

ESTABLISHED 1829

# LINCOLN

M A I N E

September 25, 2024

Dear Bidder:

The Town of Lincoln is accepting sealed bids for the rewiring of network cabling at the Lincoln Fire Department/Former Public Safety Building in coordination with Motorbrain Consulting. Unless otherwise noted in the request for bids, all labor, equipment and materials are to be supplied by the contractor. The Town of Lincoln, acting through its Town Manager, reserves the right to accept or reject any or all bids in whole or in part, and to waive any informalities the Town may determine necessary. The Town of Lincoln, acting through its Town Manager, also reserves to itself the exclusive right to accept high bids when the Town Manager and the Town Council, at their discretion, believes it would be in the best interest of the Town of Lincoln.

There will be a Pre-bid meeting at Public Safety Building on October 2<sup>nd</sup> from 9am-10am. Bids will not receive consideration unless submitted strictly in accordance with the following instructions. **Mark Envelopes Plainly – Public Safety Network Cable Rewire** bids using the bid proposal form enclosed to the Lincoln Town Office no later than **Wednesday, October 9, 2024 at 3:00 pm.** Bids must be delivered to the **Town Clerk, Lincoln Town Office, 29 Main Street, Lincoln, Maine 04457** on or before the date and time appointed. Any deviations from the attached bid specifications should be set forth in writing, on a separate list, at the time of the bid. Bids received after the time and date listed above will not be considered.

Any questions regarding this bid should be directed to Melissa Quintela, Treasurer at 207-794-3372 ext 4. On behalf of the Town of Lincoln, I would like to thank you in advance for your bid.

Sincerely,



Melissa Quintela  
Treasurer

# Bid Proposal

Lincoln Public Safety Building Network Rewire Bid: \$ \_\_\_\_\_

Warranties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Deviations from Scope of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Completion Date: \_\_\_\_\_

Company: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date: \_\_\_\_\_

Town of Lincoln

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

**Town Manager, Duly Authorized**

## Town of Lincoln Request for Bids

**Bid opening October 9, 3:00 PM**

### 1. Background

The Town of Lincoln is requesting bids for rewiring network cabling under the supervision of Motorbrain Consulting located at the Lincoln Fire Department, 1 Adams St, Lincoln, ME 04457.

### 2. Instruction to Contractors

The Town of Lincoln reserves the right to reject any and all bids. All questions regarding this request for bids should be sent to [melissa.quintela@lincolnmaine.org](mailto:melissa.quintela@lincolnmaine.org). All labor, equipment and materials are to be supplied by the contractor unless otherwise noted. All proposal submissions should be mailed to: Town of Lincoln, Attn: Town Clerk, – **Public Safety Network Cable Rewire** 29 Main Street, Lincoln, ME 04457 and must be in our receipt before October 9, 2024 at 3:00 pm. No submissions received after this time will be considered. The Town will accept bids for all or a portion of the project.

**All submissions must include proof of insurance of an amount not less than:**

#### General Liability:

\$1,000,000 each occurrence  
\$ 300,000 damage to premises rented each occurrence  
\$ 10,000 medical expense  
\$1,000,000 personal injury  
\$2,000,000 general aggregate

#### Workers compensation

\$1,000,000 per occurrence and aggregate.

\*\*Contractors who cannot meet the workers compensation proof of insurance may apply for a Predetermination of Independent Contractor Status with the Workers Compensation Board – apply with Melissa Quintela, Treasurer.

**Note:** A copy of insurance certificate listing the Town of Lincoln as additional insured shall be filed with the Deputy Treasurer prior to the start of any work.

The Town of Lincoln is exempt from all federal, state and local taxes unless otherwise stated in this document. In the event taxes are imposed on any of the goods or services purchased, the Town of Lincoln will not be responsible for payment of the taxes and shall be absorbed by the selected contractor. Upon request, the Town of Lincoln's tax exemption certificate will be furnished.

### **3. Scope of Work**

#### **Rewiring Networking Cables at Lincoln Fire Dept**

- a. Rewire network cables
- b. Install wall outlets in offices that do not currently have them