

0100 Town Manager

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	\$116,000.00	111,499	111,499	108,374	(7,626)
0009 TRAVEL REIMBURSEMENT	\$700.00	750	750	750	50
0010 PROFESSIONAL DEVELOPMENT	\$300.00	700	700	700	400
0011 PROFESSIONAL MEMBERSHIP	\$200.00	200	200	200	-
0027 CONSUMABLE SUPPLIES	\$5,000.00	5,300	5,300	5,300	300
0060 SAFETY COMPLIANCE	\$0.00	400	400	400	400
0108 CONTRACTUAL SERVICES	\$20,000.00	22,000	22,000	22,000	2,000
TOTAL	\$142,200.00	140,849	140,849	137,724	(4,476)
		(0.95)	(0.95)	(3.15)	

0101 Clerk

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	\$110,338.00	143,119	143,119	143,119	32,781
0009 TRAVEL EXPENSE	\$1,690.00	915	915	915	(775)
0010 PROFESSIONAL DEVELOPMENT	\$525.00	510	510	510	(15)
0011 PROFESSIONAL MEMBERSHIP	\$5,120.00	5,180	5,180	5,180	60
0012 ADVERTISING / RECRUITMENT	\$1,000.00	1,000	1,000	1,000	-
0027 CONSUMABLE SUPPLIES	\$4,365.00	4,555	4,555	4,555	190
0030 EQUIPMENT MAINTENANCE	\$0.00	610	610	610	610
0109 TOWN REPORTS	\$2,400.00	2,400	2,400	2,400	-
TOTAL	\$125,438.00	158,289	158,289	158,289	32,851
		26.19	26.19	26.19	

0104 Finance

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	\$79,834.00	80,122	80,122	80,122	288
0009 TRAVEL EXPENSE	\$661.00	661	661	661	-
0010 PROFESSIONAL DEVELOPMENT	\$100.00	110	110	110	10
0011 PROFESSIONAL MEMBERSHIP	\$110.00	60	60	60	(50)
0012 ADVERTISING / RECRUITMENT	\$160.00	240	240	240	80
0026 POSTAGE	\$12,601.00	13,101	13,101	13,101	500
0027 CONSUMABLE SUPPLIES	\$10,620.00	10,620	10,620	10,620	-
0030 EQUIPMENT MAINTENANCE	\$38,966.00	53,532	53,532	53,532	14,566
0031 EQUIPMENT PURCHASE	\$0.00	2,400	2,000	2,000	2,000
0039 AUDIT FEES	\$7,500.00	9,265	9,265	9,265	1,765
0057 LIEN RECORDING & DISCHARGE	\$9,595.00	9,595	9,595	9,595	-
0071 INSURANCE	\$56,347.00	58,096	58,096	58,096	1,749
0081 AIRPORT LIABILITY	\$1,120.00	1,400	1,400	-	(1,120)
0105 DEDUCTIBLES	\$2,000.00	2,000	2,000	2,000	-
TOTAL	\$219,614.00	241,202	240,802	239,402	19,788
		9.83	9.65	9.01	

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0103 Economic Development					
Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0108 CONTRACTUAL SERVICES	\$90,000.00	90,000	90,000	90,000	-
TOTAL	\$90,000.00	90,000	90,000	90,000	-
0105 Assessing					
Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	\$44,614.00	51,150	51,150	46,998	2,384
0009 TRAVEL EXPENSE	\$600.00	600	600	600	-
0010 PROFESSIONAL DEVELOPMENT	\$1,290.00	1,290	1,290	1,290	-
0027 CONSUMABLE SUPPLIES	\$30.00	30	30	30	-
0094 PROPERTY TRANSFERS	\$600.00	600	600	600	-
TOTAL	\$47,134.00	53,670	53,670	49,518	2,384
0106 Code Enforcement					
Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	\$41,101.00	40,664	40,664	40,664	(437)
0009 TRAVEL EXPENSE	\$1,500.00	1,500	1,500	1,500	-
0010 PROFESSIONAL DEVELOPMENT	\$1,500.00	3,018	3,018	3,018	1,518
0012 ADVERTISING	\$300.00	1,000	1,000	1,000	700
0063 COMMUNICATIONS	\$420.00	691	691	691	271
TOTAL	\$44,821.00	46,873	46,873	46,873	2,052
Increase/Decrease					
		4.58	4.58	4.58	

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0302 Police Department

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	\$355,859.00	444,532	444,533	443,497	87,638
0002 OVERTIME/PART TIME WAGES	\$90,204.00	128,526	90,000	90,000	(204)
0006 MCJA WAGES/TUITION	\$54,090.00	30,374	30,374	30,374	(23,716)
0160 EVENT WAGES	\$0.00	8,556	0	0	-
0007 ANIMAL CONTROL	\$7,280.00	7,800	7,800	7,800	520
0010 PROFESSIONAL DEVELOPMENT	\$5,972.00	6,809	6,809	6,809	837
0011 PROFESSIONAL MEMBERSHIP	\$620.00	620	620	620	-
0012 ADVERTISING/RECRUITMENT	\$1,000.00	2,000	2,000	2,000	1,000
0024 UNIFORMS	\$17,705.00	25,700	25,700	24,440	6,735
0027 CONSUMABLE SUPPLIES	\$1,000.00	1,000	1,000	1,000	-
0030 EQUIPMENT MAINTENANCE	\$4,129.00	3,974	3,974	3,974	(155)
0031 EQUIPMENT PURCHASE	\$1,975.00	6,905	6,905	5,385	3,410
0040 VEHICLE FUEL	\$13,278.00	14,224	14,224	14,224	946
0041 VEHICLE MAINTENANCE	\$7,000.00	13,000	13,000	13,000	6,000
0056 LABORATORY TESTING	\$1,200.00	1,200	1,200	1,200	-
0060 SAFETY COMPLIANCE	\$1,030.00	1,201	1,201	1,201	171
0063 COMMUNICATIONS	\$1,440.00	1,166	1,166	1,166	(274)
0122 TRAFFIC GUIDES	\$4,596.00	4,596	4,596	4,596	-
TOTAL	\$568,378.00	702,183	655,102	651,286	82,908

Increase/Decrease
Town Manager changed Overtime Line to reflect
adding an extra officer

0304 Fire & EMA Department

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	\$311,452.00	388,302	388,302	381,086	69,634
0002 OVERTIME	\$97,572.00	125,022	125,022	125,022	27,450
0004 CALL WAGES	\$35,040.00	42,301	42,301	32,413	(2,627)
0009 TRAVEL EXPENSE	\$862.00	862	862	862	-
0010 PROFESSIONAL DEVELOPMENT	\$1,515.00	1,680	1,680	1,680	165
0011 PROFESSIONAL MEMBERSHIP	\$575.00	650	650	650	75
0024 UNIFORMS	\$1,800.00	2,600	2,600	2,600	800
0027 CONSUMABLE SUPPLIES	\$500.00	1,000	1,000	1,000	500
0030 EQUIPMENT MAINTENANCE	\$3,000.00	3,000	3,000	3,000	-
0031 EQUIPMENT PURCHASE	\$37,730.00	34,690	20,000	20,000	(17,730)
0040 VEHICLE-FUEL	\$3,182.00	5,707	5,707	5,707	2,525
0041 VEHICLE-MAINTENANCE	\$12,000.00	27,000	27,000	27,000	15,000
0042 ENGINE PUMP INSPECTION	\$7,000.00	8,750	8,750	-	(7,000)
0060 SAFETY COMPLIANCE	\$8,065.00	8,390	8,390	-	(8,065)
TOTAL	\$520,293.00	649,954	635,264	601,020	80,727
		24.92	22.10	15.52	

0305 EMS

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	-	-	348,504	348,504	348,504
0002 OVERTIME	-	-	26,676	26,676	26,676
0009 TRAVEL EXPENSE	-	-	300	300	300
0010 PROFESSIONAL DEVELOPMENT	-	-	2,400	2,400	2,400
0011 PROFESSIONAL MEMBERSHIP	-	-	600	600	600
0024 UNIFORMS	-	-	9,600	9,600	9,600
0027 CONSUMABLE SUPPLIES	-	-	20,000	25,000	25,000
0030 EQUIPMENT MAINTENANCE	-	-	1,500	1,500	1,500
0031 EQUIPMENT PURCHASE	-	-	100,000	100,000	100,000
0040 VEHICLE-FUEL	-	-	10,641	10,641	10,641
0041 VEHICLE-MAINTENANCE	-	-	3,400	3,400	3,400
0060 SAFETY COMPLIANCE	-	-	200	200	200
0108 CONTRACTUAL SERVICES	-	-	50,000	50,000	50,000
			573,821	578,821	578,821
		#DIV/0!			0.87



0308 Public Safety Building

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0027 CONSUMABLE SUPPLIES	\$0.00	1,500	1,500	1,500	1,500
0030 EQUIPMENT MAINTENANCE	\$950.00	975	975	975	25
0050 BLD. & GRNDS MAINTENANCE	\$7,475.00	13,775	13,775	7,775	300
0060 SAFETY COMPLIANCE	\$75.00	75	750	750	675
TOTAL	\$8,500.00	\$16,325.00	\$17,000.00	\$11,000.00	\$2,500.00

Increase/Decrease

0309 Utilities & Municipal Services

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0049 MAINTENANCE/PARTS LIGHTS	\$2,000.00	2,000	2,000	2,000	-
0050 BLD. & GRNDS MAINTENANCE	\$780.00	920	920	920	140.00
0051 RENT	\$24,000.00	24,000	24,000	24,000	-
0065 TELEPHONE	\$16,329.00	15,600	15,600	15,600	(729.00)
0066 ELECTRICITY	\$97,816.00	95,472	95,472	92,000	(5,816.00)
0067 HEATING FUEL	\$33,487.00	35,344	33,235	33,235	(252.00)
0068 WATER & SEWER	\$228,287.00	228,287	228,287	228,287	-
TOTAL	\$402,699.00	401,623	399,514	396,042	(6,657)

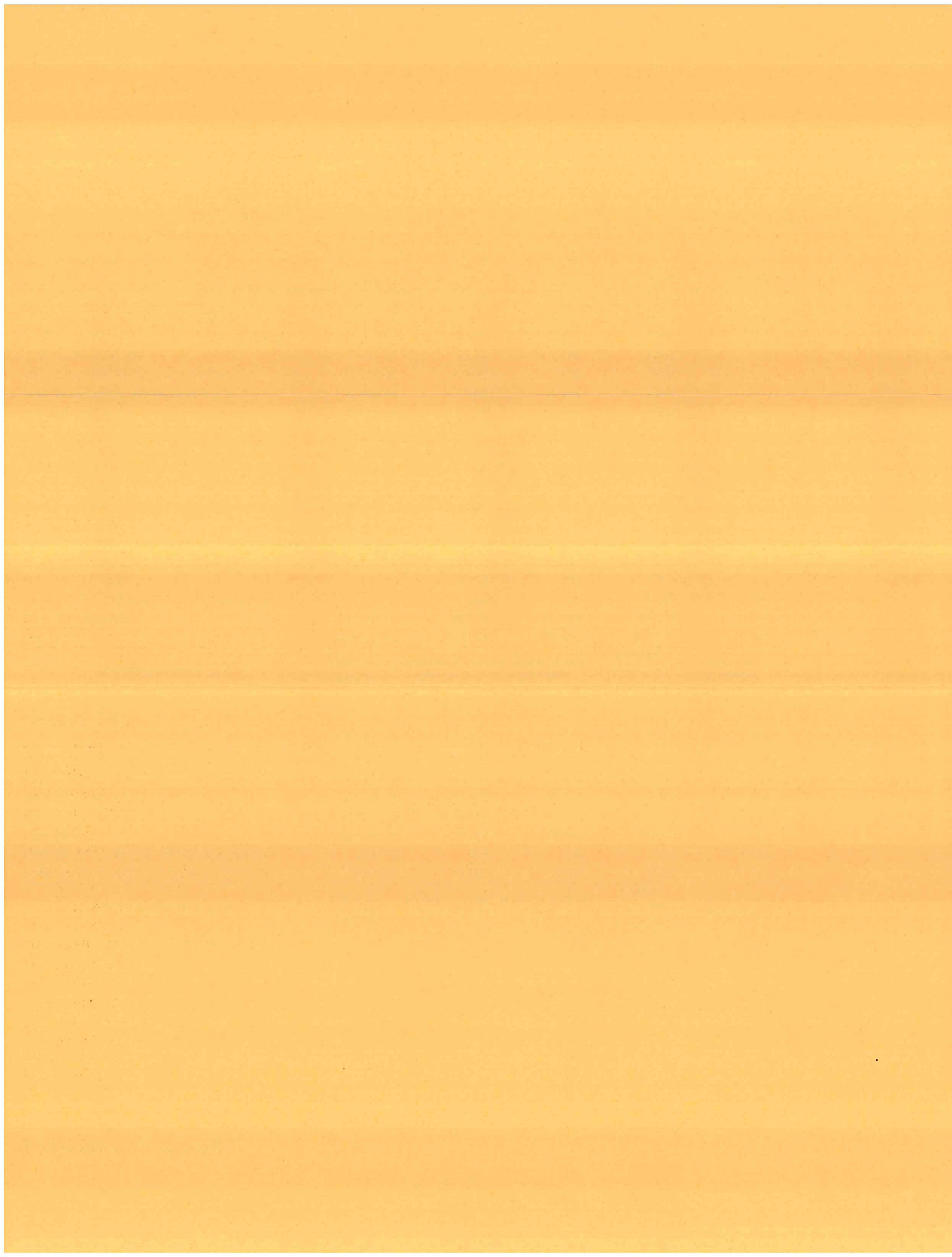
Increase/Decrease

0406 Public Works

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	\$314,136.00	341,629	310,482	305,044	(9,092)
0002 OVERTIME	\$55,848.00	57,264	57,264	57,264	1,416
0010 PROFESSIONAL DEVELOPMENT	\$1,100.00	1,700	1,700	1,700	600
0024 UNIFORMS	\$4,000.00	4,000	4,000	4,000	-
0040 VEHICLE-FUEL	\$45,620.00	52,890	55,240	55,240	9,620
0041 VEHICLE-MAINTENANCE	\$56,000.00	66,300	60,000	60,000	4,000
0043 GENERAL SUPPLIES	\$27,000.00	32,000	27,000	27,000	-
0050 BLD. & GRNDS MAINTENANCE	\$8,045.00	9,800	9,800	9,800	1,755
0060 SAFETY COMPLIANCE	\$1,300.00	1,500	1,500	1,500	200
0063 COMMUNICATIONS	\$300.00	624	624	624	324
0083 SALT & CALCIUM	\$98,000.00	107,000	107,000	107,000	9,000
0084 SAND & GRAVEL	\$21,900.00	21,900	21,900	21,900	-
0085 CULVERTS	\$5,000.00	7,500	7,500	7,500	2,500
0086 ROADWAY MAINTENANCE	\$2,400.00	2,400	2,400	2,400	-
0087 TRAFFIC SIGNS/MARKER	\$2,500.00	2,500	2,500	2,500	-
0088 STREET PAINT	\$3,500.00	3,500	3,500	3,500	-
0092 STORM DRAINS	\$2,000.00	4,000	4,000	4,000	2,000
0096 DRUG/ALCOHOL TESTING	\$669.00	1,024	1,024	1,024	355
0108 CONTRACTUAL SERVICES	\$27,600.00	29,900	29,900	29,900	2,300
TOTAL	\$676,918.00	747,430	707,334	701,896	24,978

Increase/Decrease

Town Manager decreased Vehicle Maint and General Supplies to prior year figures as both line items were not over in FY2020 Budget



0510 Transfer Station

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	\$97,323.00	110,640	125,470	124,470	27,147
0002 OVERTIME	\$472.00	2,715	2,715	2,715	2,243
0010 PROFESSIONAL DEVELOPMENT	\$600.00	400	400	400	(200)
0012 ADVERTISING/RECRUITMENT	\$140.00	160	160	160	20
0024 UNIFORMS	\$2,388.00	2,388	2,388	2,388	-
0027 CONSUMABLE SUPPLIES	\$2,150.00	2,050	2,050	2,050	(100)
0030 EQUIPMENT MAINTENANCE	\$7,900.00	8,800	5,000	5,000	(2,900)
0040 VEHICLE-FUEL	\$11,704.00	14,280	14,280	14,280	2,576
0046 LICENSE FEES	\$450.00	450	450	450	-
0050 BLD. & GRNDS MAINTENANCE	\$1,000.00	1,900	1,900	1,900	900
0058 RECYCLING OPERATIONS	\$14,180.00	14,330	8,000	8,000	(6,180)
0060 SAFETY COMPLIANCE	\$2,460.00	2,185	2,185	2,185	(275)
0074 TRANSPORTATION	\$23,574.00	23,574	23,574	23,574	-
0096 DRUG/ALCOHOL TESTING	\$420.00	460	460	460	40
0106 PERC TIPPING FEES	\$270,262.00	270,262	270,262	270,262	-
0131 TIRE REMOVAL/DISPOSAL	\$0.00	-	-	-	-
0132 ASH REMOVAL	\$7,918.00	5,472	5,472	5,472	(2,446)
0134 FREON REMOVAL	\$1,105.00	1,235	1,235	1,235	130
TOTAL	\$444,046.00	461,300	466,001	465,001	20,955
Town Manager decreased Equipment Maint because we have a new Skidsteer and the line was not over in FY20 and Recycling due to cutting down on the cost of sending out materials 0511 Landfill					
Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0050 BLD. & GRNDS MAINTENANCE	\$1,000.00	1,000	1,000	1,000	-
TOTAL	\$1,000.00	1,000	1,000	1,000	-



0512 Social Services/General Assistance

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0010 PROFESSIONAL DEVELOPMENT	\$105.00	105	105	105	-
0067 HEATING FUEL	\$0.00	-	-	-	-
0076 BURIALS	\$787.00	787	787	787	-
0091 RENT	\$1,500.00	1,500	1,500	1,500	-
0093 SUPPLIES	\$65.00	65	65	65	-
0098 FOOD	\$0.00	-	-	-	-
0099 MEDICAL	\$150.00	150	150	150	-
0102 SOCIAL SERVICES	\$7,900.00	7,900	8,375	8,375	475
0186 UTILITIES	\$175.00	175	175	175	-
TOTAL	\$10,682.00	10,682	11,157	11,157	475
					Increase/Decrease

0601 Cemetery Parks & Recreation

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 WAGES	\$90,559.00	95,110	95,110	96,691	6,132
0002 OVERTIME	\$2,383.00	2,563	2,563	2,700	317
0008 PART TIME RECREATION	\$26,906.00	32,973	32,973	32,973	6,067
0009 TRAVEL EXPENSE	\$1,950.00	1,950	1,950	1,950	-
0012 ADVERTISING/RECRUITMENT	\$70.00	70	70	70	-
0014 PART TIME CEMETERY	\$34,765.00	44,890	44,890	44,890	10,125
0024 UNIFORMS	\$800.00	800	800	800	-
0027 CONSUMABLE SUPPLIES	\$300.00	300	300	300	-
0030 EQUIPMENT MAINTENANCE	\$1,600.00	2,400	2,400	2,400	800
0031 EQUIPMENT PURCHASE	\$500.00	500	500	500	-
0040 VEHICLE-FUEL	\$3,937.00	4,137	4,138	4,138	201
0041 VEHICLE-MAINTENANCE	\$1,000.00	1,000	1,000	1,000	-
0044 CEMETERY MAINTENANCE	\$7,494.00	6,800	6,800	6,800	(694)
0060 SAFETY	\$300.00	600	600	600	300
0063 COMMUNICATIONS	\$673.00	673	673	673	-
0073 RECREATION PROGRAMS	\$12,540.00	12,600	12,600	12,600	60
0103 COMMUNITY CENTER	\$25.00	25	25	25	-
TOTAL	\$185,802.00	207,391	207,392	209,110	23,308
					Increase/Decrease



0700 Library

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0001 FULL TIME WAGES	\$41,205.00	59,229	59,229	59,229	18,024
0003 PART TIME WAGES	\$77,800.00	61,516	61,516	61,516	(16,284)
0009 TRAVEL EXPENSE	\$100.00	135	135	135	35
0010 PROFESSIONAL DEVELOPMENT	\$70.00	140	140	140	70
0011 PROFESSIONAL MEMBERSHIP	\$55.00	55	55	55	-
0027 CONSUMABLE SUPPLIES	\$2,300.00	2,800	2,800	2,800	500
0030 EQUIPMENT MAINTENANCE	\$871.00	871	871	871	-
0031 EQUIPMENT PURCHASE	\$0.00	332	332	332	332
0050 BUILDING MAINTENANCE	\$8,646.00	13,670	8,600	8,600	(46)
0060 SAFETY COMPLIANCE	\$1,380.00	1,380	1,380	1,380	-
0073 PROGRAMS	\$1,000.00	1,500	1,500	1,500	500
0100 INVENTORY/BOOKS	\$14,500.00	15,000	15,000	15,000	500
TOTAL	\$147,927.00	156,628	151,558	151,558	3,631
		5.88	2.45	2.45	

Town Manager decreased the Building Maint Line as there was Funds in last years Capital to do the Library building and in this years Capital as well

0702 Personnel

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0059 UNEMPLOYMENT COMP.	\$2,000.00	3,000	3,000	3,000	1,000
0061 GROUP HEALTH	\$423,501.00	586,457	703,478	703,478	279,977
0062 WORKERS COMPENSATION	\$97,551.00	75,937	75,937	75,937	(21,614)
0064 SOCIAL SECURITY/FICA	\$175,304.00	188,938	213,444	216,391	41,087
0069 RETIREMENT	\$73,847.00	95,100	136,817	136,817	62,970
0097 WAGE ADJUSTMENT	\$16,670.00	25,236	25,236	16,824	154
TOTAL	\$788,873.00	974,667	1,157,912	1,152,447	363,574
		23.55	46.78	46.09	



0707 Debt Service

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0079 FD SILVER FOX PUMPER	\$0.00	13,685	13,685	13,685	13,685
0104 COPIER LEASE	\$3,948.00	3,948	3,948	3,948	-
0426 PW GARAGE	\$79,296.00	75,775	75,775	75,775	(3,521)
0305 FIRE DEPT SCBA LEASE	\$0.00	30,000	10,000	10,000	10,000
0306 POLICE TAZER LEASE	\$0.00	3,733	3,733	3,733	3,733
TOTAL	\$83,244.00	\$127,141	\$107,141	\$107,141	20,164

Town Manager Decreased the SCBA Lease amount to half as this was for 20 SCBA's and he feels a department this size only needs 10.

0900 Capital Improvements

Account Number & Title	FY2020 Approved	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/ Decrease
0102 CK VOTING BOOTHS	\$0.00	-	-	-	-
0110 COMPUTER	\$4,060.00	4,060	6,500	6,500	2,440
0113 RECORD RESTORATION	\$3,300.00	3,494	3,494	3,494	194
0303 PD CRUISER RESERVE	\$15,000.00	25,000	25,000	25,000	10,000
0360 FIRE TRUCK RESERVE	\$0.00	50,000	50,000	25,000	25,000
0373 PS BUILDING & GROUNDS	\$10,000.00	-	-	-	(10,000)
0400 PWD/ROAD CONSTRUCTION	\$354,000.00	920,400	350,000	200,000	(154,000)
0431 PWD FLOW TRUCK	\$8,000.00	54,000	54,000	54,000	46,000
0195 STORM DRAIN	\$10,000.00	10,000	10,000	10,000	-
0435 PWD EQUIPMENT	\$140,950.00	208,500	158,500	158,500	17,550
0436 PWD STREET SWEEPER	\$0.00	20,000	5,000	-	(5,000)
0510 TRANSFER STATION BUILDING	\$5,000.00	5,000	14,000	-	(14,000)
0512 TS TRAILER	\$14,000.00	14,000	-	-	(20,000)
0514 TS SKIDSTEER	\$20,000.00	-	-	-	(8,000)
0515 TS BAILER	\$8,000.00	8,000	-	-	(8,000)
0610 REC TRUCK RESERVE	\$3,000.00	5,000	5,000	5,000	2,000
0611 PLAYGROUND EQUIPMENT	\$0.00	10,000	10,000	10,000	10,000
0612 REC EQUIPMENT	\$7,900.00	3,500	3,500	3,500	(4,400)
0614 BATH HOUSE	\$0.00	50,000	50,000	-	2,000
0700 LIBRARY BUILDING	\$6,000.00	8,000	8,000	8,000	-
0800 AIRPORT DEVELOPMENT	\$4,322,500.00	-	4,075,300	4,075,300	(247,200)
TOTAL	\$4,931,710.00	1,398,954	4,828,294	4,584,294	(347,416)

Town Manager decreased the TS Bailer line as there is already a Reserve of for this item and the current bailer is still functioning. This will be put back in next year.

Town Manager increased the Computer Line as both his and the Treasurer computers need replacement this year as well as the ones in the normal replacement schedule.

Increase/Decrease				
FY2020	Department Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
Approved	6,586,162	10,648,973	10,343,579	900,567
		(30.23)		
		12.82		
			10,343,579	9.58
			Total Budget	10,343,579
			Total Revenue	(7,759,461)
			Net to Collect	2,584,118

Town of Lincoln
Municipal Operating Budget



Town of Lincoln Revenue Accounts

FISCAL YEAR 2021

Revenue Type	Collected FY2019	Proposed FY2020	Collected FY2020	Proposed FY2021	Net change
State and Federal Revenues					
DOT URIP Funds	67,000			67,000	-
GA State Share	2,224			2,224	-
Revenue Sharing	513,799			495,689	(18,110)
Snowmobile Registration	950			950	-
Tree Growth	60,000			60,000	-
Veterans Reimbursement	6,500			6,500	-
Administration Revenues					
Admin Misc*	3,500			3,500	-
ATV/Snow Reg Fees	1,200			1,200	-
Aircraft excise	100			100	-
Boat Excise	9,000			9,000	-
Boat Reg Fees	750			750	-
Cable Franchise	29,000			34,771	5,000
Disposition of Human Remains	2,700			2,700	-
Dog Fees	900			879	-
Hunting/ Fishing	1,500			844	-
Interest Tax & Liens	25,000			19,506	-
Investment Interest	5,500			5,500	-
Lien Costs	18,000			14,847	-
Local License Fees	1,500			756	-
Marriage Licenses	1,000			864	-
Passport Processing	9,000			6,125	-
Sale of Property	-			44,717	-
Vehicle Excise	900,000			695,146	-
Vehicle Registration	10,500			7,371	-
Vital Records Copies	8,500			7,334	-
Total					
	-	1,027,650	882,569	1,032,650	5,000

Town of Lincoln Revenue Accounts

FISCAL YEAR 2021

Revenue Type	Collected FY2019	Proposed FY2020	Collected FY2020	Proposed FY2021	Net change
Police and Fire Revenues					
Animal Control Fees	4,500	1,667	4,500	4,500	-
EMS Revenue Account	40,000	28,880	570,000	530,000	-
Fire Fees	50,000	26,013	50,000	50,000	-
Police Detail	1,000	1,380	1,000	1,000	-
Police Fines & Fees	2,000	1,700	2,000	2,000	-
Transfer Station Revenues					
Perc Reimbursement	-	5,785	-	13,500	5,000
Shingle/Demo Permits	8,500	5,785	8,500	13,500	-
Tire Fees	2,300	1,925	2,300	2,300	-
Transfer Stat. Recycling	25,000	15,554	25,000	25,000	-
Transfer Station Stickers	600	574	600	600	-
Code Enforcement Revenues					
Building Permits	3,900	4,230	3,900	3,900	-
Electrical Permits	1,200	1,560	1,200	1,200	-
Home Occupations	120	20	120	120	-
New Business Permits	-	500	-	-	-
Plumbing Permits	4,000	3,173	4,000	4,000	-
Sign Permits	100	560	100	100	-
Site plan review P.B.	500	-	500	500	-
Library and Recreation Revenues					
Cemetery Lots/ Open	6,000	5,480	6,000	6,000	-
Library Fines & Fees	3,000	1,899	3,000	3,000	-
Recreation Programs	13,000	7,380	13,000	13,000	-
Library Reserve Acct #3115	1,956	-	1,956	1,956	-
Library and Recreation Revenues					
	23,956	14,759	23,956	23,956	-

Town of Lincoln Revenue Accounts

FISCAL YEAR 2021

Revenue Type	Collected FY2019	Proposed FY2020	Collected FY2020	Proposed FY2021	Net change
<i>Trust and Reserve Accounts</i>					
Airport Development FAA	4,095,000	158,508	3,667,770	(427,230)	-
Airport Development MDOT	227,500		203,765	(23,735)	
Unassigned Funds/Airport Project			203,765	203,765	
Unassigned Funds	450,000	450,000	480,000	30,000	
Maine PERS/Retirement @ BSB	74,862	74,862	-	(74,862)	
Maine PERS	312,000	312,000	312,000	-	
Maine PERS /Retirement	-	-	136,817	136,817	
Maine PERS (Ambulance Purchase)	265,000	132,500	265,000	70,000	
Cobb Trust	5,000	5,134	5,000	-	
Leadbetter Trust	39,655		39,655	-	
BrownField Grant	8,000	8,000	8,000	-	
MacGregor Trust	-		-	(85,245)	
<i>Total Estimated Revenues</i>	-	7,322,816	2,131,851	7,759,461	436,645

Collected Revenues shows revenues and reserves as of March 31, 2020

Anticipated Reserve Funds to be used

Election Equipment	(Lease Payment for equipment, Booths,...)
Cemetery	(Grub Treatment, Stone Repair)
Library Books	(Books for Special Collections)
Rec Center Fundraising	(Items for Recreation Tournament)
Roadway Maint	(Paving)

Total Estimated Reserves \$0

None for this Department

	TOTAL	\$142,200.00	\$140,848.80	\$0.00	\$140,849.00	\$137,724.00	(4,476)
0001 WAGES	\$116,000.00	111,499	-	111,499	\$108,374.00	(7,626)	
0009 TRAVEL REIMBURSEMENT	\$700.00	750	-	750	\$750.00	50	
0010 PROFESSIONAL DEVELOPMENT	\$300.00	700	-	700	\$700.00	400	
0011 PROFESSIONAL MEMBERSHIP	\$200.00	200	-	200	\$200.00	-	
0027 CONSUMABLE SUPPLIES	\$5,000.00	5,300	-	5,300	5,300	300	
0060 SAFETY COMPLIANCE	\$0.00	400	-	400	400	2,000	
0108 CONTRACTUAL SERVICES	\$20,000.00	22,000	-	22,000	22,000		

Town Manager

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0001 WAGES	Total	116,000	111,499	-	111,499
0009 TRAVEL REIMBURSEMENT	Total	700	750	-	750
0010 PROFESSIONAL DEVELOPMENT	Total	300	700	-	700
0011 PROFESSIONAL MEMBERSHIP	Total	200	200	-	200
0027 CONSUMABLE SUPPLIES	Total	5,000	5,300	-	5,300

0001 WAGES					
Town Manager					
Compliance Officer					
Rate	Hours	Dept. Request	Budget Comm	Manager Request	Council Request
19.07	1040	\$ 91,666	\$ 19,833	\$ 91,666	\$ 19,833
		\$ 111,499	\$ -	\$ 111,499	\$ 108,374

0009 TRAVEL REIMBURSEMENT					
Mileage Town Manager					
Mileage Town Compliance					
Rate	Miles				
0.5	800	\$ 400	\$ 400	\$ 400	\$ 400
0.5	700	\$ 350	\$ 350	\$ 350	\$ 350
		\$ 750	\$ -	\$ 750	\$ 750

0010 PROFESSIONAL DEVELOPMENT					
Training Town Manager					
Training Compliance Officer					
		\$ 300	\$ 300	\$ 300	\$ 300
		\$ 400	\$ 400	\$ 400	\$ 400
		\$ 700	\$ -	\$ 700	\$ 700

0011 PROFESSIONAL MEMBERSHIP					
MTCMA					
		\$ 200	\$ 200	\$ 200	\$ 200

0027 CONSUMABLE SUPPLIES					
Town Manager					
Compliance					
		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		\$ 300	\$ 300	\$ 300	\$ 300
		\$ 5,300	\$ -	\$ 5,300	\$ 5,300

Town Manager

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0060 SAFETY COMPLIANCE	Total	400	-	400	400
0108 CONTRACTUAL SERVICES	Total	20,000	-	22,000	22,000

0060 SAFETY COMPLIANCE

Emergency Lighting & Fire Extinguisher Maintenance

\$	400	\$	400	\$	400
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0108 CONTRACTUAL SERVICES

\$	22,000	\$	22,000	\$	22,000
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Line Item Narrative

Professional Development: Grade 3 Waste Water Lic.= \$125.00 Fee and \$200 for 2 exams and 3 CEO classes @ \$75.00 = \$400.00
Consumables: Have been moved from the CEO budget.

0101 Clerk

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0001 WAGES	\$110,338.00	143,119	-	143,119	143,119	32,781
0009 TRAVEL EXPENSE	\$1,690.00	915	-	915	915	(775)
0010 PROFESSIONAL DEVELOPMENT	\$525.00	510	-	510	510	(15)
0011 PROFESSIONAL MEMBERSHIP	\$5,120.00	5,180	-	5,180	5,180	60
0012 ADVERTISING / RECRUITMENT	\$1,000.00	1,000	-	1,000	1,000	-
0027 CONSUMABLE SUPPLIES	\$4,365.00	4,555	-	4,555	4,555	190
0030 EQUIPMENT MAINTENANCE	\$0.00	610	-	610	610	610
0109 TOWN REPORTS	\$2,400.00	2,400	-	2,400	2,400	-
TOTAL	\$125,438.00	158,289	-	158,289	158,289	32,851

0101 Clerk Revenues

Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated FY2021	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
0098 Disposition of Human Remains	\$2,700.00	2,700	2,700	2,700	2,700	-
0099 Marriage License	\$1,000.00	1,000	1,000	1,000	1,000	-
0100 Vital Records Issued	\$8,500.00	8,500	8,500	8,500	8,500	-
0101 Local License Fees	\$1,500.00	1,500	1,500	1,500	1,500	-
0102 Hunting Fishing License	\$1,500.00	1,500	1,500	1,500	1,500	-
0103 Dog Registrations	\$900.00	900	900	900	900	-
TOTAL	\$16,100.00	16,100	16,100	16,100	16,100	-

NET AMOUNT TO BE RAISED

\$109,338.00 \$142,189.00 -\$16,100.00 \$142,189.00 \$158,289.00 32,851

Town Clerk

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0001 WAGES	Total	110,338	143,119	-	143,119
0009 TRAVEL EXPENSE	Total	1,690	915	-	915

0001 WAGES	Hours per Week	Weeks	Hours	Rate	Dept. Request	Budget Comm	Manager Request	Council Request
Town Council Chairman				\$ 800	\$ 800		\$ 800	
Six Town Councilors				\$ 600	\$ 3,600		\$ 3,600	
Town Clerk/Office Manager	40	52	2080	\$ 19.51	\$ 40,580		\$ 40,580	
Tax Collector/Counter Clerk	40	52	2080	\$ 16.56	\$ 34,445		\$ 34,445	
F/T Counter Clerk	40	52	2080	\$ 16.00	\$ 33,280		\$ 33,280	
F/T Counter Clerk	32	52	1664	\$ 15.00	\$ 24,960		\$ 24,960	
Overtime	16				\$ 354		\$ 354	
Election Wages				\$ 5,100	\$ 5,100		\$ 5,100	
				\$ 143,119	\$ -	\$ 143,119	\$ 143,119	

0009 TRAVEL EXPENSE
Mileage and Travel Expenses

Rate	Dept. Request	Budget Comm	Manager Request	Council Request
\$0.50	\$ 915	-	\$ 915	\$ 915
	\$ 915		\$ 915	\$ 915

Line Item Narrative

Travel is for attending classes that the clerks need to stay certified and up-to-date with the services we provide daily to our residents and non-residents alike. Some of the classes this year are Motor Vehicle classes that don't cost the town money, but we pay travel to the closest training location. The election line is quite large due to a Presidential election along with the minimum wage increases.

Town Clerk

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0010 PROFESSIONAL DEVELOPMENT	Total 525	510	-	510	510
0011 PROFESSIONAL MEMBERSHIP	Total 5,120	5,180	-	5,180	5,180
0012 ADVERTISING AND RECRUITMENT	Total 1,000	1,000	-	1,000	1,000

0010 PROFESSIONAL DEVELOPMENT

Annual Maine Municipal Conven.

Clerk Courses (Vital Stats, Parliamentary Proc, Record Management)

Election Course for Clerk, Dep. Clerk and Voter Registration Employees

Tax Collector Training (Tax School, Tax liens)

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 90		\$ 90	
\$ 180		\$ 180	
\$ 240		\$ 240	
\$ 510	-	\$ 510	\$ 510

0011 PROFESSIONAL MEMBERSHIP

4 Counter Clerk MTCCA/Notary

Clerk's Professional Membership

Maine Municipal Association Dues

Tax Collector Manuals-Motor Vehicle

Tax Collector's Professional Membership

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 220		\$ 220	
\$ 30		\$ 30	
\$ 4,900		\$ 4,900	
\$ 30		\$ 30	
\$ 5,180	-	\$ 5,180	\$ 5,180

0012 ADVERTISING AND RECRUITMENT

Newspaper Advertising for Legal Notices

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 1,000		\$ 1,000	\$ 1,000
\$ 1,000	-	\$ 1,000	\$ 1,000

Line Item Narrative

Development: General classes to keep up-to-date with the current policies and procedures for services we provide daily. Due to Tracie being on the MTCTA Board allows her classes to be free, therefore you do not see any fees in the Tax Collector line. Membership: Ann's notary is expiring and our new clerk will need to obtain this certification. This renewal happens every 7 years and is something we use most days at the counter.

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0027 CONSUMABLE SUPPLIES					
0030 EQUIPMENT MAINTENANCE	Total 4,365	4,555	-	4,555	4,555
0109 TOWN REPORTS	Total -	610	-	610	610
	Total 2,400	2,400	-	2,400	2,400

0027 CONSUMABLE SUPPLIES

Tax Bill inserts for dogs, etc.

Administration Account: Business Cards/Name Plates/Gifts/Plaques

Misc. All Elections (Food, Voter Registration Supplies, Elec. Equipment Supplies)

Programming Nov 2019/ June 2020 Elections

Misc. office supplies (MV Shelving, replace credit card swipers)

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 400		\$ 400	
\$ 280		\$ 280	
\$ 1,000		\$ 1,000	
\$ 1,610		\$ 1,610	
\$ 1,265		\$ 1,265	
\$ 4,555	-	\$ 4,555	\$ 4,555

0030 EQUIPMENT MAINTENANCE

Vault Door and Typewriter Service

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 610		\$ 610	\$ 610
\$ 610	-	\$ 610	\$ 610

0109 TOWN REPORTS

Town Report, we print 400 reports and get a PDF file for website.

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 2,400		\$ 2,400	\$ 2,400
\$ 2,400	-	\$ 2,400	\$ 2,400

Line Item Narrative

Consumables: Various amounts for office supplies specific to the front counter, elections, etc. Also, includes money for MV closet shelving and credit card upgrade. **Equip. Maint.:** The vault in the new office was set up using the money to maintain the old vault; this vault needs some service work. The typewriters haven't been serviced in two years and are showing signs of needing maintenance.

0104 Finance

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0001 WAGES	\$79,834.00	80,122	-	80,122	80,122	288
0009 TRAVEL EXPENSE	\$661.00	661	-	661	661	-
0010 PROFESSIONAL DEVELOPMENT	\$100.00	110	-	110	110	10
0011 PROFESSIONAL MEMBERSHIP	\$110.00	60	-	60	60	(50)
0012 ADVERTISING / RECRUITMENT	\$160.00	240	-	240	240	80
0026 POSTAGE	\$12,601.00	13,101	-	13,101	13,101	500
0027 CONSUMABLE SUPPLIES	\$10,620.00	10,620	-	10,620	10,620	-
0030 EQUIPMENT MAINTENANCE	\$38,966.00	53,532	-	53,532	53,532	14,566
0031 EQUIPMENT PURCHASE	\$0.00	2,400	-	2,000	2,000	2,000
0039 AUDIT FEES	\$7,500.00	9,265	-	9,265	9,265	1,765
0057 LIEN RECORDING & DISCHARGE	\$9,595.00	9,595	-	9,595	9,595	-
0071 INSURANCE	\$56,347.00	58,096	-	58,096	58,096	1,749
0081 AIRPORT LIABILITY	\$1,120.00	1,400	-	1,400	-	(1,120)
0105 DEDUCTIBLES	\$2,000.00	2,000	-	2,000	2,000	-
TOTAL	\$219,614.00	241,202	-	240,802	239,402	19,788

0104 Finance Revenues

Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
0104 VEHICLE REGISTRATION	\$10,500.00	10,500	10,500	10,500	10,500	-
0105 INTEREST - TAXES/LIENS	\$25,000.00	25,000	25,000	25,000	25,000	-
0106 LIEN COST	\$18,000.00	18,000	18,000	17,000	17,000	-
0107 INVESTMENT INTEREST	\$5,500.00	5,500	5,500	4,500	4,500	-
0108 AIRCRAFT EXCISE	\$100.00	100	100	100	100	-
0109 BOAT EXCISE	\$9,000.00	9,000	9,000	9,000	9,000	-
0110 VEHICLE EXCISE	\$900,000.00	900,000	900,000	850,000	850,000	-
0111 ADMIN MISC	\$3,500.00	3,500	3,500	12,000	12,000	-
0112 CABLE FRANCHISE	\$29,000.00	34,000	34,000	25,000	25,000	5,000
0113 BOAT REGISTRATION	\$750.00	750	750	750	750	-
0114 PASSPORTS	\$9,000.00	9,000	9,000	5,300	5,300	-
0115 SALE OF PROPERTY	\$0.00	-	-	1,200	1,200	-
0116 ATV/SNOWSEED REGISTRATION	\$1,200.00	1,200	1,200	960,350	-	5,000
TOTAL	\$1,011,550.00	1,016,550	1,016,550	960,350	-	5,000
NET AMOUNT TO BE RAISED						
	-\$791,936.00	-\$775,347.56	-\$1,016,550.00	-\$719,548.00	\$239,402.00	14,788

Finance

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0001 WAGES					
0009 TRAVEL EXPENSE	Total 79,834	80,122	-	80,122	80,122
	Total 661	661	-	661	661
0010 PROFESSIONAL DEVELOPMENT	Total 100	110	-	110	110

0001 WAGES									
Treasurer	Weeks	Hours	Rate	Dept. Request	Budget Comm	Manager Request	Council Request		
Deputy Treasurer/Counter Clerk	52	Salary	\$ 936.48	\$ 48,697		\$ 48,697			
O/T Dep Treasurer	52	2080	\$ 15.00	\$ 31,200		\$ 31,200			
		10	\$ 22.50	\$ 225		\$ 225			
				\$ 80,122	\$ -	\$ 80,122	\$ 80,122		

0009 TRAVEL EXPENSE							
Mileage to Bank	# of Workdays in FY 2020	Miles Round Trip	Rate	Dept. Request	Budget Comm	Manager Request	Council Request
Mileage to training	249	4	\$0.50	\$ 498		\$ 498	
		326	\$0.50	\$ 163		\$ 163	
				\$ 661	\$ -	\$ 661	\$ 661

0010 PROFESSIONAL DEVELOPMENT							
Treasurer Training	Dept. Request	Budget Comm	Manager Request	Council Request			
Deputy Treasurer Training	\$ 55		\$ 55				
MMTCTA Annual Convention & MMA Convention	\$ 55		\$ 55				

Line Item Narrative

Wages: This line item will fund two full time personnel - Treasurer and Deputy Treasurer. The Deputy Treasurer also has duties as a counter clerk. The O/T Line was added as sometimes O/T work is not avoidable and we cannot dictate that an employee take "Comp Time" instead.

Travel Expense: This line item pays for Treasurer and Deputy Treasurer out-of-town training travel. 1 class in Augusta and 1 in Orono. The Main St branch of Machias Savings closed and someone will have to travel at least 3 times per week to do deposits at the other branch. It is a 4 mile round trip

Professional Development: Treasurer will attend one class in Orono and Deputy in Augusta.

Finance

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0011 PROFESSIONAL MEMBERSHIP	Total 110	60	-	60	60
0012 ADVERTISING AND RECRUITMENT	Total 160	240	-	240	240
0026 POSTAGE	Total 12,601	13,101	-	13,101	13,101
0027 CONSUMABLE SUPPLIES	Total 10,620	10,620	-	10,620	10,620

0011 PROFESSIONAL MEMBERSHIP	Dues/Subscriptions - Prof. Membership for Treasurer and Deputy Notary	Dept. Request	Budget Comm	Manager Request	Council Request
		\$ 60		\$ 60	\$ 60
		\$ 60	\$ -	\$ 60	\$ 60
		Dept. Request	Budget Comm	Manager Request	Council Request
		\$ 240		\$ 240	\$ 240

0012 ADVERTISING AND RECRUITMENT	Ads for sale of Tax Acquired Property	Dept. Request	Budget Comm	Manager Request	Council Request
		\$ 240		\$ 240	\$ 240
		\$ 240	\$ -	\$ 240	\$ 240

0026 POSTAGE	Department Postage Meter Rental & Weight Scales	Dept. Request	Budget Comm	Manager Request	Council Request
		\$ 12,500		\$ 12,500	
		\$ 601		\$ 601	
		\$ 13,101	\$ -	\$ 13,101	\$ 13,101

0027 CONSUMABLE SUPPLIES	Office Supplies (shared) Security for Town Office Town Office (Janitorial)	Dept. Request	Budget Comm	Manager Request	Council Request
		\$ 9,500		\$ 9,500	
		\$ 320		\$ 320	
		\$ 800		\$ 800	
		\$ 10,620	\$ -	\$ 10,620	\$ 10,620

Line Item Narrative

Professional Membership: This line pays for membership dues to the IMMTCTA. This membership fee has been changed to \$30.00 each as of FY18
Postage: This line pays for all department postage. The price of postage has increased and the number of liens and certified mailings has also increased.
Consumable Supplies: This line pays for all the general office supplies that are used for projects. The Town Office alarm system have been changed to include fire.

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0030 EQUIPMENT MAINTENANCE					
0031 EQUIPMENT PURCHASE					
	Total	38,966	53,532	-	53,532
	Total	-	2,400	-	2,000

0030 EQUIPMENT MAINTENANCE					
Copier Maintenance - (Town Office)		\$ 1,950		\$ 1,950	
Copier Maintenance - (Public Safety)		\$ 449		\$ 449	
Copier Maintenance - (Library)		\$ 117		\$ 117	
TRIO Finance Software License Fee/Support		\$ 5,300		\$ 5,300	
Technical Assistance from Motorbrain	Motorbrain	\$ 25,800		\$ 25,800	
Lease for Server	Motorbrain	\$ 7,200		\$ 7,200	
Hosting of Trio SQL	Motorbrain	\$ 1,800		\$ 1,800	
Ransomware Protection	Motorbrain	\$ 6,000		\$ 6,000	
Email Hosting (55 Accounts)	Motorbrain	\$ 3,216		\$ 3,216	
Other Technical Not Part Of Contract	Motorbrain	\$ 1,500		\$ 1,500	
Telephone Repairs	Central Main	\$ 200		\$ 200	
		\$ 53,532	\$ -	\$ 53,532	\$ 53,532

0031 EQUIPMENT PURCHASE					
ie: Replacement Phones, Mouse, Keyboards, Monitors....					
	Dept. Request	Budget Comm	Manager Request	Council Request	
	\$ 2,400	\$ -	\$ 2,000	\$ 2,000	
	\$ 2,400	\$ -	\$ 2,000	\$ 2,000	

Line Item Narrative

Equipment Maintenance: This line item pays for all the copier maintenance for Town Office, Public Safety, and Library. This also pays for the TRIO software maintenance and Motorbrain computer maintenance on the entire network and website. The Motorbrain contract amount has increased to add more space on the server available to us. A portion of the TRIO software fee is in the TIF Budget.

Finance

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0039 AUDIT FEES	Total	7,500	9,265	-	9,265
0057 LIEN RECORDING & DISCHARGE	Total	9,595	9,595	-	9,595

0039 AUDIT FEES

Audit Fee

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 9,265		\$ 9,265	\$ 9,265
\$ 9,265	\$ -	\$ 9,265	\$ 9,265

0057 LIEN RECORDING & DISCHARGE

Lien Recording & Discharge

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 9,595		\$ 9,595	\$ 9,595
\$ 9,595	\$ -	\$ 9,595	\$ 9,595

Line Item Narrative

Audit Fees: Out to bid and this is the average bid 3 years ago when we last went out.

Lien

Recording and Discharge: This item pays for the recording and discharge of all tax liens - \$19.00 for each lien/discharge \$9595 represents filing and/or releasing 505 liens. This line also pays for any fees associated with taking outstanding taxes to small claims court. We filed 245 liens for FY18 taxes last year and anticipate a similar amount for FY19, we have to release these liens when they are paid also. We still 260 outstanding for FY16-FY18. 250+255=505 @\$19 each is \$9,595

Finance

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0071 INSURANCE					
0081 AIRPORT LIABILITY	Total 56,347	58,096	-	58,096	58,096
0105 DEDUCTIBLES	Total 1,120	1,400	-	1,400	-
	Total 2,000	2,000	-	2,000	2,000

0071 INSURANCE

Automobile Insurance (comprehensive/collision)	\$ 1,000	Dept. Request	Budget Comm	Manager Request	Council Request
Boiler & Machinery	\$ 1,000				
Commercial Crime	\$ 1,000				
Commercial Property	\$ 2,500				
General Liability	\$ 1,000				
Inland Marine	\$ 1,000				
Medical/Professional Liability	\$ 1,000				
Police Enforcement Liability	\$ 5,000				
Public Official's Liability	\$ 5,000				
Tax Collector/Treasurer Bond	\$ 750	\$ 750		\$ 750	
Total Premium FY19	\$ 56,499				
Renewal Adjustment at 1.5%	\$ 847.49	\$ 57,346		\$ 57,346	
Anticipated Premium	\$ 58,096	\$ -	\$ -	\$ 58,096	\$ 58,096

0081 AIRPORT LIABILITY

Varney(Neal Associates) Agency

0105 DEDUCTIBLES

Insurance Deductible

Deductible	\$ 1,000	\$ 1,400	\$ 1,400	\$ 2,000	\$ 2,000
	\$ 1,400	\$ -	\$ 1,400	\$ -	\$ 2,000
	\$ 2,000		\$ 2,000	\$ 2,000	\$ 2,000
	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ 2,000

Line Item Narrative

Insurance: ***Note: there is also a premium of \$375 each for the Treasurer and Tax Collector These bonds are required per our Charter.
Deductibles: Deductibles for the most part are \$1,000.00, there are some higher but we can request funds if needed for any of these rare cases. We have several claims ongoing and having enough for just one claim isn't enough.
Airport Liability Insurance will come from Hangar Rental fees

0103 Economic Development

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0108 CONTRACTUAL SERVICES	\$90,000.00	90,000	-	90,000	90,000	-
TOTAL	\$90,000.00	90,000	-	90,000	90,000	-

Economic Development

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0108 CONTRACTUAL SERVICES	Total	90,000	-	90,000	90,000

0108 CONTRACTUAL SERVICES

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 90,000	\$ -	\$ 90,000	\$ 90,000
\$ 90,000	\$ -	\$ 90,000	\$ 90,000

Line Item Narrative

0105 Assessing

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0001 WAGES	\$44,614.00	51,150	-	51,150	46,998	2,384
0009 TRAVEL EXPENSE	\$600.00	600	-	600	600	-
0010 PROFESSIONAL DEVELOPMENT	\$1,290.00	1,290	-	1,290	1,290	-
0027 CONSUMABLE SUPPLIES	\$30.00	30	-	30	30	-
0094 PROPERTY TRANSFERS	\$600.00	600	-	600	600	-
TOTAL	\$47,134.00	53,670	-	53,670	49,518	2,384

0105 Assessing

Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
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None for this Department

Assessing

Line Items		Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0001 WAGES		44,614	\$ 51,150	\$ -	\$ 51,150	\$ 46,998
0009 TRAVEL REIMBURSEMENT		Total 600	600	-	600	600
0001 WAGES						
Assessor						
			Dept. Request	Budget Comm	Manager Request	Council Request
			\$ 51,150	\$ -	\$ 51,150	\$ 46,998
			\$ 51,150	\$ -	\$ 51,150	\$ 46,998
0009 TRAVEL REIMBURSEMENT						
Mileage Reimbursement 0.50						
		0.5	1200	\$ 600	\$ 600	\$ 600
		Net Cost	\$ 600	\$ -	\$ 600	\$ 600

Line Item Narrative

The salary amounts reflect the increase approved in July. An increase of 10% is the shift in wages from the TIF to municipal budget as directed by the Town Council.

Assessing

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0010 PROFESSIONAL DEVELOPMENT	Total 1,290	1,290	-	1,290	1,290
0027 CONSUMABLE SUPPLIES	Total 30	30	-	30	30

0010 PROFESSIONAL DEVELOPMENT

Maine Association of Assessing
membership fees IAAO,MAAO, and CMAAO

0027 CONSUMABLE SUPPLIES

Commitment Book
Passport Addressing book

Line Item Narrative

I am requesting the same membership dues as last year Training is for a advanced training in May and a fall training in September. If I chose to take the week long school offered by the Department of Revenue the cost for the one school would be the same as the cost for the advanced school in May and the Fall seminar. Each for room and tuition is \$600 each.

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 1,200		\$ 1,290	\$ 1,290
\$ 90			
\$ 1,290	-	\$ 1,290	\$ 1,290
\$ -			
\$ 30		\$ 30	\$ 30
\$ 30	-	\$ 30	\$ 30

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0094 PROPERTY TRANSFERS	600	600	-	600	600
Total	600	600	-	600	600

Estimated Detail of 0094 PROPERTY TRANSFERS

0094 PROPERTY TRANSFERS	Dept. Request	Budget Comm	Manager Request	Council Request
	\$ 600	\$ -	\$ 600	\$ 600
	\$ 600	\$ -	\$ 600	\$ 600

Line Item Narrative

I anticipate the same as last year.

0106 Code Enforcement

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0001 WAGES	\$41,101.00	40,664	-	40,664	40,664	(437)
0009 TRAVEL EXPENSE	\$1,500.00	1,500	-	1,500	1,500	-
0010 PROFESSIONAL DEVELOPMENT	\$1,500.00	3,018	-	3,018	3,018	1,518
0012 ADVERTISING	\$300.00	1,000	-	1,000	1,000	700
0063 COMMUNICATIONS	\$420.00	691	-	691	691	271
TOTAL	\$44,821.00	46,873	-	46,873	46,873	2,052

0106 Code Enforcement Revenues

Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated FY2021	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
0516 BUILDING PERMITS	\$3,900.00	3,900	3,900	3,900		-
0517 PLUMBING PERMITS	\$4,000.00	4,000	4,000	4,000		-
0518 ELECTRICAL PERMITS	\$1,200.00	1,200	1,200	1,200		-
0519 STREET OPENING	\$500.00	500	500	-		-
0520 HOME OCCUPATION	\$120.00	120	120	120		-
0522 SIGN PERMITS	\$100.00	100	100	100		-
0523 NEW BUSINESS	\$0.00	-	-	-		-
TOTAL	\$9,820.00	\$9,820.00	\$9,820.00	\$9,320.00	\$0.00	\$0.00

NET AMOUNT TO BE RAISED

\$35,001.00	\$37,053.32	-\$9,820.00	\$37,553.00	\$46,873.00	2,052
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Code Enforcement

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0001 WAGES	41,101	40,664	-	40,664	40,664
0009 TRAVEL EXPENSE	1,500	1,500	-	1,500	1,500
	Total				
	41,101	40,664	-	40,664	40,664
	1,500	1,500	-	1,500	1,500
	Total				
	42,601	42,164	-	42,164	42,164

0001 WAGES
Code Officer

Meetings	Members	Rate	Hours	Dept. Request	Budget Comm	Manager Request	Council Request
		\$ 18.30	40	\$ 38,064		\$ 38,064	

Planning Board Members
Chairman
Regular Members

15	1	\$ 33.33		\$ 500		\$ 500	
15	7	\$ 20.00		\$ 2,100		\$ 2,100	
				\$ 40,664	-	\$ 40,664	\$ 40,664

0009 TRAVEL EXPENSE
Mileage Reimbursement

Miles	Dept. Request	Budget Comm	Manager Request	Council Request
3000	\$ 1,500	-	\$ 1,500	\$ 1,500
	\$ 1,500		\$ 1,500	\$ 1,500

Line Item Narrative

mileage reimbursement: Taking average from September until March this has stayed the same should cover the new year.

Code Enforcement

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0010 PROFESSIONAL DEVELOPMENT	Total 1,500	3,018	-	3,018	3,018
0012 ADVERTISING	Total 300	1,000	-	1,000	1,000

0010 PROFESSIONAL DEVELOPMENT

General Training, Seminars & Reference Material

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 3,018	\$ -	\$ 3,018	\$ 3,018
\$ 3,018	\$ -	\$ 3,018	\$ 3,018

0012 ADVERTISING

Newspaper Advertising

Dept. Request	Manager Request	Budget Comm Request	Council Request
\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
\$ 1,000	\$ -	\$ 1,000	\$ 1,000

Line Item Narrative

Reference material: Digital subscription to 2015 commercial & residential codes expires in July 2020; digital copies will cost \$1118.37 4 of them will be for a three year view of \$540.37, one is \$185.00, a hard cover, we will have untill a code cycle change. \$1575.00 of this is for a year of NFPA codes that can be shared with the Fire Department. The remainig \$307.00 will be for membership and training for the new year.

Code Enforcement

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0063 COMMUNICATIONS	Total 420	691	-	691	691

0063 COMMUNICATIONS

United States Cellular

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 691	\$ -	\$ 691	\$ 691
\$ 691	\$ -	\$ 691	\$ 691

Line Item Narrative

0063 phone is under contract (currently = \$57.59/mo x 12 mo = \$691.08)

0302 Police Department

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0001 WAGES	\$355,859.00	444,532	-	444,533	443,497	87,638
0002 OVERTIME/PART TIME WAGES	\$90,204.00	128,526	-	90,000	90,000	(204)
0006 MCJA WAGES/TUITION	\$54,090.00	30,374	-	30,374	30,374	(23,716)
0160 EVENT WAGES	\$0.00	8,556	-	-	-	8,556
0007 ANIMAL CONTROL	\$7,280.00	7,800	-	7,800	7,800	520
0010 PROFESSIONAL DEVELOPMENT	\$5,972.00	6,809	-	6,809	6,809	837
0011 PROFESSIONAL MEMBERSHIP	\$620.00	620	-	620	620	-
0012 ADVERTISING/RECRUITMENT	\$1,000.00	2,000	-	2,000	2,000	1,000
0024 UNIFORMS	\$17,705.00	25,700	-	25,700	24,440	6,735
0027 CONSUMABLE SUPPLIES	\$1,000.00	1,000	-	1,000	1,000	-
0030 EQUIPMENT MAINTENANCE	\$4,129.00	3,974	-	3,974	3,974	(155)
0031 EQUIPMENT PURCHASE	\$1,975.00	6,905	-	6,905	5,385	3,410
0040 VEHICLE FUEL	\$13,278.00	14,224	-	14,224	14,224	946
0041 VEHICLE MAINTENANCE	\$7,000.00	13,000	-	13,000	13,000	6,000
0056 LABORATORY TESTING	\$1,200.00	1,200	-	1,200	1,200	-
0060 SAFETY COMPLIANCE	\$1,030.00	1,201	-	1,201	1,201	171
0063 COMMUNICATIONS	\$1,440.00	1,166	-	1,166	1,166	-
0122 TRAFFIC GUIDES	\$4,596.00	4,596	-	4,596	4,596	-
TOTAL	\$568,378.00	702,183	-	655,102	651,286	82,908
0302 Police Department Revenues						
Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated FY2021	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
0117 ANIMAL CONTROL	\$4,500.00	4,500	4,500	4,500	4,500	-
0302 FINES & FEES	\$2,000.00	2,000	2,000	2,000	2,000	-
0303 DETAILS	\$1,000.00	1,000	1,000	1,000	1,000	-
TOTAL	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	-
NET AMOUNT TO BE RAISED						
	\$560,878.00	\$694,682.90	-\$7,500.00	\$647,602.00	\$651,286.00	82,908

Police

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0001 WAGES	Total	355,859	444,532	-	444,533
				444,533	443,497

0001 WAGES	Staff	Hourly Rate	Dept. Request	Budget Comm	Manager Request	Council Request
Public Safety Director	1	Salary	\$ 32,630		\$ 32,630	
Sergeant	1	\$ 26.05	\$ 54,184		\$ 54,184	
Detective	1	\$ 25.51	\$ 53,061		\$ 53,061	
Corporal	1	\$ 25.41	\$ 52,853		\$ 52,853	
Police Officer 204	1	\$ 24.06	\$ 50,045		\$ 50,045	
Police Officer 205	1	\$ 22.18	\$ 46,134		\$ 46,134	
Police Officer 206	1	\$ 21.09	\$ 43,867		\$ 43,867	
Police Officer 207	1	\$ 22.82	\$ 47,466		\$ 47,466	
Police Officer 208	1	\$ 22.56	\$ 46,925		\$ 46,925	
Administrative Assistant Secretary (Split with FD)	1	\$ 16.70	\$ 17,368		\$ 17,368	
	Total		\$ 444,532		\$ 444,533	\$ 443,497

Line Item Narrative

50% of the PSD salary is funded through the Fire Department. The Administrative Assistant is split 50/50 with Fire. The School Department has cut their portion of the SRO position.

Line Items						
	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request	
0002 OVERTIME/PART TIME WAGES						
0006 MCJA WAGES/TUITION	Total	90,204	128,526	-	90,000	90,000
	Total	54,090	30,374	-	30,374	30,374
0002 OVERTIME/PART TIME WAGES						
Call-ins (4-hour call-in)	Staff	Hours	Dept. Request	Budget Comm	Manager Request	Council Request
Court Time - Patrolmen (traffic violations)		112	\$ 35.57	\$ 3,984		
Court Time - Reserves (traffic violations)		50	\$ 35.07	\$ 1,754		
Court Time - Sergeant (traffic violations)		20	\$ 18.50	\$ 370		
Extra Patrol		20	\$ 39.08	\$ 782		
MCJA Seminar/Courses	3	320	\$ 32.15	\$ 10,288		
PTO Patrolmen & Corp	5	40	\$ 35.57	\$ 4,268		
PTO Sergeant	5	150	\$ 35.57	\$ 26,678		
Detective PTO	1	150	\$ 35.57	\$ 5,336		
Scheduled Overtime (8 hours schedule hole)		0	\$ -	\$ -		
Sicktime Patrolmen & Cpl		416	\$ 35.57	\$ 14,797		
Sicktime Sergeant	5	72	\$ 35.57	\$ 12,805		
Transports	1	72	\$ 35.57	\$ 2,561		
Vacation Patrolmen 3wks		80	\$ 35.57	\$ 2,846		
Vacation Patrolmen 2wks	1	120	\$ 35.57	\$ 4,268		
Vacation Sergeant 3wks	5	80	\$ 35.57	\$ 14,228		
Dept. Training Session	1	120	\$ 35.57	\$ 4,268		
Firearms Training F/T	8	12	\$ 35.57	\$ 3,415		
Firearms Training P/T	8	10	\$ 35.57	\$ 2,846		
Every 15 Minute Prog. Full-time Officers	7	10	\$ 18.50	\$ 1,295		
Every 15 Minute Prog. Reserve Officers	5	8	\$ 35.57	\$ 1,423		
Workovers	7	8	\$ 18.50	\$ 1,036		
Holidays Worked		146	\$ 35.57	\$ 5,193		
Military Leave	3	36	\$ 11.86	\$ 1,281		
	1	80	\$ 35.07	\$ 2,806		
			\$ 128,526	\$ 90,000	\$ 90,000	
0006 MCJA WAGES/TUITION						
Mileage	Weeks/Hours	Trips	Miles	Rate	Dept. Request	Budget Comm
Overtime Wages/Shift Coverage	18	2	98	\$ 0.50	\$ 1,764	\$ 1,764
Tuition	720	1		\$ 35.57	\$ 25,610	\$ 25,610
				\$ 3,000.00	\$ 3,000	\$ 3,000
				\$ 30,374	\$ 30,374	\$ 30,374

Line Item Narrative

Overtime: This covers vacations, PTO, sick time, call ins, court dates, extra patrols, training & Reserve officers, workovers.

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0012 ADVERTISING/RECRUITMENT					
	Total	1,000	2,000	-	2,000
0024 UNIFORMS	Total	17,705	25,700	-	24,440
0027 CONSUMABLE SUPPLIES	Total	1,000	-	1,000	1,000

0012 ADVERTISING/RECRUITMENT

Advertising					
Psychological Testing and Polygraph					
		\$ 1,000		\$ 1,000	
		\$ 1,000		\$ 1,000	
		\$ 2,000	\$ -	\$ 2,000	\$ 2,000

0024 UNIFORMS

	Months	Quantity	Cost	Dept. Request	Budget Comm	Manager Request	Council Request
Bulleproof Vest		3	\$ 900	\$ 2,700			\$ 2,700
F/T Uniform Cleaning	12	10	\$ 30	\$ 3,600			\$ 3,240
Detective		1	\$ 300	300			\$ 300
New Officer Dress		4	1,500	6,000			\$ 6,000
Spare Bulleproof Vest Carriers		4	\$ 500	2,000			\$ 2,000
Summer Boots (includes Chief)		10	\$ 150	1,500			\$ 1,350
Uniform Maintenance FT		10	\$ 300	3,000			\$ 2,700
Uniform Maintenance Reserves		10	\$ 300	3,000			\$ 2,700
Winter Boots (includes Chief)		10	\$ 150	1,500			\$ 1,350
Utility uniform		12	\$ 100	1,200			\$ 1,200
ACO uniform		1	\$ 150	150			\$ 150
MCJA Uniform Pkg.		1	\$ 750	750			\$ 750
			\$ 25,700	\$ -	\$ 25,700	\$ 24,440	

0027 CONSUMABLE SUPPLIES

Operational Supplies					
	Dept. Request	Budget Comm	Manager Request	Council Request	
	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	
	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	

Police

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0160 EVENT WAGES	Total	8,556	-	-	-
0007 ANIMAL CONTROL	Total	7,800	-	7,800	7,800
0010 PROFESSIONAL DEVELOPMENT	Total	6,809	-	6,809	6,809
0011 PROFESSIONAL MEMBERSHIP	Total	620	-	620	620

0160 EVENT WAGES

Staff	Hours	Overtime Rate	Dept. Request	Budget Comm	Manager Request	Council Request
Town Parades	12	4	\$ 34.92	\$ 1,676	TIF	
Loon Festival	165	4	\$ 34.92	\$ 5,762	TIF	
Harvest Fest	4	4	\$ 34.92	\$ 559	TIF	
Cabin Fever Reliever	4	4	\$ 34.92	\$ 559	TIF	
			\$ 8,556	\$ -	\$ -	\$ -

0007 ANIMAL CONTROL

Animal Control Officer

Stipend	Weeks					
\$ 150.00	52	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800
		\$ 7,800	\$ -	\$ 7,800	\$ 7,800	\$ 7,800

0010 PROFESSIONAL DEVELOPMENT

Chief's Professional Development

Materials for Firearms Training (ammo, cleaning supplies, targets & target backers)

Meetings	Staff	Length	Dept. Request	Budget Comm	Manager Request	Council Request
Detective	1		\$ 500	\$ 2,684	\$ 500	\$ 2,684
JPMA Online Training	1		\$ 550	\$ 1,275	\$ 550	\$ 1,275
ACO Certification	1	75	\$ 150	\$ 150	\$ 150	\$ 150
MCJA Courses	3	550	\$ 1,650	\$ 1,650	\$ 1,650	\$ 1,650
			\$ 6,809	\$ -	\$ 6,809	\$ 6,809

0011 PROFESSIONAL MEMBERSHIP

Law Enforcement Street Reference
Maine Animal Control Association
Maine Chiefs Assoc Dues

10	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
1	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35
	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220

Police

Police

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0030 EQUIPMENT MAINTENANCE					
0031 EQUIPMENT PURCHASE					
Total	4,129	3,974	-	3,974	3,974
Total	1,975	6,905	-	6,905	5,385

0030 EQUIPMENT MAINTENANCE					
Annual Radar Calibrations	5	\$ 105.00	\$ 525		
Mobile Radio Maintenance	4	\$ 150.00	\$ 600		
Portable Radios	2	\$ 694.00	\$ 1,388		
Portable Radio Batteries	3	\$ 95.00	\$ 285		
Portable Radio Maintenance	3	\$ 150.00	\$ 450		
Radar Maintenance.	5	\$ 130.00	\$ 650		
Replacement Battery Sticks	2	\$ 28.00	\$ 56		
Replacement Bulbs	2	\$ 10.00	\$ 20		
		\$ 3,974	\$ -	\$ 3,974	\$ 3,974

0031 EQUIPMENT PURCHASE					
Glock 21 Gen 4	3	720	\$ 2,160		\$ 1,440
LE MUVI Body cams	7	335	\$ 2,345		\$ 2,345
Tazers	3	800	\$ 2,400		\$ 1,600
		\$ 6,905	\$ -	\$ 6,905	\$ 5,385

Line Item Narrative

Uniforms: Uniform items include all duty gear per union contract. Uniforms are replaced on an "as needed basis." The officers receive \$30 monthly for uniform cleaning per contract. This line also includes money for a replacement vest carrier, summer and winter boots.

Consumable Supplies: Fingerprinting materials, drug testing supplies, weapons permit supplies, parking tickets, forms, batteries, ink cartridges, etc.

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0040 VEHICLE - FUEL	Total 13,278	14,224	-	14,224	14,224
0041 VEHICLE - MAINTAINANCE	Total 7,000	13,000	-	13,000	13,000
0056 LABORATORY TESTING	Total 1,200	1,200	-	1,200	1,200
0060 SAFETY COMPLIANCE	Total 1,030	1,201	-	1,201	1,201
0063 COMMUNICATIONS	Total 1,440	1,166	-	1,166	1,166
0040 VEHICLE - FUEL Vehicle Fuel	Gallons 5,600 Price 2.54	Dept. Request 14,224	Budget Comm -	Manager Request 14,224	Council Request 14,224
0041 VEHICLE - MAINTAINANCE					
2011 Crown Victoria	Poor 165,000	1000			
2014.2	Fair 151,000	1000			
2013 Ford SUV	Good Shape 113,500	7000			
2014 Ford SUV	Good Shape 75,000	1000			
2016 Dodge SUV	Good Shape 112,000	3000			
0056 Laboratory Testing Test Costs For Drug Cases		\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000
		\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
		\$ 1,200	\$ -	\$ 1,200	\$ 1,200
0060 SAFETY COMPLIANCE Fire Extinguisher Testing First Aid Supplies Hep B Shots	6 \$ 171	\$ 75 \$ 100 \$ 1,026	\$ 75 \$ 100 \$ 1,026	\$ 75 \$ 100 \$ 1,026	\$ 75 \$ 100 \$ 1,026
		\$ 1,201	\$ -	\$ 1,201	\$ 1,201
0063 COMMUNICATIONS Hot Spot through Us Cellular	Months 12 Number 3 Monthly Cost 32.38	Dept. Request 1,166	Budget Comm -	Manager Request 1,166	Council Request 1,166
		\$ 1,166	\$ -	\$ 1,166	\$ 1,166

Line Item Narrative

Police

Line Items		Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0122 TRAFFIC GUIDES		Total	4,596	-	4,596	4,596

0122 TRAFFIC GUIDES Traffic Guides	Staff	Wages	Weeks	Hours	Dept. Request	Budget Comm	Manager Request	Council Request
	1	\$ 13.13	35	10	\$ 4,596	\$ -	\$ 4,596	\$ 4,596

Line Item Narrative	

0304 Fire & EMA Department

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Approved Council FY2021	Increase/Decrease
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0001 WAGES \$311,452.00 388,302 - 388,302 381,086 69,634

0002 OVERTIME \$97,572.00 125,022 - 125,022 125,022 27,450

0004 CALL WAGES \$35,040.00 42,301 - 42,301 32,413 (2,627)

0009 TRAVEL EXPENSE \$862.00 862 - 862 862 -

0010 PROFESSIONAL DEVELOPMENT \$1,515.00 1,680 - 1,680 1,680 165

0011 PROFESSIONAL MEMBERSHIP \$575.00 650 - 650 650 75

0024 UNIFORMS \$1,800.00 2,600 - 2,600 2,600 800

0027 CONSUMABLE SUPPLIES \$500.00 1,000 - 1,000 1,000 500

0030 EQUIPMENT MAINTENANCE \$3,000.00 3,000 - 3,000 3,000 -

0031 EQUIPMENT PURCHASE \$37,730.00 34,690 - 34,690 20,000 (3,040)

0040 VEHICLE-FUEL \$3,182.00 5,707 - 5,707 5,707 2,525

0041 VEHICLE-MAINTENANCE \$12,000.00 27,000 - 27,000 27,000 15,000

0042 ENGINE PUMP INSPECTION \$7,000.00 8,750 - 8,750 8,750 (7,000)

0060 SAFETY COMPLIANCE \$8,065.00 8,390 - 8,390 8,390 (8,065)

TOTAL \$520,293.00 649,954 - 635,264 601,020 80,727

0304 Fire & EMA Revenues

Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated	Manager Anticipated FY2021	Approved Council FY2021	Increase/Decrease
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0306 FEES \$50,000.00 50,000 50,000 50,000 - -

TOTAL \$50,000.00 50,000 50,000.00 \$0.00 -

NET AMOUNT TO BE RAISED

\$470,293.00	\$599,954.01	-\$50,000.00	\$585,264.00	\$601,020.00	80,727
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Anticipated GL Expenditures
EMS/Fire Equipment Acct

Current Balance	\$40,224.00
Uniforms	\$5,142
Consumable Supplies	\$2,034
Equipment Maint	\$1,500
Engine Pump Inspection	\$2,500
Safety Compliance	\$7,000
Fire Prevention	\$500
Equipment	\$10,000
	\$28,676

Fire

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0001 WAGES	Total	311,452	388,302	-	388,302
0002 OVERTIME	Total	97,572	125,022	-	125,022

0001 WAGES	Qty	Staff	Regular Hours	Rate	Dept. Request	Budget Comm	Manager Request	Council Request
Public Safety Director	1	1	40	Salary	\$32,630			
Administrative Assistance (Split with PD)	1	1	1040	\$ 16.70	\$17,368			
Engineers	4	4	2756	\$ 15.95	\$175,833			
Captain	3	3	2756	\$ 16.59	\$137,166			
Captain Holidays	11.5	3	14	\$ 16.59	\$8,013			
Holidays	11.5	4	14	\$ 15.95	\$10,272			
Longevity	52	4		\$ 30.00	\$6,240			
Longevity	52	1		\$ 15.00	\$780			
					\$388,302	\$ -	\$ 388,302	\$ 381,086

0002 OVERTIME	Qty	OT Hours	Hourly Rate					
Overtime Longevity	3	1769	\$ 0.85	\$ 1,504				
Capt. Mandatory Overtime	4	156	\$ 24.89	\$ 11,649				
FF/ENG Mandatory Overtime	4	156	\$ 23.93	\$ 14,932				
Pump Testing		24	\$ 24.41	\$ 586				
Call-ins	7	550	\$ 24.41	\$ 13,426				
Sick Days	7	101	\$ 24.41	\$ 17,258				
1 PTO Day	7	14	\$ 24.41	\$ 2,392				
5-week Vacation	1	280	\$ 24.41	\$ 6,835				
2-week Vacation	2	112	\$ 24.41	\$ 5,468				
3-week Vacation	4	168	\$ 24.41	\$ 16,404				
Engineer Training	3	112	\$ 24.41	\$ 8,202				
Inhouse Dept. Meetings	4	24	\$ 24.41	\$ 2,343				
Open shifts due to injury				\$ 22,853				
Holidays (worked)	3	48	\$ 8.14	\$ 1,172				
	3514			\$ 125,022	\$ -	\$ 125,022	\$ 125,022	

Fire

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0004 CALL WAGES	Total	35,040	42,301	-	42,301
					32,413

0004 CALL WAGES
 Deputy Chief
 Assistant Chief
 Safety Officer
 Captains
 Lieutenants
 Firefighter II
 Firefighter I
 Apprentice FF
 Support Firefighter

Personnel	Approx. Hours	Hourly Rate	Dept. Request	Budget Comm	Manager Request	Council Request
1	Stipend	\$ 15,600.00	\$ 15,600		\$ 15,600	\$ 5,712
1	Stipend	\$ 1,800.00	\$ 1,800		\$ 1,800	\$ 1,800
1	74	\$ 15.00	\$ 1,110		\$ 1,110	\$ 1,110
3	74	\$ 15.00	\$ 3,330		\$ 3,330	\$ 3,330
1	74	\$ 14.00	\$ 1,036		\$ 1,036	\$ 1,036
2	74	\$ 13.50	\$ 1,998		\$ 1,998	\$ 1,998
0	74	\$ 13.00	\$ -			
15	74	\$ 12.50	\$ 13,875		\$ 13,875	\$ 13,875
4	74	\$ 12.00	\$ 3,552		\$ 3,552	\$ 3,552
			\$ 42,301	\$ -	\$ 42,301	\$ 32,413

Line Item Narrative

The Public Safety Director's salary is split 50/50 with the Police line. The Administrative Assistant salary is split with the Police line. All Full Time fire department personnel salaries are in the wages line.

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0009 TRAVEL EXPENSE					
0010 PROFESSIONAL DEVELOPMENT	Total 862	862	-	862	862
0011 PROFESSIONAL MEMBERSHIP	Total 1,515	1,680	-	1,680	1,680
	Total 575	650	-	650	650

0009 TRAVEL EXPENSE					
Mileage					
Firefighter Travel Expense	2	6	\$	26	\$
			\$	862	\$ -
			\$	862	\$ 862

0010 PROFESSIONAL DEVELOPMENT					
Maine Fire Chiefs Conference					
Engineer Training	1	\$	350.00	\$	350
Maine Municipal Association Conference	7	\$	165.00	\$	1,155
	1	\$	175.00	\$	175
		\$	1,680	\$ -	\$ 1,680

0011 PROFESSIONAL MEMBERSHIP					
Maine State Federation of Firefighters					
Chief Association					

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 550			
\$ 100			
\$ 650	\$ -	\$ 650	\$ 650

Line Item Narrative

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0024 UNIFORMS	Total	1,800	2,600	-	2,600
0027 CONSUMABLE SUPPLIES	Total	500	1,000	-	1,000
0030 EQUIPMENT MAINTENANCE	Total	3,000	3,000	-	3,000

0024 UNIFORMS	Qty	Each	Dept. Request	Budget Comm	Manager Request	Council Request
Engineer Uniforms	7	\$ 350	\$ 2,450			
Director's Uniforms	1	\$ 150	\$ 150			
			\$ 2,600	\$ -	\$ 2,600	\$ 2,600

0027 CONSUMABLE SUPPLIES	Dept. Request	Budget Comm	Manager Request	Council Request
General Supplies	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
	\$ 1,000	\$ -	\$ 1,000	\$ 1,000

0030 EQUIPMENT MAINTENANCE	Dept. Request	Budget Comm	Manager Request	Council Request
General Equipment Maintenance	\$ 3,000	\$ -	\$ 3,000	\$ 3,000
	\$ 3,000	\$ -	\$ 3,000	\$ 3,000

Fire

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0031 EQUIPMENT PURCHASE					
0031 EQUIPMENT PURCHASE	Total	37,730	34,690	20,000	20,000
0031 EQUIPMENT PURCHASE					
Firefighter PPE Coat/Pants	Qty	Each	Dept. Request	Budget Comm	Manager Request
Vehicle Rescue Struts	5	\$ 2,000.00	\$ 10,000	\$ -	
Pack Tracker System	1	\$ 3,800.00	\$ 3,800	\$ -	
SCBA Face Pieces	1	\$ 1,800.00	\$ 1,800	\$ -	
Requisite Hand Tools (axes, halegens, pike poles, etc.)	12	\$ 265.00	\$ 3,180	\$ -	
Hand Held Radios	6	\$ 500.00	\$ 6,500	\$ -	
Rechargeable Fire Service Flashlights	10	\$ 125.00	\$ 3,000	\$ -	
Pagers	6	\$ 325.00	\$ 1,250	\$ -	
Ladder Safety Belts	3	\$ 200.00	\$ 1,950	\$ -	
Gate Valves	6	\$ 350.00	\$ 600	\$ -	
2T Com-along	2	\$ 255.00	\$ 2,100	\$ -	
		\$ 510	\$ -		
		\$ 34,690	\$ -	\$ 20,000	\$ 20,000

Line Item Narrative

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0040 VEHICLE - FUEL	Total	5,707	-	5,707	5,707
0041 VEHICLE - MAINTENANCE	Total	27,000	-	27,000	27,000
0040 VEHICLE - FUEL					
Diesel	1800	\$ 5,580		\$ 5,580	
Gasoline	50	\$ 127		\$ 127	
		\$ 5,707	\$ -	\$ 5,707	\$ 5,707
0041 VEHICLE - MAINTENANCE					
Freightliner	533	2002			
HME	532	2018	Excellent	\$ 1,500	
GMC Ferrara	531	1992	Fair	\$ 7,000	
Mini Pumper	537	2004	Good	\$ 2,500	
Spartan	535	1990	Good	\$ 10,000	
				\$ 27,000	\$ 27,000

Line Item Narrative

Fuel: Town Manager adjusted gallons of fuel from 2000 Diesel and 1200 gasto 1200 Diesel and 100 Gas

Fire

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0042 ENGINE PUMP INSPECTION	Total	7,000	8,750	-	8,750
0060 SAFETY COMPLIANCE	Total	8,065	8,390	-	8,390

0042 ENGINE PUMP INSPECTION

	Veh	Year	Pump Size	Dept. Request	Budget Comm	Manager Request	Council Request
HME	532	2018	1250	\$ 1,750			
GMC Ferrara	351	1992	1000	\$ 1,750			
Mini-Pumper	537	2004	750	\$ 1,750		Pay from EMS	
Freightliner	533	2002	1500	\$ 1,750			
Spartan	535	1990	1500	\$ 1,750			
				\$ 8,750	\$ -	\$ 8,750	\$ -

0060 SAFETY COMPLIANCE

Breathing Air Licensing	\$ 10						
Breathing Compressor Testing	\$ 450						
Ground Ladder Testing	\$ 825					Pay From EMS	
Aerial Platform 50/100 Hr PM	\$ 800						
Aerial Ladder Testing	\$ 825						
Testing of Air Bottles	\$ 800						
SCBA Flow Test	\$ 1,050						
Hepatitis B Innoculations	\$ 855						
Treadmills (7 firefighters interior)	\$ 875						
Physicals (NFPA 1852- interior personnel only)	\$ 1,800						
Supplies	\$ 100						
	\$ 8,390	\$ -	\$ -	\$ 8,390	\$ -		

0305 EMS

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0001 WAGES	\$0.00	-	-	348,504	348,504	348,504
0002 OVERTIME	\$0.00	-	-	26,676	26,676	26,676
0009 TRAVEL EXPENSE	\$0.00	-	-	300	300	300
0010 PROFESSIONAL DEVELOPMENT	\$0.00	-	-	2,400	2,400	2,400
0011 PROFESSIONAL MEMBERSHIP	\$0.00	-	-	600	600	600
0024 UNIFORMS	\$0.00	-	-	9,600	9,600	9,600
0027 CONSUMABLE SUPPLIES	\$0.00	-	-	20,000	25,000	25,000
0030 EQUIPMENT MAINTENANCE	\$0.00	-	-	1,500	1,500	1,500
0031 EQUIPMENT PURCHASE	\$0.00	-	-	100,000	100,000	100,000
0040 VEHICLE-FUEL	\$0.00	-	-	10,641	10,641	10,641
0041 VEHICLE-MAINTENANCE	\$0.00	-	-	3,400	3,400	3,400
0060 SAFETY COMPLIANCE	\$0.00	-	-	200	200	200
0108 CONTRACTUAL SERVICES	\$0.00	-	-	50,000	50,000	50,000
	\$0.00	-	-	573,821	578,821	578,821

0305 EMS Revenues

Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
0305 EMS	\$40,000.00	40,000	-	480,000	-	440,000
Maine PERS (Ambulance Purchase)	\$0.00	-	-	70,000	-	70,000
TOTAL	\$40,000.00	\$40,000.00	\$0.00	\$550,000.00	\$0.00	\$510,000.00
NET AMOUNT TO BE RAISED	(40,000)	(40,000)	-	23,821	578,821	

[illegible]0010 PROFESSIONAL DEVELOPMENT0011 PROFESSIONAL MEMBERSHIP

Professional development is to conduct continuing education for EMT licenses.

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0024 UNIFORMS	Total	-	-	9,600	9,600
0027 CONSUMABLE SUPPLIES	Total	-	-	20,000	25,000
0030 EQUIPMENT MAINTENANCE	Total	-	-	1,500	1,500

0024 UNIFORMS
UNIFORMS
TURN OUT GEAR

Qty	Each	Dept. Request	Budget Comm	Manager Request	Council Request
		\$ -	\$ -	\$ 2,600	\$ 9,600
				\$ 7,000	

0027 CONSUMABLE SUPPLIES

Dept. Request	Budget Comm	Manager Request	Council Request
\$ -	\$ -	\$ 25,000	\$ 25,000
		\$ 20,000	\$ 25,000

0030 EQUIPMENT MAINTENANCE

Dept. Request	Budget Comm	Manager Request	Council Request
\$ -	\$ -	\$ 1,500	\$ 1,500
		\$ 1,500	\$ 1,500

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0031 EQUIPMENT PURCHASE	Total	-	-	100,000	100,000
0040 VEHICLE - FUEL	Total	-	-	10,641	10,641
0041 VEHICLE - MAINTENANCE	Total	-	-	3,400	3,400
0060 SAFETY COMPLIANCE	Total	-	-	200	200
0108 CONTRACTUAL SERVICES	Total	-	-	50,000	50,000

0031 EQUIPMENT PURCHASE
3 Ambulances

Qty	Each	Dept. Request	Budget Comm	Manager Request	Council Request
		\$ -	\$ -	\$ 100,000	\$ 100,000

0040 VEHICLE - FUEL

Diesel
Gas

Gallons	Price				
2220	\$ 3.10		\$ 6,882		
1480	\$ 2.54		\$ 3,759		
		\$ -	\$ -	\$ 10,641	\$ 10,641

0041 VEHICLE - MAINTENANCE

Amb 1
Amb 2
Amb 3

Condition					
good		\$ 1,200			
good		\$ 1,200			
fair		\$ 1,000			
	\$ -	\$ -	\$ 3,400	\$ 3,400	

Line Item Narrative

Actual ambulance numbers are different. This assumes we purchase the three ambulances now in use in Lincoln from East Millinocket, thus fully equipped.

0060 SAFETY COMPLIANCE

	\$ 200	\$ 200
\$ -	\$ -	\$ 200

0108 CONTRACTUAL SERVICES

	\$ 50,000	\$ 50,000
\$ -	\$ -	\$ 50,000

Public Safety Building

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0027 CONSUMABLES					
0030 EQUIPMENT MAINTENANCE	Total	\$ 1,500	\$ -	\$ 1,500	\$ 1,500
	950	975	-	975	975
0050 BUILDING & GROUNDS MAINTENANCE	Total	7,475	-	13,775	7,775
0060 SAFETY COMPLIANCE	Total	75	-	750	750

0027 CONSUMABLES

Consumables

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 1,500		\$ 1,500	\$ 1,500
\$ 1,500	\$ -	\$ 1,500	\$ 1,500

0030 EQUIPMENT MAINTENANCE

Radio Maintenance

Whitten's annual service MTR2000 VHF Repeater

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 975		\$ 975	\$ 975
\$ 975	\$ -	\$ 975	\$ 975

0050 BUILDING & GROUNDS MAINTENANCE

Furnace Clean & Maintenance

Annual Generator Check-Public Safety Building

General Building Maintenance, Backflow Test, Electrical.

Overhead Door Maintenance

+

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 825		\$ 825	\$ 825
\$ 1,400		\$ 1,400	\$ 1,400
\$ 5,550		\$ 5,550	\$ 5,550
\$ 6,000		\$ 6,000	\$ -
\$ 13,775	\$ -	\$ 13,775	\$ 7,775

0060 SAFETY COMPLIANCE

Safety Compliance Items

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 75		\$ 750	\$ 750
\$ 75	\$ -	\$ 750	\$ 750

Line Item Narrative

0030 Equipment Maintenance costs for the VHF Repeater has increased by \$25. Bunk Room for EMS will come from Fire Equip Acct.

0309 Utilities & Municipal Services

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0049 MAINTENANCE/PARTS LIGHTS	\$2,000.00	2,000	-	2,000	2,000	-
0050 BLD. & GRNDS MAINTENANCE	\$780.00	920	-	-	-	140.00
0051 RENT	\$24,000.00	24,000	-	24,000	24,000	-
0065 TELEPHONE	\$16,329.00	15,600	-	15,600	15,600	(729)
0066 ELECTRICITY	\$97,816.00	95,472	-	95,472	92,000	(5,816)
0067 HEATING FUEL	\$33,487.00	35,344	-	33,235	33,235	(252)
0068 WATER & SEWER	\$228,287.00	228,287	-	228,287	228,287	-
TOTAL	\$402,699.00	401,623	-	399,514	396,042	(6,657)
0309 Utilities & Municipal Services Revenue						
Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease

NONE FOR THIS DEPARTMENT

Utilities

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0049 LIGHT MAINTENANCE & PARTS	Total 2,000	2,000	-	2,000	2,000
0050 BUILDING & GROUNDS MAINTENANCE	Total 780	920	-	920	920
0051 RENT	Total 24,000	24,000	-	24,000	24,000
0065 TELEPHONE	Total 16,329	15,600	-	15,600	15,600
0066 ELECTRICITY	Total 97,816	95,472	-	95,472	92,000
0049 LIGHT MAINTENANCE & PARTS	Depot Street/Clay St, W. Broadway/Goding & Access Rd				
	Video detection system/4 cameras/12 lights	Dept. Request 2,000	Budget Comm -	Manager Request 2,000	Council Request 2,000
		\$ 2,000	\$ -	\$ 2,000	\$ 2,000
0050 BUILDING & GROUNDS MAINTENANCE	Town Office Dumpster				
	12	\$65.00			
		\$ 780		\$ 780	
Town Office Repairs (Lights, electrical, Misc...)		\$ 140		\$ 140	
		\$ 920	\$ -	\$ 920	\$ 920
0051 RENT	Town Office rent				
	12 Months	\$ 2,000			
		\$ 24,000		\$ 24,000	\$ 24,000
		\$ 24,000	\$ -	\$ 24,000	\$ 24,000
0065 TELEPHONE	22 Phone Lines				
	Months	Average Monthly			
	12	\$ 1,300			
		\$ 15,600		\$ 15,600	\$ 15,600
		\$ 15,600	\$ -	\$ 15,600	\$ 15,600
0066 ELECTRICITY	Electricity				
	Monthly	Anticipated Increase			
	\$ 7,800	2%			
		\$ 95,472		\$ 95,472	\$ 92,000
		\$ 95,472	\$ -	\$ 95,472	\$ 92,000

Utilities

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0067 HEATING FUEL	Total	33,487	35,344	-	33,235
0068 WATER & SEWER	Total	228,287	228,287	-	228,287

0067 HEATING FUEL	Anticipated Price	Propane	Anticipated Price	Heating Fuel	Dept. Request	Budget Comm	Manager Request	Council Request
Library								
Public Works (Natural Gas)	\$ 1.19	9,268	\$ 2.90	2,106	\$ 6,109	\$ 11,029	\$ 11,029	\$ 10,285
Public Safety			\$ 2.90	3,547	\$ 10,285	\$ 5,147	\$ 5,147	\$ 2,774
Town Office	\$ 2.88	1,787			\$ 2,774			
Transfer Station	\$ 2.88	963						
		12018		5,653	\$ 35,344	\$ -	\$ 33,235	\$ 33,235

Fiscal Year	Library	Public Works	Public Safety	Transfer Station	Town Office
FY2020 (Partial Year)	1440.4	5404	2099.1	582.4	1393
FY2019	2218.5	8557	3251	889	1994
FY2018	1902	11002.5	3675.29	802.5	
FY2017	1839.7	7407.9	2985.1	813.3	
FY2016	2465.72	10105.52	4275.07	1347.76	
AVERAGE Gallons	2,106.5	9,268.2	3,546.6	963.1	1,994.0

0068 WATER & SEWER	Hydrant Fees 2017	Hydrant Fees 2018	Hydrant Fees 2019	Annual Water & Sewer	Dept. Request	Budget Comm	Manager Request	Council Request
Water	\$ 217,914	\$ 217,914	\$ 217,914	\$ 4,061	\$ 221,975	\$ 6,312	\$ 221,975	\$ 221,975
Sewer				\$ 6,312	\$ 6,312	\$ -	\$ 228,287	\$ 228,287

Line Item Narrative

Maintenance Parts/Lights: This line pays for maintenance on the traffic light at Main/Depot& Clay St, Access Road and School zone lights.

Telephone: There are 18 out-going telephone lines (three of those are alarm lines). The Prince Thomas Park line is only turned on for four months.

Electricity: This line pays for all electricity for all buildings and street lights.

This line pays for all the heating fuel for all buildings. The usage chart shows the amount of gallons used per building for a number of years.

Public Works has been switched over to Natural Gas.

Heating Fuel:

Water & Sewer: The hydrant fee

is an assessment from the Lincoln Water District as per PUC regulations.

0406 Public Works

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0001 WAGES	\$314,136.00	341,629	-	310,482	305,044	(9,092)
0002 OVERTIME	\$55,848.00	57,264	-	57,264	57,264	1,416
0010 PROFESSIONAL DEVELOPMENT	\$1,100.00	1,700	-	1,700	1,700	600
0024 UNIFORMS	\$4,000.00	4,000	-	4,000	4,000	-
0040 VEHICLE-FUEL	\$45,620.00	52,890	-	55,240	55,240	9,620
0041 VEHICLE-MAINTENANCE	\$56,000.00	66,300	-	60,000	60,000	4,000
0043 GENERAL SUPPLIES	\$27,000.00	32,000	-	27,000	27,000	-
0050 BLD. & GRNDS MAINTENANCE	\$8,045.00	9,800	-	9,800	9,800	1,755
0060 SAFETY COMPLIANCE	\$1,300.00	1,500	-	1,500	1,500	200
0063 COMMUNICATIONS	\$300.00	624	-	624	624	324
0083 SALT & CALCIUM	\$98,000.00	107,000	-	107,000	107,000	9,000
0084 SAND & GRAVEL	\$21,900.00	21,900	-	21,900	21,900	-
0085 CULVERTS	\$5,000.00	7,500	-	7,500	7,500	2,500
0086 ROADWAY MAINTENANCE	\$2,400.00	2,400	-	2,400	2,400	-
0087 TRAFFIC SIGNS/MARKER	\$2,500.00	2,500	-	2,500	2,500	-
0088 STREET PAINT	\$3,500.00	3,500	-	3,500	3,500	-
0092 STORM DRAINS	\$2,000.00	4,000	-	4,000	4,000	2,000
0096 DRUG/ALCOHOL TESTING	\$669.00	1,024	-	1,024	1,024	355
0108 CONTRACTUAL SERVICES	\$27,600.00	29,900	-	29,900	29,900	2,300
TOTAL	\$676,918.00	747,430	-	707,334	701,896	24,978

NONE FOR THIS DEPARTMENT

0406 Public Works Revenue

Public Works

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0001 WAGES					
0002 OVERTIME					
	Total	314,136	341,629	310,482	305,044
	Total	55,848	57,264	57,264	57,264

0001 WAGES	Staff	Hourly Rate	Hours	*Regular Wages	Overtime Wages	Dept. Request	Budget Comm	Manager Request	Council Request
Director	1		1,040	\$ 28,500		\$ 59,747		\$ 28,600	
Public Works Foreman	1	\$ 19.76	2,080	\$ 41,101		\$ 41,101		\$ 41,101	
Public Works II	5	\$ 17.83	10,400	\$ 185,432		\$ 185,432		\$ 185,432	
Mechanic/ Public Works I	1	\$ 18.36	2,080	\$ 38,189		\$ 38,189		\$ 38,189	
Sidewalks	1	\$ 16.50	1,040	\$ 17,160		\$ 17,160		\$ 17,160	
0002 OVERTIME				\$ 310,382	Net Cost	\$ 341,629	-	\$ 310,482	\$ 305,044
Public Works Foreman	1	\$ 29.64	300		\$ 8,892	\$ 8,892		\$ 8,892	
Public Works II	5	\$ 26.74	1,500		\$ 40,110	\$ 40,110		\$ 40,110	
Mechanic/Public Works I	1	\$ 27.54	300		\$ 8,262	\$ 8,262		\$ 8,262	
						\$ 57,264	-	\$ 57,264	\$ 57,264

The town maintains 64 miles of road; 46 town owned and 18 state owned.

Line Item Narrative

Wages: FY2021 wages this year are based on an estimated 2% increase in hourly rate.

Overtime: This year I am proposing to utilize the mechanic to load trucks/spare driver and keep the yard plowed during snow storms. This will also make him available to assist the other employees with mechanical issues during the storm. I also plan on using a part time recreation employee to plow sidewalks. This line item is directly related to winter weather, above average snowfall can result in this line item being overspent by 20-25%

Public Works

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0010 PROFESSIONAL DEVELOPMENT					
0024 UNIFORMS	Total 1,100	1,700	-	1,700	1,700
0040 VEHICLE-FUEL	Total 4,000	4,000	-	4,000	4,000
	Total 45,620	52,890	-	55,240	55,240

0010 PROFESSIONAL DEVELOPMENT
Training for Entire Department
Maine Chapter of Public Works Association Dues

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 1,500			
\$ 200			
\$ 1,700	\$ -	\$ 1,700	\$ 1,700

0024 UNIFORMS
Contract Uniform Allowance for 7 Crew Members and 1 Director

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 4,000		\$ 4,000	\$ 4,000
\$ 4,000	\$ -	\$ 4,000	\$ 4,000

0040 VEHICLE-FUEL

Gallons	Price	Dept. Request	Budget Comm	Manager Request	Council Request
17,000	\$ 3.10	\$ 52,700		\$ 52,700	\$ 52,700
1,000	\$ 2.54	\$ 2,540		\$ 2,540	\$ 2,540
		\$ 55,240	\$ -	\$ 55,240	\$ 55,240

Line Item Narrative

2150

Professional Development: The PWD has several crew members that have less than two years of service. These employees should attend Maine Local Roads training on snow & ice removal, chain saw training, MSHA training, and first aid CPR training. Also, the Director plans to attend supervisory training.

Uniforms: In accordance with the union contract each employee will receive \$500 in a uniform allowance to be issued in PO form when requested.

Vehicle Fuel: Charges to this line item are directly proportional to winter conditions. Mild winters equate to mild expenditures, and vice versa. If we experience an above average winter, this line item will need to be revisited.

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0043 GENERAL SUPPLIES					
0060 SAFETY COMPLIANCE	Total 27,000	32,000	-	27,000	27,000
0063 COMMUNICATIONS	Total 1,300	1,500	-	1,500	1,500
	Total 300	624	-	624	624

0043 GENERAL SUPPLIES

Cutting Edges
Non-vehicle Specific Maintenance Items
Tools/Batteries

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 10,000			
\$ 17,000			
\$ 5,000			
\$ 32,000	\$ -	\$ 27,000	\$ 27,000

0060 SAFETY COMPLIANCE

First-Aid, Fire Extinguishers & Personal Protective Equipment

0063 COMMUNICATIONS

Cell Phone for Director

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 1,500		\$ 1,500	\$ 1,500
\$ 1,500	\$ -	\$ 1,500	\$ 1,500
\$ 624		\$ 624	\$ 624
\$ 624	\$ -	\$ 624	\$ 624

Line Item Narrative

General Supplies: This account is used to purchase lights, plow blades, bulk oil, strobe lights, tire chains, anti-freeze, paint, filters, bolts, mirrors, rims and wiper blades (usually items that cannot be contributable to any one vehicle). The bulk oil is used for TS,FD & PWD. Contributing to the increase in the tools line is the need to replace a significant number of small power tools such as battery drills, impact gun, air gun and accutremments to the paint sprayer. These tools are worn beyond the point of functionality and should be replaced. I am anticipating several battery replacements this year due to aging equipment.

Safety Compliance: This account is used to purchase safety signage, eye glasses, vests, first aid items, and hearing protection. The first aid kit is also routinely stocked and out dated items are removed by Zee Medical Services. This year, PPE for use of chainsaws, specifically chaps (3) and helmets (2) will need to be replaced. Hep B shots for 2 employees.

Communications: PWD cell phone

Public Works

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0096 DRUG /ALCOHOL TESTING					
0108 CONTRACTUAL SERVICES					
	Total	669	1,024	-	1,024
	Total	27,600	29,900	-	29,900

0096 DRUG /ALCOHOL TESTING	PVH Fee	Test Cost	Tests						
Affiliated Health Care Annual Fee		\$	175.00	\$	175	\$	175		
Drug Testing	\$52.21	\$	64.00	\$	465	\$	465		
Alcohol Testing	\$52.21	\$	43.75	\$	384	\$	384		

0108 CONTRACTUAL SERVICES

Storm Drain Cleaning		\$	10,000	\$	10,000				
Demo Ballard Hill (Contractor estimate)		\$	-	\$	-				
Excavator (3-Month Rental)		\$	13,500	\$	13,500				
Special Equipment, i.e., Wood Chipper, Air Compressor, Jack Hammer, Sand Blaster		\$	1,500	\$	1,500				
Roadside Mowing	40 hrs	\$	4,900	\$	4,900				

Line Item Narrative

Mandatory Drug & Alcohol Testing: The Federal Omnibus Transportation Act requires the testing for each of our public works employees for each of the following conditions: pre-employment, post-accident, reasonable suspicion, random testing, and prior to returning to duty after a positive test. Random Testing for Alcohol has been increased to cover 50% of the crew of 8 per Federal Motor Carrier regulations.

Contractual Services: Storm drain cleaning is a best management practice and we have over 200 basins to maintain. We rent an excavator each summer to maintain ditching projects all over town. Roadside mowing price reflects the actual cost incurred from FY2020. Additional contracted projects this year include the demolition of the Ballard Hill Building.

0510 Transfer Station

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
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0001 WAGES	\$97,323.00	110,640	-	125,470	124,470	27,147
0002 OVERTIME	\$472.00	2,715	-	2,715	2,715	2,243
0010 PROFESSIONAL DEVELOPMENT	\$600.00	400	-	400	400	(200)
0012 ADVERTISING/RECRUITMENT	\$140.00	160	-	160	160	20
0024 UNIFORMS	\$2,388.00	2,388	-	2,388	2,388	-
0027 CONSUMABLE SUPPLIES	\$2,150.00	2,050	-	2,050	2,050	(100)
0030 EQUIPMENT MAINTENANCE	\$7,900.00	8,800	-	5,000	5,000	(2,900)
0040 VEHICLE-FUEL	\$11,704.00	14,280	-	14,280	14,280	2,576
0046 LICENSE FEES	\$450.00	450	-	450	450	-
0050 BLD. & GRNDS MAINTENANCE	\$1,000.00	1,900	-	1,900	1,900	900
0058 RECYCLING OPERATIONS	\$14,180.00	14,330	-	8,000	8,000	(6,180)
0060 SAFETY COMPLIANCE	\$2,460.00	2,185	-	2,185	2,185	(275)
0074 TRANSPORTATION	\$23,574.00	23,574	-	23,574	23,574	-
0096 DRUG/ALCOHOL TESTING	\$420.00	460	-	460	460	40
0106 PERC TIPPING FEES	\$270,262.00	270,262	-	270,262	270,262	-
0131 TIRE REMOVAL/DISPOSAL	\$0.00	-	-	-	-	-
0132 ASH REMOVAL	\$7,918.00	5,472	-	5,472	5,472	(2,446)
0134 FREON REMOVAL	\$1,105.00	1,235	-	1,235	1,235	130
TOTAL	\$444,046.00	461,300	-	466,001	465,001	20,955

0510 Transfer Station Revenue

Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
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0513 SHINGLE/DEMO PERMITS	\$8,500.00	13,500	13,500	8,500	-	5,000
0508 TIRE FEES	\$2,300.00	2,300	2,300	2,000	-	-
0509 RECYCLING/WHITE GOODS	\$25,000.00	25,000	25,000	25,000	-	-
0510 PERC	\$0.00	-	-	60,000	-	-
0511 TRANSFER STATION STICKERS	\$600.00	600	600	450	-	-
TOTAL	\$36,400.00	\$41,400.00	\$41,400.00	\$95,950.00	\$0.00	5,000

NET AMOUNT TO BE RAISED

\$407,646.00	\$419,899.90	-\$41,400.00	\$370,051.00	\$465,001.00	15,955
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Transfer Station

Line Items			Last Year	Dept. Request	Budget Comm	Manager Request	Council Request	
0001 WAGES			Total	97,323	110,640	-	125,470	124,470
0002 OVERTIME			Total	472	2,715	-	2,715	2,715
0001 WAGES								
Director	Weekly Hours	PERC Trips	Rate	Hours	Dept. Request	Budget Comm	Manager Request	Council Request
Foreman	40		\$ 18.10	1040	\$ 13,670		\$ 28,500	
Transfer Attendant (2)	80		\$ 14.26	2080	\$ 37,648		\$ 37,648	
				4160	\$ 59,322		\$ 59,322	
					\$ 110,640	\$ -	\$ 125,470	\$ 124,470
0002 OVERTIME								
	20.0hr/YR		\$ 27.15	100	\$ 2,715		\$ 2,715	\$ 2,715
					\$ 2,715	\$ -	\$ 2,715	\$ 2,715

Transfer Station

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0010 PROFESSIONAL DEVELOPMENT	Total 600	400	-	400	400
0012 ADVERTISING AND RECRUITMENT	Total 140	160	-	160	160
0024 UNIFORMS	Total 2,388	2,388	-	2,388	2,388

0010 PROFESSIONAL DEVELOPMENT
Training and Mileage For Three Employees

0012 ADVERTISING AND RECRUITMENT
Miscellaneous Advertising of Hours, Stoppages, or Recycling News.

0024 UNIFORMS
Unifirst
Cost Per Week

	Dept. Request	Budget Comm	Manager Request	Council Request
	\$ 400		\$ 400	\$ 400
Dept. Request	\$ 400	\$ -	\$ 400	\$ 400
Budget Comm				
Manager Request				
Council Request				
	\$ 160	\$ -	\$ 160	\$ 160
	\$ 160	\$ -	\$ 160	\$ 160

Cost	Staff	Total	Dept. Request	Budget Comm	Manager Request	Council Request
\$ 15.30	3	52	\$ 2,388		\$ 2,388	\$ 2,388
			\$ 2,388	\$ -	\$ 2,388	\$ 2,388

Line Item Narrative

Professional Development: Continued training for department personnel is necessary to operate the facility according to its licenses.
Advertising and Recruitment: We will use available social media and the community board to advertise any closures or news for the Transfer Station. We do need a small sum of money to advertise public hearings or changes to our program in the Lincoln news. We placed 4 ads in FY 2020

Transfer Station

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0027 CONSUMABLE SUPPLIES	Total	2,150	\$2,050	-	2,050
0030 EQUIPMENT MAINTENANCE	Total	7,900	\$8,800	-	5,000

0027 CONSUMABLE SUPPLIES

Cleaning Supplies
General Supplies
Bottled Drinking Water
Transfer Station Stickers/Demolition Permits

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 750		\$ 750	
\$ 400		\$ 400	
\$ 200		\$ 200	
\$ 700		\$ 700	
\$ 2,050	\$ -	\$ 2,050	\$ 2,050

0030 EQUIPMENT MAINTENANCE

2009 Case Backhoe
2020 Bobcat Skid Steer
2015 Steco
2016 Steco
Shop Supplies
Compactor
Recycling Baler (OCC)
Recycling Baler (mixed paper)
Ryder tractor

Condition	Dept. Request	Budget Comm	Manager Request	Council Request
Fair	\$ 2,000			
Excellent	\$ 500			
Good	\$ 850			
Good	\$ 850			
	\$ 500			
Good	\$ 800			
Fair	\$ 900			
Fair	\$ 400			
Good	\$ 2,000			
	\$ 8,800	\$ -	\$ 5,000	\$ 5,000

Line Item Narrative

Consumable Supplies: Operational necessities include general supplies like tools, hardware, brooms, pliers, gloves etc.
Equipment Maintenance: Tire repair, hydraulic repair, trailer repair, etc. A yearly oil and filter change costs about \$400 each machine. Cardboard baler (OCC) requires a new pump. Such a unit is \$660.00. Increase on the trailer line is due to the fact that this year I plan to paint the trailers.
Equipment Purchase: The T.S. purchased a new skid steer in FY2020. It will still need a yearly service.

Transfer Station

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0040 VEHICLE FUEL	Total 11,704	14,280	-	14,280	14,280
0046 LICENSE FEES	Total 450	450	-	450	450
0050 BUILDING & GROUNDS MAINTENANCE	Total 1,000	1,900	-	1,900	1,900

0040 VEHICLE FUEL	Price	Annual Mileage	MPG	Equipment Gallons	Dept. Request	Budget Comm	Manager Request	Council Request
Diesel Ryder Truck	\$ 3.10	20,000	3.5	3,800	\$ 11,780		\$ 11,780	
Diesel Backhoe/Steer.	\$ 3.10			790	\$ 2,449		\$ 2,449	
Gasoline	\$ 2.54			20	\$ 51		\$ 51	
					\$ 14,280	\$ -	\$ 14,280	\$ 14,280

0046 LICENSE FEES

State License Fees and Annual Reporting

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 450		\$ 450	\$ 450
\$ 450	\$ -	\$ 450	\$ 450

0050 BUILDING & GROUNDS MAINTENANCE

General Building Maintenance

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 1,900		\$ 1,900	\$ 1,900
\$ 1,900	\$ -	\$ 1,900	\$ 1,900

Line Item Narrative

License Fees: Mandatory licensing and reporting.

Bldg Grounds and Maintenance: This line is used for the upkeep of the facility. This year, the hopper gates will need to be repaired or replaced. An estimate for this is \$1000. Also, both pedestrian doors need repair or replacement. The remainder of funds will be used for routine maintenance.

Transfer Station

Line Items				Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0058 RECYCLING OPERATIONS			Total	14,180	14,330	-	8,000	8,000
0058 RECYCLING OPERATIONS	Loads	Tonnage	Current	Total Cost	Dept. Request	Budget Comm	Manager Request	Council Request
Disposal of Shingles	8	130	\$ 75.00	\$ 9,750	\$ 9,750			
Tire Disposal	2	50	\$ 75.00					
Transportation	10	180	\$ 328.00	\$ 3,280	\$ 3,280			
Recycling Banding Wire, Shrink Wrap & Recycling Materials			\$ -	\$ -	\$ -			
					\$ 1,300			
Line Item Narrative				\$ 14,330	\$ -	\$ 8,000	\$ 8,000	

Line Item Narrative

Municipal Review Committee: We are no longer a member of MRC. Therefore, no dues will be paid.

Recycling Operations We now participate in the NEMA program where all household lamps are recycled and paid for by the manufacturers. Ewaste is still being recycled at \$0 cost to the Town of Lincoln. All tires and asphalt shingles are now shipped to PERC. Tires are mixed in with normal SMW loads and is included in the tipping fees line. Shingles are collected, stored and shipped as entire loads. Last year we experienced a slight increase in costs of banding wire ect. This years budget reflects that.

Transfer Station

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0060 SAFETY COMPLIANCE	2,460	2,185	-	2,185	2,185

0060 SAFETY COMPLIANCE

First Aid, Spill Kits, Glasses, Speedy dry

Safety Harness

Central Protection Plus Alarm Agreement (Equip. Service agreement)

Footware

Security Monitoring

Inspect, tests, and service Hopper Suppression System

	Dept. Request	Budget Comm	Manager Request	Council Request
	\$ 500			
	\$ 300			
	\$ 450			
	\$ 235			
	\$ 700			
	\$ 2,185	\$ -	\$ 2,185	\$ 2,185

Transfer Station

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0074 TRANSPORTATION	Total	23,574	-	23,574	23,574
0096 DRUG/ALCOHOL TESTING	Total	420	-	460	460
0106 PERC TIPPING FEES	Total	270,262	-	270,262	270,262

0074 TRANSPORTATION	Trips/wk	Mileage	Mileage Rate	Monthly Rental	Dept. Request	Budget Comm	Manager Request	Council Request
Mileage Charges	3.25	20,000	0.0807	\$ 1,614	\$ 1,614		\$ 1,614	
Monthly Rental			July-Dec	\$ 1,830.00	\$ 10,980		\$ 10,980	
			Jan-June	\$ 1,830.00	\$ 10,980		\$ 10,980	
			Net Cost	\$ 23,574	\$ -	\$ 23,574	\$ 23,574	

0096 DRUG/ALCOHOL TESTING	Dept. Request	Budget Comm	Manager Request	Council Request
	\$ 460		\$ 460	\$ 460
	\$ 460	-	\$ 460	\$ 460

0106 PERC TIPPING FEES	Quantity in Tons	Cost/ton	Dept. Request	Budget Comm	Manager Request	Council Request
Estimated Tonnage	3,550	\$ 76.13	\$ 270,262		\$ 270,262	\$ 270,262
		Net Cost	\$ 270,262	-	\$ 270,262	\$ 270,262

Line Item Narrative

Safety Compliance: The Transfer Station purchased a safety harness in FY2020. This harness will last a minimum of 5 yrs. No funds requested this year for this line.

Transportation: No increase incurred in FY20. I have not recieved any notification of an increase for FY21.

Mandatory Drug & Alcohol Testing: The Federal Omnibus Transportation Act requires the testing for each of our public works employees for each of the following conditions: pre-employment, post-accident, reasonable suspicion, random testing, and prior to returning to duty after a positive test.

Affiliated Health Care monitors our testing, provides law updates, and randomly selects employees for testing. This is for 3 possible tests at \$140 per test.

PERC Tipping Fees: The SMW tonnage totals will be very close to equaling the previous year. Based on those numbers, I have not changed the

Transfer Station

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0131 TIRE REMOVAL/DISPOSAL	Total	-	-	-	-
0132 ASH REMOVAL	Total	7,918	5,472	-	5,472
0134 FREON REMOVAL	Total	1,105	1,235	-	1,235

0131 TIRE REMOVAL/DISPOSAL
 Passenger Tires
 Skidder Tires
 Truck Tires

0132 ASH REMOVAL

Ash Testing
 C&D Ash Removal
 Transportation

0134 FREON REMOVAL

Line Item Narrative

Projected Revenue	Cost/ton	Tons	Request	Comm	Request	Request
\$ 1,200	\$ -					
\$ 200						
\$ 150						
\$ 1,550			\$ -	-	\$ -	-

Quantity	Tons	Cost/Fee	Request	Comm	Request	Request
1		\$ 400.00	\$ 400		\$ 400	\$ -
80		\$ 63.39	\$ 5,072		\$ 5,072	\$ -
10		\$ -				
		\$5,472	\$0		\$5,472	\$5,472

190	6.5	\$ 1,235	\$ 1,235	\$ 1,235
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Contractual Services: Freon removal numbers have risen the last few years. I estimate 190 units this year, up from 170 last year and 148 the year before that.
 Tire Removal: There is no funding needed for tire disposal. Tires are now sent to PERC. This cost is included in the tipping fees line and recycling operations.
 Ash Removal: Ash testing is conducted by Northeast Laboratory Services of Winslow, Maine. The Director plans to have Public Works

0511 Landfill

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Control Request
0050 BLD. & GRNDS MAINTENANCE	\$1,000.00	1,000	
TOTAL	\$1,000.00	1,000	
0511 Landfill Revenue			
Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Control Anticipated
NONE FOR THIS DEPARTMENT			

Landfill

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0050 BUILDING & GROUNDS MAINTENANCE	Total	1,000	1,000	-	1,000

0050 BUILDING & GROUNDS MAINTENANCE

Mowing and Other Maintenance

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 1,000	\$	1,000	\$ 1,000
\$ 1,000	\$ -	\$ 1,000	\$ 1,000
Request	Request	Comm	Request

Line Item Narrative

Mowing & Other Maintenance: This line pays for the mowing of the landfill once per year usually in August . Other maintenance items may include maintenance items for well heads, grass seed, etc. We have in the past had to replace a cracked well head or replace locks on the well heads.

0512 Social Services/General Assistance

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0010 PROFESSIONAL DEVELOPMENT	\$105.00	105	-	105	105	-
0067 HEATING FUEL	\$0.00	-	-	-	-	-
0076 BURIALS	\$787.00	787	-	787	787	-
0091 RENT	\$1,500.00	1,500	-	1,500	1,500	-
0093 SUPPLIES	\$65.00	65	-	65	65	-
0098 FOOD	\$0.00	-	-	-	-	-
0099 MEDICAL	\$150.00	150	-	150	150	-
0102 SOCIAL SERVICES	\$7,900.00	7,900	-	8,375	8,375	475
0186 UTILITIES	\$175.00	175	-	175	175	-
TOTAL	\$10,682.00	10,682	-	11,157	11,157	475

0512 Social Services/General Assistance Revenue

Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
1100-0512	\$0.00	2,224	2,224	2,224	2,224	2,224
NET AMOUNT TO BE RAISED	\$10,682.00	\$8,458.00	-\$2,224.00	\$8,933.00	\$8,933.00	-\$1,749.00

Social Services and General Assistance

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0010 PROFESSIONAL DEVELOPMENT	Total 105	105	-	105	105
0067 HEATING FUEL	Total -	-	-	-	-
0076 BURIALS	Total 787	787	-	787	787
0091 RENT	Total 1,500	1,500	-	1,500	1,500
0093 SUPPLIES	Total 65	65	-	65	65
0010 PROFESSIONAL DEVELOPMENT					
Welfare Director & Deputy Training		\$ 105		\$ 105	\$ 105
0067 HEATING FUEL					
Heating Fuel Assistance		\$ -	\$ -	\$ -	\$ -
0076 BURIALS					
Cemetery Burials and/or Cremations		\$ 787		\$ 787	\$ 787
0091 RENT					
Rent		\$ 1,500		\$ 1,500	\$ 1,500
0093 SUPPLIES					
Client Supplies		\$ 65		\$ 65	\$ 65

Social Services and General Assistance

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0098 FOOD	Total	-	-	-	-
0099 MEDICAL	Total	150	150	-	150
0102 SOCIAL SERVICES	Total	7,900	7,900	-	8,375
0186 UTILITIES	Total	175	175	-	175

0098 FOOD

Food Assistance

0099 MEDICAL

Supplies for Assistance

0102 SOCIAL SERVICES

Lincoln Food Cupboard

Penobscot Humane Society-Contract

0186 UTILITIES

Line Item Narrative

We fund the General Assistance from the Reserve account we set up 2 years ago. Currently this year we have paid \$200.00 for Medical, and \$12,750. for rent. This totals \$12,950. We are reimbursed 70% of this from the State of Maine, so the town has spent \$3,885.00 so far this fiscal year. The amounts requested will bring the reserve account back up to \$6,500.00.

Social Service Request: These

requests come in from these agencies throughout the calendar year. The Town Council makes decisions based on policy on whether to fund any or all of these social service agency requests. The Penobscot Valley Humane Society is different in that we have a contract with them to provide shelter for Lincoln dogs and cats that are brought to the facility by the Animal Control Officer. As the number of animals taken into the shelter continues to go down our annual contract goes down

\$ -	\$ -	\$ -	\$ -	\$ -
\$ 150	\$ 150	\$ 150	\$ 150	\$ 150
\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400
\$ 7,900	\$ -	\$ 8,375	\$ 8,375	\$ 8,375
\$ 175	\$ 175	\$ 175	\$ 175	\$ 175

0601 Cemetery Parks & Recreation

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0001 WAGES	\$90,559.00	95,110	-	95,110	96,691	6,132
0002 OVERTIME	\$2,383.00	2,563	-	2,563	2,700	317
0008 PART TIME RECREATION	\$26,906.00	32,973	-	32,973	32,973	6,067
0009 TRAVEL EXPENSE	\$1,950.00	1,950	-	1,950	1,950	-
0012 ADVERTISING/RECRUITMENT	\$70.00	70	-	70	70	-
0014 PART TIME CEMETERY	\$34,765.00	44,890	-	44,890	44,890	10,125
0024 UNIFORMS	\$800.00	800	-	800	800	-
0027 CONSUMABLE SUPPLIES	\$300.00	300	-	300	300	-
0030 EQUIPMENT MAINTENANCE	\$1,600.00	2,400	-	2,400	2,400	800
0031 EQUIPMENT PURCHASE	\$500.00	500	-	500	500	-
0040 VEHICLE-FUEL	\$3,937.00	4,137	-	4,138	4,138	201
0041 VEHICLE-MAINTENANCE	\$1,000.00	1,000	-	1,000	1,000	-
0044 CEMETERY MAINTENANCE	\$7,494.00	6,800	-	6,800	6,800	(694)
0060 SAFETY	\$300.00	600	-	600	600	300
0063 COMMUNICATIONS	\$673.00	673	-	673	673	-
0073 RECREATION PROGRAMS	\$12,540.00	12,600	-	12,600	12,600	60
0103 COMMUNITY CENTER	\$25.00	25	-	25	25	-
TOTAL	\$185,802.00	207,391	-	207,392	209,110	23,308

0601 Cemetery Parks & Recreation Revenue

Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated FY2021	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
0617 PROGRAMS	\$13,000.00	13,000	13,000	13,000	-	-
0655 SALES LOT/OPENINGS	\$6,000.00	6,000	6,000	6,000	-	-
	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$0.00	-

NET AMOUNT TO BE RAISED

\$166,802.00	\$188,391.06	-\$19,000.00	\$188,392.00	\$209,110.00	23,308
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Cemetery, Parks Recreation

Line Items			Last Year	Dept. Request	Budget Comm	Manager Request	Council Request		
0001 WAGES	Total		90,559	95,110	-	95,110	96,691		
0002 OVERTIME			2,383	2,563	-	2,563	2,700		
0001 WAGES	Hours	Total Hours	Weeks	Hourly Rate	Total Expense	Dept. Request	Budget Comm	Manager Request	Council Request
Director		2080	52	Salary	\$ 44,261	\$ 45,588			\$ 45,588
Secretary/Events Coord	25	1300	52	15.31	\$ 19,903	\$ 19,903			\$ 19,903
Maintenance/Janitor	40	2080	52	15	\$ 31,200	\$ 29,619			\$ 31,200
0002 OVERTIME	Net Cost				\$ 95,110	\$ -	\$ 95,110	\$ 96,691	
Maintenance/Janitor O/T	120			22.5	\$ 2,700	\$ 2,563	\$ -	\$ 2,563	\$ 2,700
Line Item Narrative					\$ 2,563	\$ -	\$ 2,563	\$ 2,700	

With the minimum wage increase, the maintenance/janitor received a wage increase as well. He has worked for the town for over 20 years, does good work and rarely takes time off. Overtime for this position depends on the winter weather as well as the number and time of full-size burials and cremations. The overtime costs for burials on weekends and holidays is offset by a higher fee for weekend and holiday burials.

Cemetery, Parks Recreation

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0008 PART TIME RECREATION	Total	26,906	32,973	-	32,973

0008 PART TIME RECREATION

K-6 Coed BB/Precision Dribble/Travel Coordinator	Est. Enrollment	Estimated Revenue	Dept. Request	Budget Comm	Manager Request	Council Request
Cheering Coordinator - Winter	140	\$ 2,800	\$ 2,000			
Coed Soccer Coordinator	20	\$ 300	\$ 250			
K-6 Football Coordinator	80	\$ 1,600	\$ 500			
	60	\$ 1,800	\$ 2,000			
		\$ 6,500	\$ 4,750	\$ -	\$ 4,750	\$ 4,750

Summer Recreation

Staff	Hours	Weeks	Hourly Rate	Dept. Request	Budget Comm	Manager Request	Council Request
Assistant WF Director	1	9	\$ 12.25	\$ 1,323			
Lifeguards	4	8	\$ 12.15	\$ -			
W.S.I. Instructors	3	8.5	\$ 12.60	\$ 3,856			
Waterfront Director	1	9	\$ 13.25	\$ 1,431			
Lifeguard - Evening	2	5	\$ 12.15	\$ 3,038			
Evening Supervisor	1	8	\$ 12.15	\$ 972			
Rec. Program Coordinator	1	9	\$ 12.60	\$ 4,536			
Rec. Assistant	6	9	\$ 12.10	\$ 13,068			
			\$ 28,223	\$ -	\$ 28,223	\$ 28,223	

Total PT Recreation

\$ 32,973	\$ -	\$ 32,973	\$ 32,973
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Line Item Narrative

K-6 basketball has been reduced by \$500 over the past few years due to the three programs being running concurrently instead of consecutively. Evening coverage and lifeguards at Prince Thomas Park are in the T.I.F. budget. Having an adequate number of program coordinators and rec assistants is essential to providing proper supervision and successful programs. The increase in these numbers is solely driven by the increase in minimum wage

Cemetery, Parks Recreation

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0009 TRAVEL EXPENSE					
0012 ADVERTISING /RECRUITMENT	Total 1,950	1,950	-	1,950	1,950
0014 PART TIME CEMETERY	Total 70	70	-	70	70
	Total 34,765	44,890	-	44,890	44,890

0009 TRAVEL EXPENSE					
Mileage Reimbursement -	Rate 0.50	Miles 3200	Dept. Request 1,600	Budget Comm	Manager Request 1,600
Summertime Employees	0.50	700	\$ 350		\$ 350
			\$ 1,950	-	\$ 1,950

0012 ADVERTISING /RECRUITMENT					
Lincoln News			Dept. Request 70	Budget Comm	Manager Request 70
			\$ 70	-	\$ 70

0014 PART TIME CEMETERY					
Cemetery Supervisor	Staff 1	Hours 40	Weeks 26	Rate \$ 16.50	Total Hours 1040
Cemetery Foreman	0	40	20	\$ 12.00	800
Laborer I	1	40	24	\$ 12.50	960
Laborer III	4	25	13	\$ 12.10	1300
					4100
				Dept. Request \$ 44,890	Budget Comm -
					Manager Request \$ 44,890
					Council Request \$ 44,890

Line Item Narrative

Part Time Cemetery: The increase in this part of the budget is a result of multiple factors: the increase in the state minimum wage, the cemetery supervisor now shared with Public Works, and an additional laborer as a result in the change to pushmowing around stones to help prevent damage to

Cemetery, Parks Recreation

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0024 UNIFORMS	Total 800	800	-	800	800
0027 CONSUMABLE SUPPLIES	Total 300	300	-	300	300
0030 EQUIPMENT MAINTENANCE	Total 1,600	2,400	-	2,400	2,400
0031 EQUIPMENT PURCHASE	Total 500	500	-	500	500

0024 UNIFORMS
Staff Uniforms for Lifegur

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 800	-	\$ 800	\$ 800
\$ 800	-	\$ 800	\$ 800

0027 CONSUMABLE SUPPLIES
Sports Supplies & other supplies needed for the operations of the fields, gyms & beach

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 300	-	\$ 300	\$ 300
\$ 300	-	\$ 300	\$ 300

0030 EQUIPMENT MAINTENANCE
2012 BOBCAT
2020 Diamond Landscape Trailer
X-MARK
X-MARK
X-MARK
12- Trimmers
JD 4100 Backhoe
TOTAL MAINTENANCE

Purchase Date	Cost	Dept. Request	Budget Comm	Manager Request	Council Request
Aug-12	\$ 11,886.00				
Mar-20	\$ 4,500.00				
Jul-15	\$ 3,999.00				
Jul-19	\$ 7,075.00				
Oct-17	\$ 7,799.00				
n/a	\$ 2,400.00				
Dec-01	\$ 20,663.40				
	\$ 58,322.40	\$ 2,400	\$ -	\$ 2,400	\$ 2,400

0031 EQUIPMENT PURCHASE
Trimmers/blowers/push mowers

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 500	-	\$ 500	\$ 500
\$ 500	-	\$ 500	\$ 500

Line Item Narrative

Other than the 2001 John Deere backhoe hand-me-down from Public Works, our equipment is in very good shape. We have done a lot of preventative maintenance recently, and I anticipate this will lower our overall costs in the long term. The backhoe needs a power steering cylinder and tie rod at a cost of \$900. We plan to use the backhoe only in the cemeteries as needed, and trailer it to remote locations as needed. This will make it so we do not need to make this repair at this time.

Cemetery, Parks Recreation

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0040 VEHICLE FUEL					
0041 VEHICLE MAINTENANCE	Total 3,937	4,137	-	4,138	4,138
0044 CEMETERY MAINTENANCE	Total 1,000	1,000	-	1,000	1,000
	Total 7,494	6,800	-	6,800	6,800

0040 VEHICLE FUEL
2018 Ram
2007 GMC (Truck 15)
BACKHOE/Bobcat
Mowers and Trimmers

Gallons	Cost	Dept. Request	Budget Comm	Manager Request	Council Request
450	\$ 2.54	\$ 1,143		\$ 1,143	
450	\$ 2.54	\$ 1,143		\$ 1,143	
85	\$ 3.10	\$ 264		\$ 264	
625	\$ 2.54	\$ 1,588		\$ 1,588	
1,610		\$ 4,137	\$ -	\$ 4,138	\$ 4,138

0041 VEHICLE MAINTENANCE
2018 Ram
2007 GMC

\$ 200	\$ 200
\$ 800	\$ 800
\$ 1,000	\$ 1,000
\$ -	\$ 1,000
\$ 1,000	\$ 1,000

0044 CEMETERY MAINTENANCE
Tree Trimming
Grub Prevention-West Broadway/Park Street
Cemetery Flags
Stone Repair

Total Project	Net Cost
\$ -	\$ 6,800
\$ 4,800	\$ -
\$ 2,000	\$ 6,800
\$ -	\$ 6,800
\$ 6,800	\$ 6,800

Regular maintenance on cemetery work trucks.
Preventative grub treatment prevents the cemetery grounds from having large patches of dead grass. The need for this treatment should end in the near future.
Regular stone work needs to be done, per state law. We will continue to use perpetual care to address this. Tree trimming will all be done in-house(as long as we have qualified employees).

Cemetery, Parks Recreation

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0060 SAFETY	300	600	-	600	600
0063 COMMUNICATIONS	673	673	-	673	673
Total	300	600	-	600	600
Total	673	673	-	673	673

0060 SAFETY
Safety Supplies

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 600	-	\$ 600	\$ 600
\$ 600	-	\$ 600	\$ 600

0063 COMMUNICATIONS
Cell Phone Reimbursement (Director)
Cell Phone Janitor

Monthly Fee	Dept. Request	Budget Comm	Manager Request	Council Request
\$ 20.00	\$ 240		\$ 240	
\$ 36.08	\$ 433		\$ 433	
\$ 673	\$ 673	-	\$ 673	\$ 673

Increase in safety line item is due to the fact that we went a couple of years with \$0 and got slightly behind on safety equipment. We are in need of an updated lockout/tag out station and stocked first aid cabinet.

Cemetery, Parks Recreation

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0073 RECREATION PROGRAMS					
Total	12,540	12,600	-	12,600	12,600
	<i>Projected</i>	<i>Dept.</i>	<i>Budget</i>	<i>Manager</i>	<i>Council</i>
	<i>Revenues</i>	<i>Request</i>	<i>Comm</i>	<i>Request</i>	<i>Request</i>
	\$ 12,000	\$ 12,600	\$ -	\$ 12,600	\$ 12,600

Line Item Narrative

Note: The Town offers over 35 programs throughout the year, all of which are evaluated and either modified or discontinued based upon participation.
PK-1st grade basketball was modified/expanded this past year.

Cemetery, Parks Recreation

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0103 COMMUNITY CENTER	25	25	-	25	25
0103 COMMUNITY CENTER Fundraising License		\$ 25	\$ -	\$ 25	\$ 25
		\$ 25	\$ -	\$ 25	\$ 25

0700 Library

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0001 FULL TIME WAGES	\$41,205.00	59,229	-	59,229	59,229	18,024
0003 PART TIME WAGES	\$77,800.00	61,516	-	61,516	61,516	(16,284)
0009 TRAVEL EXPENSE	\$100.00	135	-	135	135	35
0010 PROFESSIONAL DEVELOPMENT	\$70.00	140	-	140	140	70
0011 PROFESSIONAL MEMBERSHIP	\$55.00	55	-	55	55	-
0027 CONSUMABLE SUPPLIES	\$2,300.00	2,800	-	2,800	2,800	500
0030 EQUIPMENT MAINTENANCE	\$871.00	871	-	871	871	-
0031 EQUIPMENT PURCHASE	\$0.00	332	-	332	332	332
0050 BUILDING MAINTENANCE	\$8,646.00	13,670	-	8,600	8,600	(46)
0060 SAFETY COMPLIANCE	\$1,380.00	1,380	-	1,380	1,380	-
0073 PROGRAMS	\$1,000.00	1,500	-	1,500	1,500	500
0100 INVENTORY/BOOKS	\$14,500.00	15,000	-	15,000	15,000	500
TOTAL	\$147,927.00	156,628	-	151,558	151,558	3,631
0700 Library Revenue						
Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
0650 FINES & FEES	\$3,000.00	3,000	3,000	3,000	3,000	-
	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	-
NET AMOUNT TO BE RAISED						
	\$144,927.00	\$153,628.00	-\$3,000.00	\$148,558.00	\$151,558.00	3,631

Library

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0001 FULL TIME WAGES					
	Total	41,205	59,229	-	59,229
0003 PART TIME WAGES					
	Total	77,800	61,516	-	61,516

0001 FULL TIME WAGES
Library Director
Library Clerk Pt-Time

Rate	Hours	Dept. Request	Budget Comm	Manager Request	Council Request
Salary	20	\$ 43,306		\$ 43,306	
15.31		\$ 15,923		\$ 15,923	
		\$ 59,229	\$ -	\$ 59,229	\$ 59,229

0003 PART TIME WAGES
Circulation Clerk
Circulation Clerk
Children's Librarian
Children's Clerk

Rate	Hours/wk	Total Annual Hours	Dept. Request	Budget Comm	Manager Request	Council Request
\$ 12.50	28	1456	\$ 18,200		\$ 18,200	\$ -
\$ 12.25	28	1456	\$ 17,836		\$ 17,836	\$ -
\$ 12.25	28	1456	\$ 17,836		\$ 17,836	\$ -
\$ 12.25	12	624	\$ 7,644		\$ 7,644	\$ -
			\$ 61,516	\$ -	\$ 61,516	\$ 61,516

Line Item Narrative

Library

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0009 TRAVEL EXPENSE	Total 100	135	-	135	135
0010 PROFESSIONAL DEVELOPMENT	Total 70	140	-	140	140
0011 PROFESSIONAL MEMBERSHIP	Total 55	55	-	55	55

0009 TRAVEL EXPENSE
Mileage Reimbursement

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 135		\$ 135	\$ 135
\$ 135	-	\$ 135	\$ 135

0010 PROFESSIONAL DEVELOPMENT
Staff Professional Development

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 140		\$ 140	\$ 140
\$ 140	-	\$ 140	\$ 140

0011 PROFESSIONAL MEMBERSHIP
Maine Library Association Membership Library Director

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 55		\$ 55	\$ 55
\$ 55	-	\$ 55	\$ 55

Line Item Narrative

There are two programs that I would like to attend and one program that I would like to have our children's librarian attend with me. The slight increases would allow me and our children's librarian to attend Reading Roundup in next spring (this is great exposure to developing programs and learning more about children's books and overall a good opportunity to meet other children's librarians in the state.

Library

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0027 CONSUMABLE SUPPLIES	2,300	2,800	-	2,800	2,800
0030 LIBRARY CIRCULATION SOFTWARE/SUPPORT	871	871	-	871	871
0031 EQUIPMENT PURCHASE	-	332	-	332	332
	Total				
	2,300	2,800	-	2,800	2,800
	871	871	-	871	871
	-	332	-	332	332

0027 CONSUMABLE SUPPLIES

Library/Office Supplies

Line Item Narrative

Over the last year products purchased for the library continue to rise in cost. I always look for discounts on things we use daily and more. This will give us the ability to maintain supplies used daily, weekly and monthly. This line item covers all book processing items, cleaning, and other items used frequently. This includes copier paper, library book jackets, labels, label protectors, date stamp labels and more. This category is essential to

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 2,800		\$ 2,800	\$ 2,800
\$ 2,800	-	\$ 2,800	\$ 2,800

0030 LIBRARY CIRCULATION SOFTWARE/SUPPORT

Follett Technical Support (Destiny Software)

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 871		\$ 871	\$ 871
\$ 871	-	\$ 871	\$ 871

0031 EQUIPMENT PURCHASE

Misc. Equipment

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 332	-	\$ 332	\$ 332
\$ 332	-	\$ 332	\$ 332

Line Item Narrative

By having Follett Destiny hosting our circulation system (no longer supported by Motor Brain) our system is updated several times a year and the hosting in the cloud for our 5th year has been without any issue. The annual fee for 24/7 support and hosting is now \$871. . . I am asking for the purchase of two hands free scanners would replace the over 10 year old scanners we use.

Library

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0050 BUILDING MAINTENANCE					
	Total	8,646	13,670	-	8,600
0060 SAFETY COMPLIANCE	Total	1,380	1,380	-	1,380

0050 BUILDING MAINTENANCE

Building Maintenance/Repairs
 Carpet Cleaning
 Furnace Cleaning
 General Maintenance

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 10,000			
\$ 1,320			
\$ 250			
\$ 2,100			
\$ 13,670	\$ -	\$ 8,600	\$ 8,600

0060 SAFETY COMPLIANCE

Elevator Certificate
 Elevator Safety Inspection (A-Z inspection of the lift
 Fire Alarm Inspection
 Fire Alarm & Security Monitoring
 Safety Repairs/ Maintenance

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 70			
\$ 421			
\$ 130			
\$ 300			
\$ 400			

Fire Extinguisher Inspection

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 59			
\$ 1,380	\$ -	\$ 1,380	\$ 1,380

Line Item Narrative

This is annual safety inspections required by the state and ensure all safety compliances are taken care of annually. Building maintenance covers costs of repairs/replacement of the building, carpet cleanings upstairs once a year and three times a year for the children's room where children are on the floor frequently.

Library

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0073 PROGRAMS					
0100 INVENTORY/BOOKS	Total	1,000	1,500	-	1,500
	Total	14,500	15,000	-	15,000

0073 PROGRAMS

Adult, Teen & Children Programs

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 1,500		\$ 1,500	\$ 1,500
\$ 1,500	-	\$ 1,500	\$ 1,500

0100 INVENTORY/BOOKS

Total Collection	Dept. Request	Budget Comm	Manager Request	Council Request
\$ 15,000			\$ 15,000	\$ 15,000
\$ 15,000		-	\$ 15,000	\$ 15,000

Line Item Narrative

I am asking for a \$500 increase in our programming budget so that we can continue to expand our programs for babies, toddlers, school age, teens and adults. This represents a cost of \$125 each month to support our programs with supplies and other items necessary for our programs.. Our children's programs have continued to grow and expand again this year and we look forward to providing these service to the community in FY 21. The \$500 increase in the book budget allows us to maintain our buying power as the costs of books continues to rise. The average adult hard cover is up from a low of \$28.00 to \$35 before discount. A healthy book budget is essential to bringing people to the library-new books monthly are essential to meet the needs of all community members regardless of age.

0702 Personnel

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0059 UNEMPLOYMENT COMP.	\$2,000.00	3,000	-	3,000	3,000	1,000
0061 GROUP HEALTH	\$423,501.00	586,457	-	703,478	703,478	279,977
0062 WORKERS COMPENSATION	\$97,551.00	75,937	-	75,937	75,937	(21,614)
0064 SOCIAL SECURITY/FICA	\$175,304.00	188,938	-	213,444	216,391	41,087
0069 RETIREMENT	\$73,847.00	95,100	-	136,817	136,817	62,970
0097 WAGE ADJUSTMENT	\$16,670.00	25,236	-	25,236	16,824	154
TOTAL	\$788,873.00	974,667	-	1,157,912	1,152,447	363,574
0702 Personnel Revenue						
#REF!	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease

None for this Department

Personnel

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0062 WORKERS COMPENSATION	Total 97,551	75,937	-	75,937	75,937
0059 UNEMPLOYMENT COMPENSATION	Total 2,000	3,000	-	3,000	3,000
0064 SOCIAL SECURITY/FICA	Total 175,304	188,938	-	213,444	216,391

0062 WORKERS COMPENSATION

Maine Municipal Association

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 75,937		\$ 75,937	\$ 75,937
\$ 75,937	-	\$ 75,937	\$ 75,937

0059 UNEMPLOYMENT COMPENSATION
Self Managed Unemployment Compensation

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 3,000		\$ 3,000	\$ 3,000

0064 SOCIAL SECURITY/FICA

Total Wages

Manager Request	Total Wages	Rate	Dept. Request	Budget Comm	Manager Request	Council Request
2,790,112	\$ 2,469,774	7.65%	\$ 188,938		\$ 213,444	\$ 216,391
		Net Cost	\$ 188,938	-	\$ 213,444	\$ 216,391

Note: This line item will change as wages in departments are changed.

Personnel

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0061 GROUP HEALTH	Total	423,501	586,457	-	703,478
0097 WAGE ADJUSTMENT	Total	16,670	25,236	-	16,824
0069 RETIREMENT	Total	73,847	95,100	-	136,817

0061 GROUP HEALTH	EE Contribution	Town of Lincoln	Dept. Request	Budget Comm	Manager Request	Council Request
Health Insurance	\$ 153,344	\$ 613,376	\$ 500,666		\$ 613,376	\$ 500,666
Income Protection Plan		\$ 28,674	\$ 24,362		\$ 28,674	\$ 28,674
Cash payout, Life		\$ 38,002	\$ 38,002		\$ 38,002	\$ 38,002
Life Ins		\$ 9,426	\$ 9,426		\$ 9,426	\$ 9,426
Med-A-Vision Admin Fee		\$ 7,000	\$ 7,000		\$ 7,000	\$ 7,000
Med-A-Vision Deductibles		\$ 7,000	\$ 7,000		\$ 7,000	\$ 7,000
		\$ 586,457	\$ -		\$ 703,478	\$ 703,478

0097 WAGE ADJUSTMENT	Dept. Request	Budget Comm	Manager Request	Council Request
Non-union and P/T Merit Wage Increase	\$ 25,236		\$ 25,236	\$ 16,824
	\$ 25,236	\$ -	\$ 25,236	\$ 16,824

0069 RETIREMENT	Dept. Request	Budget Comm	Manager Request	Council Request
Employer's Share ICMA	\$ 51,373		\$ 51,373	\$ 51,373
Employer's Share MainePERS	\$ 43,727		\$ 85,444	\$ 85,444
	\$ 95,100	\$ -	\$ 136,817	\$ 136,817

Line Item Narrative

Workers Compensation: The town will see an increase this year due to claims that were filed , I have figured a 1.5% increase for this.

Unemployment Compensation: The Town is a direct reimbursement employer. That means that whenever a former employee applies and is approved for unemployment benefits, then the Town pays the exact amount of those benefits.

Social Security/FICA: This benefit stayed at the same rate of 6.20 for social security and 1.45 for medicare benefits. This amount is only to cover regular wages.

changed to the PPO-2500 plan and a Health Reimbursement acct for the employees. Med-A-Vision admin fee is \$7000.00 per year and the Amount they pay out will vary, this is a rough estimate as we don't have a good history of claims to work with yet.

Wage Adjustment: This line is proposed as a cost of living increase for non-union employees including part time employees if approved by the Town Council. This line was based on a 3% adjustment per the Town Manager

Retirement: This will be funded with the proceeds received from MainePers investments. This line item is offset with a revenue line item from these funds.

0707 Debt Service

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0079 FD SILVER FOX PUMPER	\$0.00	13,685	-	13,685	13,685	13,685
0104 COPIER LEASE	\$3,948.00	3,948	-	3,948	3,948	0
0426 PW GARAGE	\$79,296.00	75,775	-	75,775	75,775	(3,521)
0305 FIRE DEPT SCBA LEASE	\$0.00	30,000	-	10,000	10,000	30,000
0306 POLICE TAZER LEASE	\$0.00	3,733	-	3,733	3,733	3,733
TOTAL	83,244	127,141	-	107,141	107,141	43,897

0707 Debt Service Revenue

Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
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None for this Department

Debt Service

Current Debt Service

	Maturity	Interest Rate	Issued Amount	Balance at 6/30/20
Public Works Garage	11/1/2026	3.69% Avg	\$ 940,000.00	\$ 438,666.72
West Broadway Bond	11/1/2035	2.79% Avg	\$ 1,200,000.00	\$ 960,000.00
Copier	7/1/2023	4.00%	\$ 18,000.00	\$ 10,896.35
2018 Silver Fox Pump Truck	8/8/2023	3.05%	\$ 62,500.00	\$ 50,748.67
			\$ 2,220,500.00	\$ 1,460,311.74

Debt Limit Calculation

2019 State Valuation	\$ 290,900,000.00
Max: Total Debt Limit-1.5%*	\$ 43,635,000.00
Town Debt Balance	\$ 1,460,311.74
Percent of Allowable Debt	3.35%
*Per Title 30-A MRSA §5702	

Line Items

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0079 FD SILVER FOX PUMPER	Total	-	-	13,685	13,685
0426 PW GARAGE	79,296	75,775	-	75,775	75,775

0079 FD SILVER FOX PUMPER

	Original Debt Amount	Term	Interval	Interest	Dept. Request	Budget Comm	Manager Request	Council Request
Gorham Savings	\$62,500	5 yrs	1st	3.05%	\$ 13,685	\$ -	\$ 13,685	\$ 13,685

0426 PW GARAGE

	Original Debt Amount	Term	Interval	Interest	Dept. Request	Budget Comm	Manager Request	Council Request
Maine Municipal Bond Bank	\$940,000	15 yrs	8th	3.69% Avg	\$ 75,775	\$ -	\$ 75,775	\$ 75,775

Debt Service

Line Items	Original Price	Term	Interval	Interest	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0104 COPIER LEASE					3,948	3,948	-	3,948	3,948
0305 FIRE DEPT SCBA LEASE					-	30,000	-	10,000	10,000
0306 POLICE TAZER LEASE					-	3,733	-	3,733	3,733
0104 COPIER LEASE									
Gorham Leasing Group	2018	5 yrs	2nd	4.00%		\$ 3,948	\$ -	\$ 3,948	\$ 3,948
0305 FIRE DEPT SCBA LEASE						\$ 30,000	\$ 10,000	\$ 10,000	
0306 POLICE TAZER LEASE						\$ 3,733	\$ 3,733	\$ 3,733	

Line Item Narrative

Fire Department Pumper: This is for the 2018 Pumper Truck
Public Works Garage: This debt is for the public works building.
Copier Lease: This is the third year of this current lease.
West Broadway Bond is in the TIF Budget
SCBA is an estimated amount: 7 Year Lease option There is no lease at this time, It is proposed by the public safety director to enter a lease vs buying out right.
Lease: This is the 3rd year of a 5 year lease. The Budget committee last year requested we put all lease and loans in the debt service budget.

Fire Dept
Police Tazer

0900 Capital Improvements

Account Number & Title	FY2020 Approved	Department Request FY2021	Budget Comm. Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/Decrease
0102 CK VOTING BOOTHS	\$0.00	-	-	-	-	-
0110 COMPUTER	\$4,060.00	4,060	-	6,500	6,500	2,440
0113 RECORD RESTORATION	\$3,300.00	3,494	-	3,494	3,494	194
0303 PD CRUISER RESERVE	\$15,000.00	25,000	-	25,000	25,000	10,000
0360 FIRE TRUCK RESERVE	\$0.00	50,000	-	50,000	25,000	25,000
0373 PS BUILDING & GROUNDS	\$10,000.00	-	-	-	-	(10,000)
0400 PWD/ROAD CONSTRUCTION	\$354,000.00	920,400	-	350,000	200,000	(154,000)
0431 PWD PLOW TRUCK	\$8,000.00	54,000	-	54,000	54,000	46,000
0195 STORM DRAIN	\$10,000.00	10,000	-	10,000	10,000	-
0435 PWD EQUIPMENT	\$140,950.00	208,500	-	158,500	158,500	17,550
0436 PWD STREET SWEEPER	\$0.00	20,000	-	-	-	-
0510 TRANSFER STATION BUILDING	\$5,000.00	5,000	-	5,000	-	(5,000)
0512 TS TRAILER	\$14,000.00	14,000	-	14,000	-	(14,000)
0514 TS SKIDSTEER	\$20,000.00	-	-	-	-	(20,000)
0515 TS BAILER	\$8,000.00	8,000	-	-	-	(8,000)
0610 REC TRUCK RESERVE	\$3,000.00	5,000	-	5,000	5,000	2,000
0611 PLAYGROUND EQUIPMENT	\$0.00	10,000	-	10,000	10,000	10,000
0612 REC EQUIPMENT	\$7,900.00	3,500	-	3,500	3,500	(4,400)
0614 BATH HOUSE	\$0.00	50,000	-	50,000	-	-
0700 LIBRARY BUILDING	\$6,000.00	8,000	-	8,000	8,000	2,000
0800 AIRPORT DEVELOPMENT	\$4,322,500.00	-	-	4,075,300	4,075,300	(247,200)
TOTAL	\$4,931,710.00	1,398,954	-	4,828,294	4,584,294	(347,416)
0900 Capital Revenue						
Account Number & Title	FY2020 Approved	Department Anticipated FY2021	Budget Committee Anticipated FY2021	Manager Anticipated FY2021	Council Approved FY2021	Increase/Decrease
Airport Development FAA	3,667,770	3,667,770	3,667,770	85,500	85,500	85,500
Airport Development MDOT	203,765	203,765	203,765	4,750	4,750	4,750
Unassigned Funds	480,000	480,000	480,000	-	-	-
NET AMOUNT TO BE RAISED						
	-\$2,952,581.00	-\$4,351,535.00	-\$4,351,535.00	\$4,738,044.00	\$4,584,294.00	-\$437,666.00
	\$9,439,279.00	6,586,162	-	10,648,973	10343579	\$900,567
FY2020 Approved	Department Request FY2021	Budget Comm. Request FY2021	Manager Request FY2021	Council Approved FY2021	Increase/Decrease	

Capital

Line Items	Last Year		Dept. Request	Budget Comm	Manager Request	Council Request
0102 CK VOTING BOOTHS	Total		-	-	-	-
0110 COMPUTER	Total		4,060	-	6,500	6,500
0113 RECORD RESTORATION	Total		3,300	-	3,494	3,494

0102 CK VOTING BOOTHS

0110 COMPUTER

Dept. Request	Budget Comm	Manager Request	Council Request
\$ -	\$ -	\$ -	\$ -

	Total #	FY21	FY22	FY23	FY24	
Town Manager	2			1		
Public Works	2	1			1	
Police Dept	6	1		1		
Office Manager	8		1	1		
Library	5		1		1	
Finance	2	1		1		
Assessing/Code	2		1		1	
Cem/Parks & Rec	2					
Fire	3		1		1	
Transfer Station	1	1				
Counter Monitors	4					
	37	4	4	4	4	\$ 4,060 \$ - \$ 6,500 \$ 6,500

0113 RECORD RESTORATION

Restoration of Vital Records, Town Council Minutes and Assessing Commitment

Line Item Narrative

\$ 3,494	\$ 3,494	\$ 3,494
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Computers: We are attempting to upgrade computers with SSD drives and upgrade of RAM. This should cut the cost on our computers. We are also replacing the monitors at the clerk counter for updated monitors with better resolution. The current monitors are 8-10 years old.

Restoration: This would allow one more birth book and a death book to be restored. The birth book gets that collection restored to the point where the State has gone to on-line records. The death book begins the restoration of those older books.

Capital

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0303 PD CRUISER RESERVE	Total 15,000	25,000	-	25,000	25,000
0360 FIRE TRUCK RESERVE	Total -	50,000	-	50,000	25,000
0373 PS BUILDING & GROUNDS	Total 10,000	-	-	-	-

0303 PD CRUISER RESERVE

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 25,000		\$ 25,000	\$ 25,000
\$ 25,000	-	25,000	\$ 25,000

0360 FIRE TRUCK RESERVE

\$ 50,000	\$ -	\$ 50,000	\$ 25,000
\$ 50,000	-	50,000	\$ 25,000

0373 PS BUILDING & GROUNDS

\$ -	\$ -	\$ -	\$ -
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Capital

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0400 PWD/ROAD CONSTRUCTION	Total	354,000	920,400	-	350,000
0431 PWD PLOW TRUCK	Total	8,000	54,000	-	54,000
0195 STORM DRAINS	Total	10,000	10,000	-	10,000
0435 PWD/EQUIPMENT	Total	140,950	208,500	-	158,500
0436 STREET SWEEPER	Total	20,000	-	-	20,000
0400 PWD/ROAD CONSTRUCTION					
Road Repair and Improvement		870,400		300,000	
Sweet Road Culvert Repair		50,000		50,000	
Gravel Road Replenish		-			
Net Cost		920,400	-	350,000	200,000
0431 PWD PLOW TRUCK					
Purchase of New Truck		10,000		10,000	
New Body for #4		44,000		44,000	
		54,000	-	54,000	54,000
0195 STORM DRAINS		10,000		10,000	10,000
		10,000	-	10,000	10,000
0435 PWD/EQUIPMENT					
Rehab Grader		50,000		50,000	
Portable lift in shop		35,000		35,000	
Catch Basin Cleaner Boby		70,000		70,000	
Purchase Loader (2025)		50,000		-	
Thumb for Backhoe		3,500		3,500	
		208,500	-	158,500	158,500
0436 STREET SWEEPER					
Purchase of Street Sweeper (2024)		20,000		20,000	20,000
		20,000		20,000	20,000

Line Item Narrative

PWD/ Road Construction per Roadway Committee 2021, a much broader scope of work for the FY 2021. Budgeting for a much needed rehab for existing grader and a portable truck lift for the shop.

Capital

Budget Committee Notes

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Capital

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0510 TRANSFER STATION BUILDING	Total 5,000	5,000	-	5,000	-
0512 TRANSFER STATION TRAILERS	Total 14,000	14,000	-	14,000	-
0514 TRANSFER STATION SKIDSTEER	Total 20,000	-	-	-	-
0515 TRANSFER STATION BAILER	Total 8,000	8,000	-	-	-
0510 TRANSFER STATION BUILDING		Dept. Request 5,000	Budget Comm -	Manager Request 5,000	Council Request -
0512 TRANSFER STATION TRAILERS		\$ 5,000	\$ -	\$ 5,000	\$ -
0514 TRANSFER STATION SKIDSTEER		\$ 14,000	\$ -	\$ 14,000	\$ -
0515 TRANSFER STATION BAILER		\$ 8,000	\$ -	\$ 8,000	\$ -
Line Item Narrative					
Transfer Station Trailer: Money is being put in for the reserve account. We have 2 trailers and the life span is approx. 10 years at an estimated cost of \$70,000 per trailer.					

Capital

Line Items	Last Year	Dept. Request	Budget Comm	Manager Request	Council Request
0610 REC TRUCK RESERVE	Total 3,000	5,000	-	5,000	5,000
0611 PLAYGROUND EQUIPMENT	Total 10,000	10,000	-	10,000	10,000
0612 REC EQUIPMENT	Total 7,900	3,500	-	3,500	3,500
0614 BATH HOUSE	Total -	50,000	-	50,000	-
0700 LIBRARY BUILDING	Total 6,000	8,000	-	8,000	8,000

0610 REC TRUCK RESERVE
Replacement of Pickup Truck

Dept. Request	Budget Comm	Manager Request	Council Request
\$ 5,000		\$ 5,000	\$ 5,000

0611 PLAYGROUND EQUIPMENT

\$ 10,000	\$ 10,000	\$ 10,000
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0612 REC EQUIPMENT

Backhoe

Zero Turn Mower

0614 BATH HOUSE

\$ -	\$ 3,500	\$ 3,500
\$ 3,500	\$ -	\$ 3,500
\$ 50,000	\$ 50,000	\$ -

0700 LIBRARY BUILDING

Install Heat Pump in the top floor of the Library

Line Item Narrative

\$ 8,000	\$ -	\$ 8,000	\$ 8,000
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Rec Equipment: The 2007 pickup is scheduled to be replaced in FY23. According to our town mechanic and a car repair shop, it needs substantial work and money to pass inspection. We will use the old Public Works truck for the time being. We would like to build a new, modern bathhouse at Prince Thomas Park in an effort to help us showcase this hidden gem of our community. The Perryville Playground is in desperate need of new equipment for the community youth that are within walking distance of that playground.

Capital

Line Items	Dept.	Budget	Manager	Council
	Request	Comm	Request	Request
0800 AIRPORT DEVELOPMENT				
Total	4,322,500	-	4,075,300	4,075,300
<i>Estimated Detail of 0800 AIRPORT DEVELOPMENT</i>				

0800 AIRPORT DEVELOPMENT
Runway reconstruction and obstruction removal

Dept.	Budget	Manager	Council
Request	Comm	Request	Request
		\$ 4,075,300	

\$ -	\$ -	\$ 4,075,300	\$4,075,300
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Line Item Narrative

Airport Runway Project is a multi year project. Matching Funds were collected in FY2020 and will be in the Unassigned Fund Balance as unused.
This line item will have ZERO effect on the total budget as the matching amounts are in Revenues.

