

REGULAR TOWN COUNCIL MEETING
AGENDA
June 16, 2025
7:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

1a. Call to Order

Council Chair; John Trask _____, Vice Chair: Stephen Clay _____.

Councilors; Marscella Ireland _____, Jared McCarthy _____, Daniel Summers _____, Gordon Street _____ and Sheldon Hanington.

1b. Pledge of Allegiance and Prayer

- 2. Approval of Minutes:** From the Appointments Committee meeting, regular and special meeting on May 12, 2025, Council workshop on May 19th, as well as the Special meeting (1st budget public hearing) on May 27th and the Special meeting (2nd budget public hearing) on June 2, 2025. If no objections are registered the Council Chair shall approve the same as written.

3. Approval of the Warrants (0104)

SUGGESTED MOTION: To approve and sign Warrants # _____ through # _____ in the amount of \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

4. Acceptance of Gifts/Donations and Grants (0104)

SUGGESTED MOTION: Move to approve and accept the following Gifts, Donations and Grants in the amount of \$183.25, as detailed below.

Organization	Type of Gift	Amount / Value	Department
Florence & Carl Alessi	Donation	\$100.00	Heating Fund
Denise Lynn Moore	Donation in Nancy Christensen's name	\$50.00	Library- Equity and tolerance
Can Donations		\$33.25	Library

MOTION: _____ SECOND: _____ VOTE: _____

5. Chairman's/Town Manager's Comments:

6. Planning Board Report:

7. **Monthly Reports:**

8. **Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

9a. **Public Hearing-**Prevention of Harmful Alteration of Surface Water Flow (0100)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed ordinance enactment entitled Prevention of Harmful Alteration of Surface Water Flow; as attached.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

9b. **Enact Ordinance-** Prevention of Harmful Alteration of Surface Water Flow (0100)

SUGGESTED MOTION: Move to enact an ordinance entitled Prevention of Harmful Alteration of Surface Water Flow; as attached.

MOTION: _____ SECOND: _____ VOTE: _____

10a. **Public Hearing-** Renewal State Liquor License Application- Pat's Pizza (0101)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on a Renewal State Liquor License Application submitted by Pat's Pizza.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

10b. Approve Renewal State Liquor License Application- Pat's Pizza (0101)

SUGGESTED MOTION: Move to approve the renewal State Liquor License Application submitted by Pat's Pizza.

MOTION: _____ SECOND: _____ VOTE: _____

11a. Public Hearing- Renewal State Liquor License Application- Heart of Maine Winery, LLC (0101)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on a renewal State Liquor License Application submitted by Heart of Maine Winery, LLC.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

11b. Approve Renewal State Liquor License Application- Heart of Maine Winery, LLC (0101)

SUGGESTED MOTION: Move to approve the renewal State Liquor License Application submitted by Heart of Maine Winery, LLC.

MOTION: _____ SECOND: _____ VOTE: _____

12. Approve Closure (0101)

SUGGESTED MOTION: Move to approve closing the Town Office on Friday July 18, 2025 to regular business and instead have staff available to assist with Loon Festival business only.

MOTION: _____ SECOND: _____ VOTE: _____

13a. Approve Closure (0700)

SUGGESTED MOTION: Move to approve the closure of half of the library parking lot for art vendors and a book sale on July 18th and July 19th during Loon Festival.

MOTION: _____ SECOND: _____ VOTE: _____

13b. Approve Fee (0700)

SUGGESTED MOTION: Move to approve charging a fee of \$5.00, to be charged to the Friend's of the Lincoln Memorial Library, for each vendor set up on the lawn to sell their artistic wares during the Loon Fest event.

MOTION: _____ SECOND: _____ VOTE: _____

14. Warrants and Disbursements Policy (0104)

SUGGESTED MOTION: Move to approve the following policy governing warrants and disbursements in accordance with MRSA Title 30A §5603, Subsection 2A:

Policy: To allow the Council Chair, Vice Chair or their designee to sign the release of payroll related disbursements each week (30A MRSA §5603, Subsection 2A). The Council Chair, Vice Chair or another Councilor as designated by the Council Chair or Vice Chair, will sign the payroll warrant prior to the release of payroll checks.

The Finance Committee will continue to meet at regularly scheduled meetings, which may be subject to change, at 4:30 PM to view the bills and the general warrant, per the Disbursement Warrant Ordinance.

MOTION: _____ SECOND: _____ VOTE: _____

15. Town Attorney Transition Resolve (0100)

SUGGESTED MOTION: Move to resolve that the Town of Lincoln continue on with P. Andrew Hamilton as the Town of Lincoln's attorney with a new law firm entitled Katahdin Law, LLC effective June 1, 2025.

MOTION: _____ SECOND: _____ VOTE: _____

16. Condemn Hanger (0106)

SUGGESTED MOTION: Move to condemn the hanger located as Map 129 Lot 005 owned by Mike Bickford.

MOTION: _____ SECOND: _____ VOTE: _____

17. Approve Use of Prince Thomas Park- Community BBQ (0601)

SUGGESTED MOTION: Move to approve allowing the use of Prince Thomas Park for a free community BBQ hosted by Outer Reach Broadband on June 28, 2025 from 11am to 3pm.

MOTION: _____ SECOND: _____ VOTE: _____

18. Approval of Fiscal Year 2026 Department Budgets

SUGGESTED MOTION: Move to approve the Town Manager budget in the amount of \$261,889.

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Town Clerk budget in the amount of **\$252,611.**

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Finance budget in the amount of **\$433,449.**

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Assessing budget in the amount of **\$15,620.**

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Code Enforcement budget in the amount of **\$63,491.**

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Police Department budget in the amount of **\$1,537,762.**

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Fire & EMA Department budget in the amount of **\$2,087,808.**

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Fire Station budget in the amount of **\$69,850.**

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Utilities & Municipal Services budget in the amount of **\$476,330.**

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Public Works budget in the amount of **\$1,282,949.**

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Transfer Station budget in the amount of \$634,154.

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Landfill budget in the amount of \$15,000.

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Social Services/General Assistance budget in the amount of \$15,365.

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Cemetery, Parks, and Recreation budget in the amount of \$312,536.

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Library budget in the amount of \$181,167.

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Personnel budget in the amount of \$2,091,635.

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Airport budget in the amount of \$89,148.

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Debt Service budget in the amount of \$270,400.

MOTION: _____ SECOND: _____ VOTE: _____

SUGGESTED MOTION: Move to approve the Capital Improvement budget in the amount of \$1,281,629.

MOTION: _____ SECOND: _____ VOTE: _____

19. Approval of Fiscal Year 2026 Municipal Budget

SUGGESTED MOTION: Move to approve the 2026 Fiscal Year municipal budget in the amount of **\$11,359,292.**

MOTION: _____ SECOND: _____ VOTE: _____

20. Approval of Fiscal Year 2026 Revenue Budget

SUGGESTED MOTION: Move to approve the Fiscal Year 2026 Revenue budget in the amount of \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

21. Approval of 5-year Capital Plan

SUGGESTED MOTION: Move to approve the 5-year Capital Plan.

MOTION: _____ SECOND: _____ VOTE: _____

22. Approval of Fiscal Year 2026 TIF Budget

SUGGESTED MOTION: Move to approve the total estimated TIF budget in the amount of **\$1,489,651.**

MOTION: _____ SECOND: _____ VOTE: _____

23. Future Agenda Items

24. Executive Session (0100)

SUGGESTED MOTION: Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) Personnel.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

25. Adjourn

SUGGESTED MOTION: Move to adjourn the meeting at _____ pm.

MOTION: _____ SECOND: _____ VOTE: _____

Upcoming Meetings and other Noteworthy Items:

June 13 th	Farmer's Market Begins-Veteran's Square- 10am to 2pm
June 18 th	Finance Committee-Finance-4:30pm
June 18 th	Loon Fest volunteer meeting-5:30pm
June 19 th	Finance Committee-Warrant-4:30pm
June 20 th	Farmer's Market-Veteran's Square- 10am to 2pm
June 24 th	Planning Board-6pm
June 25 th	Finance Committee-Payroll-4:30pm
June 27 th	Farmer's Market-Veteran's Square- 10am to 2pm
July 2 nd	Finance Committee-Payroll-4:30pm
July 9 th	Finance Committee-Payroll-4:30pm
July 11 th	Farmer's Market-Veteran's Square- 10am to 2pm
July 16 th	Finance Committee-Payroll-4:30pm
July 17-20	Loon Festival-details coming soon
July 23 rd	Finance Committee-Payroll-4:30pm
July 25 th	Farmer's Market-Veteran's Square- 10am to 2pm
July 30 th	Finance Committee-Payroll-4:30pm

*Meetings and other noteworthy items are subject to change without notice. *

APPOINTMENTS COMMITTEE MEETING
MINUTES
May 12, 2025
6:00 PM

Councilors present, Marscella Ireland, Dan Summers and Sheldon Hanington.

1. Discuss Recommendations for Library Advisory Committee- Two openings

The committee discussed filling the two expiring terms on the Library Advisory Committee. Diane Freelove, one of the expiring members, would like to continue on the committee. Amy Montroy expressed her interest in serving on the board. No other intentions of serving were received by the Clerk.

The committee recommends the Council appoint both of these people.

2. Discuss Recommendations for Airport Advisory Committee- Two openings

The committee discussed filling the two expiring terms on the Airport Advisory committee. Paul Turnquist would like to continue on the committee. Roger Ryder expressed to the Town Clerk that he would not like to continue on the committee at this time. Eric Rojo submitted his interest in serving on this committee as well as the Planning Board.

The committee recommends the Council appoint both Paul Turnquist and Eric Rojo to serve on this committee.

3. Discuss Recommendations for Planning Board- Two openings

Town Clerk Ann Morrison informed the committee that due to Wade Jordan resigning and the hiring of Amanda Woodard as the Interim Code Officer, we also have a vacancy on the Planning Board. Amanda was a voting member of the Planning Board and needed to resign when she accepted the interim code position. It was suggested that the committee also fill that two-year vacancy.

Jamie Graham and Denise Kusinerz wish to continue with their service to the Planning Board. Eric Rojo and Fred Leisentritt also expressed interest in serving.

The committee recommends that the Council re-appoint Jamie Graham and Denise Kusinerz and appoint Fred Leisentritt to fill the two-year vacancy. This way everyone who expressed interest in serving on a committee gets a spot.

4. Adjourn

Respectfully Submitted by:
Town Clerk Ann Morrison

SPECIAL TOWN COUNCIL MEETING
MINUTES
May 12, 2025
6:30 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/7495106748>

1. Call to Order at 6:30pm.

Present: Vice Chair: Stephen Clay acting as Chair for the evening.

Councilors; Marscella Ireland, Jared McCarthy, Daniel Summers, Gordon Street, and Sheldon Hanington.

Also, present Town Manager Rick Bronson and Town Clerk Ann Morrison.

Absent, Council Chair John Trask.

2. Open Forum: The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

Resident Alan Dill read a statement he had written regarding concerns he has with Glenn Bettencourt and the issuing of Glenn's innkeeper license. Mr. Dill's home property abuts Glenn's inn property that is currently under construction. Mr. Dill is having flooding issues since the construction has begun at the Inn. He would like the Council to not renew the innkeeper license that is on the agenda this evening. The statement is quite lengthy; therefore, it is attached in its entirety as read to the Council to the back of the minutes.

Councilor Hanington stated that he went and looked at Mr. Dill's property. He believes that Mr. Bettencourt should have notified his abutters of what his intentions were with his inn property expansion, believing that maybe some issues could have been avoided.

Mr. Hanington also believes that that town should work with the EPA to help rectify the situation.

Councilor Summers stated that this sounds like a civil issue and should not be addressed here.

Manager Bronson agreed, but no one has stepped up and filed court paperwork.

Councilor Street looked up on his phone quickly some laws regarding issues such as this and he believes this is a civil issue as well.

3a. Public Hearing-Renewal Special Amusement Permits (0101)

Motion made by Jared McCarthy and seconded by Daniel Summers to open a public hearing for the purpose of hearing oral and written comments on the proposed issuance of renewal Special Amusement Permits to the following businesses:

Columbian Knights Association #5029
Gather Brunch & Bar
Gillmor's Restaurant & Lounge
Lincoln Snowhounds Club
Lincoln Tap House
The Forester Pub

VOTE: 6-0

TIME STARTED: 6:42pm

No comments.

TIME CLOSED: 6:42pm

3b. Issuance of Renewal Special Amusement Permits (0101)

Motion made by Jared McCarthy and seconded by Marscella Ireland to issue renewal Special Amusement Permits to the following businesses:

Columbian Knights Association
Gather Brunch & Bar
Gillmor's Restaurant
Lincoln Snowhounds Club
Lincoln Tap House
The Forester Pub

VOTE: 5-0
Councilor Street abstained.

4a. Public Hearing – Renewal State Liquor License Application- Gather Brunch and Bar (0101)

*Note: Has to have a public hearing for under 5-years of ownership and/or the first 5-years applying for this license.

Motion made by Marscella Ireland and seconded by Gordon Street to open a public hearing for the purpose of hearing oral and written comments on the renewal State Liquor License Application for Gather Brunch and Bar.

VOTE: 6-0

TIME STARTED: 6:44pm

No comments.

TIME CLOSED: 6:44pm

4b. Approve Renewal State Liquor License Application- Gather Brunch and Bar (0101)

Motion made by Marscella Ireland and seconded by Daniel Summers to approve a renewal State liquor license application for Gather Brunch and Bar.

VOTE: 6-0

5a. Public Hearing- Renewal State Liquor License Application- Wing Wah Restaurant (0101)

*Note: Has to have a public hearing for under 5-years of ownership and/or the first 5-years applying for this license.

Motion made by Jared McCarthy and seconded by Marscella Ireland to open a public hearing for the purpose of hearing oral and written comments on a Renewal State Liquor License Application submitted by Wing Wah Restaurant.

VOTE: 6-0

TIME STARTED: 6:44pm

No comments.

TIME CLOSED: 6:45pm

5b. Approve Renewal State Liquor License Application- Wing Wah Restaurant (0101)

Motion made by Marscella Ireland and seconded by Daniel Summers to approve the New State Liquor License Application submitted for Wing Wah Restaurant.

VOTE: 6-0

6. Approve Issuance of Renewal Pawnbroker Licenses (0101)

Motion made by Jared McCarthy and seconded by Marscella Ireland to issue a renewal Pawnbroker License to Main Street Trading.

VOTE: 6-0

7. Approve Issuance of Renewal Blanket Letters of Approval (0101)

Motion made by Jared McCarthy and seconded by Marscella Ireland to issue renewal Blanket Letters of Approval for Games of Chance (*Beano-Bingo*) to the following businesses:

Carl Burrill American Legion Post #77
Colombian Knights Association #5029

VOTE: 4-0

Councilors Street and Hanington abstained.

8. Approve Issuance of Renewal Victualer Licenses (0101)

Motion made by Jared McCarthy and seconded by Marscella Ireland to issue renewal Victualer Licenses to the following businesses; excluding Carl Burrill American Legion Post #77, Colombian Knights Association #5029, and Subway of Lincoln:

Aunnie Ashley's Variety

Big Apple

Big Rig Creamery

~~Carl Burrill American Legion Post #77~~

Charlie's Seafood

Circle K #7048

~~Colombian Knights Association #5029~~

Dunkin Donuts

Dysart's Travel Stop

Eagle Lodge and Camps
Gather Brunch and Bar
Gillmor's Restaurant & Lounge
Hannaford Supermarket & Pharmacy #8140
High Street Market
JATO Highlands Golf Course
JJ's Pizza and Subs
Lincoln House of Pizza
Lincoln Snowhounds Club
Lincoln Tap House
Lincoln Why Not Stop- Convenience Store
McDonald's of Lincoln
Ninja Japanese Express
Pat's Pizza- Lincoln
Penobscot Valley Hospital Café
Steaks N' Stuff
Stewart Professional Learning Center
~~Subway of Lincoln~~
The Forester Pub
Wendy's Restaurant
Why Not Stop Deli
Wing Wah Restaurant

VOTE: 6-0

Motion made by Jared McCarthy and seconded by Daniel Summers to suspend the rules.

VOTE: 6-0

A motion was made by Marscella Ireland and seconded by Jared McCarthy to approve a renewal victualers license for Carl Burrill American Legion Post #77 and the Colombian Knights Association #5029.

VOTE: 4-0

Councilors Street and Hanington abstained.

Motion made by Jared McCarthy and seconded by Marscella Ireland to suspend the rules.

VOTE: 6-0

A motion was made to approve a renewal victualers license for Subway of Lincoln.

VOTE: 5-0

Councilor Summers abstained.

9. Approve New Victualer's License- Wake Zone Energy

Motion made by Jared McCarthy and seconded by Marscella Ireland to approve a new conditional victualer license for Wake Zone Energy owned by Jeremy and Angela Priest; formerly Lynx Energy & Nutrition.

VOTE: 6-0

10. Approve Issuance of Renewal Innkeeper Licenses (0101)

Motion made by Jared McCarthy and seconded by Daniel Summers to issue renewal Innkeeper Licenses to the following businesses:

Briarwood Motor Inn
Eagle Lodge and Camps
Lincoln House Motel
The Whitetail Inn and Suites

Councilor McCarthy stated that he hears what Mr. Dill is saying but he believes this is a civil issue and the town should not get involved.

Councilor Hanington stated that he sees both sides and would like the town to try and find a compromise with Mr. Dill.

VOTE: 5-0

Councilor Street abstained.

11. Approve Renewal Billiards License (0101)

Motion made by Daniel Summers and seconded by Marscella Ireland to approve the issuance of a renewal Billiard's license to Lincoln Tap House.

VOTE: 6-0

12. Adjourn

Motion made by Jared McCarthy and seconded by Daniel Summers to adjourn the meeting at 6:52pm.

VOTE: 6-0

Respectfully Submitted by:
Town Clerk Ann Morrison, CCM

Statement for the Town Council Meeting – May 12, 2025

Good evening, members of the Town Council.

My name is Alan Dill, and I am here today to strongly urge the council to reconsider the renewal of The Whitetail Inn and Suites' hospitality license, due to the reckless and destructive actions of its owner, Glenn Bettencourt, and the Town of Lincoln's failure to act, which has allowed this crisis to fester and grow worse for over a year.

On April 26, 2024, I showed a Town Council member the boulders and dirt Glenn Bettencourt placed near his property line. I told him these changes would cause devastating floods in the near future. He saw the problem firsthand but never followed up.

On April 30, 2024, I met with a Town Code Enforcement Officer and explained my concerns. Instead of investigating, he dismissed me, saying: "A landowner can do whatever they want to do with their property." That is false—Maine's Alteration of Surface Water Flow Law clearly defines this as a nuisance and legally punishable offense.

The town never spoke to Glenn Bettencourt or attempted to intervene. They had the chance to stop this disaster before it happened, but instead, they turned a blind eye and allowed it to unfold exactly as I predicted.

Then, when the July 10-11, 2024, flood hit, exactly as I warned, I called a Town Code Enforcement Officer again, pleading for help. Instead, he angrily dismissed me, saying: "Alan, everyone is flooded!" before hanging up the phone—once again shutting down any attempt I made to be heard.

After the first flood, I approached four of Glenn Bettencourt's own workers while they were outside, explained the damage, and showed them exactly why it had happened. They told me they would talk with Glenn—yet I never heard back from him or any of his workers.

I also wrote two Letters to the Editor in The Lincoln News about how Glenn Bettencourt altered the flow of surface water on his property and the damage it had done to mine. The entire community became aware of the issue, yet still nothing was done.

For more than a year, I have been left to suffer, while those responsible—Glenn Bettencourt and the officials who ignored my warnings—have done nothing to fix this crisis. My family and I live with the constant fear of the next flood, knowing that each storm could bring more destruction, more loss, and more financial ruin.

This is causing me daily mental anguish. Every single day, I wake up knowing that my home—my sanctuary, the place where I should feel safe—has been deliberately put in danger by one man's selfish choices and a town's refusal to intervene.

I have watched floodwaters consume my basement—twice.

I have been forced to repair my furnace, only for it to be destroyed again leaving my family in the cold.

My house was heated only by space heaters from July 2024 until my furnace was repaired in January 2025—a brutal reality for my family and I during Lincoln's freezing winter months.

Then, in March 2025, my furnace was destroyed yet again by a flood, forcing me to rely on space heaters for a second time, sending my electric bills skyrocketing once again.

I have suffered financial ruin because of these repeated floods. The costs have left me buried under expenses I never should have had to pay.

I have fallen behind on critical bills. The financial strain has caused me to fall behind on my real estate taxes and my last two water and sewer bills—all because of money spent trying to keep my home livable.

The electric company threatened to shut off my power because my

heating costs spiraled out of control, forcing me into a repayment plan just to keep the lights on.

My driveway has been destroyed twice—each time requiring repairs that I had to take on without any help from Glenn Bettencourt or the town.

A substantial amount of personal property was destroyed. Floodwaters ruined wooden cabinets, furniture, clothing, and countless belongings—items that are now gone forever.

My home itself is deteriorating. Wood rot has set in, my back window is on the verge of collapse, and I may have major foundation damage, threatening the structural integrity of my house.

After the first flood, I took proactive steps to protect my home—I purchased and placed timbers along my driveway and house to create a higher flood wall, and I dug into my lawn to improve drainage. But when the March 2025 flood hit, the water went over the top of my flood wall, proving that my personal effort could not stop the flooding without intervention from the town.

Between the repairs, heating costs, property losses, and overdue bills, I have been forced into a financial nightmare—all because one man altered his land without regard for the consequences.

A business owner who willfully ignored the suffering of a neighbor and allowed flooding to destroy a family's home twice should not be granted privileges by this town.

The Whitetail Inn and Suites operates under the leadership of someone who has demonstrated a pattern of cruelty, negligence, and reckless disregard for the community. If Glenn Bettencourt is allowed to continue operating without accountability, this council sends a clear message—that Lincoln tolerates property destruction, environmental harm, and the suffering of its residents.

I urge the Town Council to investigate this issue immediately before renewing this license.

I also call on the town to take swift action to enforce Maine's Alteration of Surface Water Flow Law to prevent future destruction of my property and hold Glenn Bettencourt accountable for what he has done.

If nothing is done, even more catastrophic floods will continue to happen, and the damage—both physical and psychological—will only worsen.

Thank you.

REGULAR TOWN COUNCIL MEETING
MINUTES
May 12, 2025
7:00 PM

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1a. Call to Order at 7:00pm.

Present, Vice Chair Stephen Clay acting as Chair for the evening.

Councilors; Marscella Ireland, Jared McCarthy, Daniel Summers, Gordon Street, and Sheldon Hanington.

Also present, Town Manager Rick Bronson and Town Clerk Ann Morrison.

Absent: Council Chair; John Trask.

1b. Pledge of Allegiance

- 2. Approval of Minutes:** From the April 14, 2025 regular meeting. No objections were registered; therefore, the Council Chair approved the same as written.

3. Approval of the Warrants (0104)

Motion made by Jared McCarthy and seconded by Marscella Ireland to approve and sign Warrants #104 through #112 in the amount of \$535,885.48.

VOTE: 6-0

4. Chairman's/Town Manager's Comments:

No comments.

5. Planning Board Report:

No comments.

6. Monthly Reports:

No comments.

- 7. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at

Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

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Carl Stingly, a resident of Frost Street, stated that the road is falling apart and would like to know when it might be fixed.

He also commented regarding the status of the Stump Pond dam. He stated that he had spoken with Wade Jordan (Code Enforcement Officer) in the past and he was told that there were funds to fix the dam but nothing has happened yet.

Public Works Director Dennis Bullen stated that the Roadway Committee has had some discussions regarding the condition of Frost Street. Before the road can be paved the under-drain repairs need to be done. The road is scheduled for paving in the next paving cycle.

Manager Bronson stated that the Frost Street dam is listed as the first dam to be in need of repair but the engineers are not yet finished with their work; therefore, no monetary value has been set yet for this calendar year for repairs.

Frank Woodward, a resident of West Broadway, started his commenting by saying how much he likes living here away from the city and where taxes are low. His home is now on the National Register of Historical buildings.

Ultimately, Mr. Woodward's concerns were regarding Library personnel.

Councilor Hanington spoke regarding the dam issue on Frost Street asking if the Army Corps of Engineers could get involved possibly offering their labor as training in lieu of payment from the town.

Manager Bronson stated that currently we are on hold with the Army Corps of Engineers.

Councilor Hanington suggested that we rattle their cage again.

8. **Consent Agenda:** All items marked with an asterisk (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- *9. Order Polls Open
- *10. Confirmation of Election Wardens/Moderators
- *11. Direct Registrar of Voters
- ~~*12. Sign RSU67 Budget Warrant (pending outcome on 5/22)~~
- *13. Authorize Tax Club for FY2026
- *14. Accept Prepayments for FY2027
- *15. Authorize Charge of Interest on Delinquent Tax Payments
- *16. Authorize Payment of Interest on Overpayment of Taxes

Motion made by Marscella Ireland and seconded by Gordon Street to approve the suggested motions for items #9 through #11 and items #13 through #16, as presented.

Item #12 was removed for discussion in the normal sequence of the agenda.

VOTE: 6-0

***9. Order Polls Open (0101)**

Motion made by Marscella Ireland and seconded by Gordon Street to order polls to open from 8:00am to 8:00pm according to Title 21A, MRSA Article II, Section 626 for the June 10, 2025 RSU67 Budget Referendum Election.

VOTE: 6-0

***10. Confirmation of Election Wardens/Moderators (0101)**

Motion made by Marscella Ireland and seconded by Gordon Street to confirm Ann Morrison as Warden/Moderator and Sharon Severson, Marci Elvers, and Melissa Quintela as Deputy Warden/Moderators for the June 10, 2025 RSU67 Budget Referendum.

VOTE: 6-0

***11. Direct Registrar of Voters to sit/deliver voting list for June Election (0101)**

Motion made by Marscella Ireland and seconded by Gordon Street to direct the Registrar/Deputy Registrar of Voters to sit, register voters and make corrections to the voting list on Tuesday June 3, 2025 from 8am to 5pm, Wednesday June 4, 2025 from 8am to 7pm, Thursday and Friday June 5th and 6th and Monday June 9, 2025 from 8am to 5pm as well as on election day June 10, 2025 from 8am to 8pm according to Title 21A,

MRSA, Section 122, Subsection 6A. Also, to instruct the Registrar to deliver a supplemental voting list to the Town Clerk prior to opening the polls.

VOTE: 6-0

***12. Sign Warrant for Regional School Unit 67 Budget Validation Vote (pending outcome of 05/22/2025 Town Hall meeting) (0101)**

Motion made by Marscella Ireland and seconded by Gordon Street to sign the Warrant for the RSU 67 budget validation vote scheduled for June 10, 2025.

Councilor McCarthy asked for this item to be pulled from the consent agenda for the purpose of clarifying what this item is for.

Town Clerk Ann Morrison explained that as a part of the budget process for RSU67 a town hall style meeting is held whereby the voters of the three sending towns that make up the RSU have the chance to vote on the budget warrant articles. Next Thursday the voters have the opportunity to vote in open meeting on each warrant item individually. After that meeting takes place the final budget numbers are calculated and sent to the towns for posting on election day, June 10th.

VOTE: 6-0

***13. Authorization to Join Tax Club for FY2026 (0100)**

Motion made by Marscella Ireland and seconded by Gordon Street to authorize the Tax Collector to allow taxpayers to join the tax club program for fiscal year 2026 according to the terms and conditions outlined in the Tax Club Program Ordinance.

VOTE: 6-0

***14. Acceptance of Prepayment of Fiscal Year 2027 Taxes (0100)**

Motion made by Marscella Ireland and seconded by Gordon Street to authorize the Tax Collector to accept prepayment of Fiscal Year 2027 taxes.

VOTE: 6-0

***15. Authorize Charge of Interest on Delinquent Tax Payments (0100)**

Note: 7.5% is the maximum allowable by state law for tax commitment set in calendar year 2025.

Motion made by Marscella Ireland and seconded by Gordon Street to authorize the Treasurer to charge 7.5% interest per annum on delinquent Fiscal Year 2026 taxes and to set the delinquency dates as November 15, 2025 and May 15, 2026.

VOTE: 6-0

***16. Authorize Payment of Interest on Overpayment of Taxes (0100)**

Note: This interest rate cannot be more than 4% lower than the interest charged on delinquent taxes.

Motion made by Marscella Ireland and seconded by Gordon Street to authorize the Treasurer to pay .50% interest per annum on overpayment of 2026 taxes as required by Title 36 M.R.S.A., Section 506A.

VOTE: 6-0

17. Set Public Hearing Dates for Fiscal Year 2026 Budget and 5 Year Capital Plan (0101/0104)

Motion made by Gordon Street and seconded by Marscella Ireland to set the following dates for public hearings on the Fiscal Year 2026 budget:

1 st Public Hearing	May 27, 2025 at 6:00pm
2 nd Public Hearing	June 2, 2025 at 6:00pm

VOTE: 6-0

18a. Public Hearing-Operating an ATV on a Public Way Ordinance 1414.3 (0101,0302)

Motion made by Jared McCarthy and seconded by Marscella Ireland to open a public hearing for the purpose of hearing oral and written comments on the proposed changes/updates to the Operating an ATV on a Public Way Ordinance 1414.3; as attached.

VOTE: 6-0

TIME STARTED: 7:18pm

Henry Carey from the Penobscot Off Road Riders spoke in favor of the ATV ordinance but would like to see more enforcement from the appropriate officials.

Chief Miller agrees with the need for added enforcement.

Chief Miller added that this ordinance was brought back due to an oversight last month. Last year a temporary trail to get across the West Broadway intersection was tried and the club would like to make it permanent. Chief Miller has no problem with this and should be included in the permanent ordinance.

TIME CLOSED: 7:19pm

- 18b. Approve Changes-** Operating an ATV on a Public Way Ordinance 1414.3 (0101,0302)
Motion made by Marscella Ireland and seconded by Daniel Summers to approve the changes/updates to the Operating an ATV on a Public Way Ordinance 1414.3; as attached.

VOTE: 6-0

- 19. Approve Closure (events)**

Note: This is an amendment from a previous request approved by the Council in March.

Motion made by Jared McCarthy and seconded by Daniel Summers to approve closing West Broadway from Goding Avenue to Main Street and Main Street to Burton Street for a Memorial Day Parade beginning at 5:00pm.

VOTE: 6-0

- 20. Appoint Members-** Library Advisory Committee (0101)

Motion made by Marscella Ireland and seconded by Jared McCarthy to appoint Diane Freelove and Amy Montroy to the Library Advisory Committee for a three-year term expiring May 31, 2028; as recommended by the Appointments Committee.

VOTE: 6-0

- 21. Appoint Members-** Airport Advisory Committee (0101)

Motion made by Marscella Ireland and seconded by Jared McCarthy to appoint Paul Turnquist and Eric Rojo to the Airport Advisory Committee for a three-year term expiring May 31, 2028; as recommended by the Appointments Committee.

VOTE: 6-0

- 22. Appoint Members-** Planning Board (0101)

Motion made by Marscella Ireland and seconded by Jared McCarthy to appoint Jamie Graham and Denise Kusinerz to the Planning Board for a three-year term expiring May 31, 2028; as recommended by the Appointments Committee.

VOTE: 6-0

Motion made by Daniel Summers and seconded by Jared McCarthy to suspend the rules.

VOTE: 6-0

ADDENDUM

Appoint Member- Planning Board (0101)

Motion made by Daniel Summers and seconded by Gordon Street to appoint Fred Leisentritt to the Planning Board for a two-year term to fill a vacancy; as recommended by the Appointments Committee.

VOTE: 6-0

23. Approve Abatements (0105)

Motion made by Marscella Ireland and seconded by Gordon Street to approve the abatements as requested by the Assessor; as listed below:

Name	Billing years	Amount	Business equipment/Real Estate
Ross Levesque #1318	FY 2024 FY 2023	\$2,049.88 \$2,049.88	Building value, overvaluation from data entry error
Kyle Oliver #2531	FY2024 FY2023	\$12.94 \$21.60	Mobile home should have been listed as owned by the Town of Lincoln

VOTE: 6-0

24. Town Manager Annual Appointments (0100)

Motion made by Daniel Summers and seconded by Marscella Ireland to confirm the Town Manager's annual appointments pursuant to Title 30-A, Sections 2526, 2601-A and 4221 as follows:

TIF Administrator-	Ruth Birtz
Tax Assessor/Addressing Agent-	Ruth Birtz
Interim Health Inspector-	Amanda Woodard
Interim Code Enforcement Officer-	Amanda Woodard
Interim Plumbing Inspector-	Amanda Woodard
Economic Development Administrator-	Ruth Birtz
Communications Director-	Shawn Rogers
Events Director-	Shawn Rogers

VOTE: 4-2

Councilors McCarthy and Hanington opposed.

25. Re-appropriate Funds and Approve Replacement (0406)

Motion made by Jared McCarthy and seconded by Marscella Ireland to re-appropriate funds from account 0406-0108 (Contractual Services) to account 0406-0041 (Vehicle Maintenance) for the purpose of replacing the four-seasons dump body on Truck #7; and to have HP Fairfield provide this replacement service for \$62,785.00.

Director Bullen stated that the body on truck #7 is compromised and needs to be replaced.

Councilor Street asked if there would be any money left in the account after the replacement was made.

Director Bullen stated that there will be a remaining balance of approximately \$40,000 and any left-over money would be transferred to the general fund.

Councilor McCarthy informed the Council that he has looked at the truck and agrees this replacement should be done. It will cost more to keep fixing it or buying a new one.

Councilor Hanington asked that with the new body, will the truck last more than three or four years.

Director Bullen stated that the truck should run for at least three to five more years.

Councilor Hanington asked how old the truck is and how many miles are on it.

Director Bullen stated that they lease trucks now but this truck is not leased. The truck currently has approximately 100,000 miles on it.

Councilor McCarthy stated that a cab and chassis replacement could be an option when the truck wears out.

VOTE: 6-0

26. Future Agenda Items

Update from the dam engineers at Haley Ward.

Councilor Hanington would like a Food Sovereignty Ordinance discussion at the July meeting as he will not be at the June meeting.

Interim Code Officer Amanda Woodard asked what he was looking for; just a discussion?

Councilor Hanington stated that a discussion item would be sufficient.

27. Executive Session (0100)

Motion made by Sheldon Hanington and seconded by Daniel Summers to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) Personnel.

VOTE: 6-0

TIME STARTED: 7:31pm

No voting item.

TIME CLOSED: 8:10pm

28. Adjourn

Motion made by Jared McCarthy and seconded by Daniel Summers to adjourn the meeting at 8:10pm.

VOTE: 6-0

Respectfully Submitted by:
Town Clerk Ann Morrison

Upcoming Meetings and other Noteworthy Items:

May 8 th	Finance Committee-Warrant-4:30pm
May 8 th	Final FY26 Budget Committee Meeting- 6pm
May 14 th	Finance Committee-Payroll-4:30pm
May 19 th	Town Council Workshop FY26 Municipal Budget- 6pm
May 20 th	Planning Board-6pm
May 21 st	Finance Committee-Payroll- 4:30pm
May 22 nd	Finance Committee-Warrant-4:30pm
May 27 th	First Public Hearing for FY26 Municipal Budget- 6pm
May 28 th	Finance Committee-Payroll-4:30pm
May 31 st	Bike Rodeo at Mattanawcook Academy
May 31 st	Comedy Festival at Lincoln Tap House- Two shows
	PG-13 show 5pm to 7pm
	Adults only 21+ 8pm to 11pm
June 2 nd	Second Public Hearing for FY26 Municipal Budget- 6pm
June 10 th	RSU 67 Budget Referendum Vote at Mattanawcook Academy Gym
	8am to 8pm
June 16 th	Special Council Meeting- Municipal Budget Vote- 6pm
June 16 th	Regular Council Meeting- 7pm

*Meetings and other noteworthy items are subject to change without notice. *

TOWN COUNCIL BUDGET WORKSHOP*
MINUTES
May 19, 2025
6:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/7495106748?pwd=aVJiT3pITnAvejdDNDIyWkhzeXNtdz09>

1. Call to Order at 6:03pm.

Present, Council Chair John Trask.

Councilors; Marscella Ireland and Daniel Summers.

Also, present Town Manager Rick Bronson, Town Clerk Ann Morrison, and Treasurer Melissa Quintela.

Absent, Vice Chair: Stephen Clay and councilors Jared McCarthy, Gordon Street and Sheldon Hanington.

2. Discussion: FY2026 Municipal Budget

Opening remarks:

Steve Perry, a budget committee member, stated that a revaluation really needs to get done as there are lots of properties not getting on the books.

Councilor Trask replied to Mr. Perry by saying that he has spoken with the Town Manager and there is a plan in place to address this issue.

Treasurer Quintela informed the Council of a correction that needs to be made. \$42,800 needs to be included in the Public Safety Building capital line on page 95; Building and Grounds. The furnace should not be in the regular expense line.

Department Budget Discussion:

Town Manager-

Councilor Trask asked if the rent for this town office building is going up \$2500 per month.

Manager Bronson stated that it is going up by that amount.

Councilor Trask asked the Town Manager if the non-union requested raise is five percent?

Manager Bronson stated that is correct.

Town Clerk-

Councilor Trask questioned the part time wage line going down.

Town Clerk Ann Morrison stated that that line contains money for election workers. This year we have fewer elections and do not have a Presidential one which takes more staff.

Councilor Ireland questioned the increase in travel expenses.

Ms. Morrison stated that classes are figured for each person calculated to Augusta. If classes can be taken closer, she tries to schedule them there.

Councilor Ireland asked if these could be taken by Zoom?

Ms. Morrison stated that some of them could be taken by Zoom but upon talking with her staff they prefer in person classes for retention and networking purposes.

Finance-

Councilor Trask asked why the audit line is higher this year.

Treasurer Quintela stated that there are two audits budgeted in this line item.

Councilor Ireland asked why there is not a part time person in her budget.

Treasurer Quintela stated that last year she had Laurie Ireland and Ed Barber's part time wages have been moved to the Town Manager's budget.

Councilor Trask asked what the Equipment Maintenance line includes.

Treasurer Quintela said the Motorbrain contract takes up the most of that line.

Councilor Trask asked when the contract with Motorbrain expires.

Treasurer Quintela stated that the Motorbrain contract is a long-time contract. They host our TRIO Web, TRIO licensing, half of the internet for town buildings, tech support for phone, copier maintenance contract, and email.

Councilor Trask would like to see this go out to bid with an RFP to see what options there are out there and bring it back to the Council.

Councilor Trask asked why there is internet connection budgeted for the Transfer Station.

Treasurer Quintela said it is for when they need to use the computer and have to connect to the internet.

Assessing-

Councilor Trask questioned the wage line.

Assessor Ruth Birtz stated that the Economic Development Administrator wages are in the TIF budget. This line in Assessing also includes \$25,000 for Ed Barber's wages.

Councilor Ireland stated that last year money was added to her budget for the purpose of a part time person to fill in and eventually replace the Assessor when she retires.

Assessor Birtz stated that a part time person was hired to help here but will not be a candidate for replacing her as Assessor when she retires.

Code Enforcement-

Councilor Trask, referring to the \$3900 in travel, asked about using an old police cruiser to help minimize this cost.

Manager Bronson stated that is something we can look into as an option.

Interim Code Officer, Amanda Woodard, stated that she will not be checking the dams or lake levels, but the line should be kept as is in the event she is not made the actual Code Officer.

Police Department-

Councilor Ireland asked how many active police employees are currently on board.

Chief Miller stated that he has four positions open; one more has been hired and another to start next week, still making him two positions down.

Councilor Ireland asked about retention of officer's amount in his budget.

Chief Miller stated that he believes it is better to pay per year to keep officers employed here instead of all up front to get them hired in Lincoln.

Councilor Trask asked about the increase in professional membership line.

Chief Miller stated that police work is now very tech driven. These memberships include money for programs to help with hiring, scheduling software, evaluation software, and policy maintenance.

Councilor Ireland asked if we had locked in for gas and oil prices yet.

Treasurer Quintela stated that we have not locked in yet.

Councilor Trask stated that he would like us to check locally to see who is offering what.

Fire Department and Fire Station-

Chief Brown stated that the jaws of life are thirty to thirty-five years old and needs replacing.

He mentioned that the turn-out gear lease is done this year and is a lease to buy program.

Would like to lease a new ambulance to bring our total to three. The department has been so busy that it is a great possibility that each of our two ambulances could be out on calls with one out of town when another call comes in and we would not have an ambulance available to respond. A third would help alleviate this problem especially since we are responding to other towns that are a distance away.

Councilor Ireland asked to have \$3000 added back to the budget for hose that the Town Manager cut. If we need to have hose this should not be cut.

Chief Brown stated that some hose needs to be replaced each year, we don't have to replace all the hosing. The money cut was from only one size of hosing; we can put that in the budget next year.

Councilor Trask asked what a bond would be for a fire, police, and town office building so we own it and could cut out the maintenance and rent costs of individual buildings.

Manager Bronson stated that he could look into it.

Utilities-

Councilor Trask questioned the water and sewer line going up \$50,000.

Treasurer Quintela stated that the hydrant fees went up and we don't have control over that; it is set by the utilities commission.

Treasurer Quintela stated that we have reduced gas usage by about \$2.00 per gallon due to replacing the furnace at the fire station with a gas one.

Public Works-

Councilor Ireland asked Director Bullen what the current staffing level is.

Director Bullen stated that he is one man short; one quit, one retired, and he has replaced one of those positions leaving one more position open.

Councilor Trask asked about the tail gate spreader.

Director Bullen stated that the tail gate spreader is in capital; hoping to trade the old street sweeper for the spreader.

Councilor Trask asked if this is something that he needs.

Director Bullen stated that it will make the job easier and repairs quicker but they don't need it.

Councilor Trask suggested splitting the cost between Public Works and the Transfer Station; reducing the Public Works capital line to \$94,000 and increasing the Transfer Station capital line to \$46,000.

Social Services-

Councilor Trask asked what the \$3500 increase is.

Treasurer Quintela stated that the food cupboard has requested \$5000 this year and usually asks for \$1500. They have seen an increase in need from our residents.

Cemetery, Parks, and Recreation-

Councilor Ireland asked about the mileage amount and suggested using a town vehicle to reduce the cost.

Councilor Ireland asked what the money for picnic tables was for; maybe the walking trails?

Director Crocker stated that he believes they are for Prince Thomas Park this year.

Councilor Trask asked if there was money for playground equipment this year since there was a lot of replacement last year?

Director Crocker stated that there is no new playground equipment budgeted.

Councilor Trask asked about the zero request in line "0610".

Treasurer Quintela stated that that money in that line is to purchase a new truck and should have been in a capital line as it is being budgeted to save for one.

Director Crocker also explained that the capital line also has money in it to replace the mowers. The mowers are on a rotation for replacement and 2026 is the year for replacement.

Library-

Councilor Trask asked about the full time wages increased yet the part time wages decreased.

Director Hakala stated that making most of the positions full time it has employees more invested and the retention has been better.

Councilor Trask asked about the books being up to \$20,000 this year.

Director Hakala informed the Council that the increase is about 25% and this number includes books and all the things that goes on them; stickers, sleeves, etc.

Councilor Trask if there was an investment account that can also be used for this purpose?

Treasurer Quintela stated that the investment account was not used last year but could possibly be used some this year.

Councilor Trask asked about the capital line for \$20,000 and what that includes.

Director Hakala stated that the amount is for windows, painting, and door replacement.

Councilor Ireland asked about the need for a sprinkler system that is in the budget?

Director Hakala stated that this came up in a recent inspection of the building; that it would be a good idea to have.

Councilor Summers asked if this would reduce our cost of insurance.

Manager Bronson stated that it might but not enough of a savings to pay for the system.

Personnel-

Councilor Trask would like the Treasurer to go out to bid for health insurance as this is a big increase in the budget line this year.

Treasurer Quintela stated that in the past she has requested that Maine Municipal Association give her some prices to go up a plan, but hasn't seen any savings in money. Going out to bid could take several months for bids to come back and making a decision would most likely happen after the budget is set.

Airport-

Councilor Trask asked about the extra \$1.00 charge per gallon of gas compared to other airports.

Director Jacobs stated that he is trying to stay keep ahead so he always has enough money in the fuel account to buy another load when it's needed.

Councilor Trask asked if the \$100 hangar lease is enough.

Director Jacobs stated that we own the land now so the amount is adequate.

Councilor Trask stated that the budget committee would like to take the renovation of the pilot lounge out of the budget and wants to know if it is okay with the Airport Director.

Director Jacobs stated that he needs to have hot water in the building so would need fuel budgeted for the hot water heater and operate as he has been doing. He is trying to get grants for such things but hasn't gotten anything yet.

Councilor Trask asked about the capital line for \$363,000 and what it includes.

Director Jacobs stated that \$348,000 is for re-doing the Airport Master Plan. The last time it was looked at was back in 2000. It should be updated more frequently. The \$15,000 budgeted is to replace the airport beacon.

Councilor Trask confirmed with the Treasurer that we need to budget for the whole thing but we will get back ninety-five percent from the FAA; our responsibility would only be five percent.

Councilor Trask offered the Director an option to hold off on the renovation of the pilots lounge so a small building for one could be built where he would like it and the FAA would prefer it to be located. There is no sense putting money into a renovation when it isn't an ideal location to begin with.

Director Jacobs said he doesn't disagree.

TIF-

Ruth Birtz reminded the Council that the TIF budget is an estimated one until the budget is committed and the mil rate is set.

Councilor Trask asked about the over \$14,000 increase in the Loon Festival line.

Ms. Birtz stated that the bands and entertainment costs have gone up. The Communications Director is trying to get sponsors to help off-set these costs.

Council Chair Trask has asked for the contractual services to be broken down and Ms. Birtz will do so.

If, once the budget is set, she needs to adjust the TIF budget; she will cut by priority. Economic Development is first priority so that would not be cut, but some events could end up being cut.

3. Adjourn

Motion made by Marscella Ireland and seconded by Daniel Summers to adjourn the meeting at 9:05pm.

VOTE: 3-0

Respectfully Submitted by:
Town Clerk Ann Morrison, CCM

*Council Workshops are designed for the Council to do their work; it is not for the public to have comment or participation in; unless the Chair deems it necessary. The meeting is open to the public for observation purposes only.

Public hearings regarding the FY2026 Municipal budget will be held on May 27th and June 2nd at 6:00pm.

SPECIAL TOWN COUNCIL MEETING
MINUTES
May 27, 2025
6:00 PM

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/7495106748?pwd=aVJiT3pITnAvejdDNDIyWkhzeXNtdz09>

1a. Call to Order at 6:00pm.

Present Council Chair; John Trask.

Councilors; Marscella Ireland, Daniel Summers, Gordon Street, and Sheldon Hanington.

Also, present; Town Manager Rick Bronson, Town Clerk Ann Morrison, and Treasurer Melissa Quintela.

Absent, Vice Chair: Stephen Clay and Councilor Jared McCarthy.

1b. Pledge of Allegiance and Prayer

- 2. Open Forum:** The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

Stacey Williams asked what the plan of action to correct the inaccurate tax bills and what is the time frame to do so.

Manager Bronson stated that they will get someone started within the next couple of weeks on this project.

Councilor Hanington wanted to know how we got to this point; referring to places that have been built within Lincoln but are not on the tax rolls.

Ruth Birtz asked to clarify this situation and was granted permission by the Council Chair.

Ms. Birtz's job as assessor relies on the Code Enforcement Officer to give her copies of all building permits issued so she can visit these properties in order to assess them to get them in the tax records. Over the period of four to five years we had a code officer who did not provide permits to the assessor and a stack was found at a later date that had never been addressed. Ms. Birtz is trying to sort all of this out. Some owners tried contacting the code officer but when they couldn't get in contact, they built anyway.

Councilor Trask asked if there was any penalty for these owners who did not get a permit but built anyway?

Ms. Birtz stated that the only thing we have in our ordinance is to charge them double the permit fee they would have paid.

Cathy Moison stated that it is great to catch up on these unaccounted-for properties but putting these on the tax rolls will not make the taxes go down; the budget determines the tax rate not property assessments.

Councilor Street suggested that the ordinance gets looked at to change the penalty for building without a permit.

Charles Dwelley stated that he understands that Economic Development needs to be a priority but Assessing is a full-time job as well. How do we make ground to get ahead if the Assessor doesn't have the time for both of these jobs?

Manager Bronson stated that Ed Barber is a part time employee that Ruth can use when she needs him.

Councilor Hanington spoke about a former Town Manager who promised all properties would be assessed. The Council is the governing body of the town and it makes them look bad when things are promised and don't happen.

3. Motion made by Daniel Summers and seconded by Gordon Street to open a public hearing for the purpose of hearing oral and written comments on the proposed FY2026 Municipal Budget; *as listed below*.

VOTE: 5-0

TIME STARTED: 6:12pm

Discussion: FY2026 Department Budgets as listed below

FY2026 Revenue Budget-

Cathy Moison asked how much in arrears the EMS revenues are.

Manager Bronson stated that Ed Barber is working on collecting these fees due to us.

Treasurer Quintela informed the Council that she is about two months behind on these direct entries from payments being collected by the billing company. It is not automatically credited to our books.

Town Manager-

Councilor Hanington asked about the \$30,000 increase in the wage line as he thought the Town Manager did not get an increase in his newest contract.

Councilor Trask explained that the Town Manager would get the non-union five percent raise, if approved.

Manager Bronson stated that the wage line is not just for his wages; it includes amounts for Bruce Arnold and Ed Barber.

Councilor Hanington asked if Biofine has made their first payment to the town.

Ms. Birtz stated that Biofine has made their first payment of \$30,000.

Councilor Hanington asked that in the future that all wages be shown in one place.

Treasurer Quintela stated that in the Personnel budget the total is under line "0064".

Town Clerk-

No comments.

Finance-

No comments.

Assessing-

Stacey Williams questioned about money being set aside for a revaluation. She did not see any money budgeted for this purpose and the budget committee would like to see some set aside for this purpose.

Manager Bronson stated that we have been putting small amounts away in a reserve account for this purpose.

Councilor Trask stated that \$50,000 was put away for that purpose last year and another \$50,000 this year.

Cathy Moison asked if the RFP's had gone out for this yet and if so, when are they due?

Ms. Birtz stated that the RFP's have gone out and are due on June 13th.

Councilor Hanington asked what the undesignated fund balance is at this time.

Councilor Trask informed Councilor Hanington that he has the account balances in front of him as was handed out to the councilors before the start of the meeting. He also explained that the balance is approximately five million dollars and these are numbers from January.

Code Enforcement-

Councilor Street asked if there was money for advertising and recruitment in another budget because he didn't see any under this section and knew we were advertising for a Code Enforcement Officer.

Manager Bronson stated that he believed those costs were coming from Melissa's budget (finance).

Police Department-

Councilor Trask stated that software money from last year was applied to this year; therefore, reduced the "0011" Professional Membership line.

Councilor Trask questioned the Equipment Maintenance line with a \$13,668 increase. There was some confusion on how this number came about. The Treasurer will look into these numbers and make an adjust if necessary.

Councilor Moison asked what the increase of \$15,260 is for.

Chief Miller stated that those are contract increases.

Chief Miller also stated that the SRO (School Resource Officer) budget figure needed to be adjusted. He only put in what we will pay but the way it actually works is that the Town collects all of the wages through our budget and then the school will pay us what their portion is as a revenue.

Chief Miller informed the Council that he has increased the Administrative Assistant wages and would like to continue to increase believing that she is underpaid based on

what other towns he researched are paying their Administrative Assistants. He found figures anywhere from \$25 to \$35 per hour.

Councilor Trask would like to see a wage study done before any more increases are considered.

Fire & EMA Department-

Councilor Street suggested that we start talking to State Representatives about reimbursement increases for medical services provided. We need to do something.

Fire Station-

Cathy Moison asked what was taken out of the building and grounds line.

Chief Brown stated that after a recent inspection the roof is fine so that was taken out; the furnace replacement remains in the line.

Utilities and Municipal Services-

Councilor Trask how close we are on the electricity figures that are budgeted.

Treasurer Quintela stated that every year electricity goes up; she figures an increase of three percent in the budget and generally it has worked well.

Councilor Trask asked if we knew if water and sewer were going up this year.

Treasurer Quintela stated that there will be no increase in sewer but our water bill will increase due to the fire hydrant fees that are set by the utilities commission.

Public Works-

Councilor Trask asked about the \$11,000 in the capital line for the tailgate conveyor. He thought that would be lower if Dennis is trading in the sweeper towards the conveyor for the \$6,000 that was offered.

Director Bullen explained that he put in the full amount in the event that the council doesn't agree to the trade in and he pays in full for the conveyor.

Councilor Hanington asked if we could get more for the sweeper if we sold it ourselves.

Director Bullen stated that he was told it was worth about \$7,000.

Councilor Trask asked if this needs to go out to bid.

Treasurer Quintela and Director Bullen stated that with a trade in it doesn't have to go out to bid.

Treasurer Quintela asked the Council Chair if he would like the capital line decreased to \$4500 and allow the trade to happen.

The consensus of the Council is to decrease the line and allow the trade in.

EMS Capital, ambulance lease-

Councilor Trask asked to visit the EMS Capital budget in regards to the ambulance lease amount of \$72,000.

Manager Bronson explained that this figure is to lease a third ambulance instead of buying one.

Councilor Hanington asked if we need a third ambulance.

Councilor Trask explained that at the last meeting there was a discussion on this issue. If one of our current two ambulances is on a call or transport out of town and the other is on a call, what would happen if another call comes in? Sometimes an ambulance is "out of service" for a lengthy amount of time if it is transporting a patient to a facility out of town or if they are on a call in a town further out such as the Danforth area. A third one would be needed. A Lincoln taxpayer would expect an ambulance to show up. He also mentioned that we get approximately \$300,000 in revenue a year from these communities so we need to respond to those that pay us to do so.

Councilor Hanington asked what would happen if we lease a third ambulance but the hospital doesn't pay us?

Councilor Trask stated that these are transported patients whose insurance is billed for payment, not the hospital.

Police Capital-

Councilor Trask explained to Councilor Hanington about the police cruiser lease agreement, as discussed at the last meeting, and how using the old cruisers for town employees to use instead of their personal vehicles when traveling to trainings in order to save on mileage reimbursement costs.

Chief Miller stated that at the end of the five-year lease we could buy the cruiser for \$1.00.

Councilor Trask directed the chief to put a letter out to our local dealers to see what they can do and give them a shot at it.

Transfer Station-

Cathy Moison asked what the increase is in the building and grounds line.

Director Bullen stated that the line was corrected from an error last year.

Treasurer Quintela clarified that Director Bullen had a line in capital that actually didn't qualify as a capital expense and needed to be moved into the regular expense line.

Landfill-

No comments.

Social Services/General Assistance-

No comments.

Cemetery Parks and Recreation-

Councilor Trask asked if the capital line included playground equipment.

Director Crocker stated that the capital line is not for playground equipment it is for the truck and mowers.

Councilor Hanington asked about the regular expense line "0044" for cemetery maintenance and what that money is for.

Director Crocker stated that on page 80 it is broken down into the three things it is for; grub prevention, cemetery flags, and stone repair.

Councilor Hanington suggested that we could probably contract out the mowing for the cost of what is budgeted for part time wages.

Councilor Trask stated that we could go out to bid to contract out mowing services.

Councilor Hanington talked about issues in the past with damage to grave markers when the summer crew was mowing.

Councilor Trask stated that that has been handled and was addressed last year.

Library-

Councilor Trask asked what the savings are now that the library has a gas furnace.

Treasurer Quintela stated that the savings is about half the cost of what fuel was.

Personnel-

Councilor Hanington asked who we use for worker's comp insurance.

Treasurer Quintela stated that we use Maine Municipal for that.

Airport-

Councilor Street asked what the summer rec wage is.

Director Jacobs explained that he uses the summer recreation employees when he can't do the mowing himself at the airport.

Councilor Trask reminded Director Jacobs to look into pricing for where he may want a small building built to house the pilot's lounge.

Debt Service-

Councilor Trask confirmed that two items would be coming off of debt service next year with the Treasurer. Those items, per the Treasurer, are the Public Works garage and the Fire SCBA's.

Capital Improvements-

These items were addressed within each department discussion, if necessary.

5-year Capital Plan-

No comments.

FY2026 TIF Budget-

Councilor Trask asked if anything came out of the TIF budget and moved into the regular budget.

Ms. Birtz stated that the TIF budget is the same as last year's. She also reminded the Council that when the mil rate is finalized, she will adjust the TIF budget by priority, if needed.

The council chair offered anyone in attendance the chance to ask more questions if they have any.

Cathy Moison asked if the audit results are imminent.

Treasurer Quintela stated that it is. The audit has been sent from the person handling the audit to the final review with their staff.

Cathy Moison asked if we have paid them yet for service.

Treasurer Quintela stated that we will pay them when we get the audit.

Councilor Hanington asked about the Public Works budget regarding the trade in of two single axle dump trucks to get a one-ton dump truck. This tells him that we have purchased too much equipment in the past.

Director Bullen stated that the trucks have passed inspection but are at the end of their lives.

Councilor Trask asked if they are safe.

Director Bullen stated that what they are using them for, they are.

Director Bullen also stated that even though they would be a truck short, the one-ton gives more room for employees to ride to a job site in one vehicle where more bodies are needed than vehicles. This one-ton would also be used for smaller plowing jobs such as parking lots, not miles of road ways.

TIME ENDED: 7:28pm

4. Adjourn

Motion made by Daniel Summers and seconded by Gordon Street to adjourn the meeting at 7:28pm.

VOTE: 5-0

Respectfully Submitted by:
Town Clerk Ann Morrison, CCM

Upcoming Meetings and other Noteworthy Items:

May 21 st	Finance Committee-Payroll- 4:30pm
May 22 nd	Finance Committee-Warrant-4:30pm
May 22 nd	RSU 67 Town Hall Style Budget Vote- 6pm at Mattanawcook Academy
May 27 th	First Public Hearing for FY26 Municipal Budget- 6pm
May 28 th	Finance Committee-Payroll-4:30pm
May 31 st	Bike Rodeo at Mattanawcook Academy- 10am to Noon
May 31 st	Comedy Festival at Lincoln Tap House- Adults only 21+ 8pm- Doors open at 6:30pm
June 2 nd	Second Public Hearing for FY26 Municipal Budget- 6pm

June 10 th	RSU 67 Budget Referendum Vote at Mattanawcook Academy Gym 8am to 8pm
June 16 th	Special Council Meeting- Municipal Budget Vote- 6pm
June 16 th	Regular Council Meeting- 7pm

*Meetings and other noteworthy items are subject to change without notice. *

SPECIAL TOWN COUNCIL MEETING
MINUTES
June 2, 2025
6:00 PM

The Zoom Link to the meeting was provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/7495106748?pwd=aVJiT3pITnAvejdDNDIyWkhzeXNtdz09>

1a. Call to Order at 6:00pm.

Present: Council Chair John Trask.

Councilors; Marscella Ireland, Daniel Summers, Gordon Street, and Sheldon Hanington.

Also, present Town Manager Rick Bronson, Town Clerk Ann Morrison, and Treasurer Melissa Quintela.

Absent, Vice Chair Stephen Clay and Councilor Jared McCarthy.

1b. Pledge of Allegiance and Prayer

2. Open Forum: The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

Cathy Moison reminded everyone in attendance that the budget that is passed is what affects the taxes we pay, it has little to do with a revaluation of properties. She mentioned that she did see the RFP (request for proposals) on the town website for the revaluation and found a pamphlet explaining how a revaluation works.

David Moison suggested initiating a policy whereby all towns share equally EMS and fire fees. This includes the towns of Winn, Chester, and Southern Aroostook County.

Chief Brown stated that with the reorganized fees those towns are charged \$155 per capita for EMS and \$145 per capita for fire fees.

Fay Broderick stated a few things that she feels strongly about: we should live within our means; the Town Manager should live in Lincoln and she stated that she heard he makes \$131,870 a year; the Council and Town Manager should visit the Historical Society to see the work that they do; and the Council and Town Manager should give more of a public "thank you" to people that volunteer their time.

Mrs. Broderick invited multiple people to attend the meeting as they are all unhappy with the increasing taxes here in Lincoln. She also stated that she had solicited a petition and collected many signatures with residents that are also unhappy with the tax increases in town.

Councilor Hanington asked Mrs. Broderick what will happen if we pass a budget \$1.00 more than last year's? Would she be looking at a citizen's initiative? With these 500 signatures that Mrs. Broderick handed to the Council Chair (at some point) there are clearly people that are upset.

Mrs. Broderick stated that a lot of people are hurting and will be disappointed if a higher budget is passed.

Councilor Hanington stated that about six percent of our community are his age and the majority are on fixed incomes. We need to be careful on how our money is spent; we are not Kennebunkport and we need to stop paying exuberant wages. Our Town Manager is making almost as much as the one in Kennebunkport.

Manager Bronson stated that Mrs. Broderick overstated his wages. He makes \$123,000 per year.

David Moison asked what we are contracted to receive next fiscal year from Winn and Chester.

Treasurer Quintela informed the Council that she does not have those contracts in front of her but if she knew in advance the question was coming, she could have had those with her.

Side note: Chief Brown went looking for the contracts.

Phyllis Aiken spoke about the poor sidewalk conditions in the vicinity of Hale Street and asked about when they may be fixed.

Public Works Director Dennis Bullen stated that those sidewalks are the last ones on the cycle of sidewalks to be fixed. They are waiting for the under drains to be fixed first, but it is on the work schedule for the DOT this year. Our Public Works crew will pave the sidewalks almost immediately after the state DOT fixes the drains.

3. Motion made by Daniel Summers and seconded by Gordon Street to open a public hearing for the purpose of hearing oral and written comments on the proposed FY2026 Municipal Budget; *as listed below*.

VOTE: 5-0

TIME STARTED: 6:18pm

Discussion: FY2026 Department Budgets as listed below

FY2026 Revenue Budget-

No comments.

Town Manager-

Councilor Hanington was still questioning the wage line for the Town Manger.

Council Chair Trask stated that the wage line shown includes the wages for the Town Manager, Bruce Arnold, and Ed Barber. That figure is not what the Town Manger makes per year.

Mr. Delancey, a resident, stated that he doesn't understand why the Town Manager is not living in Lincoln and why our Town Attorney is not from Lincoln. That is the way it was for many years; those positions were held by residents of Lincoln.

Mr. Delancey also stated that the Council is the boss not the Town Manager. He seemed to think that the Town Manger is telling the Council what to do. The Council should do their own research and tell the Town Manager what to do.

Manager Bronson stated that the International City and Town Managers Association has addressed this issue before and one thing about a Town Manager being from out of town is that they do not get bothered when going to the store, etc.; there is some separation. In regards to the attorney; we use multiple for specialized needs. Some things require a specialized attorney to handle a specialized item especially where the former mill property is going through a lot of changes.

Councilor Hanington stated that as a former Representative, they need to live in the district they serve, councilors need to live in the town they represent; he disputes the Town Manager's last comments.

Council Chair Trask stated that he respects both points of view and explained that Police, Fire, and Town Managers are hard to find and they are paid based on salary surveys. The Council decided on hiring the Town Manager based on the qualified applicants at the time.

Assessor Birtz stated that the property values will be going up thirty percent across the board, not forty as previously stated by the State Revenue office.

Town Clerk-

No comments.

Finance-

Councilor Trask referenced account #1183 computers and software.

Treasurer Quintela clarified that he was looking at the Bangor Savings Bank reserve accounts. She verified with the Council Chair that he would like the money in that account applied towards what we are asking for in the budget.

Stacey Williams asked if we had gotten quotes back from Motorbrain yet regarding the services they provide to us.

Council Chair Trask stated that we had not received them yet, but it would be for the next budget cycle along with health insurance and worker's comp.

Assessing-

Stacey Williams asked if we had a plan in place to get caught up with assessing needs.

Manager Bronson stated that we should have a new Code Enforcement Officer sometime next week after the interviews take place. At that time, the person hired, along with Ed Barber, will begin visiting those properties in question to get them assessed.

Back to EMS Contract Discussion-

Chief Brown found some information and Treasurer Quintela also found some information she had with her. In FY2024 \$86,198.31 was the revenue collected from Winn. The contract was calculated at 80% of the fire budget, if the Council wishes to change that she needs to know. The contract signed was for one-year.

David Moison threw out lots of figures on how we could change what we charge these towns for services so it is fair to our taxpayers here in Lincoln.

Councilor Street asked what would happen if we got rid of these contracts with the other towns.

Chief Brown stated that the patients also are paying for service which is revenue for us. We currently have \$250,000 worth of contracts with the other towns.

As Cathy Moison pointed out, this has been a good discussion that warrants more time than what we have tonight.

Charles Dwelley stated that dropping towns doesn't drop the size of the crews; we need these towns' contracts to offset our costs.

Back to Assessing-

Lisa Gagnon asked if \$50,000 had been put aside for a revaluation.

Treasurer Quintela stated that there is a reserve account for this purpose with \$50,000 in it and another \$50,000 to be raised this fiscal year.

Assessor Birtz stated that the bids for the revaluation are due on June 13th and she will announce the results after they are received.

Lisa Gagnon questioned the wage line in Assessing being only \$12,500.

Assessor Birtz stated that that amount is Ed's part time wages.

Lisa Gagnon asked where the Economic Development wages are located within the budget.

Assessor Birtz stated that those wages are in the TIF budget under contractual services. She also stated that at the last meeting Council Trask asked to have that line broken down so it is clear what it includes but that isn't done at this time.

Code Enforcement-

Interim Code Officer Amanda Woodard stated that she did some research and found that we are a part of the statewide forestry standards and have been since 2021. They can help us with managing the lakes and new developments on or near them.

Councilor Hanington asked about using the Army Corps of Engineers for help with dam maintenance.

Manager Bronson stated that the last time he had spoke with them it would be at least four years before they could work on the dams and at that they would only be able to work a few weeks at a time on them.

Police Department-

Mr. Delancey asked if we were currently using a lease program for the police vehicles.

Chief Lee stated that we currently are not in a lease program; that is in the budget for the upcoming fiscal year.

Councilor Hanington questioned an employee in the budget getting a proposed 24% increase.

Council Chair Trask stated that at the last meeting he asked for a wage study to be done in regards to the Administrative Assistant position. That percentage will not be in this budget.

Manager Bronson stated that this employee will receive the non-union increase, if one is approved. With the request that was originally put in, that would put this employee's wages higher than a couple of the Constitutional positions that towns are required to have such as the Town Clerk and Treasurer.

Fire & EMA Department-

No more discussion or comments.

Fire Station-

No comments.

Utilities and Municipal Services-

No comments.

Public Works-

Councilor Hanington stated that he still doesn't believe the department needs a one-ton truck; they should absorb and pay for it out of their budget.

Councilor Trask, looking at the list of Bangor Savings Bank reserve accounts, noticed that \$11,634 is in account #190 Transfer Station Equipment Fund. He asked Director Bullen if this equipment is used between both Public Works and the Transfer Station.

Director Bullen stated that they are intermingled in use.

Councilor Trask suggested using the \$11,634 in the Transfer Station Equipment Fund and some of the money in the skid steer account towards the purchase of the tailgate spreader.

Director Bullen stated that the skid steer account shouldn't have money in it, it should be in the baler account.

Treasurer Quintela informed them that she would look into it.

Councilor Trask would like to take \$4500 out of the Transfer Station Equipment Fund to be used towards the tailgate spreader along with using the sweeper as a trade-in.

Councilor Trask also asked about the dam fence money in a reserve account at Bangor Savings Bank and being able to use that towards this budget.

Transfer Station-

Cathy Moison confirmed that the increase in building and grounds in the expense line was the increase of moving the item from capital into the regular budget.

Councilor Hanington stated that seeing an amount left over in the fuel line from last year tells him that the line was budgeted too high.

Director Bullen stated that the trucks get about 3.5 miles to a gallon of gas.

Director Bullen stated that the fuel cost went down this year based on what was used last year.

Landfill-

No comments.

Social Services/General Assistance-

No comments.

Cemetery Parks and Recreation-

Councilor Hanington stated that he still would like to have RFP's go out for contractors to provide the cemetery maintenance.

Councilor Trask stated that if the Council agrees, that can happen.

Councilor Hanington stated that it is getting harder and harder to hire young people.

Library-

No comments.

Personnel-

No comments.

Airport-

Charles Dwelley made a suggestion to make the fuel pump account a separate account for better tracking of the fuel at the airport.

Treasurer Quintela stated that the money already goes into a separate account as those amounts are paid by credit card. You can see monthly how much is going into the account but not how many gallons is sold.

Councilor Trask noticed in a Bangor Savings Bank reserve account an amount of \$2789.53, acct # 2116, for Airport safety and wondered how long it has been there.

Treasurer Quintela stated that it has most likely been there for a long time; possibly left over funds from an old grant.

Councilor Trask would like this moved to help offset the cost of the airport beacon replacement.

Debt Service-

Councilor Trask confirmed with the Treasurer that as of next year the Public Works garage and the fire SCBA would be paid off.

Councilor Street asked if we could split the payments in half and pay half this year and half next year.

Treasurer Quintela stated that we could not do that as these are bond payments.

Capital Improvements-

Councilor Hanington asked why the voting equipment line has decreased and asked if it was for tabulators that the state provides.

Town Clerk Ann Morrison stated that this line is for aging election equipment and has decreased since not much needs to be replaced this year. With a Presidential election last year, more aging items were replaced that needed to be. This line is not for tabulators, currently.

David Moison suggested that each year something should be budgeted for to adequately maintain the dams.

Councilor Trask asked if the TIF budget included any money for dams.

Assessor Birtz stated that currently there is \$35,000 in the TIF budget for dams and another \$25,000 is budgeted for this upcoming fiscal year.

Assessor Birtz also stated that there used to be \$250,00 in the budget for dams but doesn't know where it went because what it was set aside for didn't happen.

Councilor Hanington stated he wants someone to find where it went.

Councilor Trask stated that we need to know what we can use from our investment accounts in order to lower taxes; asking Treasurer Quintela to contact UBS Financial.

Treasurer Quintela stated that she will contact Tony Jessen our financial advisor at UBS Financial.

5-year Capital Plan-

No comments.

FY2026 TIF Budget-

No comments.

Overall Comments-

Cathy Moison asked if, with the closing of Eaton Peabody, do we expect an increase in cost for legal services and do we think we will go elsewhere.

Manager Bronson stated that on the next Council agenda there will be an item to retain Andy Hamilton as our town attorney. He informed the council that the different employees of Eaton Peabody have scattered to other various law firms. He doesn't know how they will all bill; we will have to see.

Doug Ludden stated that the amount for the transfer station truck is a ridiculous figure and asked how many trips that truck takes per week.

Director Bullen stated that the truck makes three to four trips each week.

Mr. Ludden stated that he realizes all drivers drive different, but he doesn't believe they are worn out yet.

TIME ENDED: 7:29pm

4. Adjourn

Motion made by Daniel Summers and seconded by Gordon Street to adjourn the meeting at 7:29pm.

VOTE: 5-0

Respectfully Submitted by:
Town Clerk Ann Morrison, CCM

Upcoming Meetings and other Noteworthy Items:

May 31 st	Bike Rodeo at Mattanawcook Academy- 10am to Noon
May 31 st	Comedy Festival at Lincoln Tap House- Adults only 21+ 8pm- Doors open at 6:30pm
June 2 nd	Second Public Hearing for FY26 Municipal Budget- 6pm
June 10 th	RSU 67 Budget Referendum Vote at Mattanawcook Academy Gym 8am to 8pm
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June 16 th	Regular Council Meeting- 7pm

*Meetings and other noteworthy items are subject to change without notice. *

MEMORANDUM

To: Rick Bronson
Town Manager
Fr: Steve Levesque
Economic Development Advisor
Re: Economic Development Report
Dt: May 30, 2025

Following, is an update on our current economic development consulting activities on behalf of the Town of Lincoln thru May, 2025.

My focus this past month has been involved with: 1) the various complex issues associated with facilitating the Biofine project; 2) managing several property leases and options; 3) managing several environmental clean-up grant applications and contracts; 3) working through the development of industrial wastewater management solutions associated with Biofine; 4) developing and managing an on-going, large-scale vision and implementation strategy for mill site redevelopment; 5) facilitating several grant and loan applications for environmental remediation infrastructure and new building development; and 6) facilitating several business development clients. Following is a general bullet list of my activities over the past several months:

- Continue to work with Town Manager, Town Attorney, and engineering consultants to fine-tune infrastructure needs and associated costs to support Biofine and overall mill redevelopment efforts;
- Continue to work with environmental consultants and Economic Development Administrator on timing of remediation efforts above;
- Worked with Economic Development Administrator and Designlab on development of Lincoln marketing presentations;
- Continue to work with environmental consultants, EMDC and others on identification of future grant funding programs to support future capital and environmental assessment and remediation needs, including industrial wastewater management.
 - *To date, the Town has been awarded over \$15 million in grants and deferred loans in support of the mill site redevelopment effort, with \$22 million in pending applications;*
- Saw the completion of the environmental remediation and related removal of old Bldgs 6 & 7;
- The Town was recently awarded a \$5 million grant from EPA Brownfield funds to assist with environmental remediation and building demolition;
- Worked with EMDC to secure \$365,000 in Brownfields RLF funds for permitting and remediation;

- Worked with our environmental consultants to submit \$2,160,000 application to Maine DECD Brownfields program for Asbestos consolidation area preparation. We were awarded \$1 million for initial efforts;
- Continue to work with the EDA, EMDC and our engineering and environmental consultants to finalize a \$3,786,000 application to the US Economic Development Administration to construct the Innovation Center, and received preliminary approval from regional office (**still awaiting final approval at federal level**);
- Working with the USDA on a funding for the industrial wastewater treatment facility;
- Successfully worked with Town Manager, Economic Development Administrator, Town attorneys and State officials on Mill Facilities District Legislation, which was signed by the Governor;
- Worked with Town administration and legal counsel, and EMDC to finalize and fund short-term development loans for Biofine;
- Worked with Town Attorney, staff and environmental team and the DEP to develop beneficial use case for use of asbestos containing materials for fill of future solar farm;
- Worked with Town staff and Form Energy and Revisions Energy to draft lease term sheets and received approval for both by LLIC Board and Town Council;
- Worked with Town Attorneys, Town staff and representatives of FORM Energy and Revision Energy to finalize lease and option agreements (**Revision lease option has been completed**);
- Worked with Biofine to facilitate DEP required public session;
- Worked with Town staff, attorney, and consultants to prepare and distribute rfp for design of the industrial wastewater treatment facility;
- We have researched and reached-out to over 170 companies (both domestic and international);
- Congress has approved our request for \$3,500,000.00 in funding for infrastructure improvements to the mill site, as recommended by both Senator Collins and Senator King. I pleased to announce we have executed the final contract and are working with HUD staff to begin the draw-down process and start the work efforts;
- Because of the energy components of the mill site and our progress made to date on Biofine and Form Energy, the Town has been selected by the State Energy Office for the provision of Technical Assistance by their national consultants (HR&A Advisors, Inc.) to assist the Town staff in refining our vision and operational plan for the remainder mill site;
- Work with Town staff and attorney to effect LLIC and Lincoln Mill Facilities District (LMFC) regular and organizational meetings;
- We have been notified by both Senator Collins and King that the Senate Appropriations Committee (vote 28-1) has submitted the 2025 CDS budget request to include Lincoln's \$4,500,000 request to support additional infrastructure improvements at the mill site. (**However, all CDS 25 projects, including this project was canceled by Congress in the recent budget approval**) However, we have been invited to resubmit for FY 26, which we are in the process of;

- We have resubmitted a \$5,400,000 CDS request to replace the canceled 25 CDS funding applications; and
- We worked with environmental and legal team with DEP on submittal of permit to facilitate asbestos management on the mill site, which was approved. The permit work was funded through a Brownfields grant from EMDC.

The primary focus of our efforts in the coming months in accordance with our work plan, will be:

- Finalize Form Energy lease option and lease agreements;
- Work with Town engineers and staff to conceptualize workforce housing project and prepare developer rfp.
- Continue to work with the Town team and Biofine to develop a Services Agreement to bring before Council/Facilities District Board;
- Work with HUD Town staff, engineers and EMDC to finalize HUD CDS 24 grant;
- Continue to work with the State, Town Manager, Economic Development Administrator, and others to respond to the requests and needs of several business prospects;
- Continue with business attraction outreach efforts;
- Work with our engineering team to develop an RFP for workforce housing adjacent to the mill site;
- Continue to identify and seek federal and/or state funding to support all activities;
- Continue to work with engineering consultants, Town attorney and staff, DEP staff and Biofine reps to develop long-term industrial wastewater management program which supports the Biofine project and accommodates future mill site development activities and secure funding;
- Continue to work with Town Manager and Economic Development Administrator on development of mill site lease and sale pricing strategy;
- Evaluate with LLIC the feasibility and interest in building a new “flex” industrial facility on the mill site;
- Work with Economic Development Administrator, our engineering team and EMDC on development of grant applications for funding for the Innovation Center project and other potential projects;
- Continue to work with Town team to manage the Mill Facilities District;
- Continue to work with the Town team, environmental consultants, the EPA, and State to further develop a long-range environmental remediation strategy and funding plan, to include a schedule for redevelopment of the mill site;
- Continue to work with environmental team to map-out and coordinate 2025 grant applications;
- Continue to work with Economic Development Administrator to develop short and long-range mill site and Town economic and community development strategy;
- Work with State team and their technical assistance consultants (HR&A Advisors), who will assist us with various aspects of the mill site redevelopment efforts;

- Work with Town staff on enhancement of the Lincoln Technology page on the Town's website and a newsletter; and
- Continue to work with Town staff on mill redevelopment, airport opportunities, community capital needs and other emerging economic development issues.

- M O N T H L Y R E P O R T

DATE: June 2, 2025
TO: Rick Bronson, Town Manager
FROM: Ann Morrison, Town Clerk
RE: May Monthly Report

ACTIVITIES: We celebrated Municipal Clerk's Week May 5th through May 9th. We incorporated some fun activities throughout the week including a transaction BINGO game, prizes for the winners of BINGO, and of course various treats throughout the week. We also had fun with the kiddos that brought in pictures they colored for our coloring contest. Two of the winners chose to receive a Walmart gift card and the other winner chose a ride in a fire truck. I'm sure that is something she will remember for a long time. At my request, the crew made a stop at the Town Office to allow for a photo op with our winner. Thank you, Lincoln Fire, for making this an unforgettable experience!

May was full of budget meetings in preparation for the Council vote on June 16th.

May 15th was Tax Day. Tax Day used to be an extremely busy day here in the office, but over the past few years with the Tax Club, online payments, escrowed payments, etc. the line on this day is not what it used to be. It is still steady, but not crazy like in years past.

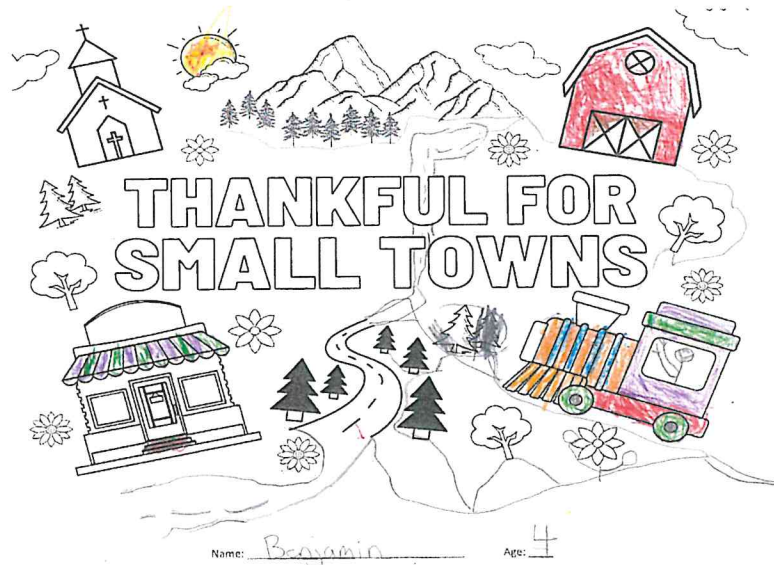
On May 22nd I attended the RSU67 Budget meeting as Clerk to check in voters and as ballot clerk to help with the process and counting of any secret ballot items that may come up during the meeting. There were eighteen total voters casting votes broken up as follows: 10 voters from the Lincoln community in attendance as well as 8 voters from the RSU67 Board of Directors (6 Lincoln, 1 Chester, 1 Mattawamkeag). All articles were passed as presented and will go to the voters of all three sending towns on June 10th. Lincoln's polling

Monthly Transactions	May FY25
Paid Trash Passes	69
Complementary Trash Passes	171
Refrigerator Disposal	5
Tire Disposal	15
Notary / Dedimus / Copy / Fax	14
Library Fees Reconciliation	5
Police Fines & Fees Reconciliation	11
Concealed Weapons Reconciliation	0
Demo / Shingle Permits	11
ATV / Snow sled Registrations	111
Boats	192
Hunting/Fishing	32
Certified Birth	62
Marriage Intentions	2
Certified Marriage	29
Death Certificate	35
Burial Transit / Disposition	8
Cemetery Lot Sales	1
Grave Openings	7
Real Estate Taxes	1906
Lien Payment	12
Personal Property Taxes	44
Motor Vehicles	821
Dogs	17
Total	3580
Motor Vehicle Rapid Renewal	41
Boat Rapid Renewal	24

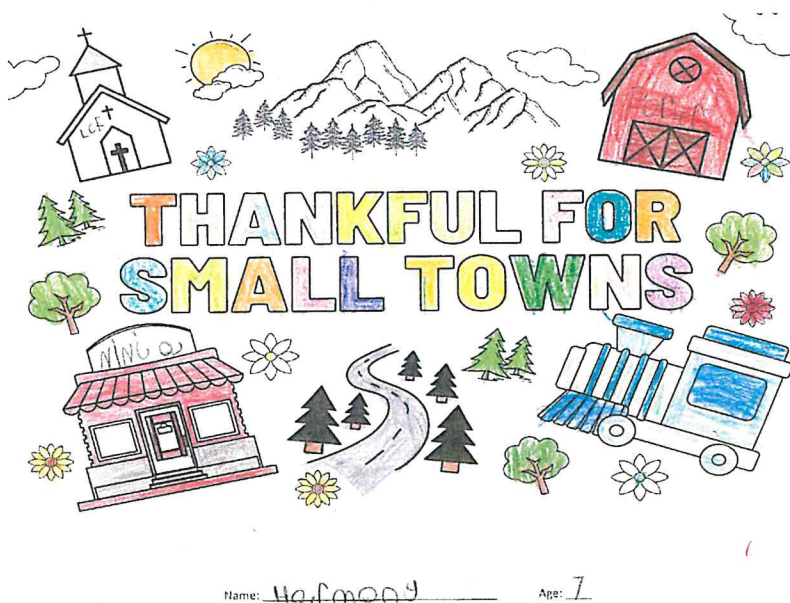
TOWN CLERK/OFFICE MANAGER
MONTHLY REPORT CONTINUED...

location is Mattanawcook Academy with voting taking place from 8am to 8pm.

TRAINING: Tracie attended the Maine Municipal Tax Collector and Treasurers Association Annual Conference in Bangor on May 8th. At this meeting Tracie was elected as the President of the association for a three-year term. We are proud of Tracie and look forward to following her reign over the next three years.



Municipal Clerk's Week aged 4 and under Coloring Contest Winner



Municipal Clerk's Week aged 5-7 Coloring Contest Winner.

TOWN CLERK/OFFICE MANAGER
MONTHLY REPORT CONTINUED...



Harmony's Lincoln Fire truck ride!



Name: Jimmy Webster

Age: 11

Municipal Clerk's Week aged 8-12 Coloring Contest Winner.

MONTHLY REPORT

DATE: June 6, 2025
TO: Rick Bronson, Town Manager
FROM: Melissa Quintela, Treasurer
RE: May 2025

PROJECTS:

This month has been busy with budget preparation, budget meetings and edits to the budget books. The Budget Committee finished their meetings on May 8th and the Council was able to have a workshop on May 19th to start their work on the Budget. Attending all of the meetings and taking all of the minutes allows me to ensure the final budget presented to the council is the most accurate.

This is always a busy time of the year as we ensure everything is completed prior to June 30th. Again, this year, per our Auditor, it has been requested that we no longer ask to transfer from Unassigned Funds to cover departments that have overspent the budget. The Auditor would like the Town Manager and I to inform the Council of what departments are over expended and explain the reason. The Overall Budget is still well within the approved budget. On the July agenda we will provide a more detailed accounting of the final budget figures.

GENERAL ASSISTANCE:

The Public Utilities Commission allows **Versant** (formerly Bangor Hydro and Emera) to enforce their **disconnection** policy after April 15th each year. We have had several requests for payment of Electric Utilities; most have not been approved as the requestors are over income.

The General Assistance budget has not held up very well this year. With one month left in the Fiscal Year we only have \$398.46 available. This year the demand was for electric bills where the clients had payment arrangements and did not pay the arrangements over the winter months. They were then required to pay the back payments or face cut off. We do contact the State GA office when making these determinations and we do end up paying enough for a First-Time client to keep their power on.

This is a breakdown of what we have paid this Fiscal Year:

Utilities: \$2,712.73 Burials: \$1,025.00 Rent: \$880.00 Personal Supplies: \$204.06
Food: \$100.00

TRAINING:

None this period.

M O N T H L Y R E P O R T

DATE: June 2, 2025

TO: Richard Bronson, Town Manager

FROM: Ruth E. Birtz, Economic Development Administrator and
Assessor

RE: Monthly Report for May

Assessing:

Second half tax bills were due May 15th. This always generates a second round of tax billing issues. I have met with property owners and made the necessary adjustments and corrections. I have also applied the 30% across the board increase for both land and building per the request of Revenue Services. This adjustment will keep all of the subsidies the Town receives from the State at 100% and all exemptions for residents at 100%.

The RFP for the revaluation was sent out and posted on the MMA website. Additionally, I sent it out to all of the revaluation firms listed on the Maine Revenue Services web site. This amounted to 14 firms that were sent the request directly. The bids are due back on June 13th before the final budget vote on June 16th.

Passport Activity:

Passport activity is listed below.

MONTH	FY19	FY20	FY21	FY22	FY23	FY24	FY25
July	14	28	1	10	17	16	13
August	37	27	3	10	15	14	7
September	12	7	2	4	5	6	13
October	20	23	5	8	22	8	20
November	7	18	3	9	9	4	7
December	13	26	3	10	20	6	9
January	20	22	5	6	33	32	28
February	22	22	2	9	24	13	23
March	20	5	8	14	12	27	22
April	19	0	7	9	7	23	36
May	9	0	7	7	17	19	23
June	18	0	9	9	15	13	
Totals	211	178	55	105	196	181	201

Economic Development:

The current grant-loan-remediation efforts at the mill are listed in the following chart.

Grant	Loan	Source	Status	Project Description
205,000		MDF	Received and closed	Environmental Studies
650,000		EPA	Received/closed	Environmental assessments
\$250,000	\$250,000	MDEP	Received/in process	Remediation Biofine parcel
\$366,250	\$366,250	MDEP	Received/ closed	Remediation of building 6&7
\$750,000		EPA	Received/in process	Remediation of Lagoons and waste water treatment plants
\$194,000 \$45,000	\$140,000	EMDC DECD	Received /in process	Remediation building #22
\$70,000		EMDC	Received/closed out/completed	Permitting of Asbestos containment site
\$15,000	\$15,000	EMDC	Received/in process	Scale Shack remediation
\$1,550,000 (\$500,000)	\$500,000	MDEP	submitted/and awarded a grant loan in a smaller amount.	Construction of asbestos containment site
\$3,500,000		CDS	Received /Application has been processed/Contract has been received, developing RFP for work	Utility and road upgrades Depot street entrance
\$5,000,000		EPA	Received/in process	Lot 3 Remediation
\$500,000		EPA	Approved in process	
\$4,000,000		EPA	Submitted/denied Will resubmit	Lot 3 West Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 4 east Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 4 West Remediation
\$4,000,000		EPA	Submitted/ denied will resubmit	Lot 5 Remediation
\$400,000		EPA	Approved in process	Remainder of lot 2 remediation
5,700,000		CDS 2026	Submitted waiting on approval.	Utility and road upgrades Scale Road Entrance
	15,000,000	RDA	In process/approved	Waste water treatment plant
3,700,000		EDA	Submitted this month, received approval of first phase of grant process, now in second phase of approval	Innovation center
638,000		NBRC	Received/in process	Innovation Center
	\$500,000	MTI	Submitted waiting on determination	Gap funding innovation Center
	\$450,000	MDA	Submitted and approved	Gap funding innovation center
\$100,000		EPA	Received and work performed and administered by EPA	Planning Brownfield Remediation technical assistance

Economic Development Table notes;

1. Total grant awards received as of May 31, 2025 \$13,504,250.00
2. Total loan awards with terms starting when the mill site starts to turn a profit, or interest only.
\$1,271,250.00
3. Loans for gap funding and waste water not yet received, \$15,950,000.00.
4. The EDA grant for \$3,700,000. has received phase one approval, this has been put on hold by the Trump Administration. The application submitted for Lot 3 West was denied. We will resubmit next year.
5. We had submitted a second CDS request for 4.5 million for infrastructure improvements on Scale Road. We received preliminary approval. The Trump administration has said there will be no CDS request funded in 2025. We are working on resubmitting with cost adjusted for inflation for 2026. This will be submitted in April.
6. The 638,000 NBRC grant that was requested for construction of the Innovation Center has been on hold for 4 years now. The primary reason was \$638,000 would not be near enough to construct the facility. We are in process of applying to EDA for this. NBRC has approved our request to use this grant for furnishing the facility.
7. We have received bids for the ACM containment area, it was awarded to Sevee and Mahar as they were the sole bidder out of 16 requests for bids.
8. The bid for 3 East remediation was awarded to Campbell Environmental.
9. This month we received gap funding grants from ME-DECD for \$45,000 and EMDC for \$50,000 for unanticipated cost for the remediation for building 22.
10. We were awarded \$900,000 in EPA grants for remediation at the mill.
11. We were denied 4, \$4,000,000 in grant applications from the EPA. We will reapply next year.

Grants outside the mill site; I received the 70,000 grant filed on behalf of public works for stormwater.. A grant for \$650,000 has been submitted to FEMA for repairs and engineering on the dams.

Summary: Total anticipated needs \$70,000,000 received \$15,725,500.* in process \$24,400,000.
Balance needing funding resources \$29,874,500. * This includes the MDF and MTI gap loan funding that has been approved.

TIF Budget Report:

The estimated TIF budget has been approved for FY2025. These are the final actual numbers for the TIF budget. Unfortunately, some cuts needed to be made as the mil rate went from \$25.72 to \$20.60. These projects are reported costs not subject the Real Estate increases, so the estimated budget was too high. The budget has been adjusted to reflect the actual revenue.

TIF-Rollins	Budget	Expended	Balance	% Budget	%Income received
Events	\$53,500.00	\$50,785.97	\$2,714.03	95%	
Economic Development	\$270,479.00	\$261,150.31	\$9,328.69	97%	
Communications Director	\$95,155.00	\$78,069.53	\$17,085.47	82%	
Assessing	\$0	\$0	\$0	0%	
Debt Service	\$20,000.00	\$5,000.00	\$15,000.00	25%	
Utilities	\$14000.00	\$1,850.00	\$12,150.00	13%	
Cemetery, Parks and Recreation	\$80,300.00	\$51,156.65	\$29,143.35	64%	
Totals Rollins	\$538,880.58	\$448,012.46	\$90,864.12	83%	50%
Reserve-dam	\$35,624.47	\$10,040.00	\$25,584.47	28%	
TIF Bangor Gas	\$74,459.08	\$37,229.54	\$37,229.54	50%	50%
TIF Lakeview Senior Housing	\$42,032.53	\$21,016.27	\$21,016.26	50%	50%

Notes for the TIF reconciliation; The TIF account has reserves to operate its budget until taxes are received.

1. Events line item is always high in the percentage expended, due to Loon Festival at the beginning of the fiscal year.

MONTHLY REPORT

DATE: June 1, 2025
TO: Richard Bronson, Town Manager
FROM: Amanda R Woodard, Code Enforcement Officer
RE: Monthly Report for May, 2025

DESCRIPTION	#	March REVENUE	# YTD	REVENUE YTD	FY2024	REVENUE FY2024
Building	10	\$900.00	93	\$16,128	91	\$14,233.69
Electrical	6	\$660.00	40	\$3,680.00	54	\$5,060.00
Plumbing	4	\$330.00	59	\$10,390.00	49	\$10,340.00
Home Occupation	0	\$0.00	2	\$120.00	1	\$60.00
Sign	0	\$0.00	8	\$280.00	9	\$440.00
Land Use Permit	0	\$0.00	16	\$1,850.00	15	\$1,650.00
Street Opening	0	\$0.00	19	\$1,100.00	19	\$950.00
Wood Boiler / Junkyard/Demo	0	\$0.00	1	\$20.00	3	\$60.00
Subdivision	0	\$0.00	0	\$0.00	1	\$1,000.00
TOTALS	20	\$1890.00	238	\$33,568.00	242	\$33,793.69

Being back mid-month, I have spent that time getting caught up on changes and permits, this will take a month or so to get back into a full swing. I also was able to get recertified as a State of Maine Health Inspector.

Planning Board only had one item to review and they approved that item and that is 49Main a restaurant to be located in the formal Possibilities location.

MONTHLY REPORT

DATE: June 4, 2025
TO: Richard Bronson, Town Manager
FROM: Shawn Rogers, Events and Communications Director
RE: Monthly Report for May

Events:

We had two events in May, Bike Rodeo and Comedy Fest. Bike Rodeo was scheduled for a Saturday in May so of course it rained. We pushed it back until Sunday and the rain ended right as the event started. Despite the rain and the date change, it was very well attended and several children went home with new bikes and helmets. The helmets were donated by Penobscot Valley Hospital and the bikes were primarily donated by Lincoln Maine Federal Credit Union and Our Heroes Military Museum/American Legion.

On May 31, we had the Comedy Festival at the Lincoln Taphouse. It was a sold-out show and everyone that came out had a side-splitting great time. It was really nice to look out and see just a room full of people laughing and having fun.

June will bring us Farmers and Artisans Market which I am in charge of this year. It will be on Fridays from 10-2 in Veterans Memorial Square. One thing that I plan on doing this year and spending some money on advertising as a lot of the vendors are excited to be back in Veterans Memorial Square. The other thing I wish to do is to have more live music. I recently bought a portable PA which will allow more musicians to perform at the Farmers Market and the Gazebo.

Gazebo concerts will be returning in June as well with Randy Harry starting on June 7. Cathy Moison is heading this project up again which is very nice as I have a lot on my plate already. A HUGE thank you to Cathy!

June is also a major prep month for Loonfest. I wanted to expand Loonfest this year and bring in a headliner for Friday as well as Saturday. Obviously, this will cost more money so I decided to do a Loonfest Sponsorship Program where local businesses can Sponsor Loonfest and buy advertising space. So far this has been very successful for the first year and I am happy to report that I have raised at least \$18,000 towards Loonfest which will pay for Friday and Saturday night's concerts and some of the fireworks.

Communications:

GoDesignLab is still in the process of making our website. I have seen the website in development mode and I am very happy with what it looks like.



P O L I C E M O N T H L Y R E P O R T

To: Richard Bronson, Town Manager
From: Lee Miller - Police Chief
Date: June 5th, 2025
RE: Police Department Report for May 2025

Monthly Stats: Law Incidents: 313, Traffic Stops: 105, Total Criminal Violations: 14

Police Department Updates

Message from Chief Miller

I want to take a moment to share how much I've truly enjoyed these last five months—it honestly feels like it's been longer, in a good way. While there are definitely some "why do we do that?" moments within the town, overall I'm very happy here and grateful I made the move.

If there's anything you think I'm missing or areas I should be focusing on, please don't hesitate to let me know. I welcome your input and value your perspective.

I have to say, we have some incredible people working in the police department—and throughout the town. As you probably already know, when we take care of our employees, support them, and genuinely care about them, the residence will see the level of service increase!

It's been encouraging to see positive changes happening within the department, and I know there's a lot more to come. I'll admit, I'm not the most patient person—I like to see results and progress right away. Sometimes that happens, and sometimes it takes a little longer. But rest assured, we're moving in the right direction.

Policies and Administrative

I'm proud to report that *all policy* has been reviewed, updated, and signed off by each officer. This is a major accomplishment, especially considering how many policies we have in place. It's certainly a lot to retain, but thanks to PowerDMS, officers can easily access any policy or form directly from the app on their phones.

To reinforce understanding and retention, we've implemented policy quizzes. These have been a helpful tool in making sure our training is sticking and that officers feel confident with our procedures.

Policies and Administrative cont....

Our Incident Review Committee met on May 29th to examine the February 12th officer-involved shooting. As I mentioned last month, this committee was formed to evaluate our response and determine what, if any, improvements need to be made in policy or training.

The committee includes:

- **Chief Chris Bailey** – Hampden Police Department
- **Lt. Brian Harris** – Maine State Police
- **Emily Gever** – Mental Health Professional
- **Dennis Bullen** – Public Works Director and community representative
- **Professor Cornel Plebani** – Eastern Maine Community College, with expertise in both law enforcement and mental health

We were given a thorough briefing by **AG Detective David Caron**, the lead investigator on the case. The presentation lasted several hours and included detailed information about the incident. The committee members were also provided with our policies and the relevant training records of the involved officers to review.

It's important to note that the case is still under review by the Attorney General's Office and has not yet been officially cleared. We have been advised that a decision is not expected until August at the earliest. This is standard in most police involved shootings.

That said, some of the recommendations discussed by the committee have already been addressed—most notably, the implementation of body cameras, which were a clear priority. We remain committed to transparency and continuous improvement, and I appreciate the time and insight each committee member is bringing to this important process.

Patrol Highlights

Officer McMoarn has done an outstanding job coordinating the purchase of new patrol rifles using a \$5,000 grant we received late last year. Thanks to his efforts, we now have five frontline rifles that will be assigned to cruisers. This is a big step forward, as it allows us to phase out the practice of officers carrying personally owned rifles on duty—something I've never been a fan of.

The rifles are currently being upfitted and should be deployed to cruisers by July. While our long-term goal is to

Patrol Highlights Cont.

ensure every officer has access to a department-issued rifle, this is great progress and a solid foundation to build on.

Over the past month, our department handled several serious incidents that highlight some ongoing concerns in our community.

One notable case involved a domestic violence strangulation, which is classified as a Class B crime under Maine law. To provide some context, Maine categorizes crimes from Class E (least serious) to Class A (most serious), so a Class B offense is a significant and violent matter. Domestic violence continues to be a major issue in our region. I'm currently working with Partners for Peace on a grant that would allow us to expand support services for victims and improve our response capabilities, particularly in rural areas like ours.

In another incident, we investigated an intentional vehicle strike on a pedestrian, which resulted in an arrest for Aggravated Assault, also a Class B felony. This was a serious and targeted act, and we were able to identify and charge the suspect swiftly thanks to the work of our officers.

We are also seeing a noticeable increase in ATV-related issues. In one recent case, an ATV was driving on West Broadway, and the operator was issued a summons for operating an ATV on a public way, which is not permitted under town ordinance. While we support ATV riders and recognize their importance to our community and tourism, we must also enforce the rules in place to keep everyone safe and respectful of shared spaces.

These cases reflect the wide range of issues we manage day to day, and we remain committed to addressing them with fairness, diligence, and community collaboration.

Grants

We were officially able to sign up for the Walmart Sparks grant, I'm hoping to meet again with the Manager of the Lincoln Walmart in June to work on securing some funding.

Jag grant which is grant we receive every year, right now we are at the 2023 Jag year, this year we received around 1800 dollars. This can be used for law enforcement equipment. This year we are going to use the funds for a LIDAR which can be used by the officers instead of a Radar. A Lidar uses a laser to pinpoint a specific vehicle which will allow the officer enforce traffic in a different way. A good spot for this would be on W. Broadway.

Grants Cont...

It appears that wellness grant that was offered by state was award to our regional application they awarded 22 of these in the state and we were the only group that worked together to get this grant. That is a testimony to how well many of the area chiefs work together having a group that talks and cooperate with each other is so important. The regional group includes Lincoln Police and Fire, Hampden Public Safety, Orono Police and Fire, Old Town Police and Fire, and Veazie Police.

We're still waiting on the DOJ Bulletproof Vest Partnership grant, which will help cover 50% of the cost of our ballistic vests. It is usually out in May but many grants have been delayed These vests are essential safety equipment and have a five-year service life.

Community Outreach

We had an amazing time at our recent Tip-A-Cop event! Thanks to our partnership with Foresters and the incredible generosity of our community, we raised over \$1,700 for Special Olympics Maine.

It was a great day filled with laughter, connection, and purpose. We enjoyed working as a team, meeting so many community members, and supporting such an important cause. This is definitely an event we hope to make an annual tradition.

Thank you to everyone who came out, donated, and helped make the day a success—we couldn't have done it without you!



Community Outreach Cont.

I had the opportunity to stop by the Military Museum and share breakfast with a great group of veterans. It was an honor to spend time with them. These community members bring valuable perspectives, and sometimes they have questions about why we do certain things or why specific resources are needed. Taking the time to explain our reasoning often makes all the difference—and in turn, they become strong supporters of both the town and the police department.

We joined Region III, local veterans, and several Lincoln staff members to place flags in the cemetery in honor of those who served. It was a meaningful and humbling experience to be part of this service. A special thank you to the Region III students—it was great to see so many young people stepping up to help out!

We had the honor of participating in the Memorial Day Parade, which was a great event in support of our veterans. Senator Susan Collins stopped by to show her support, and I had the opportunity to speak with



her briefly. Senator Collins has been a strong advocate for law enforcement and continues to be a valuable asset when it comes to securing funding for public safety initiatives.

Also several of the staff were able to assist with the bike rodeo on May 31st. What a great success Shawn did a great job putting this together



Staffing

We're proud to announce that we'll soon have another Milner on the force! Kris' brother, Nick, has successfully completed all the steps in our hiring process and will officially join the department on **June 9th**. We'll have a second new hire that will be joining us soon, Noah House. Both Nick and Noah are from Lincoln. Noah currently works at the Maine State Prison. Nick is currently on the list for the **August Police Academy**, and while we hope he gets in, Noah will be on the list soon.

As you can see, hiring the right people takes time — but it's worth it. We're focused on building the best team possible. We're still looking to fill two more positions, and we remain committed to finding the right fit for our department and our community.

The new Animal Control partnership has now been in place for two months, and I'm pleased to report that it's going very well for both us and the county. This collaboration has already made a positive impact, and I believe it has the potential to be a long-term solution to our ACO challenges.

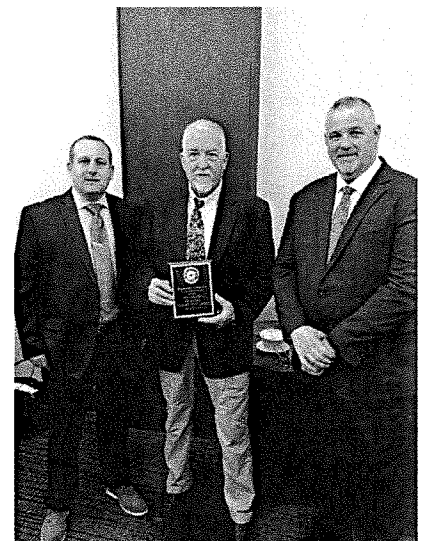
So far, the contract is working as expected. I reviewed the first month's activity and found it aligned with our initial projections. We'll continue to monitor things closely throughout the remainder of the three-month trial period, but the early results are promising.

I'm excited to continue building this partnership and appreciate everyone involved for helping make it a success.

Detective's Office

This month, Detective Jacobs was recognized at the Maine Chiefs of Police Awards Banquet for his outstanding commitment to law enforcement. He received this honor for his exceptional work on the Lampson case—a well-deserved recognition for his dedication and thorough investigative work.

In other updates, Detective Jacobs continues to carry a health caseload. In addition to his investigative duties, he has taken the lead in reorganizing the evidence room. He successfully transitioned our entire evidence management



Detective's Office Cont.

system to a barcode-based system and set it up for each officer individually. This was a significant undertaking that has already greatly improved the organization and accessibility of our evidence storage.

While there are still additional improvements to be made as we work toward accreditation, this marks a major step in the right direction. Detective Jacobs' hard work has made a noticeable impact on our department's efficiency and professionalism.

Trainings

Officer Morales attended the Advanced Roadside Impaired Driving Enforcement (ARIDE) training hosted by Maine Highway Safety. ARIDE is a vital part of the core training every Lincoln Police Officer completes as part of our commitment to keeping our roads safe.

This advanced course builds on standard OUI detection and gives officers the tools to recognize impairment caused by drugs—not just alcohol. As impaired driving becomes more complex, our officers are staying ahead with the knowledge and training needed to take impaired drivers off the road.

Sgt. Winslow recently completed the Taser Instructor course and is now a certified Taser Instructor. All officers who carry a Taser while on duty are required to complete Taser training annually. Sgt. Winslow's certification ensures we can continue to meet this important requirement in-house.

Officer Winslow recently attended specialized training focused on sexual assault investigations. She has participated in several advanced trainings on this topic and serves as our lead investigator for the majority of sexual assault cases that come into the department. Her continued education and dedication help ensure these sensitive cases are handled with professionalism, compassion, and a victim-centered approach.

I had the opportunity to attend the annual Spring Maine Chiefs of Police Conference in Portland. These conferences are valuable not only for the professional development and training they offer, but also for the networking opportunities they provide. Connecting with other chiefs from across the state allows us to share ideas, discuss challenges, and learn from one another about what's working in their communities. Building these relationships strengthens our ability to collaborate and enhances leadership across departments. Attending training sessions alongside fellow chiefs also fosters a sense of unity and shared purpose in advancing law enforcement in Maine.

LD Laws and Case Law

This month, I'd like to highlight LD1823, a bill aimed at increasing transparency in the criminal justice system. This legislation requires the Attorney General to post the final decision of any criminal case in the state to the publicly accessible website of the Office of the Attorney General within 60 days of the case's final disposition. It also mandates that clerks of the District Court, Superior Court, and the Unified Criminal Docket do the same for cases within their respective jurisdictions.

Why is this important? As law enforcement, we often release press statements at the time of arrest, but the public is rarely informed of the outcome. This bill helps bridge that gap, allowing our community to see how cases are resolved. It's a step toward greater transparency and accountability, which ultimately builds trust between the public and the justice system.

The second bill I want to highlight is **LD 1971**. This bill outlines specific restrictions and guidelines regarding the relationship between state and local law enforcement agencies—including correctional facilities—and federal immigration authorities. Key provisions of the bill include:

1. **Prohibition on Immigration Enforcement Actions:** Law enforcement agencies would be prohibited from stopping, investigating, interrogating, arresting, or detaining individuals solely for immigration enforcement purposes. This includes restrictions on complying with immigration detainers or administrative warrants from the U.S. Department of Homeland Security (DHS), sharing inmate information, or providing agency resources or personnel for immigration enforcement activities.
2. **Clarification on Criminal Enforcement:** Agencies would still be allowed to arrest and detain individuals or perform law enforcement duties at the request of DHS, but only for suspected criminal activity or other reasons not based solely on immigration status.
3. **Limits on Task Force Collaboration:** The bill defines what is considered permissible collaboration between local law enforcement and joint law enforcement task forces.
4. **Detention Time Limits:** Individuals held solely for immigration enforcement purposes must be released as soon as possible, and no later than 48 hours.
5. **Rights and Protections for Inmates:** The bill requires agencies to inform inmates of their rights before being interviewed by immigration authorities. It also restricts the use of immigration status when determining access to educational programs, earned time credits, or custodial classification.
6. **Limits on State Employee Inquiries:** State employees, other than law enforcement officers, would be prohibited from inquiring about

7. immigration status unless it is required by law or necessary to provide a requested service.

While this bill attempts to clarify roles and responsibilities, it raises significant concerns for me. Personally, I have strong beliefs on this issue, but as Chief, I set those aside to focus on what matters most: upholding the law and honoring the oath we all took to support and defend both the U.S. and Maine Constitutions.

This bill puts law enforcement in a difficult position—potentially asking officers to disregard federal law or refuse cooperation with our federal partners. Public safety is not served when jurisdictions are isolated from one another. There are constructive ways to address immigration concerns, but undermining lawful collaboration with federal agencies is not the answer.

Law Enforcement in Action how we do the Job!

This month, I want to talk about how we use and report force in law enforcement. One of the first questions I asked when I started here was, “How many use-of-force incidents did we have last year?” The answer I got was, “None were reported.” I knew that couldn’t be accurate.

Since then, we went back through our records and were able to identify 12 use-of-force incidents in 2024. So far this year, we’ve had four.

So, what exactly is a *use of force*? It’s any action beyond a standard arrest that involves physical effort to gain compliance. This can include techniques like control holds, physical restraint, or the use of tools like Tasers.

Why do we report and investigate use of force? Because transparency matters. Our community deserves to know not only what we do—but why we do it. Any time force is used, the involved officer is required to complete a *Subject Resistance and Aggression Report*. That report includes key details, such as:

- Whether there were any injuries
- Whether the individual was under the influence of drugs or alcohol
- The type of resistance encountered
- The specific level of force applied
- The time, location, and circumstances of the incident

Once the report is submitted, either a sergeant or I conduct an initial review. We also review available

body camera footage, and in some cases, interview witnesses or the subject involved.

The level of force used determines the depth of the review. Regardless of the level, we always assess two key questions:

1. Was the force within department policy?
2. Was the force justified under the circumstances?

If the answer to either of those questions is no, the matter is investigated further.

At the end of each year, we compile and review all use-of-force incidents. This annual review is included in my year-end report and helps us identify trends—like if one officer is involved in multiple incidents, or if certain situations are occurring more frequently. The goal is to ensure accountability and improve how we serve our community.

DATE: June 1, 2025
TO: Richard Bronson, Town Manager
FROM: Les Brown Fire-EMS Chief
RE: May 2025 Monthly Report

ACTIVITIES: Our activities this month has been station repairs. We have removed closets on the wall of the equipment bay; this gives us about a five foot by 40 foot space that can be used for equipment parking. We also have done a lot of cleaning to get ready to paint the bay area.

We have done our daily, weekly, and monthly training for the month.

Vacations, floaters, and employees taking classes has been our overtime this month. Grants for training are being used.

[illegible]

MONTHLY REPORT

DATE: June 3, 2025
TO: Rick Bronson, Town Manager
FROM: Dennis Bullen, Public Works Director/Charles Briggs, Foreman
RE: MAY, FY25

ACTIVITIES:

The weather has warmed, the ground has thawed and I now pronounce the winter season to be over!! The Public Works team completed the transition from winter duties to summer ones this month as a change in philosophy has taken effect. Working nights and weekends is no longer an expectation and the crew has settled into a more reasonable routine of Monday thru Thursday 0630 to 1700. Everyone on board enjoys the 10-hour days that include the 3-day weekend.

As is the case every year, the annual town bulk pick-up program begins. This program is an all-hands endeavor, and little else is accomplished during this time. The last several years however, the pick-up has overrun its schedule and has taken a full 2 weeks or very near to complete. This is due to the increased abuse of the program in the way of expansive piles of items that should be delivered to the Transfer Station and not left out for the PW Crew to pick up. Some changes are currently being considered and a discussion will soon be brought to the Council.



The initial grading effort continues. The full circuit is nearing completion as Half township Rd., Curtis Farm Rd., and South Road all received the first grading of the year. The next round, scheduled for late June/early July will be a more in depth and deeper grading effort. I plan on having a compacting roller accompany the grader on some of the roads.

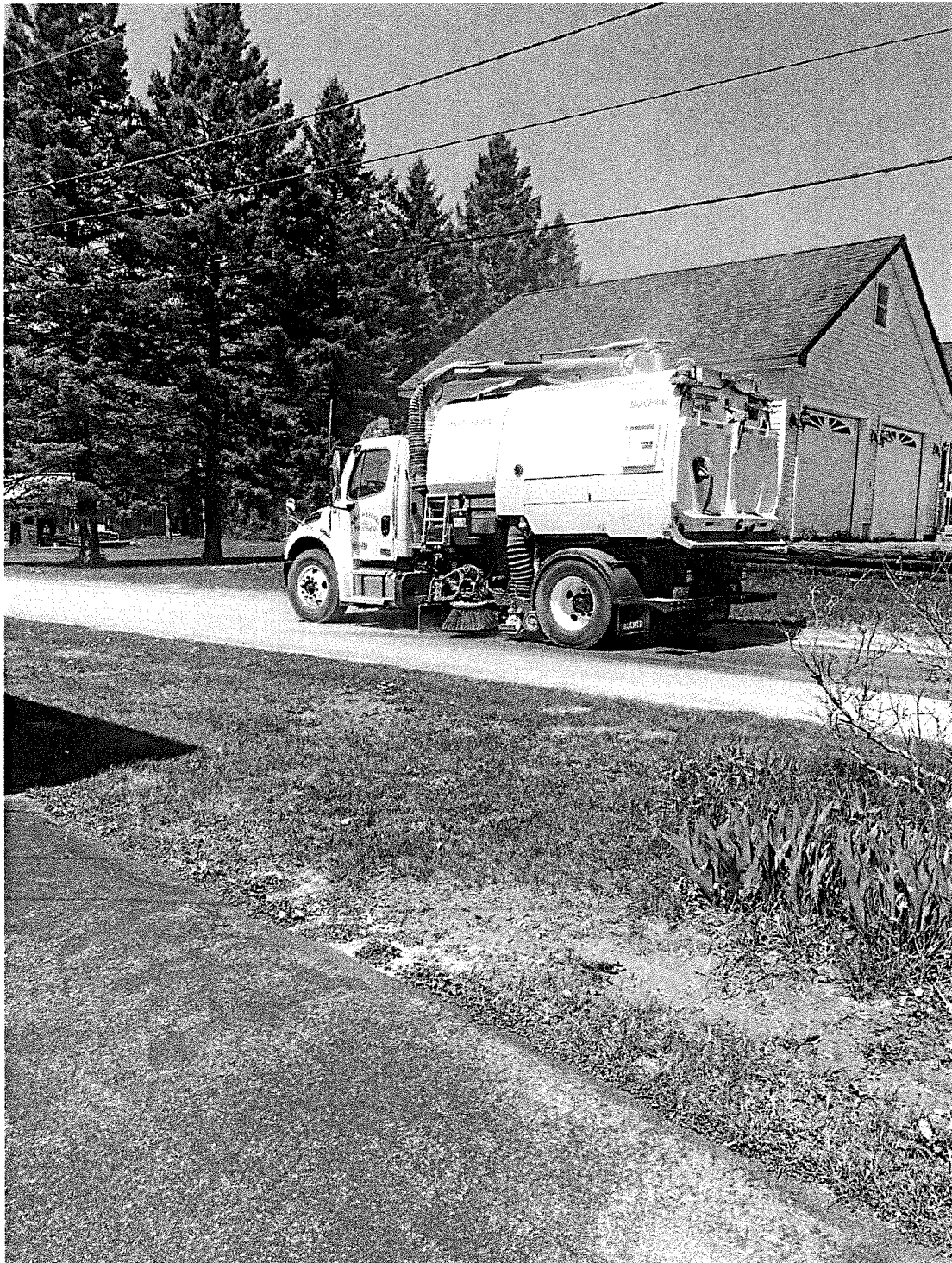
A patch deployment was made this month, covering several continuous days. Many defects were repaired, with the majority coming on Frost St, Taylor St. and Sweet Rd. Several tons of cold patch material were used. Moving forward, any patching efforts will use hot mix asphalt, obtained from the Northeast Paving, Inc asphalt plant located in Chester. When the plant shuts down in the late fall, we will return to using cold patch.

The annual dock installation effort began this month. The entirety of the various docks are in poor shape and in need of sometimes extensive repair. This year, 2 docks were selected on the basis of deterioration for replacement. The Gazebo dock and the Long Pond Boat launch located

**PUBLIC WORKS MONTHLY REPORT
CONTINUED....**

of off of Sweet Road were replaced with aluminum docks fabricated by Maxweld, Inc of Chester. Included in the fabrication efforts is installation. At the time of this report, the Long Pond dock is in and the Gazebo is imminent.

The sweeper continued to journey around town cleaning the streets of winter sand, leaves and other debris. In an effort to lessen the impact on daily traffic, the sweeper was deployed for 2 weeks at night. This was met with mixed reviews as a few folks felt it disturbed people at night. On the plus side, the sweeper operated with much less traffic and was able to do, in my opinion, a much more thorough job. The sweeper has completed the first round of sweeping.



The PWD welcomed 3 new employees this month. 2 seasonal/part time jobs were filled as well as one of 2 permanent job billets. A single full-time position remains as we continue recruitment efforts. Riley Butler was welcomed on as a Truck Driver/Operator. Riley possesses a Class "A" Drivers License and has fit right in with the PW Crew. Nick Hammond and Kevin Harvey were hired on as seasonal laborers and thus far, they too have fit right in.

Several smaller and in some ways overlooked tasks were completed this month. Included in this job list would be the processing of the compost at the Transfer Station. Our screen plant that had previously been out of commission was deployed along with the loader and resident backhoe. In 2 days' time, the entire pile of unfinished compost was screened and over 300 yards of finished material was available to residents, free of charge.

On the hauling agenda this month were several small hauls. These included several loads to each the PTP playground and to the Ballard Hill playground. This likely will become a yearly replenishment. Additionally, 2 loads of wood ash were hauled from the Transfer Station to the Juniper Ridge Landfill. This also is a yearly effort.

Some mechanical issues did materialize this month. The previously mentioned screen plant experienced a main bearing failure. While dis-assembled, it was prudent to replace the opposing bearing. This task was a difficult one due to the age of the machine and the weight of the parts involved in dis-assembly and re-assembly. All is well that ends well and the screen was deployed immediately. Truck #7 has shown signs of an emissions problem. The resident mechanic has spent a good bit of time troubleshooting this issue and to this point been unsuccessful. More tests are planned. Several LPD cruisers cycled thru the garage receiving oil changes. Additionally, the Newer Rec pick-up that had been in the possession of the PWD for the winter was serviced. The street paint rigs were de-winterized, inspected and test run. All normal PM was performed and records of same are kept at the facility.

M O N T H L Y R E P O R T

DATE: June 3, 2025
TO: Rick Bronson, Town Manager
FROM: Dennis Bullen, Transfer Station Director
RE: MAY, FY2025

ACTIVITIES:

May is the month that summer really gets going. A holiday weekend and the increasing arrival of the summer population made for some busy days this month at the Transfer Station. Recycling numbers and SMW totals reflected this increase in Transfer Station usage.

SMW totals for May exceeded the total for April by almost exactly 100 tons. 388.5 tons of SMW were conveyed to the Juniper Ridge Landfill, compared to the 288.41 tons delivered last month. 16 trips were required for this amount and an excellent average was maintained at 24.28 tons per trip.

Recycling, as is normal, was led by cardboard collection and processing. 21 bales were collected this month, bringing the current inventory to 21 bales, enough for a shipment to be made. A bale of newspaper was processed, bring the inventory for that commodity to 25, again enough for a shipment. These loads will be scheduled for removal towards the end of June. Lastly, a single bale of #2 plastic was processed. We are now separating the colored #2 from the clear #2 in an effort to increase revenue. Currently, clear #2 fetches \$1900 per ton while mixed or colored brings \$60.00. These are compelling numbers and it is worth the effort to separate the material.

Materials leaving the facility this month were insignificant. 200 Gallons of waste oil was removed by Treeline, Inc. 2 Loads of ash were trucked away but no revenue comes from this. Lastly, 2 loads of mixed metal were taken by AIMS Recycling. Metal prices remain very low at \$70.00 per ton.

Mechanical issues this month were centered solely on the Case backhoe. A relay failure on the outriggers has reduced the backhoe to limited and very light duty. I am loathe to replace the failed relay at a cost of \$600.00. The backhoe continues to limp around the facility, serving out what are hopefully her last days. All normal PM was performed and records of same are kept at the facility.

Product	2025	2024
Cardboard	21,000 LBS	18,000 LBS
Newsprint	1,700 LBS	
#2 Plastic		700 LBS
Mixed plastic		
Shredded Office Paper		1100 LBS

Recyclables collected for the month:

The above table represents the recyclable materials collected and processed for the month.

Materials Shipped:

The following table is a running tally of materials that left the facility for this month. It also represents totals for the year.

Materials Shipped

Materials	MTD	FYTD	Comments
Cardboard		212 Bales	1000lbs. per bale
Newsprint			1700lbs. per bale
Plastic #2		15 Bales	700lbs. per bale
SOW			780lbs. per bale
Light Iron & Tin	2 Loads	14 Loads	Tons vary per load
Glass			
Ash	2 Loads	2 Loads	12-15 tons per load
Waste Oil	200 Gal	625 Gal	Gallons shipped
E-Waste *		5275 LBS	LB. of items shipped
Equipment Tires			Tons of items shipped
Freon Removal	54 Units	207 Units	# Of units
Fluorescent Bulbs Mixed		697 Units	# Veolia for recycling
4ft Bulbs		419 Units	# Veolia for recycling
8ft Bulbs		25 Units	# Veolia for recycling

*E-Waste total weight is estimated

Juniper Ridge Landfill SMW Delivery Totals **Trash Tonnages**

Fiscal Year 2025

Fiscal Year 2024

Month	Tons	Tipping	Cost		Month	Tons	Tipping	Cost
July	404.22	\$95.00	\$ 38,400.90		July	396.35	\$95.00	\$ 37,653.25
Aug	349.32	\$95.00	\$ 33,185.40		Aug	350.69	\$95.00	\$ 33,315.55
Sept	332.71	\$95.00	\$ 31,607.45		Sept	363.35	\$95.00	\$ 34,518.25
Oct	334.24	\$95.00	\$ 31,752.80		Oct	285.95	\$95.00	\$ 27,165.25
Nov	295.71	\$95.00	\$ 28,092.45		Nov	408.08	\$95.00	\$ 38,767.60
Dec	296.45	\$95.00	\$ 28,162.75		Dec	233.30	\$95.00	\$ 22,163.50
Jan	281.18	\$95.00	\$ 26,712.10		Jan	316.35	\$95.00	\$ 30,053.25
Feb	238.20	\$95.00	\$ 22,629.00		Feb	231.94	\$95.00	\$ 22,034.30
Mar	296.07	\$95.00	\$ 28,126.65		Mar	279.74	\$95.00	\$ 26,575.30
Apr	288.41	\$95.00	\$ 27,398.95		Apr	311.61	\$95.00	\$ 29,602.95
May	388.5	\$95.00	\$ 36,907.50		May	323.26	\$95.00	\$ 30,709.70
June			\$		June	270.62	\$95.00	\$ 25,708.90
Total	3,505.01		\$ 332,975.95			3,459.60	\$95.00	\$ 358,267.80

M O N T H L Y R E P O R T

DATE: June 5, 2025
TO: Richard Bronson, Town Manager
FROM: Brendan Crocker, Cemetery, Parks and Recreation Director
RE: May 2025

ACTIVITIES:

My first month on the job has been off to a good start. Orientation for the part time employees was held on May 29th and 30th with a make-up day planned during the first couple weeks of June for those that were unable to attend. Employee numbers for the cemetery crew and rec assistants are in good standing. We will have seven part time cemetery crew that will be utilized and nine recreation assistants that will be spread across the many summer programs. Waterfront staffing has presented challenges due to a combination of factors like limited returning employees and a low amount of new applicants. Thankfully, with the help of our Assistant Waterfront Director Kourtney Thurlow has found three students who have or will be putting in applications the first week of June, and interviews will be scheduled accordingly. We are operating on a tight time frame due to the lifeguard training in East Millinocket being available the weekend of June 20th-22nd. The summer staff looks strong with many individuals who could be strong candidates to return next year as well.

Due to school still being in session the four-man cemetery crew did a fantastic job getting the cemeteries prepared for Memorial Day. This was not an easy task what with their other tasks around town and the constant rain that we have been getting this spring. They were able to get two of the small cemeteries mowed late the week before and then had a three-day window the week before Memorial Day to get the remaining cemeteries mowed and trimmed. Lou and Teddy were also busy with burials and cremations during the month of May. In total we had two full sized burials and seven cremations.

One quick note in one of Ron's last duties before retirement he was able to finish up the handling of the basketball hoop issue at Prince Thomas Park. He worked with Officer Peters in determining the two youths who were involved and worked with them and their parents on payment options to replace the hoop. One set of parents have fully paid their share and the other has made two payments of \$100 and has \$200 left to pay. The replacement hoop has arrived over

to the Public Works garage and will be going up in June. In other beach news the dock at Prince Thomas Park was installed and the kayaks/paddleboards have been brought over from the airport hangar. The beach has seen a fair share of visitors in the early summer season even with the limited sunny days so far.

BUDGET:

I will continue on Ron's comments on the FY25 budget from last month's report. It does appear that a few line items will be overspent. The concerning one is wages due to paying out the remainder of Ron's salary, vacation, etc and my salary as the new director. I am putting a hold any big expenditures at this time and will be monitoring it closely after every week. Ron and I discussed it during the month and during that conversation we still believe that the bottom line for FY25 is still attainable.

M O N T H L Y R E P O R T

DATE: 5/22/2025
TO: Rick Bronson, Town Manager
FROM: Lauren A. Hakala- Library Director
RE: Monthly Report for June 2025

Library Activities and Children's Programing: Lorna is providing materials and the inspiration for a "Community Created Rock Snake" that is growing by the day. Your painted rocks have a place to grow our snake. The Summer Reading Program: **Level up at your Library** is just about ready to launch. We are anticipating a joyful summer to begin.

Programs for Adults Highlights: Tea Time at the Lincoln Memorial Library was a really nice time. Cathy painted a window mural that created an atmosphere for tea time that felt whimsical and fun; like a springtime outdoor tea and treats. We are currently having two book clubs running, one Patron inspired, reading American Teenager by Nico Lang, and Lorna's group that is reading Beach Read by Emily Henery. **All are welcome to join us June 5th at 3pm for an "Author Event" Our Featured Artist is Gary Stevens: Native of Lincoln and former Teacher of Mattanawcook Academy.**

Personnel: Cathy and Lorna came back from their Maine Library Association's Conference Tired and Inspired. They had comeback with a lot of great ideas to enrich our programing, and roll out newly gleaned resources. It was nice to hear the enthusiasm in their reports about what other Librarians are doing in the State of Maine coupled with pride they have in their own work that they could share with others. We are proud that Lorna and Cathy represented the Lincoln Memorial Library, the Town of Lincoln and Northern Maine during this two-day event.

Technology: New Updates Patrick Johnson will be here **the new regular 4th Wednesday of the month @10-1.** The NDEC's June class is the rescheduled three-part **Google Docs and Drives.** We held the two-part Google Sheets Class in May and we hope to do that again. Patrons who use our public access computers or anyone interested are welcome to attend our Google Drives and Docs class June 23rd, 30th and July 7th; @10:30am- pre-registration is required.

The Friends of Lincoln Memorial Library: Contributed to the success of our Tea Time; lovely teapots, teacups and treats. They also financed the additional professional development money needed for Lorna and Cathy to attend the MLA Conference for two days. FY 26 represents the actual cost for their Annual Librarian Conference moving forward; Big thanks to the Friends who helped make this possible for them. The Book Shed and the Booksale are top priorities for the month of June.

The Advisory Committee: The work of the Advisory Committee is establishing 5 good policies that we can post on a drop-down menu on our library side of the Town Website.

Our goal is to provide the public with policies that are accessible, and reviewed annually.

The Beautiful and Quaint Library Building: An intentional priority list is being well maintained; decisions have been made and overtime all will be done. The lift, plumbing and upkeep is requiring steadfast attention and is becoming a prideful place for us all during challenging times.

Projects: Our Green Up Days and Zone 4 and upon us. Our Memorial Garden needs updating and we will fully attend to them this spring and summer. Getting our maturing trees way from our foundation is one of those projects that is future minded and important. Public Works have shoveled dirt and gravel away from the guard rails, and our newly sealed steps looks so nice. Our library is looking good; between the driveway cleanup, and the Grounds Crew mowing regularly. We three walked out of the library at the end of the day, and the smell of fresh cut grass just hit us in a most pleasant way. Our spring time blooms; the cherry trees and lilacs are stunning this year.

Statistics and Finances: FY 25 is in the books! Getting ready for the summer months is fiscally involved and planned for. The Budget Committee is hard at work with recommendations, our requests are all in. Next Steps are Public Hearings and the council final vote. Our final FY 25 statistics are being tallied and recorded. We are proud of our increased patronage, and general use of the library.

Book Sales and Library Services: Our Inter Library Loans are now deeply subsidized by Maine State Library for one of the two days of delivery. If no longer free, "deeply subsidized" is the right way forward for us. Our May Booksale did well, and it will have to hold us off until the Friend's Big Book Sale July 18th and 19th. We are managing the Big Book Shed at present and preparing for Loon Festival.

Respectfully Submitted, Lauren A Hakala- Library Director.

TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 16 ITEM # 9a+b

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: June 16, 2025	Today's Date: June 2, 2025
Department: Town Manager/Council Chair	
Department #: 0100	

Request:

A resident, Alan Dill, has provided the attached proposed ordinance that he would like to see enacted by the Town Council.

Action Needed From Council: Hold a public hearing to discuss the ordinance and conduct a vote on enacting the proposed ordinance

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: Yes	
If So What Dates:	June 16, 2025

Ann Morrison

From: Alan Dill <movieamerica@gmail.com>
Sent: Tuesday, June 3, 2025 12:39 PM
To: Ann Morrison
Subject: Re: Request to Place Proposed Ordinance on June Council Agenda
Attachments: Town of Lincoln Ordinance Prevention of Harmful Alteration of Surface Water Flow.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Dear Ann,

Thank you for your email and for including this item on the agenda for the upcoming Town Council meeting on June 16th. I appreciate your efforts in preparing the agenda and ensuring that this issue receives attention.

Attached to this email is an updated version of the proposed ordinance, which includes refinements to enforcement timelines and emergency response measures. I believe these adjustments strengthen the ordinance and ensure timely action on surface water flow alterations that cause property damage.

Please let me know if any further details or clarifications are needed. I look forward to the finalized agenda on June 11th and the discussion at the Town Council meeting.

Best regards,
Alan Dill

On Tue, Jun 3, 2025 at 10:21 AM Ann Morrison <Ann.Morrison@lincolnmaine.org> wrote:

Good Morning Alan,

This item is on the agenda I am still working on for June 16th at 7:00pm. The agenda will be finalized and put out to the Councilors and the public next Wednesday June 11, 2025.

Have a great day!

Ann Morrison, CCM

Town Clerk, Registrar of Voters, Office Manager

MTCCA Executive Board Member, Scholarship Chair

Town of Lincoln

29 Main Street

Lincoln, ME 04457

207-794-3372 phone

207-794-2606 fax

From: Alan Dill <movieamerica@gmail.com>

Sent: Wednesday, May 28, 2025 7:15 PM

To: Ann Morrison <Ann.Morrison@lincolnmaine.org>

Subject: Request to Place Proposed Ordinance on June Council Agenda

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Request to Place Proposed Ordinance on June Council Agenda

Dear Ann Morrison,

I am writing to formally request that the enclosed ordinance proposal be placed on the agenda for the June Council Meeting. Lincoln has allowed unchecked surface water alterations that have caused repeated flooding, financial hardship, and property destruction. Now, it is time for the town to act and establish clear protections for affected residents.

This ordinance is a framework designed to address ongoing flooding concerns. It is a work in progress that requires input from the town and its residents to ensure it fully meets our community's needs. I encourage thoughtful discussion and collaboration to refine it into an enforceable and effective policy.

The proposed ordinance provides enforceable safeguards, requiring investigations, corrective actions, and penalties against those who alter land in ways that cause harm. It ensures justice, transparency, and accountability while preventing further environmental and financial devastation. Taking action now is critical to protecting residents from continued harm.

Please confirm receipt of this request and let me know how to proceed with next steps. I am available to discuss this matter further and provide any necessary documentation..

Sincerely,
Alan Dill

Revised Version

Town of Lincoln Ordinance: Prevention of Harmful Alteration of Surface Water Flow

Section 1: Purpose

The purpose of this ordinance is to protect property owners from negligent or intentional alterations to land that result in flooding, erosion, structural damage, or environmental harm. This ordinance ensures clear accountability, enforcement, and restitution for impacted residents.

Section 2: Prohibited Actions

It shall be unlawful for any property owner, business, or entity to:

- Modify the landscape—including grading, excavation, placement of barriers such as boulders or dirt—in a manner that redirects surface water flow onto neighboring properties, causing physical damage, flooding, or financial harm.
- Neglect flood impact concerns after being formally notified by affected residents or town officials.
- Refuse corrective action after documented proof of repeated flooding or damage due to land alterations.

Section 3: Enforcement and Accountability

- The town's Code Enforcement Office shall conduct an initial investigation within three days of a formal complaint submission for emergency cases, such as active flooding or imminent structural failure.
- For standard cases, where damage has occurred but isn't an immediate safety risk, the investigation must begin within seven days.
- Once a violation is confirmed, responsible parties must begin corrective action within seven days and complete it within thirty days, unless additional time is approved by an independent review due to extreme circumstances.
- Emergency repairs, such as restoring heat in winter or structural stabilization, must be completed within seven days, or quicker depending on severity. Failure to comply will result in immediate enforcement and financial penalties.
- A tiered fine system shall be implemented:
 - First violation – \$1,500 fine with mandatory corrective action
 - Repeated violations – \$3,500 fine, increasing with continued noncompliance
 - Intentional disregard or retaliation – \$7,500 fine plus legal consequences, including lawsuits, property liens, or forced restitution
- If a property owner deliberately obstructs or retaliates against a resident filing complaints, the matter shall escalate to civil or criminal investigation, with potential lawsuits, financial penalties, or legal action.

Section 4: Resident Protections

- No resident seeking relief under this ordinance shall face intimidation, silencing, or retaliation from town officials, businesses, or law enforcement.
- The town shall provide legal resources and advocacy channels to support affected residents in pursuing justice.

- If town officials refuse to enforce this ordinance, they may be held personally accountable, including legal review, ethics investigations, or removal from office.

Section 5: Transparency and Public Oversight

- The town shall maintain public records of all complaints, enforcement actions, and outcomes related to this ordinance.
- Residents shall have the right to access town meetings, submit evidence, and participate in decision-making to ensure fair application of the ordinance.
- Violations of transparency shall result in official reprimands and further oversight actions by legal authorities.

Section 6: Effective Date

This ordinance shall take effect immediately upon passage, applying retroactively for up to three years to cases where flooding and damage have already occurred due to negligence or inaction, in accordance with Maine Revised Statutes Title 17, Section 2808.

Ann Morrison

From: Alan Dill <movieamerica@gmail.com>
Sent: Wednesday, May 28, 2025 7:15 PM
To: Ann Morrison
Subject: Request to Place Proposed Ordinance on June Council Agenda
Attachments: Town of Lincoln Ordinance_ Prevention of Harmful Alteration of Surface Water Flow.pdf

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Sincerely,
Alan Dill

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- Neglect flood impact concerns after being formally notified by affected residents or town officials.
- Refuse corrective action after documented proof of repeated flooding or damage due to land alterations.

Section 3: Enforcement and Accountability

- The town's Code Enforcement Office shall immediately investigate all complaints regarding flooding caused by land alterations.
- Violators must restore impacted properties to pre-alteration conditions, covering all costs associated with repairs, damages, and financial loss.
- A tiered fine system shall be implemented:
 - First violation – \$1,500 fine with mandatory corrective action
 - Repeated violations – \$3,500 fine, increasing with continued noncompliance
 - Intentional disregard or retaliation – \$7,500 fine plus legal consequences, including lawsuits, property liens, or forced restitution
- If a property owner deliberately obstructs or retaliates against a resident filing complaints, the matter shall escalate to civil or criminal investigation, with potential lawsuits, financial penalties, or legal action.

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TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 6 ITEM # 10a+b

*** Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.**

Council Meeting Date: June 16, 2025	Today's Date: June 3, 2025
Department: Town Clerk	
Department #: 0101	

Request:

Public Hearing- Renewal State Liquor License Application- Pat's Pizza (0101)

*Note: Has to have a public hearing for under 5-years of ownership and/or the first 5-years applying for this license.

Open a public hearing for the purpose of hearing oral and written comments on a Renewal State Liquor License Application submitted by Pat's Pizza.

5b. Approve Renewal State Liquor License Application- Pat's Pizza (0101)

Approve the renewal State Liquor License Application submitted for Pat's Pizza.

Action Needed From Council: Hold a public hearing and approve renewal state liquor license application.

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required: Yes

If So What Dates: June 16, 2025



Application Copy

File Number: 72918

Job Type: Renewal Application

LICENSE #

CAR-24-106497

APPLICATION DATE RECEIVED

2025-05-19

LICENSE TYPE

On-Premises: Beer, Wine & Spirits

LICENSEE

LINCOLN SB LLC

AGENT NAME

EFFECTIVE DATE

2024-06-18

EXPIRES

2025-06-17

STATUS

Active

PREMISES NAME

PAT'S PIZZA

NEW SECONDARY LICENSE(S)

None selected

PREMISES TYPE

Class A Restaurant

PREMISES NAME

PAT'S PIZZA

OPERATOR

LINCOLN SB LLC

PHYSICAL ADDRESS

237 MAIN ST LINCOLN ME 04457-1706

MAILING ADDRESS

237 MAIN ST LINCOLN ME 04457-1706

CONTACT NAME

ALEJANDRO RUBIO

PREFERRED CONTACT METHOD

Email

CONTACT PHONE
(207) 794-2211

ALTERNATE PHONE

FAX

EMAIL

alejandrorubio92@hotmail.com

QUESTIONS

On-Premises: Beer, Wine & Spirit

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

No

2. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

No

3. Is the applicant/licensee an individual, partnership, or association?

No

4. Are all licensees/applicants residents of the State of Maine?

Yes

5. Is your license for a club with a membership?

No

6. Is your license application for Vessel Corporation?

No

7. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?

Yes

(document uploaded)

8. Do you allow dancing or entertainment on the licensed premises?
If so, You need to have a a license from the Maine State Fire Marshal.
See <https://www.maine.gov/dps/fmo/plans-review/applications> for
more information.
- No
9. Will any law enforcement officer directly benefit financially from this
license, if issued?
- No
- 10 Is the licensee or applicant for a license receiving, directly or indirectly,
any money, credit, thing of value, endorsement of commercial paper,
guarantee of credit or financial assistance of any sort from any person
or entity within or without the State, if the person or entity is engaged,
directly or indirectly, in the manufacture, distribution, wholesale sale,
storage or transportation of liquor.
- No
- 11 Is the licensee/applicant(s) directly or indirectly giving aid or assistance
in the form of money, property, credit, or financial assistance of any
sort, to any person or business entity holding a liquor license granted
by the State of Maine?
- No
- 12 Do you have a manager employed?
- No
- 13 Has any of the listed applicants, an immediate family member of an
applicant, or an employed manager been denied a liquor license or
had a liquor license revoked within the last 5 years?
- No
- 14 Is any of the listed applicants the spouse, father, mother, child or other
immediate family member of a person whose liquor license has been
revoked or denied in the last 6 months?
- No

15 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

16 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

17 Does the licensee/applicant(s) own the premises?

Yes

18 At which address are your business records located?

237 Main st Lincoln Maine 04457

19 What will be your business hours? Please indicate each day's open and close times.

Monday Close

Tuesday 10:30 am to 8pm

Wednesday 10:30 am to 8pm

Thursday 10:30 am to 8pm

Friday 10:30 am to 9pm

Saturday 10:30 am to 9pm

Sunday 11:00 am to 7pm

20 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

Ella P Burr 0.2 mile

Mattanawcook Academy 0.4

21 Is your application for a Hotel or Bed & Breakfast?

No

22 What is the gross food income for the licensure period that will end on the expiration date?

300,000.00

23 What is the gross income from beer, wine, and spirits for the licensing period ending on the expiration date?

35,000.00

24 Do you have a food menu?

Yes

(document uploaded)

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Food Menu	pats menu final 03252025 (1).pdf	
Maine Health or Agriculture License	2025-05-19 14-18.pdf	
Premises Floor Plan	2025-05-19 15-25.pdf	
Corporate Supplemental Form	102 Supplemental Ownership Form and Affidavit-2.pdf	

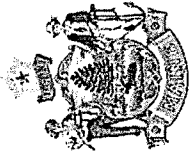
APPLICANT

LINCOLN SB LLC

DECLARATION

- ☒ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Supplemental Ownership Form

28-A M.R.S. §651

All Questions Must Be Answered Completely.

1. Company or sole proprietor legal name: Alejandro Rubio	2. Date of incorporation/registration: 4/12/2024	3. State of incorporation: Maine
--	---	-------------------------------------

List the following information for officers, directors, owners equal to or over 10%, and persons with indirect financial interest in the applicant.

Name	Date of Birth	Phone or E-mail	Address	Title	Ownership Stake (%)
Alejandro Rubio	6/20/1974	alejandrорubio92@hotmail.com	237 main st Lincoln Maine 04457	owner	100%

Affidavit

ONLY COMPLETE THIS PAGE IF THERE ARE NO OWNERS OVER 10% LISTED ON PAGE 1

The undersigned authorized representative of the applicant swears or affirms that no person that holds an ownership interest in the applicant holds an ownership interest equal to or greater than 10%.

5/19/25

Affiant Signature

Date

Alejandro Rubio

Affiant Printed Name

State of Maine, County of Lincoln

I certify that on the date set forth below, the individual named above did appear personally before me and that I did identify this applicant by: (a) comparing his/her physical appearance with the photograph on the identifying document presented by the applicant and with the photograph affixed hereto, and (b) comparing the applicant's signature made in my presence on this form with the signature on his/her identifying document.

Signature of Notary Public

Date

Printed Name of Notary Public

WARNING: The statements on this application are made under oath or affirmation. False statements can be grounds for rejection of the application or suspension or revocation of a license. False swearing is a Class D crime punishable by up to 364 days incarceration and a \$2,000 fine.

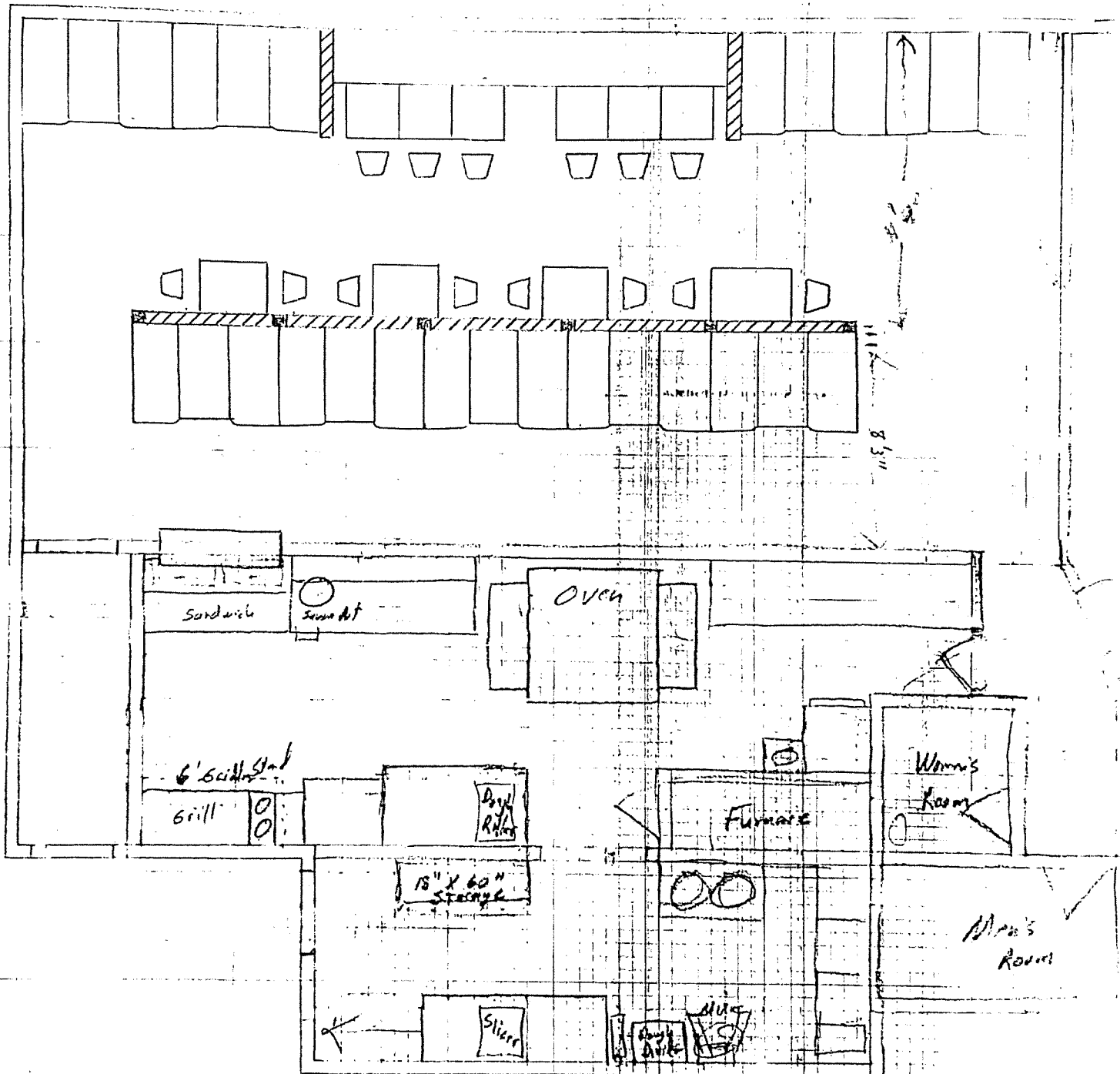
T'S PIZZA - LINCOLN




1.

Scale: $\frac{1}{4}" = 1'0"$

By: Stephen Zafraan, Atlanta Enterprises

Seating: 56



-  Full Wall
-  Opening
-  Half Wall

DHHS DIV OF ENVIRONMENTAL & COMMUNITY HEALTH
HEALTH INSPECTION PROGRAM
286 WATER ST-FL-3
11 STATE HOUSE STATION
AUGUSTA ME 04333-0011

PRESORT
FIRST CLASS MAIL
U.S. POSTAGE PAID
AUGUSTA ME
PERMIT NO. 8

ATTN ALEJANDRO RUBIO
PATS PIZZA
237 MAIN ST
LINCOLN ME 04457

IMPORTANT: RENEWAL NOTICE FOR YOUR HEALTH INSPECTION PROGRAM LICENSE

Notice of Late Fees:

Licensee Name (DBA): **PATS PIZZA**
Within 30 days of expiration: \$25 Location Street: 237 MAIN ST
Over 30 days expired: Add an add'l Location City: LINCOLN
\$100 for a total late fee of \$125. Contact Email: ALIJAMRORUBIO92@HOTMAIL.COM

If seasonal, answer the following:

Begin date: _____

End date: _____

Owner: LINCOLN SB LLC

License Type: EATING PLACE TIER 2

Telephone: 207-794-2211

Units, if applicable: 56 Seats (in)

License Expires: 05/29/2025

Do you sell liquor? ☐ No ☐ Yes

EST ID #: 6056

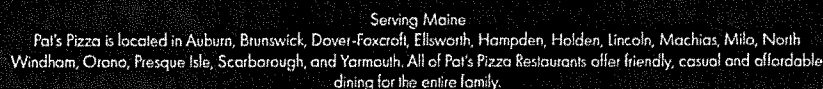
PIN #: 8464

License Fee: \$265.00

***Special Requirements:**

Contacts cell #: 2396912281

*Eating Establishments, please take note: Your license will not be issued unless a valid Certified Food Protection Manager (CFPM) certificate is provided along with the renewal for your annual license.
Tattooists, Body Piercers & Micropigmentation practitioners, please take note: Your license will not be issued unless you provide a blood borne pathogen certificate taken within the last three years along with your renewal.*



	* All party pizza come with a free large breadstick	9"	14"	PARTY PIZZA
BUILD YOUR OWN! - BASIC CHEESE PIZZA		9.00	17.00	35.00
Choose your Crust!				
Thick Crust		1.50	2.00	
Gluten Free Pizza 10' Crust			4.00	
Choose your Sauce!				
Extra Sauce		2.00	2.50	5.00
Alfredo Sauce		2.50	3.00	6.00
Choose your Toppings!				
Additional Toppings Each		.75	1.50	3.75
Meatball	***Slow Roasted Pork \$3.25 / \$6.50 / 12.00	Spinach	*** Extra Cheese \$2.00 / \$2.75 / 6.00	
Ham	***Steak or Chicken \$3.25 / \$6.50 / 12.00	Breaded Eggplant	*** Feta Cheese \$2.00 / \$2.75 / 6.00	
Spicy Chorizo	Mushroom	Onion	***Greek Olives \$1.75 / \$2.25 / 3.75	
Pepperoni	Green Pepper	Jalapeno		
Salami	Pickle	Tomato		
Bacon	Green Olive	Broccoli		
Hamburger	Pineapple	Fresh Garlic		
Sweet Sausage	Potato Sticks	Fresh Mushroom		
Anchovy	Black Olives			

CALZONES

MEAT	12.00
(Peperoni & Sweet Sausage)	
VEGGIE	11.50
(Onion, Peppers, Mushrooms & Black Olives)	
COMBO	13.50
(Peperoni & Sweet Sausage, Onion, Peppers, Mushrooms & Black Olives)	
CHICKEN & BROCCOLI	13.00
(Chicken, Broccoli, Alfredo & Cheese)	
SPAGHETTI & MEATBALL	12.00
CHILI CALZONE	12.00
(Chilli, Provolone and Cheddar Cheese)	
CHEESE CALZONE	10.00
Additional Topping Each	1.50
Side of Marinara Sauce	2.00
Side of Alfredo Sauce	3.00

HOT & COLD SUBS

All Subs come with chips on the side
 *** Upgrade to fries or onion rings for just \$3!
 *** Make it a Wrap for just \$1.00!
 Add Gravy for \$3.00 / Add Cheese \$1.50
 Add Bacon \$2.25

ITALIAN SUB	11.75
(Choose Ham or Salami, American cheese, tomato, lettuce, green pepper, onion, pickle, Extra Virgin olive oil, vinager, salt and pepper)	
PAT'S SICILIAN SUB	13.50
(Salami, Ham, Provolone, Lettuce, Tomato, onion, Oregano, Extra Virgin Olive Oil, Red Wine Vinager, Salt & Pepper)	
BLT	12.00
(Bacon, lettuce, tomato, mayo, toasted)	
TOASTED PARM SUB	12.50
(Choose Crispy Chicken or Eggplant; marinara sauce & provolone Cheese)	
PHILLY CHEESE	13.00
(Choose Steak or Chicken w/ Green Pepper, Onion, mushroom, mayo and Provolone Cheese, toasted)	
TOASTED HOT HOAGIE	13.50
(Ham, Salami, Provolone, American Cheese, Tomato, Onion, Green Pepper, Pickles, Black Olives, Extra Virgin Oil, Vinager)	
BBQ STEAK OR CHICKEN	13.75
(Choose Steak or Chicken, Onion, BBQ Sauce & Cheddar Cheese)	
MEATBALL SUB	11.25
(Meatball, marinara & Provolone Cheese, Toasted)	
PEPPERONI SUB	11.25
(Pepperoni, marinara & Provolone Cheese, Toasted)	
SAUSAGE SUB	11.25
(Sausage, marinara & Provolone Cheese, Toasted)	

SOFT DRINKS

	SM	LG
MILK	1.50	2.50
	Price	
COFFEE / TEA	1.99	
TAZO TEA	2.50	
20oz. SODA	2.75	
2 LITER SODA	3.49	
CELSIUS	4.19	

SMASHBURGERS & OTHERS

All Smashburgers come with chips on the side - want to level up your meal?
 Upgrade to fries or onion rings for just \$3!
 Add Gravy for \$3.00 / Add Cheese \$1.50 / Add Patty \$2.25 / Add Bacon \$2.25

PAT'S CLASSIC SMASHBURGER	8.00
(Single patty, lettuce, tomato, onion, pickle, mayo, ketchup, mustard)	
PAT'S BACON SMASHBURGER	12.00
(Two patties, bacon, saute onion, american cheese, potato sticks, a creamy, smoky-spiced sauce)	
PAT'S POPPER SMASHBURGER	11.50
(Single Beef Patty, Jalapeño Poppers & Cheddar Cheese)	
CRISPY CHICKEN SANDWICH	12.00
(Crispy Chicken, Lettuce, Tomato, Pickle & Mayo)	
GRILLED CHICKEN CAESAR WRAP	12.00
(Grilled Chicken, Romaine, homemade croutons, Caesar Dressing & Shave Parmesan Cheese)	
HADDOCKBURGER	9.00
(Lettuce, Tomato & Tartar Sauce)	
HOTDOG	6.00
CHILI HOTDOG	8.00
(Chilli & Cheddar Cheese)	
CHICKEN FINGERS & FRIES	12.25
Dipping Sauce:	
Garlic Parmesan, Sweet Chilli Sauce, Buffalo Sauce, BBQ Sauce, Blue Cheese or Ranch	

DINNERS

Served with a Small Order of Garlic Bread

Extra Meatballs 2.75 / Extra Marinara Sauce 2.00 / Extra Alfredo Sauce 3.00

SPAGHETTI & MEATBALLS, SAUSAGE OR MUSHROOMS	10.25
CHICKEN ALFREDO PASTA	14.25
HOMEMADE MACARONI & CHEESE	10.00
HOMEMADE SPAGHETTI PIE	12.00
(Parmesan & Ricotta cheese. Topped w/meat sauce & provolone cheese)	
HOMEMADE LASAGNA	14.00
(Homestyle Seasoned Ground Beef, marinara, ricotta, provolone and mozzarella cheese)	
CHICKEN PARMESAN	12.25
(Crispy Chicken, marinara sauce & cheese with Pasta)	
STUFFED SHELLS or MANICOTTI	12.00
(Homemade meat sauce, topped with & Cheese)	

DESSERT

NUTELA FLAT BREAD	10.00
(Nutella, Marshmallow and Chocolate Chip)	

BEER

	16oz	22oz	Pitcher
DRAFT BEER	5.50	6.50	16.50
SEASONAL DRAFT	6.50	7.50	20.50
	Bottle	Can	
REGULAR BEER	5.00	5.50	

CHILDREN'S MENU

Children 8 and under

SPAGHETTI, MEATBALL w/ Garlic Bread	8.00
HOT DOG PLATE w/ FRENCH FRIES	8.00
MAC & CHEESE w/ FRENCH FRIES	8.00
ALFREDO PASTA w/ Garlic Bread	9.00

Notice: All children's food is cooked Well-done - NO EXCEPTIONS

Allergen Notice: Our menu items contain food allergens like dairy, egg, soy, wheat, peanuts, tree nuts, shellfish and fish. So alert us of any food allergies. While we use reasonable efforts to inform our guest of ingredients/allergens in our foods, due to cross-contact and other factors, we cannot guarantee that any food item will be free of any specific-allergen.

[illegible]

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: June 16, 2025

Today's Date: June 3, 2025

Department: Town Clerk

Department #: 0101

Request:**Public Hearing- Renewal State Liquor License Application- Heart of Maine Winery, LLC (0101)**

*Note: Has to have a public hearing for under 5-years of ownership and/or the first 5-years applying for this license.

Open a public hearing for the purpose of hearing oral and written comments on a Renewal State Liquor License Application submitted by Heart of Maine Winery, LLC.

5b. Approve Renewal State Liquor License Application- Heart of Maine Winery, LLC (0101)

Approve the renewal State Liquor License Application submitted for Heart of Maine Winery, LLC.

Action Needed From Council: Hold a public hearing and approve renewal state liquor license application.

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required: Yes

If So What Dates: June 16, 2025



Application Copy

File Number: 69372

Job Type: Renewal Application

LICENSE #

RES-24-106650

APPLICATION DATE RECEIVED

2025-05-04

LICENSE TYPE

On-Premises: Beer Only

LICENSEE

HEART OF MAINE WINERY, LLC

AGENT NAME

EFFECTIVE DATE

2024-05-30

EXPIRES

2025-05-29

STATUS

Active

PREMISES NAME

HEART OF MAINE WINERY, LLC

NEW SECONDARY LICENSE(S)

None selected

PREMISES TYPE

Restaurant (not Class A)

PREMISES NAME

HEART OF MAINE WINERY, LLC

OPERATOR

HEART OF MAINE WINERY, LLC

PHYSICAL ADDRESS

27 SCHOOL ST LINCOLN ME 04457-1430

MAILING ADDRESS

27 SCHOOL ST LINCOLN ME 04457-1430

CONTACT NAME

LESTER CHARLES MARTIN II

PREFERRED CONTACT METHOD

Email

CONTACT PHONE
(207) 944-0159

ALTERNATE PHONE

FAX

EMAIL

BMARTIN0403@GMAIL.COM

QUESTIONS

On-Premises: Beer Only

1. Is your business (including any DBA) registered and in good standing with the Maine Secretary of State?

Answer "No" if you are a Sole Proprietor.

Yes

20191841DC

2. Does the licensee or applicant(s) have any interest in any other Maine Liquor License?

Yes

Heart Of Maine Winery, LLC

3. Is the applicant/licensee an individual, partnership, or association?

Yes

Yes

4. Are all licensees/applicants residents of the State of Maine?

Yes

5. Is your license for a club with a membership?

No

6. Is your license application for Vessel Corporation?

No

7. Do you have a valid and current health license issued by Maine Department of Health and Human Services OR the Department of Agriculture?

Yes

(document uploaded)

8. Do you allow dancing or entertainment on the licensed premises? If so, You need to have a a license from the Maine State Fire Marshal. See <https://www.maine.gov/dps/fmo/plans-review/applications> for more information.

No

9. Will any law enforcement officer directly benefit financially from this license, if issued?

No

10 Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

No

11 Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?

No

12 Do you have a manager employed?

No

13 Has any of the listed applicants, an immediate family member of an applicant, or an employed manager been denied a liquor license or had a liquor license revoked within the last 5 years?

No

14 Is any of the listed applicants the spouse, father, mother, child or other immediate family member of a person whose liquor license has been revoked or denied in the last 6 months?

No

15 Has any licensee/applicant or employed manager ever been convicted of any violation of the liquor laws in Maine or any State of the United States within the last 5 years?

No

16 Has the licensee/applicant(s) or manager ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?

No

17 Does the licensee/applicant(s) own the premises?

Yes

18 At which address are your business records located?

27 School St, Lincoln ME 04457

19 What will be your business hours? Please indicate each day's open and close times.

By appointment Friday-Sunday

20 Please provide the name and distance from the premises to the nearest school, school dormitory and place of place of worship, measured from the main entrance of the premises to the main entrance of the school, school dormitory and place of worship by the ordinary course of travel.

Mattanawcook Jr High, Lincoln ME 04457 450ft

First Congregational Church of Lincoln, Lincoln ME 04457 225ft

21 Is your application for a Hotel or Bed & Breakfast?

No

22 What is the gross food income for the licensure period that will end on the expiration date?

\$200.50

23 What is the gross income from beer, wine, and spirits for the licensing period ending on the expiration date?

\$90.00

24 Do you have a food menu?

No

DOCUMENTS

TYPE	FILE NAME	DESCRIPTION
Maine Health or Agriculture License	img20250504_17450176.pdf	
Corporate Supplemental Form	102 Supplemental Ownership Form and Affidavit-2.pdf	
Premises Floor Plan	Winery Diagram.pdf	

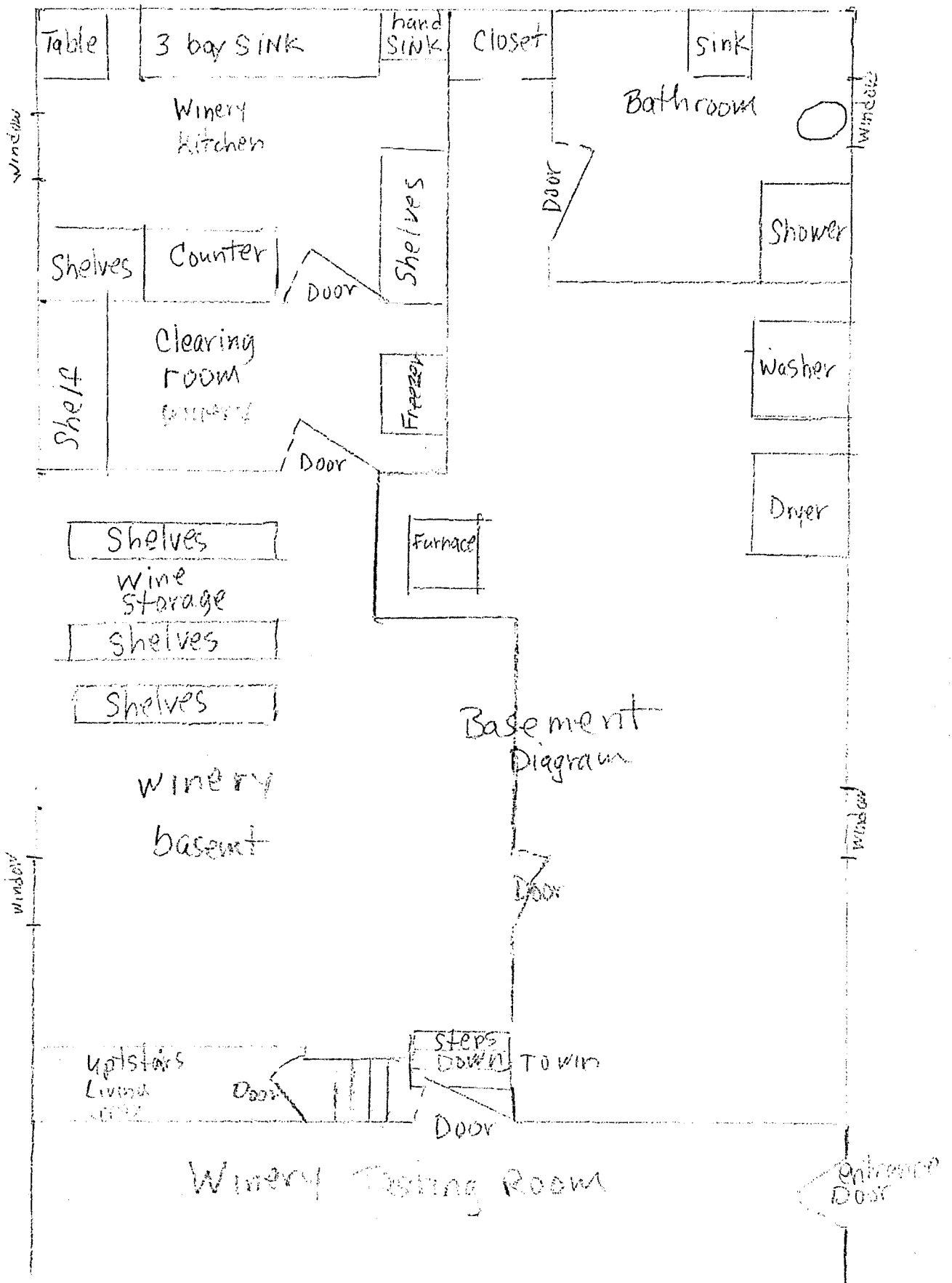
APPLICANT

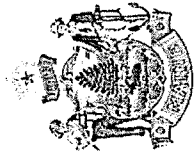
HEART OF MAINE WINERY, LLC

DECLARATION

☒ I certify that I am the applicant as described in this application, or that I am duly authorized to submit this application on the applicant's behalf.

All information provided in this application is accurate and correct. I understand that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.





STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Supplemental Ownership Form

28-A M.R.S. §651

All Questions Must Be Answered Completely.

1. Company or sole proprietor legal name: Heart Of Maine Winery, LLC	2. Date of incorporation/registration:	3. State of incorporation: Maine
--	---	--

List the following information for officers, directors, owners equal to or over 10%, and persons with indirect financial interest in the applicant.

Name	Date of Birth	Phone or E-mail	Address	Title	Ownership Stake (%)
Beth Martin	03/25/1970	207-944-0159	27 School Street, Lincoln ME 04457	Owner	50
Lester Martin	02/11/1970	207-944-7284	27 School Street, Lincoln ME 04457	Owner	50

Affidavit

ONLY COMPLETE THIS PAGE IF THERE ARE NO OWNERS OVER 10% LISTED ON PAGE 1

The undersigned authorized representative of the applicant swears or affirms that no person that holds an ownership interest in the applicant holds an ownership interest equal to or greater than 10%.

Affiant Signature

Date

Affiant Printed Name

State of _____, County of _____

I certify that on the date set forth below, the individual named above did appear personally before me and that I did identify this applicant by: (a) comparing his/her physical appearance with the photograph on the identifying document presented by the applicant and with the photograph affixed hereto, and (b) comparing the applicant's signature made in my presence on this form with the signature on his/her identifying document.

Signature of Notary Public

Date

Printed Name of Notary Public

WARNING: The statements on this application are made under oath or affirmation. False statements can be grounds for rejection of the application or suspension or revocation of a license. False swearing is a Class D crime punishable by up to 364 days incarceration and a \$2,000 fine.



State of Maine

Department of Agriculture, Conservation & Forestry
Division of Quality Assurance & Regulations
28 State House Station, Augusta, ME 04333-0028
(207) 287-3841

SERIAL NUMBER

155593

2-34722

LICENSE NUMBER

July 12, 2023

DATE OF ISSUE

July 3, 2024

DATE OF EXPIRATION

This certifies that
Heart of Maine Winery
Heart of Maine Winery
27 School ST

Lincoln, ME 04457-

MOBILE VENDOR

Location: 27 School ST, Lincoln

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

LICENSE TYPE

DESCRIPTION OF LICENSE AUTHORIZATIONS

FEE

License Type		Authorizations	Fee
Mobile Vendor	0 to 10	Prepackaged Meat Prepackaged Food	20.00
Retail Meat	Prepackaged for Direct Sale		10.00
Commercial Food Processor		Other Type Winery	50.00
TOTAL:			80.00



Department of Agriculture, Conservation &
Forestry

Amanda Beal

Commissioner

Division of Quality Assurance

Celeste J. Franklin

Director

Ann Morrison

From: Ann Morrison
Sent: Monday, May 5, 2025 10:47 AM
To: 'Legassie, Eric'
Cc: 'Beth Martin Beth Oliver'
Subject: On Premise Liquor License Renewal

Good Morning Eric,

I received a renewal notice this morning for Heart of Maine Winery. Unfortunately, the deadline to get out a public hearing notice in our local paper before the May Council meeting, has passed. Their application will not go before the Council until June 16th and I believe their current license expires at the end of this month. I do not see an issue with the Council approving this license.

If you need anything else from me please let me know.

Thank you.

Ann Morrison, CCM

Town Clerk, Registrar of Voters, Office Manager
MTCCA Executive Board Member, Scholarship Chair
Town of Lincoln
29 Main Street
Lincoln, ME 04457
207-794-3372 phone
207-794-2606 fax

[illegible]

TOWN COUNCIL

YR: 25 MO: 6 ITEM # 12

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: June 16, 2025	Today's Date: May 21, 2025
Department: Town Clerk	
Department #: 0101	

Request:**Approve Closure (0101)**

Approve closing the Town Office on Friday July 18, 2025 to regular business and instead have staff available to assist with Loon Festival business only.

Action Needed From Council: Approve Closure

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

TOWN COUNCIL

YR: 25 MO: 10 ITEM # 13a+b

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: June 16 th 2025	Today's Date: 5/22/25
Department: Library	
Department #: 0700	

Request:

We would like to request that during the Loon Festival that we close the parking lot directly in back of the Library for the Friend's of the Lincoln Memorial Library Book Sale and Art Sale July 18th and 19th.

We will add a temporary Handicap Parking Sign designating a parking spot (First spot along the guard rail to the right of the library; (Book Sale Tables will be blocking our original one).

The Friends of the Lincoln Memorial Library are seeking approval for "free or minimal" Art Sale Fee of \$5 dollars to be charged to the Friend's of the Lincoln Memorial Library for each Art Sale set up on the lawn.

Action Needed From Council:

Approve Closure for July 18-19th 2025

Approval for Friends to Sponsor Artists who want to sell their Art.

Is This Item Budgeted: N/A

Was This A Bid Process: N/A

Lowest Bid:

Is Public Hearing Required: N/A

If So What Dates:

TOWN COUNCIL

YR: 25 MO: 6 ITEM # 14

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: June 16, 2025	Today's Date: May 21, 2025
Department: Finance	
Department #: 0104	

Request:**Warrants and Disbursements Policy (0104)**

Approve the following policy governing warrants and disbursements in accordance with MRSA Title 30A §5603, Subsection 2A:

Policy: To allow the Council Chair, Vice Chair or their designee to sign the release of payroll related disbursements each week (30A MRSA §5603, Subsection 2A). The Council Chair, Vice Chair or another Councilor as designated by the Council Chair or Vice Chair, will sign the payroll warrant prior to the release of payroll checks.

The Finance Committee will continue to meet at regularly scheduled meetings, which may be subject to change, at 4:30 PM to view the bills and the general warrant, per the Disbursement Warrant Ordinance.

Action Needed From Council: Approve Annual policy

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

TOWN COUNCIL
AGENDA REQUEST

YR: 25 MO: 6 ITEM # 15

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: June 16, 2025	Today's Date: May 22, 2025
Department: Town Manager	
Department #: 0100	

Request:

Town Attorney Transition (0100)

Continue on with P. Andrew Hamilton as the Town of Lincoln's attorney, but with a new law firm entitled Katahdin Law, LLC effective June 1, 2025.

Action Needed From Council: Approve transition

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

TOWN COUNCIL

YR: 25 MO: 6 ITEM # 16

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: 06/16/2025

Today's Date: 05/20/2025

Department: 106

Department #: Code Enforcement

Request:

To condemn the hanger located Map: 129 Lot-005-005 owner Mike Bickford.

Please see attached photos.

Action Needed From Council:

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required:

If So What Dates:

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: June 16th 2025

Today's Date: 6/3/25

Department: Cemetery, Parks & Recreation

Department #: 0601

Request:

I would like to request approval for a community BBQ hosted by Outer Reach Broadband at Prince Thomas Park on June 28th. They would like to be set up by 11am and cleaned up by 3pm. Outer Reach Broadband picks a community every year that has access/use of their services and hosts a community BBQ as a thank you and get the community together.. This is free event to the community as a whole and will not need a police presence or anything special like that.

Action Needed From Council:

Council Approval for Use of Prince Thomas Park

Is This Item Budgeted: N/A

Was This A Bid Process: N/A

Lowest Bid:

Is Public Hearing Required: N/A

If So What Dates:

TOWN COUNCIL

YR: 25 MO: 6 ITEM # 18-22

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: June 16, 2025	Today's Date: May 22, 2025
Department: Town Manager/Finance	
Department #: 0100/0104	

Request:

Approve the Fiscal Year 2026 Department Budgets, Total Fiscal Year 2026 Municipal Budget, 5-year Capital Plan, and the Fiscal Year 2026 Estimated TIF Budget.

Action Needed From Council: Approve Budget

Is This Item Budgeted:

Was This A Bid Process:

Lowest Bid:

Is Public Hearing Required: Held on May 27, 2025 and June 2, 2025

If So What Dates:

TOWN COUNCIL

YR: 25 MO: 6 ITEM # 24

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: June 16, 2025

Today's Date: May 22, 2025

Department: Town Manager

Department #: 0100

Request:**Executive Session (0100)**

Retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (A) Personnel.

Action Needed From Council: Retire into executive session

Is This Item Budgeted:

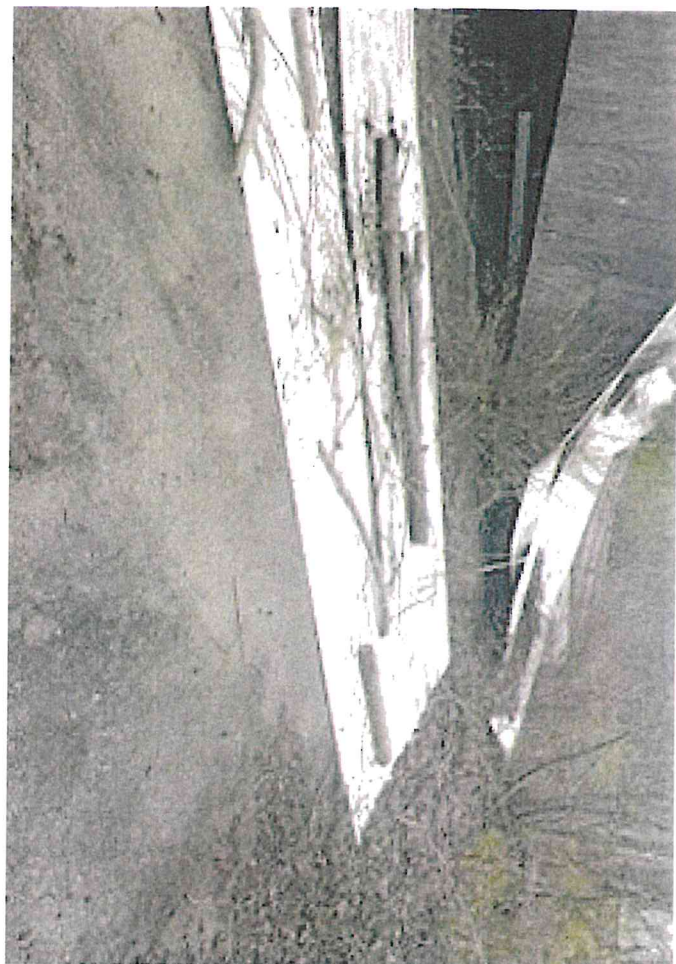
Was This A Bid Process:

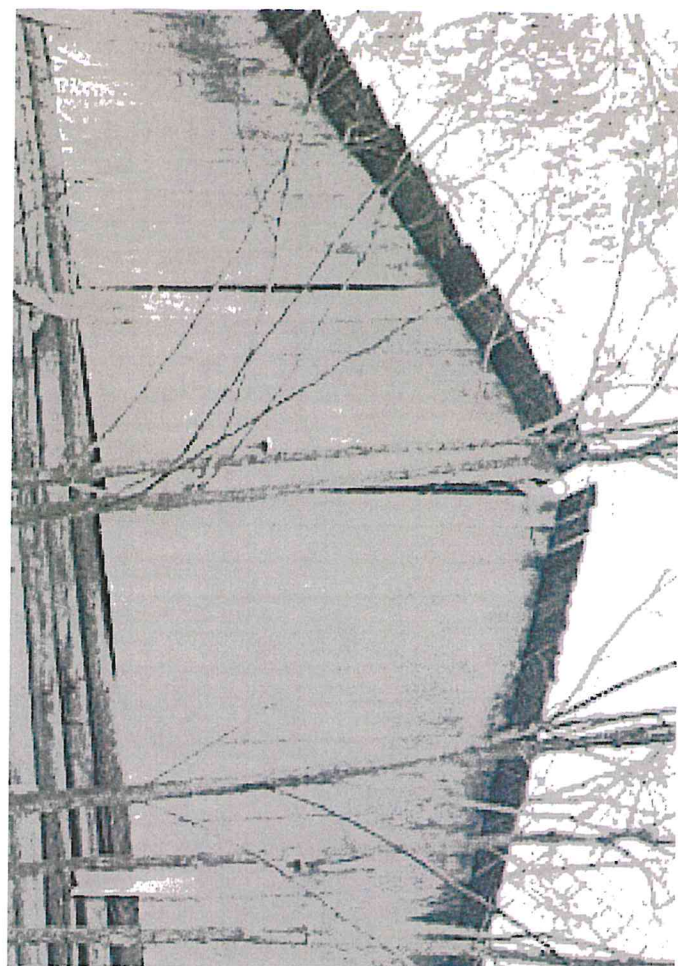
Lowest Bid:

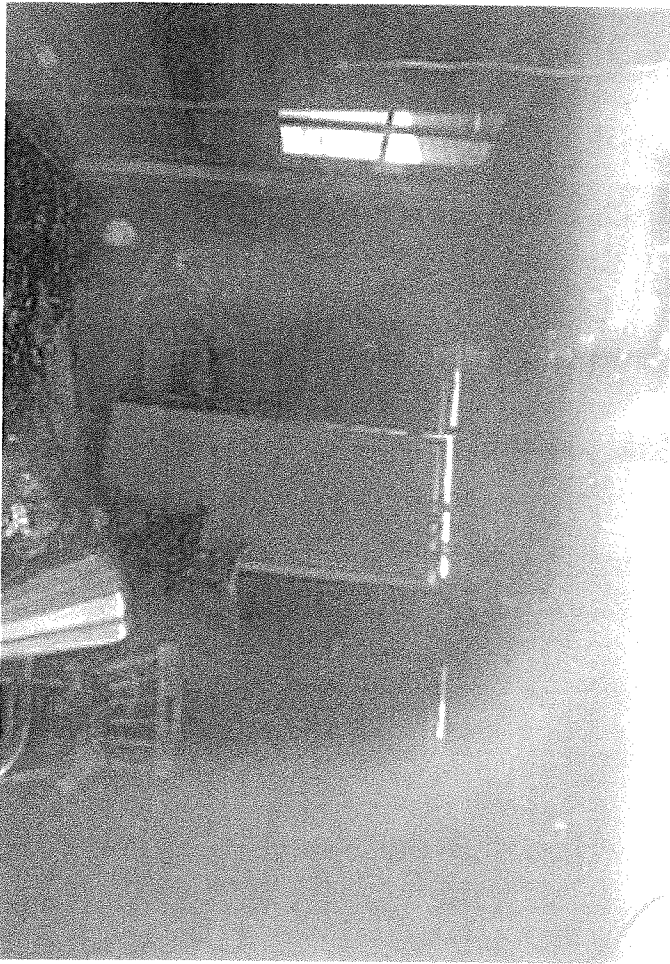
Is Public Hearing Required:

If So What Dates:









Month of May 2025									
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Tax Year	FY Total Abatements	FY Total Supplemental Bills	Total Commitment	Monthly Revenue	Balance	Percent Collected	Percent Collected Last Year
FY21/OLDER				\$ -	\$ 11,537.05		
FY22			\$ 7,794,464.06	\$ -	\$ 16,342.19		
FY23	\$ 5,562.88	\$ 894.60	\$ 9,211,729.23	\$ 1,237.27	\$ 37,946.61		
FY24	\$ 6,144.58	\$ 23,087.42	\$ 10,704,302.46	\$ 7,518.76	\$ 217,248.67	97.98%	98.03
FY25	\$ 56,135.42	\$ 28,739.01	\$ 11,614,025.40	\$ 3,458,274.55	\$ 944,007.29	91.88%	93.05
FY26				\$ 7,222.90	\$ (13,778.41)		
Total	\$ 67,842.88	\$ 52,721.03					
TOTAL MONTHLY REVENUE				\$ 3,474,253.48			

COMMENTS:

This month there were 1,962 tax receipts processed in our office. There were also five abatements issued by our Assessor, another four approved by the Town Council, and one supplemental bill issued by our Assessor.

Respectfully Submitted,
Tracie L. York, Tax Collector

Excise Collection			% Collected	Last Year	% Col Last Year
Motor Vehicle	\$	150,146.75	Est FY 25 \$ 1,000,000	\$ 128,707.92	Est FY 24 \$ 984,000
	Boat	\$ 3,985.80		\$ 4,101.00	
	Aircraft	\$ -		\$ -	
Total this month		\$ 154,132.55	15.41%	\$ 132,808.92	13.49%
FY 2025 Excise Total		\$ 1,104,833.01			