

### **Cemetery, Parks & Recreation Director Opening**

Lincoln (pop. of 5,200) has an opening for a Cemetery, Parks & Recreation Director. Interested applicants should be highly responsible with excellent knowledge and supervisory skills necessary to manage the Town's parks, cemeteries, and year-round recreational activities. The successful candidate will have strong organizational and communication skills; as well as the ability to work independently and meet deadlines with limited supervision. Responsibilities include, but are not limited to: planning and implementation of short- and long-term projects, monitoring performance costs against budgets and the evaluation of up to 40 seasonal employees. Must also be able to work a flexible schedule, including numerous nights/weekends.

Desired candidates will have prior experience in municipal government or comparable work within a multifaceted organization. The ideal candidate will have a minimum of a Bachelor's degree in a related field or may substitute at least three (3) years' work-related experience demonstrating supervisory leadership. Additional experience in a variety of recreation activities, including but not limited to: athletics, either as a participant, volunteer or coach is required. Salary will be based upon prior experience and qualifications. The successful candidate will be subject to a background investigation.

A resume, cover letter and two (2) letters of reference must be received **February 18th by 5:00 p.m.** by email at [townclerk@lincolmaine.org](mailto:townclerk@lincolmaine.org); or mailed to Ann Morison, Town Clerk, 29 Main St, Lincoln, Maine 04457