Street
- C. Northerly and Southerly side of Academy Street
- D. Easterly side of School Street from the intersection of Lincoln Street northerly to Cushman Street (however, school bus parking may be allowed between Academy and Cushman Street)

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 110-H

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 20, 2025	Today's Date: October 6, 2025
Department: Social Services	
Department #: 0512	

Request:

Request adoption of the MMA General Assistance Ordinance and appendices A-H. This Ordinance is updated as of September 2025; Maine Municipal Association has not updated The General Assistance ordinance since 2021. The appendices are sent out every year from the State of Maine General Assistance office and must be adopted each year to be effective October 1st. A public hearing must be held prior to adopting the updated ordinance and new appendices. Notice of the Public Hearing will be posted two weeks prior as stated in the town's charter. This will need to have an emergency preamble as it will not meet the 45 day per town ordinance for adoption.

Pursuant to 22 M.R.S. § 4305(1), the municipal officers of the Municipality of Lincoln, after notice and hearing, hereby enact the attached General Assistance Ordinance with appendices in its entirety. This Ordinance shall supersede and replace all previous Ordinance versions. A copy of this Ordinance will be filed with the Maine Department of Health & Human Services (DHHS) pursuant to 22 M.R.S. § 4305(4), and shall be available for public inspection at the municipal office along with a copy of 22 M.R.S. chapter 1161.

Action Needed From Council: Vote to Approve Update General Assistance Ordinance and Appendices A-H

Is This Item Budgeted: N/A	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: Yes	
If So What Dates: October 20, 2025	

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 12

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 20, 2025

Today's Date: October 14, 2025

Department: Town Manager

Department #: 0100

Request:

Update on the fundraising efforts for Wreaths Across America

Action Needed From Council: Allow an update

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 13

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 20, 2025

Today's Date: October 06, 2025

Department: Fire / EMS

Department #: 0304

Request:

Accept Bid from Ogden Mechanical in the Amount of \$42,930.20 to Install a new Natural Gas Boiler at Station 53.

Action Needed From Council: Award bid to Ogden MechanicalIs This Item Budgeted: **yes**Was This A Bid Process: **yes**

Lowest Bid: \$

Is Public Hearing Required: **no**

If So What Dates:

September 18, 2025 9:30am

Present: Fire Chief Les Brown, Compliance Officer Bruce Arnold, Town Clerk Ann Morrison and Treasurer Melissa Quintela.

Bids Received:

[illegible]



August 27, 2025

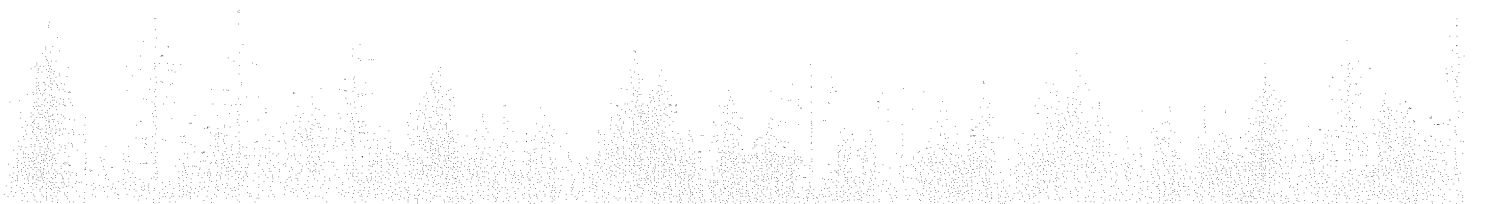
Dear Bidder:

The Town of Lincoln is accepting sealed bids for the supply and installation of a high efficiency natural gas-fired boiler at the Lincoln Fire Station 53 and removal of the existing boiler. Unless otherwise noted in the request for bids, all labor, equipment and materials are to be supplied by the contractor. The Town of Lincoln, acting through its Town Manager, reserves the right to accept or reject any or all bids in whole or in part, and to waive any informalities the Town may determine necessary. The Town of Lincoln, acting through its Town Manager, also reserves to itself the exclusive right to accept high bids when the Town Manager and the Town Council, at their discretion, believes it would be in the best interest of the Town of Lincoln.

Bids will not receive consideration unless submitted strictly in accordance with the following instructions. **Mark Envelopes Plainly – Fire Station Boiler Bid.** Submit bids using the bid proposal form enclosed to the Lincoln Town Office no later than Monday, September 22, 2025 at 9:00 am. Bids must be delivered to the **Town Clerk, Lincoln Town Office, 29 Main Street, Lincoln, Maine 04457** on or before the date and time appointed. Any deviations from the attached bid specifications should be set forth in writing, on a separate list, at the time of the bid. Bids received after the time and date listed above will not be considered. **Note:** There will be a pre-bid meeting and walk through at the firehouse, 1 Adams St., Lincoln, ME on September 04, 2025 at 9:00 am.

Any questions should be directed to Les Brown, Fire Chief at: Les.Brown@lincolnmaine.org

The Town of Lincoln would like to thank you in advance for your bid.



Bid Proposal

Lincoln Fire Station Boiler Bid: \$ _____

Warranties: _____

Deviations from Scope of Work: _____

Project Completion Date: _____

Company: _____

Signature: _____

Title: _____

Mailing Address: _____

Phone: _____

E-mail: _____

Date: _____

Town of Lincoln

Accepted by: _____

Date: _____

Town Manager, Duly Authorized

Town of Lincoln Request for Bids

Bid opening September 22, 2025 at 9:00 am

1. Background

The Town of Lincoln is requesting bids for installation of a high efficiency Natural Gas-Fired Boiler at the Lincoln, Maine Fire Station located at 1 Adams Street, Lincoln, ME 04457. This will replace the existing oil-fired boiler.

2. Instruction to Contractors

The Town of Lincoln reserves the right to reject any and all bids. All questions regarding this request for bids should be sent to Les.Brown@lincolnmaine.org. There will be a pre-bid meeting and walk through at the firehouse on September 04, 2025 at 9:00 am. All labor, equipment and materials are to be supplied by the contractor unless otherwise noted. All proposal submissions should be mailed to: **Town of Lincoln, Attn: Ann Morrison, Town Clerk, Fire Station Boiler Bid, 29 Main Street, Lincoln, ME 04457**, Ann.Morrison@lincolnmaine.org and must be in our receipt before September 22, 2025 at 9:00 am. Submissions received after this time won't be considered.

All submissions must include proof of insurance of an amount not less than:

General Liability:

- \$1,000,000 each occurrence
- \$ 300,000 damage to premises rented each occurrence
- \$ 10,000 medical expense
- \$1,000,000 personal injury
- \$2,000,000 general aggregate

Workers compensation

\$1,000,000 per occurrence and aggregate.

****Contractors who cannot meet the workers compensation proof of insurance may apply for a Predetermination of Independent Contractor Status with the Workers Compensation Board – apply with Melissa Quintela, Treasurer.**

Note: A copy of insurance certificate listing the Town of Lincoln as additional insured shall be filed with the Deputy Treasurer prior to the start of any work.

The Town of Lincoln is exempt from all federal, state and local taxes unless otherwise stated in this document. In the event taxes are imposed on any of the goods or services purchased, the Town of Lincoln will not be responsible for payment of the taxes and shall be absorbed by the selected contractor. Upon request, the Town of Lincoln's tax exemption certificate will be furnished.

3. Scope of Work

Installation of a Natural Gas-Fired Boiler at the Lincoln Fire Station.

➤ The contractor shall provide all labor and equipment for:

- a. Permitting and coordination with Bangor Natural Gas.
- b. Remove existing oil-fired boiler.
- c. Electrical work.
- d. Core Drilling.
- e. Installation of natural gas boiler.
- f. Install new 40-gallon indirect water heater.
- g. Install all trim for boiler including pumps, expansion tank and valves.
- h. Install any needed copper/pex pipe and fittings.
- i. Install any needed PVC piping and fittings.
- j. Installation of thermostats.
- k. Installation of condensate pump and drain.
- l. Dispose of all debris.

NOTE: All items contained within the Scope of Work must be completed by November 30, 2025 or sooner, unless other arrangements are agreed upon between the Town of Lincoln and the contractor.

4. Warranty/Quality Assurance

The contractor will provide documentation and language that includes a one-year full warranty of all mechanical fixtures (plumbing, mechanical and heating).

The contractor shall be solely responsible to the Town of Lincoln for the quality of all services performed by the contractor or any sub-contractor. All services and materials provided by the contractor or its sub-contractors shall be performed in accordance with the best professional judgment and skill, and adhere to all state and local codes, in a timely manner and shall be fit and suitable for the purposes intended by the Town of Lincoln.

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 14

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 20, 2025

Today's Date: October 14, 2025

Department: Fire / EMS

Department #: 0304

Request:

Lincoln Fire/EMS requests approval from the Town Council to seek qualified bids for the purchase of the mini-pumper (truck # 537).

Action Needed From Council: Approve putting truck # 537 out to bid.

Is This Item Budgeted: N/A

Was This A Bid Process: **it will be if approved**

Lowest Bid:

Is Public Hearing Required: **no**

If So What Dates:

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 20, 2025

Today's Date: October 7, 2025

Department: Fire/EMS & Finance

Department #: 0304/0104

Request:

Move to approve entering into a **4 Year** Municipal Loan agreement with **Machias Savings** for the purpose of purchasing a 2025 Ford E450 Chassis Medix Model 166 Type 3 Ambulance. Initial payment to come from Capital funds in the FY2026 Budget, in the amount of **\$60,000.00**. Subsequent payments to come from the yearly operating budget. Council Authorizes the Treasurer to sign any necessary Loan / Lease documents.

Action Needed From Council:

Vote on Loan Agreement

Is This Item Budgeted: Yes

Was This A Bid Process: Yes

Lowest Bid: Yes

Is Public Hearing Required: No

If So What Dates:

MEMORANDUM

DATE: October 7, 2025
TO: Lincoln Town Council and Town Manager
FROM: Melissa Quintela, Treasurer
RE: Ambulance Loan

The Fire Chief has an agenda item on the council agenda to approve the purchase of a new Ambulance. Since this was put on this agenda I have requested proposals for Financing of the Ambulance. There is money in this year's Ambulance Capital budget for this purpose.

These are the proposed rates:

Machias Savings has quoted me for a Municipal Loan:

4 Year Term @ 4.52% with payments of \$35,486.73 (Total Interest \$14,696.92) Total \$201,946.92
5 Year Term @ 4.55% with payments of \$29,029.89 (Total Interest \$17,884.45) Total \$205,134.45
6 Year Term @ 4.72% with payments of \$24,846.43 (Total Interest \$21,828.58) Total \$209,078.58

KS State Bank has quoted for a Municipal Lease: *They did not provide an Amortization Schedule as requested.*

4 Year Term @ 4.97%
5 Year Term @ 4.97%
6 Year Term @ 4.97%

*Maine Community Bank has quoted me for a Municipal Loan:

4 Year Term @ 4.99% with payments of \$50,381.46 (Total Interest \$14,275.84) Total \$201,525.84
5 Year Term @ 4.99% with payments of \$41,261.87 (Total Interest \$19,059.35) Total \$206,309.35
6 Year Term @ 5.00% with payments of \$35,202.16 (Total Interest \$23,962.96) Total \$211,212.96

**Maine Community Banks terms of repayment are different than those of Machias Savings. Machias is considering this year as a "Down Payment" not a loan payment. MCB is considering this year as the first annual payment, so it is actually 3, 4 or 5 year repayment plans vs Machias with a 4, 5 & 6 year repayment.*



**Welcome to Machias Savings Bank and
thank you for inquiring about a business loan!**

This term sheet is for discussion purposes only and in no way is to be construed as a commitment on behalf of the bank. This term sheet is not legally binding, and neither party shall have any obligations to the other regarding its subject matter until a written agreement is signed by the parties. Either party may terminate discussions at any time, for any reason or no reason, without liability to the other. This term sheet does not obligate the bank to lend.

Date: September 11, 2025

Borrower(s): Town of Lincoln

Guarantor(s): Not required

Loan Type: Term note

Amount: \$127,250

Term: Option 1: Fixed for 48 months
Option 2: Fixed for 60 months
Option 3: Fixed for 72 months

Repayment: Annual principal + interest payments, no prepayment penalty payment.
Computed on 365/360 basis.

Rate: Option 1: 4.52%
Option 2: 4.55%
Option 3: 4.72%

Collateral: Unsecured

Fee(s) - Waived

Covenants and conditions:

- Bond Counsel required to provide its opinion that the Note has been duly authorized and validly issued as a tax anticipation note of the town and as to the tax-exempt status of the interest thereon for Federal income tax purposes.

Other:

This term sheet is for discussion purposes only and in no way is to be construed as a commitment on behalf of the bank. This term sheet is not legally binding, and neither party shall have any obligations to the other regarding its subject matter until a written agreement is signed by the parties. Either party may terminate discussions at any time, for any reason or no reason, without liability to the other. This term sheet does not obligate the bank to lend.

Ambulance

Compound Period : Annual

Nominal Annual Rate : 4.520 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	09/11/2025	127,250.00	1		
2 Payment	09/11/2026	35,486.73	4	Annual	09/11/2029

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

Date	Payment	Interest	Principal	Balance
Loan 09/11/2025				127,250.00
2025 Totals	0.00	0.00	0.00	
1 09/11/2026	35,486.73	5,751.70	29,735.03	97,514.97
2026 Totals	35,486.73	5,751.70	29,735.03	
2 09/11/2027	35,486.73	4,407.68	31,079.05	66,435.92
2027 Totals	35,486.73	4,407.68	31,079.05	
3 09/11/2028	35,486.73	3,002.90	32,483.83	33,952.09
2028 Totals	35,486.73	3,002.90	32,483.83	
4 09/11/2029	35,486.73	1,534.64	33,952.09	0.00
2029 Totals	35,486.73	1,534.64	33,952.09	
Grand Totals	141,946.92	14,696.92	127,250.00	

Ambulance

Last interest amount increased by 0.01 due to rounding.

Ambulance

Compound Period : Annual

Nominal Annual Rate : 4.550 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	09/11/2025	127,250.00	1		
2 Payment	09/11/2026	29,026.89	5	Annual	09/11/2030

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

Date	Payment	Interest	Principal	Balance
Loan 09/11/2025				127,250.00
2025 Totals	0.00	0.00	0.00	
1 09/11/2026	29,026.89	5,789.88	23,237.01	104,012.99
2026 Totals	29,026.89	5,789.88	23,237.01	
2 09/11/2027	29,026.89	4,732.59	24,294.30	79,718.69
2027 Totals	29,026.89	4,732.59	24,294.30	
3 09/11/2028	29,026.89	3,627.20	25,399.69	54,319.00
2028 Totals	29,026.89	3,627.20	25,399.69	
4 09/11/2029	29,026.89	2,471.51	26,555.38	27,763.62
2029 Totals	29,026.89	2,471.51	26,555.38	
5 09/11/2030	29,026.89	1,263.27	27,763.62	0.00
2030 Totals	29,026.89	1,263.27	27,763.62	
Grand Totals	145,134.45	17,884.45	127,250.00	

Ambulance

Last interest amount increased by 0.03 due to rounding.

Ambulance

Compound Period : Annual

Nominal Annual Rate : 4.720 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	09/11/2025	127,250.00	1		
2 Payment	09/11/2026	24,846.43	6	Annual	09/11/2031

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

Date	Payment	Interest	Principal	Balance
Loan 09/11/2025				127,250.00
2025 Totals	0.00	0.00	0.00	
1 09/11/2026	24,846.43	6,006.20	18,840.23	108,409.77
2026 Totals	24,846.43	6,006.20	18,840.23	
2 09/11/2027	24,846.43	5,116.94	19,729.49	88,680.28
2027 Totals	24,846.43	5,116.94	19,729.49	
3 09/11/2028	24,846.43	4,185.71	20,660.72	68,019.56
2028 Totals	24,846.43	4,185.71	20,660.72	
4 09/11/2029	24,846.43	3,210.52	21,635.91	46,383.65
2029 Totals	24,846.43	3,210.52	21,635.91	
5 09/11/2030	24,846.43	2,189.31	22,657.12	23,726.53
2030 Totals	24,846.43	2,189.31	22,657.12	
6 09/11/2031	24,846.43	1,119.90	23,726.53	0.00
2031 Totals	24,846.43	1,119.90	23,726.53	
Grand Totals	149,078.58	21,828.58	127,250.00	

Ambulance

Last interest amount increased by 0.01 due to rounding.



Phone: 888.777.7850
Fax: 888.777.7875
Cell: 785.313.3154
215 S. Seth Child Road
Manhattan, KS 66502
www.clpksa.net

September 11, 2025

Customer Name: Lincoln, ME
Melissa Quintela, Treasurer

Equipment: One New Ambulance
Sales Representative: Thornton Brothers
Delivery: Within 30 days

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

Option 1

Total Cost:	\$	187,250.00	Payment Frequency:	Annual
Down Payment:	\$	60,000.00	First Payment:	One year from closing
Prepayment Discount:	\$	-		
Amount Financed:	\$	127,250.00		
Term in Years:		<u>4</u>	<u>5</u>	<u>6</u>
Payment:		\$35,864.33	\$29,370.42	\$25,049.63
Factor:		0.281842	0.230809	0.196854
Interest Rate:		4.97%	4.97%	4.97%

• THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.

- The quoted interest rate is valid for 10-days from the date of the proposal. To lock in the interest rate, a credit submission would be required, and a credit approval attained within the same 10-day period. This financing is to be executed & funded within 30 days of the date of the proposal or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval and mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 888.777.7850.

Respectively,

Blake J. Kaus
Vice President & Director of Leasing
blakekaus@clpksa.net



September 10, 2025

Town of Lincoln
29 Main Street
Lincoln, ME 04457
ATTN: Melissa D. Quintela, Treasurer

MUNICIPAL LEASE PURCHASE PROPOSAL

Lessee:	Town of Lincoln		
Equipment:	2025 Ford E450 ambulance		
Cost of equipment:	\$187,250.00		
Amount financed:	\$187,250.00		
Lease term:	4 years	5 years	6 years
No. of payments:	4 annual	5 annual	6 annual
Interest rate:	4.99%% fixed	4.99% fixed	5.00% fixed
Payment schedule:	\$50,381.46	\$41,261.87	\$35,202.16
Commencement date:	October 1, 2025		
First payment due:	October 15, 2025		
Purchase option:	One dollar (\$1.00) at end of lease term.		
Prepayment:	There are no prepayment penalties.		
Insurance:	Prior to delivery of the leased assets, Lessee at its sole cost and expense, will provide all-inclusive physical damage and liability insurance in the joint names of the Lessor and Lessee, in amounts satisfactory to Lessor.		
Title (if required):	Lessee listed as owner and Lessor listed as lien holder.		
Non-appropriation:	The lease will contain a non-appropriation clause.		
Confirmation:	The anticipated total borrowing for 2025 will not exceed Ten Million dollars (\$10,000,000.00), making this lease "Bank Qualified".		
Type of lease:	This lease shall be considered a Municipal Lease/Purchase by all parties. Lessee is a state or a political subdivision thereof, within the meaning of Section 103 of the Internal Revenue Code of 1986.		

Advances or deposits: If Lessor advances any deposits or pays any invoices prior to Delivery and Acceptance of the equipment by lessee, interest will accrue at the above rate and be due at closing.

Legal opinion: Leases greater than \$100,000 require an Opinion of Counsel. The opinion must include a statement that the lease represents a valid and binding obligation of the lessee and further that the lease is a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) (B) (ii) of the Internal Revenue Code of 1986, as amended.

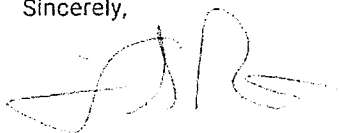
Financial information: Lessee will provide MCB Leasing, LLC with most recent Audited Financial Statements, current year budget, Annual Report, a copy of the meeting minutes or council order approving the transaction and any other supporting data requested during the term of the lease.

Lessor's proposal: This lease proposal is subject to final credit review and not binding until accepted by lessor. Lessor may withdraw the proposal at any time if any adverse information relating to the lessee's affairs is discovered prior to any lease closing. Lease rates are subject to change according to the FHLBB daily advance rates.

Expiration of proposal: This lease proposal shall expire if not accepted by a qualified official by 5:00 p.m. on October 10, 2025.

Thank you for the opportunity to present this lease proposal to you. If you are in agreement with the terms of the proposal, please sign and return it with the proper credit information. If you have any questions, please contact me at 222-1498.

Sincerely,



Frederick G. Proctor, Vice President
MCB Leasing, LLC
207-222-1498

E-mail: rproctor@maine.bank

AWARD ACKNOWLEDGMENT:

This proposal is accepted and this financing
is awarded to MCB Leasing, LLC

Name and Title

Date: _____

Compounding Period: Annual

Nominal Annual Rate: 4.990%

Cash Flow Data - Leases and Lease Payments

	Event	Date	Amount	Number	Period	End Date
1	Lease	10/01/2025	187,250.00	1		
2	Lease Payment	10/15/2025	50,381.46	4	Annual	10/15/2028

TValue Amortization Schedule - Normal, 365 Day Year

	Date	Lease Payment	Interest	Principal	Balance
Lease	10/01/2025				187,250.00
1	10/15/2025	50,381.46	358.39	50,023.07	137,226.93
2025 Totals		50,381.46	358.39	50,023.07	
2	10/15/2026	50,381.46	6,847.62	43,533.84	93,693.09
2026 Totals		50,381.46	6,847.62	43,533.84	
3	10/15/2027	50,381.46	4,675.29	45,706.17	47,986.92
2027 Totals		50,381.46	4,675.29	45,706.17	
4	10/15/2028	50,381.46	2,394.54	47,986.92	0.00
2028 Totals		50,381.46	2,394.54	47,986.92	
Grand Totals		201,525.84	14,275.84	187,250.00	

Last interest amount decreased by 0.01 due to rounding.

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
4.988%	\$14,275.84	\$187,250.00	\$201,525.84

Compounding Period: Annual

Nominal Annual Rate: 4.990%

Cash Flow Data - Leases and Lease Payments

	Event	Date	Amount	Number	Period	End Date
1	Lease	10/01/2025	187,250.00	1		
2	Lease Payment	10/15/2025	41,261.87	5	Annual	10/15/2029

TValue Amortization Schedule - Normal, 365 Day Year

	Date	Lease Payment	Interest	Principal	Balance
Lease	10/01/2025				187,250.00
1	10/15/2025	41,261.87	358.39	40,903.48	146,346.52
2025 Totals		41,261.87	358.39	40,903.48	
2	10/15/2026	41,261.87	7,302.69	33,959.18	112,387.34
2026 Totals		41,261.87	7,302.69	33,959.18	
3	10/15/2027	41,261.87	5,608.13	35,653.74	76,733.60
2027 Totals		41,261.87	5,608.13	35,653.74	
4	10/15/2028	41,261.87	3,829.01	37,432.86	39,300.74
2028 Totals		41,261.87	3,829.01	37,432.86	
5	10/15/2029	41,261.87	1,961.13	39,300.74	0.00
2029 Totals		41,261.87	1,961.13	39,300.74	
Grand Totals		206,309.35	19,059.35	187,250.00	

Last interest amount increased by 0.02 due to rounding.

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
4.989%	\$19,059.35	\$187,250.00	\$206,309.35

Compounding Period: Annual

Nominal Annual Rate: 5.000%

Cash Flow Data - Leases and Lease Payments

	Event	Date	Amount	Number	Period	End Date
1	Lease	10/01/2025	187,250.00	1		
2	Lease Payment	10/15/2025	35,202.16	6	Annual	10/15/2030

TValue Amortization Schedule - Normal, 365 Day Year

	Date	Lease Payment	Interest	Principal	Balance
Lease	10/01/2025				187,250.00
1	10/15/2025	35,202.16	359.11	34,843.05	152,406.95
2025 Totals		35,202.16	359.11	34,843.05	
2	10/15/2026	35,202.16	7,620.35	27,581.81	124,825.14
2026 Totals		35,202.16	7,620.35	27,581.81	
3	10/15/2027	35,202.16	6,241.26	28,960.90	95,864.24
2027 Totals		35,202.16	6,241.26	28,960.90	
4	10/15/2028	35,202.16	4,793.21	30,408.95	65,455.29
2028 Totals		35,202.16	4,793.21	30,408.95	
5	10/15/2029	35,202.16	3,272.76	31,929.40	33,525.89
2029 Totals		35,202.16	3,272.76	31,929.40	
6	10/15/2030	35,202.16	1,676.27	33,525.89	0.00
2030 Totals		35,202.16	1,676.27	33,525.89	
Grand Totals		211,212.96	23,962.96	187,250.00	

Last interest amount decreased by 0.02 due to rounding.

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
4.999%	\$23,962.96	\$187,250.00	\$211,212.96

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 160

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: 10/20/2025

Today's Date: 10/7/25

Department: Cemetery, Parks & Recreation

Department #: 0601

Request: Discussion regarding the information gathered on the current UTV from councilors questions at last month's meeting. This discussion will answer whether to fix the current UTV or continue with the bid process and rebid for a new UTV to be an agenda item for the month of November. Rebid will need to be done where it has been around 5-6 weeks since the original bids were opened. Pricing & rebates may have changed in that time frame. Rebid would also allow me to change some items on the bid sheet that came about through discussions over the current UTV

Action Needed From Council: Answer on whether to fix current UTV or continue with rebid.

Is This Item Budgeted: N/A

Was This A Bid Process: N/A

Lowest Bid: N/A

Is Public Hearing Required: N/A

If So What Dates: N/A

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 17

AGENDA REQUEST

* Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.

Council Meeting Date: November 8 th 2025	Today's Date: 9/23/25
Department: Library	
Department #: 0700	

Request:

The Library Staff is looking host an Author and Book Signing Event. We are seeking permission to extend our Saturday hours November 8th, until 4pm.

We are requesting an extended afterhours an Author Event: Paul Doiron, Author and Book Signing Event, 1-4pm.

Thank you for your consideration.

This gives Staff an hour for Lunch/last minute set up.

Action Needed From Council:

Permission to be open extended hours for Author Event: Paul Dorian (See Attached Bio for Paul Dorian).

Is This Item Budgeted: no	
Was This A Bid Process: no	Lowest Bid:
Is Public Hearing Required: no- between the council, town's employee's and the library.	
If So What Dates:	

PAUL DOIRON

Edgar Award Nominated Author

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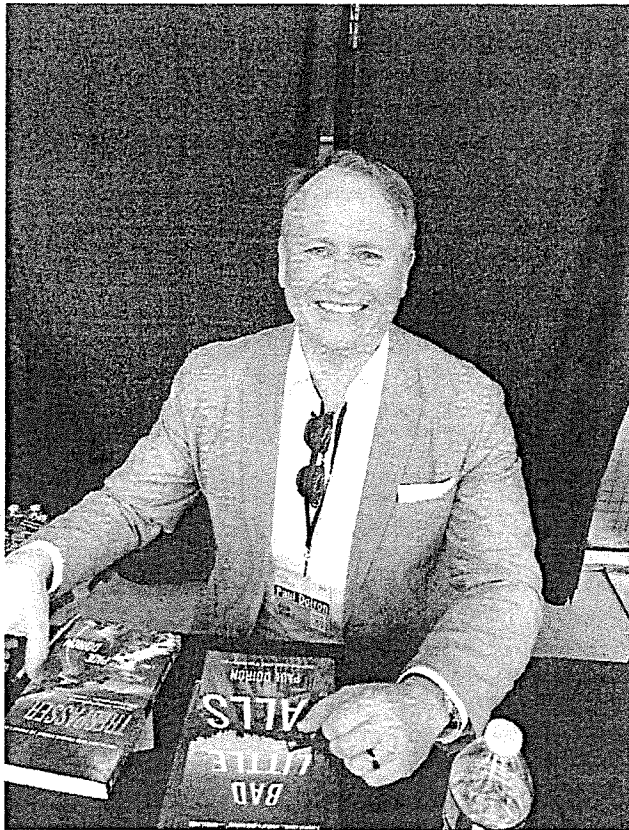
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[NEWS](#)

[EVENTS](#)

[CHARACTER GUIDE](#)

[CONTACT](#)



Paul Doiron (c) Kristen Lindquist

Paul Doiron is the author of the Mike Bowditch series of crime novels, including *The Poacher's Son*, which won the the Barry Award and the Strand Critics Award for Best First Novel and was nominated for an Edgar Award, an Anthony Award, a Macavity Award, and a Thriller Award for Best First Novel, and the Maine Literary Award for "Best Fiction of 2010." PopMatters named it to its Best Fiction of 2010 list.

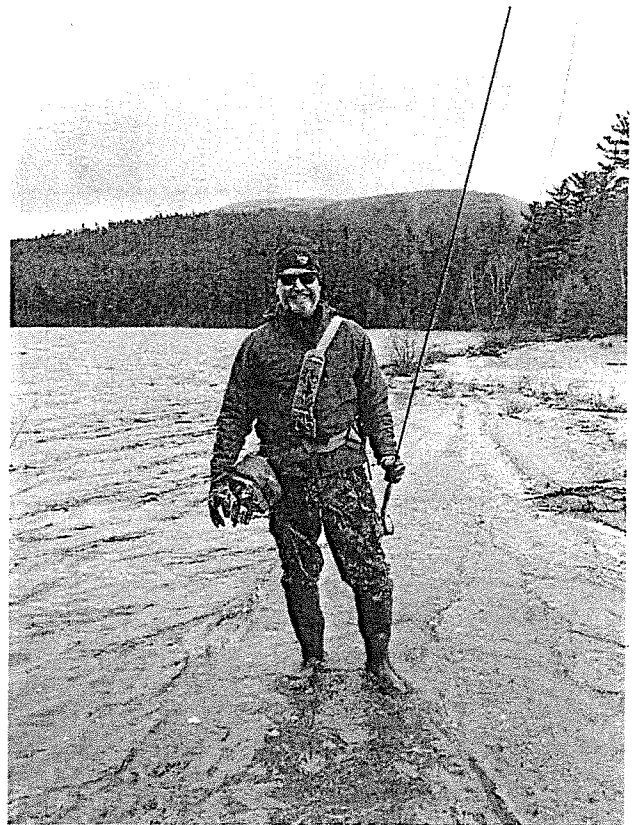
His second book, *Trespasser*, won the Maine Literary Award, was an American Booksellers Association Indie Bestseller, and has been called a "masterpiece of high-octane narrative" by *Booklist*. The third novel, *Bad Little Falls*, was a Bookscan

Bestseller and a nominee for the *RT Reviewers Choice Award* and the Maine Literary Award. *Massacre Pond*, the fourth in the series, was an Indie Next pick and an Indie Favorite, as well as Bookscan Bestseller, and Maine Literary Award finalist. *The Bone Orchard* received a Best of Maine award from *Down East*. *The Precipice* was a LibraryReads selection and a RT Top Pick. The seventh Mike Bowditch novel, *Widowmaker*, was also a

LibraryReads selection and a #1 *Maine Sunday Telegram* bestseller. Published in 2017, *Knife Creek* was Paul's bestselling novel to date. The ninth book in the series, *Stay Hidden*, was a USA Today Bestseller and the best-selling novel in the series to date.

In 2019 Paul received his second Edgar Award nomination for "Rabid," an eShort that reveals some of the secret history of his breakout character Charley Stevens (also available as a digital audio).

The eleventh book in the series, *Dead by Dawn*, won Paul his second Maine Literary Award and the 2002 New England Society Book Award for Fiction and was a finalist for the Barry Award for Best Thriller.



Paul Doiron © Ron Joseph

Hatchet Island and *Dead Man's Wake*, his thirteenth and fourteenth novels, were named **Best Books of 2022** and **2023** by Amazon.com.

Paul is Editor Emeritus of *Down East: The Magazine of Maine*, having served as Editor in Chief from 2005 to 2013, before stepping down to write full time. A native of Maine, he attended Yale University, where he graduated with a degree in English, and he holds an MFA in creative writing from Emerson College. He is a former member of the Maine Arts Commission and past chair of the Maine Humanities Council. He is also a Registered Maine Guide specializing in fly fishing and lives on a trout stream in coastal Maine with his wife **Kristen Lindquist**.

His novels have been translated into 11 languages: German, Japanese, Spanish, Portuguese, Russian, Polish, Romanian, Slovenian, Hungarian, Czech, and Finnish. The UK editions of his first five books were formerly published by Constable & Robinson, a division of Little Brown.

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: 10/20/2025	Today's Date: 10/14/2025
Department: Assessing	
Department #: 0105	

Request:

To see what action the Town Council will take to authorize the Town Manager to hire Byron Sanderson as a building lister for the Assessing Department. Salary to be paid by the taxes gained by finding and listing unassessed properties.

I am proposing to hire Byron Sanderson to canvas the Town for unassessed properties. It is my opinion that the properties he will find and list will more than pay for his salary. He will work 1-2 day a week through the second week in December. At that time I am in hopes to find another lister to assist with Assessing inspections.

Example: If Byron picks up one seasonal property for \$200,000. Taxes generated would be \$3,480. That one structure would pay for his salary.

Action Needed From Council:

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 19

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 20th, 2025	Today's Date: October 8th, 2025
Department: Police Department	
Department #:	0302

Request: Update on the building - Discussion - Mold Remediation: Safety, Compliance, and Next Step - Police Department Building

Action Needed From Council:

Approval

Is This Item Budgeted: **N/A**

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 20, 2025

Today's Date: October 9, 2025

Department: Town Council

Department #: 0100

Request:

Discussion: The removal of the John Weatherbee gold ball from Ella P. Burr School

The gold ball dedicated to John Weatherbee for his years of dedication to the youth of the community and for which the gym is named in his honor was removed and will no longer be displayed at the school. The Council chair would like to discuss where this gold ball could be displayed. John Weatherbee was also a Town Councilor for many years here in Lincoln.

Action Needed From Council: Discuss where the gold ball could be displayed

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 21

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 20, 2025

Today's Date: September 8, 2025

Department: Town Manager

Department #: 0100

Request:**Executive Session (0100)**

Retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) Personnel.

Action Needed From Council: Retire into Executive Session

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

Month of September 2025

Tax Year	FY Total Abatements	FY Total Supplemental Bills	Total Commitment	Monthly Revenue	Balance	Percent Collected	Percent Collected Last Year
FY22/OLDER	\$ 285.53			\$ 1,837.88	\$ 25,547.73		
FY23			\$ 9,211,729.23	\$ 1,577.76	\$ 33,694.15		
FY24			\$ 10,704,302.46	\$ 15,499.16	\$ 128,372.85		
FY25			\$ 11,614,025.40	\$ 69,807.51	\$ 344,661.36	97.04%	97.18
FY26			\$ 12,628,010.24	\$ 349,693.35	\$ 12,167,628.26	3.65%	7.65
FY27				\$ 1,459.55			
Total	\$ 285.53	\$ -					
TOTAL MONTHLY REVENUE				\$ 439,875.21			

COMMENTS:

This month the 2025 liens were filed at the Registry of Deeds on Sept 10th for unpaid taxes.

This month commitment was completed for the 2026 taxes on the 16th, and the bills were printed then mailed on the 22nd.

Our office processed 414 tax receipts, as well as an abatement voted on by the Town Council.

The percentage collected for the current tax year compared to this month last year reflects the commitment being completed in August last year, and in September this year.

Respectfully Submitted,
Tracie L. York, Tax Collector

Excise Collection			% Collected	Last Year	% Col Last Year
	Motor Vehicle	\$ 104,647.60	Est FY 26 \$ 1,000,000	\$ 112,915.36	Est FY 25 \$ 1,000,000
	Boat	\$ 71.00		\$ 37.00	
	Aircraft	\$ -		\$ -	
Total this month		\$ 104,718.60	10.47%	\$ 112,952.36	11.29%
FY 2026 Excise Total		\$ 325,812.09			